

Upper Makefield Township Board of Supervisors

March 13, 2012 Meeting Minutes

The March 13, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS:

Mr. Rattigan announced the following:

- Earth Day will be held Saturday, April 21st at Brownsburg Park from 10:00 a.m. to 2:00 p.m. Rain date will be Sunday, April 22.
- The Board of Supervisors held an informational session prior to the meeting regarding the update of the Act 537 Plan.

Mr. Baldwin made the following announcements:

- A Memorial Service and Tree Dedication will be held for David Kulig on Sunday, April 22nd at 2:00 p.m. at the Township Building.
- Water line insurance mailers should be ignored by residents who have private wells.

SPECIAL ITEMS:

Elissa M. Garofalo, President/Executive Director of the Delaware & Lehigh National Heritage Corridor Inc., provided a presentation highlighting the functions and benefits of a Delaware & Lehigh Drive Scenic Byway. She urged the Board of Supervisors to consider adopting a resolution in support of the Scenic Byway Program.

Also in attendance were New Hope Borough Manager John Burke and Landmark Towns Coordinator Donna Boone. After discussion, it was agreed that this item would be placed on an upcoming agenda for Board of Supervisors consideration.

PUBLIC COMMENT:

Steven Deutsch, 1400 River Road, provided comment on his interpretation of the role of Elected Auditor. Ms. Eberle provided a legal clarification of the duties of the Board of Elected Auditors.

APPROVAL OF MINUTES AND BILLS PAYABLE:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the February 21, 2012 minutes. Motion carried by unanimous vote.

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the February 21, 2012 Joint Board of Supervisors and Environmental Advisory Council meeting minutes. Motion carried by unanimous vote.

Ms. Teoli read into the record the bills for March 13, 2012. A motion was made by Mr. Baldwin and

was seconded by Mr. Breeden to approve the March 13, 2012 Bills Payable List in the amount of \$169,762.46. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES:

Howard Nenner Land Development Waiver – Taylorsville Road

Attorney Ed Murphy represented the applicant and provided an overview of the request for a waiver to the land development process. Mr. Murphy explained that the project has been scaled back to include only renovation of the interior of the building and that the associated required parking is the only trigger to the land development requirement. Mr. Murphy went on to explain that he was in attendance for informational purposes only and that he would present the applicant's request to the Upper Makefield Planning Commission.

SOLICITOR'S REPORT:

There was no Solicitor's Report.

MANAGER'S REPORT:

Stone and Asphalt Bid

Ms. Teoli provided an overview of the 2012-13 Stone and Asphalt Bid. Following discussion, a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to award the 2012-13 Stone and Asphalt Bid to Eureka Stone Quarry and Miller Materials as itemized in Bob Johnson memo dated March 6, 2012. Motion carried on unanimous vote.

Lookout Park Improvements

Ms. Teoli provided an update of the Lookout Park improvements. She reported that staff and consultants have met with representatives of Upper Makefield Youth Baseball League (UMYBL) to discuss the proposed installation of an irrigation system at Lookout Park. The township engineer has reviewed the proposal and issued a review letter dated March 5, 2012 confirming that the irrigation system, as proposed, would not impact the existing well.

After discussion, a motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the installation of the irrigation system by UMYBL with the following conditions: All requirements of the March 5, 2012 Gilmore review letter be met; that a letter of agreement be drafted and executed by Upper Makefield Township and UMYBL regarding maintenance and the plan to revisit the issue in two years; and that UMYBL submit proof of expenditure for improvements made to Lookout Park. Mr. Jim D'Arcangelo, President of UMYBL was in attendance and agreed to the stated conditions. The motion was then called and carried on a unanimous vote.

An invitation was extended to the Board of Supervisors and the public by UMYBL to attend Opening Day Ceremonies at Lookout Park on April 14 from 9:00 am – Noon.

STOOPVILLE ROAD PROJECT – PHASE II PUBLIC MEETING

Ms. Teoli announced that there will be a public meeting to discuss Phase II of the Stoopville Road Project on March 28, 2012 at 6:00 pm at the Newtown Township Municipal Building.

