

Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

RIPARIAN RESTORATION AND PRESERVATION FUND GRANT PROGRAM

APPLICATION SUBMITTAL:

- An executed and signed Restoration and Preservation Grant Application.
- A scope of work.
- An estimated time period within which the work will be completed.
- Written authorization to the Township to access the subject property.
- Written authorization from the property owner for all proposed project activities.
- A detailed project description.
- A bona-fide contractor estimates as to the scope of work to be finished.
- A description and plan of long-term maintenance and protection upon completion of the project.

PROCEDURE OF APPLICATION SUBMITTALS:

Upon submission of the application to the Twp. Manager, the Twp. Engineer shall review the application and provide comments to the Board of Supervisor.

The Board of Supervisors will decide if the proposal is within the scope of the Riparian Fund.

The application shall then be reviewed by the Upper Makefield Township Environmental Advisory Council who shall provide recommendations to the applicant and the Board of Supervisors for the proposed project.

The Board of Supervisors shall review the recommendations of the EAC and if approved by a unanimous vote, the applicant may enter into a Grant Agreement with Township to authorize and guarantee all activities under this Grant Program.

Note: All Township professional consultant fees expended in assisting applicants or administration of the Grant Program shall be paid out of the Riparian Fund.



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Riparian Restoration and Preservation Fund Grant Program

- Application is submitted to the Township Manager.
- Application is distributed to the Board of Supervisors and the Township Engineer.
- The Township Engineer reviews the application to provide comment on whether the application is within the scope of the Fund.
- Board of Supervisors reviews application and if the Board unanimously agrees that the proposal is within the scope of the Riparian Fund, the application is forwarded to the EAC.

If the Board of Supervisors deems appropriate, it may authorize, on a case-by-case basis, expenditure from the fund for preliminary engineering by the applicant. A unanimous vote is required for this action.

- Copies of the application and Engineer review letter are distributed to the EAC and placed on the EAC agenda. The applicant is asked to attend this meeting and make a presentation of the conceptual plan. The EAC provides recommendations to the Board of Supervisors for the proposed project.
- The application is placed on the Board of Supervisors agenda for final consideration and authorization to enter into a Grant Agreement. Unanimous agreement is required. The applicant is asked to attend this meeting.
- Grant Agreement is prepared by Solicitor that authorizes and guarantees activities approved. Grant Agreement is executed by all parties.
- Applicant moves into design phase and works with Township Engineer and EAC to develop final design.
- Final design is presented to Board of Supervisors.
- Project construction commences.

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RIPARIAN RESTORATION AND PRESERVATION GRANT APPLICATION

1. **Property Owner:** _____
2. **Applicant (If Different From Property Owner):** _____
3. **Property Location:** _____
Home Phone # _____ **Work Phone #** _____
Cell Phone # _____ **e-mail:** _____
4. **Consultant:** _____
Consultant Address: _____
Consultant Phone #: _____ **Consultant e-mail** _____
5. **Description of Proposed Project:** _____

6. **Estimated Costs*:**
Construction Costs: _____
Consulting/Engineering Costs: _____
Permit Costs: _____
6. **Grant Request Amount:** _____
7. **Attach All Written Estimates For the Proposal.**

Certification and Signature of Applicant/Property Owner

Applicant/Property Owner: I certify that the information in this Application is true and correct and to the best of my knowledge and belief. I further certify that I have read Upper Makefield Township Resolution No. 2007-6-20-1 governing the terms of the Grant Application.

Printed Name

Signature

Date

* Application costs incurred by the Applicant/Owner prior to initial review by the Township's Board of Supervisors are not reimbursable under this Grant Program.