

# UPPER MAKEFIELD TOWNSHIP

## *Financial Advisory Committee Meeting*

April 8, 2015

The April 8, 2015, public meeting of the Upper Makefield Township Financial Advisory Committee was convened at 7:00 p.m. In attendance were the following members of the Financial Advisory Committee: Chair Laurie Hosie, Secretary Kevin Mealey, Member Richard Krollman, Member Harold Tamburro, Supervisor/Liaison Larry Breeden, Interim Township Manager David R. Nyman and Assistant Township Manager Judy Caporiccio. Member Bob Needle was not present.

### **I. Call to Order**

The meeting was called to order by Chair Laurie Hosie at 7:00 pm.

### **II. Approval of the Minutes of March 11, 2015**

A motion was made by Mr. Mealey and was seconded by Mr. Krollman to approve the meeting minutes of March 11, 2015. Motion carried by a unanimous vote.

### **III. Affirm Changes Made to Personnel Policy Through Section 310**

The FAC affirmed the changes made at the last meeting to the Personnel Policy through Section 310.

### **IV. Personnel Policy Review of Sections 311-317**

The FAC reviewed and updated Sections 311-317 of the Personnel Policy. Section 316 relates to the Family Medical Leave Act (FMLA). The FAC noted that this benefit is only required for organizations that employ 50 or more employees. Therefore, the FAC requests an opinion from the BOS on their desire to continue to extend this benefit to Township employees.

### **V. Other Business**

No other business was discussed

### **VI. Board Liaison Report**

Board Liaison Larry Breeden and Mr. Nyman informed the FAC that the existing Township loan has been modified to fix the current interest rate for the term of the loan.

### **VII. Public Comment**

There was no public comment.

### **VIII. Adjournment**

A motion was made by Mr. Tamburro and was seconded by Mr. Krollman to adjourn the meeting at 8:54 pm.

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Approved: May 13, 2015