ONLINE ACCEPTANCE OF CREDIT CARDS

Ms. Teoli reported that the township will soon be able to offer online credit card payments for

purchases or payment related to township business, such as water/sewer bill payments and permit application fees. She explained that if the Board wanted to move forward with implementation of this new service, there would be official consideration of the issue at an upcoming meeting. Members of the Board agreed, by common consensus, to move forward with this issue.

ENGINEER'S REPORT:

There was no Engineer's Report.

BOARD AND COMMISSION REPORTS:

Mr. Rattigan announced that the following reports were included in the Board packets:

- Agricultural Security Advisory Board – February 28, 2012
- Planning Commission – January 25, 2012

DEPARTMENT REPORTS:

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

Police Department

Chief Mark Schmidt highlighted the Police Department Report. He noted that credit card payments would not be accepted for traffic tickets.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS:

Mr. Rattigan announced that the Board of Supervisors will need to address the revision to the Act 537, Sewage Facilities Plan. He noted that the Board would like to open up public discussion of this issue by holding a Public Forum that includes the Department of Environmental Protection and the Bucks County Board of Health.

NEW BUSINESS:

Mr. Breeden made a motion that the monthly Budget vs. Actual Report be modified to include a comparison with the prior year. The motion failed for lack of a second.

Mr. Breeden distributed a document to the Board entitled, "2012 Budget Analysis of Surplus Funds General Fund." He then made a motion to take steps to return the surplus by providing vouchers to homeowners. The motion failed for lack of a second.

PUBLIC COMMENT AND MEDIA QUESTIONS:

Steven Deutsch, 1400 River Road, provided comment on the township's financial reports, projection of income and transparency in providing information to the public.

Barbara Breeden, Bankers Drive, provided a recommendation that a reserve fund be established within the General Fund.

EXECUTIVE SESSION:

Mr. Rattigan announced that an Executive Session will be held following adjournment to discuss pending litigation.

ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 9:32 p.m. Motion carried on unanimous vote.

Approved: April 3, 2012

MARCH 2012 GENERAL FUND BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.462	ADAT	\$275.94	drug/alcohol testing
410.210	Alexander Hamilton Institute	\$39.95	employment law bulletins
400.210	Associated Imaging	\$55.09	copier charge
414.210		\$4.60	copier supplies
410.750	Atlantic Tactical	\$389.85	flashlights
403.115	H.A. Berkheimer	\$119.90	2/12 commissions
410.192	Bucks Cty Children's Advocacy	\$100.00	conference registration
400.374	CIT Technology	\$623.98	monthly copier rental
400.312	CKS Engineers	\$1,195.76	engineering fees
414.313A-1		\$820.88	" "
430.238	Clemens	\$156.45	PW uniform rental
410.374	Colony Auto Parts	\$46.98	armor all protectant
409.373	Cooper Pest Solutions	\$239.06	pest control twp. complex
400.340	Courier Times	\$127.70	advertising
414.340		\$373.70	"
409.373	Dame & Co.	\$159.42	monitoring - PD and Admin. bldgs
487	DVHIT	\$48,543.26	health insurance
400.314	Eckert Seamans Cherin & Mellott	\$3.90	legal fees
410.314	" "	\$3,613.05	" "
409.373	Elevator Specialties	\$175.00	monthly maintenance
403.225	Nicholas Ettore	\$334.60	real estate tax collector expenses
409.215	Joseph Finkle & Son, Inc.	\$15.69	lighting for PD bldg.
487	Robert Fuchs	\$549.66	reimburse medical copay - 2011
410.750	Galls	\$327.91	adult bvm
410.238		\$137.98	boots
409.373	Gorski Trash	\$270.00	trash removal
414.315C	Gilmore & Associates	\$41,133.07	Stoopville Road project
400.314	Grim, Biehn & Thatcher	\$4,243.50	legal fees
414.314A		\$3,206.00	" "
414.34-002		\$377.00	" " - planning commission
400.374	HPT Systems	\$67.50	remote server support
410.238	Patricia Haines	\$119.98	reimburse for boots
410.460	IAPE	\$100.00	annual memberships
409.230	ISObunkers	\$2,068.00	propane
410.374	Kerrigan's Sunoco	\$669.56	PD vehicle maintenance/repairs
414.340	Keystone Publishers	\$398.65	zoning ordinance books
452.373	Lester Leedom	\$100.00	repair street light
414ZHB	McNamara, Bolla	\$262.50	legal fees - ZHB
400.210	Newtown Office Supply	\$185.38	office supplies
409.215	" "	\$75.43	bldg. supplies
414.461	" "	\$33.00	name plate
409.750A		\$360.00	new chair for mgr
409.321	PA One Call	\$69.54	monthly activity fee
409.361	PECO	\$1,097.15	electric - township complex buildings
409.361	PECO	\$1,516.24	electric - PD building
409.215	Penn Jersey Paper	\$116.97	can liners
410.231	Ports Petroleum	\$4,570.29	unleaded fuel
430.231	" "	\$868.28	diesel fuel
409.230	" "	\$765.53	heating fuel
438.460	PSATS CDL Program	\$155.00	drug/alcohol testing
410.238	Samzies	\$1,124.15	uniform insignias
414.461	Phil Sandine	\$20.00	reimburse for Earth Day Banner
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Mtg. 2/21/12

MARCH 2012 GENERAL FUND BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.373	Smith's Yardville Supply	\$99.42	bldg supplies
488	Standard Insurance Company	\$510.19	add/life insurance premium
488A	" "	\$1,182.61	std insurance premium
488B	" "	\$627.39	ltd insurance premium
400.210	Staples	\$83.82	office supplies
409.215		\$42.96	bldg supplies
410.239A	Target World	\$305.00	range rentalfee
409.321	Stephanie Teoli	\$73.62	reimburse mobile phone charges
409.373	TMC/Compco	\$99.00	service call
430.238	Trevose Shoes	\$318.60	boots for Taylor & Scott
409.321	Verizon Wireless	\$1,060.42	mobile phone service
430.260	Warehouse Battery Outlet	\$874.00	batteries for message board
410.375	YIS/Cowden Group, Inc.	\$304.80	calibration

TOTAL **\$128,384.86**

**FOR BOARD APPROVAL
*OVER BUDGET

MARCH 2012 LIQUID FUELS BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	All Industrial - Safety Products	\$159.41	boots/gloves/cones
438.245	American Asphalt	\$2,109.79	road repair mat'l
433TL	Armour & Sons Electric	\$929.00	maint./repairs
437	Betts Equipment	\$20.00	sharpen chains
437	Bucks County International	\$36.00	truck repair
437	Certified Laboratories	\$800.55	shop supplies
438.245	Eureka Stone Quarry	\$464.80	road repair mat'l
437	GTS-Welco	\$25.74	cylinder rental
432A	Hanson	\$676.90	1/4" stone
437	Havis	\$33.35	lightbar panels
438B	Robert Hawkins	\$4,900.00	bridge #14 repair
437	Histands	\$55.45	shop supplies
437	Kerrigan's Sunoco	\$60.00	truck inspection
437	Newtown Hardware	\$14.67	shop supplies
437	On Location With Eon	\$104.57	hose
437	Scrappy's Auto	\$473.79	truck inspection/repair
438.245	SealMaster	\$91.59	road supplies
437	Sosmetal Products	\$205.27	shop supplies
437	Tanner's Lawn & Snow Equip.	\$4.95	plow pin
	TOTAL	\$11,165.83	

*OVER BUDGET

**PAID INTERIMLY

MARCH 2012 PARK & REC BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Bucks County Rec. Council	\$25.00	2012 membership
452.250	Gorski Trash	\$154.00	trash removal - 2 parks
452.250	PECO	\$24.16	electric
452.250	PECO	\$74.55	electric
452.250	PECO	\$33.74	electric
452.250	Penna. Rec. & Park Society	\$160.00	membership renewal
	TOTAL	\$471.45	

**PAID INTERIMLY

MARCH 2012 WATER & SEWER BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$2,994.69	enr fees
429.210	Hach Co.	\$919.20	supplies
429.372	PECO	\$86.15	electric
429.372	PECO	\$2,053.10	electric
429.372	PECO	\$1,727.08	electric
429.371	QC Laboratories	\$140.00	testing
429.110	Private Uiltly Enterprises	\$10,532.96	plant operator
429.374	Smith Yardville Supply	\$107.41	supplies
429.210	USA BlueBook	\$110.44	supplies
429.421	Verizon	\$89.99	phone
429.421	Verizon	\$29.41	phone
	TOTAL	\$18,790.43	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

MARCH 2012 POLICE PENSION BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400	Mockenhaupt Benefits Group	\$952.50	consulting svcs.

TOTAL		\$952.50	
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**PAID INTERIMLY

MARCH 2012 OPEN SPACE BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400	Heritage Conservancy	\$1,417.50	open space pres. services
	TOTAL	\$1,417.50	

**PAID INTERIMLY

*OVER BUDGET

MARCH 2012 INTERIM BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.460	Citizens Bank Master Card	\$86.91	flowers/BJ's membership
400.192	" "	\$905.00	PSATS/supv. Handbook
410.210	" "	\$537.90	printers/cartridges
410.460	" "	\$130.00	BJ's membership/EZ pass
410.750	" "	\$54.00	lens/batteries
411.212	" "	\$71.57	camera accessory/microscope
438.460	" "	\$26.07	office supplies
409.215	" "	\$95.37	heater/picture frame
409.373	TDS Concrete	\$100.00	concrete blocks for PW garage
409.341	U.S. Postal Svc. (CMRS-FP)	\$750.00	replenish postage meter
	TOTAL	\$2,756.82	

*PREVIOUSLY APPROVED BY BOARD

MARCH 2012 DUTCHESS FARM BILLS - 3/13/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Coyne Chemical	\$987.60	aluminum sulfate treatment
429.210	Hach Co.	\$329.70	supplies
429.110	Private Utility Enterprises	\$3,357.12	plant operator
		\$94.00	supplies
429.371	QC Laboratories	\$300.00	testing
429.210	Smith's Yardville Supply	\$49.99	supplies
429.210	USA BlueBook	\$273.35	supplies
	TOTAL	\$5,391.76	

**PAID INTERIMLY

**OVER BUDGET/BOARD APPROVAL

MARCH 2012 CAPITAL RESERVE BILLS - 3/16/202

<u>ACCT #</u>	<u>COMPANY NAME</u>		<u>AMOUNT</u>	<u>COMMENTS</u>
410.740	Grafix Shoppe	\$	431.31	marking kit for new car
	TOTAL	\$	431.31	

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To February, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$0.00	0.00%	(\$458,000.00)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$48,106.12	n/a	\$48,106.12
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$0.00	0.00%	(\$1,500.00)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$2,989.23	n/a	\$2,989.23
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$4,763.21	110.77%	\$463.21
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$85,409.94	18.98%	(\$364,590.06)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$0.00	0.00%	(\$1,000,000.00)
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$317,149.77	17.14%	(\$1,532,850.23)
321.04	CERTIFICATE OF APPROP	\$120.00	\$0.00	0.00%	(\$120.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$3,300.00	\$750.00	22.73%	(\$2,550.00)
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$260.00	6.19%	(\$3,940.00)
322.83	GRADING PERMITS	\$9,000.00	\$640.00	7.11%	(\$8,360.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$979.74	3.92%	(\$24,020.26)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$1,223.90	12.24%	(\$8,776.10)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$1,433.81	16.67%	(\$7,166.19)
341	INTEREST	\$2,350.00	\$375.27	15.97%	(\$1,974.73)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$237,000.00	\$0.00	0.00%	(\$237,000.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$1,622.25	n/a	\$1,622.25
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$0.00	0.00%	(\$166,000.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$14.50	0.04%	(\$35,985.50)
361.31	SUBDIVISION FEES	\$12,000.00	\$1,600.00	13.33%	(\$10,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$1,007.19	0.77%	(\$128,992.81)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$6,240.00	17.33%	(\$29,760.00)
361.33S	SIGN PERMITS	\$0.00	\$690.00	n/a	\$690.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$0.00	0.00%	(\$12,000.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$0.00	0.00%	(\$30,000.00)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$0.00	0.00%	(\$3,000.00)
362.11	POLICE EARNINGS	\$3,500.00	\$227.50	6.50%	(\$3,272.50)
362.41	BUILDING PERMITS	\$95,000.00	\$9,234.74	9.72%	(\$85,765.26)
362.41-001	REINSPECTION FEES	\$2,800.00	\$65.00	2.32%	(\$2,735.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$2,558.00	14.21%	(\$15,442.00)
362.44	ELECTRICAL PERMITS	\$3,600.00	\$830.00	23.06%	(\$2,770.00)
362.45	OCCUPANCY PERMITS	\$13,000.00	\$1,320.00	10.15%	(\$11,680.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,800.00	66.67%	(\$900.00)
362.46	ALARM PERMITS	\$19,000.00	\$50.00	0.26%	(\$18,950.00)
362.46B	WELL PERMITS	\$3,500.00	\$985.00	28.14%	(\$2,515.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$200.00	\$217.25	108.63%	\$17.25
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$4,900.00	7.90%	(\$57,100.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$900.00	14.06%	(\$5,500.00)
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$0.00	0.00%	(\$21,500.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	0.00%	(\$250.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$0.00	0.00%	(\$4,000.00)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$125.00	0.66%	(\$18,875.00)
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,300.00	\$339.52	26.12%	(\$960.48)
380A	CABLE TV	\$200,000.00	\$50,874.56	25.44%	(\$149,125.44)
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$25,998.80	n/a	\$25,998.80
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To February, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
394A	MISCELLANEOUS REFUNDS	\$500.00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$0.00	0.00%	(\$145,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,196,520.00	\$576,680.30	11.10%	(\$4,619,839.70)
Total Revenue		\$5,196,520.00	\$576,680.30	11.10%	(\$4,619,839.70)
Expense					
400	BANK	\$0.00	\$0.00	n/a	\$0.00
400.113	BOARD SALARY	\$6,000.00	\$0.00	0.00%	\$6,000.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$52,664.72	16.30%	\$270,356.28
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$1,107.68	n/a	(\$1,107.68)
400.122	ADMIN. OVERTIME	\$1,500.00	\$135.00	9.00%	\$1,365.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$905.00	30.17%	\$2,095.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$1,563.69	28.43%	\$3,936.31
400.311	AUDIT	\$23,500.00	\$0.00	0.00%	\$23,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$668.34	1.91%	\$34,331.66
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$32,515.35	26.01%	\$92,484.65
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$7,725.00	9.66%	\$72,275.00
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$0.00	0.00%	\$250.00
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$231.55	2.32%	\$9,768.45
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$4,150.46	29.65%	\$9,849.54
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$3,482.06	43.53%	\$4,517.94
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$3,278.18	16.67%	\$16,390.82
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$6,163.32	12.58%	\$42,836.68
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$1,119.49	22.39%	\$3,880.51
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$15,000.00	\$3,626.95	24.18%	\$11,373.05
409.140	BLDG CUSTODIAN	\$11,000.00	\$1,402.22	12.75%	\$9,597.78
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$1,501.84	25.03%	\$4,498.16
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$18,607.63	41.35%	\$26,392.37
409.300	ARCHITECT		\$0.00		

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.321	BLDG TELEPHONE	\$25,000.00	\$4,112.73	16.45%	\$20,887.27
409.341	BLDG POSTAGE	\$5,000.00	\$1,601.75	32.04%	\$3,398.25
409.361	BLDG ELECTRIC	\$45,000.00	\$5,274.49	11.72%	\$39,725.51
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$3,491.94	8.73%	\$36,508.06
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$22,578.90	14.04%	\$138,283.10
410.132	PATROLMEN PAY	\$1,252,733.00	\$169,516.34	13.53%	\$1,083,216.66
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$9,950.00	n/a	(\$9,950.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$1,050.00	30.00%	\$2,450.00
410.183	POLICE OVERTIME	\$80,000.00	\$9,003.35	11.25%	\$70,996.65
410.192	POLICE SCHOOLING	\$55,000.00	\$4,886.99	8.89%	\$50,113.01
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$2,202.77	24.48%	\$6,797.23
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$8,047.40	15.18%	\$44,952.60
410.238	POLICE UNIFORMS	\$25,000.00	\$2,003.12	8.01%	\$22,996.88
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$446.75	2.13%	\$20,553.25
410.314	POLICE LEGAL	\$25,000.00	\$2,617.05	10.47%	\$22,382.95
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$149.95	n/a	(\$149.95)
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$278.57	27.86%	\$721.43
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$8,359.00	23.88%	\$26,641.00
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$2,437.32	12.19%	\$17,562.68
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$315.00	12.60%	\$2,185.00
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$665.82	26.63%	\$1,834.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$363.44	24.23%	\$1,136.56
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$50.00	5.00%	\$950.00
410.540-001	D.A.R.E.	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,500.00

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Expense					
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	\$0.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$327.47	5.95%	\$5,172.53
411.130	FIRE MARSHAL PAY	\$23,732.00	\$3,651.00	15.38%	\$20,081.00
411.150	FIRE WORKERS COMP.	\$9,000.00	\$3,000.00	33.33%	\$6,000.00
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$318.54	39.82%	\$481.46
411.331	FIRE MILEAGE	\$300.00	\$136.50	45.50%	\$163.50
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$335.00	41.88%	\$465.00
411.5	FIRE RELIEF FUND	\$237,000.00	\$0.00	0.00%	\$237,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$0.00	0.00%	\$500.00
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$23,749.64	15.13%	\$133,250.36
414.131	CODE OVERTIME	\$400.00	\$0.00	0.00%	\$400.00
414.141	INSPECTION SERVICE	\$16,000.00	\$1,260.00	7.88%	\$14,740.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$327.60	14.89%	\$1,872.40
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$12,337.66	9.49%	\$117,662.34
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$2,379.04	7.93%	\$27,620.96
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$681.50	13.63%	\$4,318.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMT	\$36,000.00	\$3,456.00	9.60%	\$32,544.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$0.00	0.00%	\$136,000.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$0.00	0.00%	\$6,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES		\$0.00		
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$1,975.00	70.54%	\$825.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$56.00	14.00%	\$344.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,398.82	55.95%	\$1,101.18
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$0.00	0.00%	\$2,000.00

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Expense					
414.374	CODE VEHICLE MAINT.	\$600.00	\$0.00	0.00%	\$600.00
414.400	CREDIT CARD FEES	\$600.00	\$165.01	27.50%	\$434.99
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$125.00	8.33%	\$1,375.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	(\$100.00)	-10.00%	\$1,100.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$0.00	0.00%	\$1,500.00
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$2,278.70	11.39%	\$17,721.30
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$2,566.98	11.67%	\$19,433.02
430.238	ROAD UNIFORMS	\$4,500.00	\$396.40	8.81%	\$4,103.60
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$0.00	0.00%	\$2,000.00
430.371	TREE MAINTENANCE	\$25,000.00	\$1,800.00	7.20%	\$23,200.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$14,315.79	8.42%	\$155,684.21
438.145	PUBLIC WORKS PAY	\$328,058.00	\$44,862.81	13.68%	\$283,195.19
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$208.78	6.96%	\$2,791.22
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$0.00	0.00%	\$250.00
452.325	PARK/REC POSTAGE		\$0.00		
452.373	STREETSCAPE MAINTENANCE	\$10,000.00	\$742.50	7.43%	\$9,257.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$0.00	0.00%	\$40,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$7,500.00	78.95%	\$2,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$5,445.41	3.56%	\$147,554.59
483.002	POLICE PENSION	\$221,000.00	\$5,834.68	2.64%	\$215,165.32
484	WORKERS COMPENSATION	\$90,732.00	\$19,683.00	21.69%	\$71,049.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$0.00	0.00%	\$15,500.00
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$70,297.00	\$26,920.00	38.29%	\$43,377.00

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Expense					
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$87,717.66	13.56%	\$559,282.34
488	LIFE INSURANCE	\$10,000.00	\$978.38	9.78%	\$9,021.62
488A	SHORT TERM DISABILITY	\$17,000.00	\$2,367.60	13.93%	\$14,632.40
488B	LONG TERM DISABILITY	\$7,000.00	\$1,256.06	17.94%	\$5,743.94
489	FICA	\$152,359.00	\$22,084.76	14.50%	\$130,274.24
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$0.00	0.00%	\$58,000.00
489.02	TRANSFER - POLICE	\$90,000.00	\$0.00	0.00%	\$90,000.00
489A	MEDICARE	\$35,717.00	\$4,827.24	13.52%	\$30,889.76
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$712,627.69	12.50%	\$4,986,502.31
Total Expense		\$5,699,130.00	\$712,627.69	12.50%	\$4,986,502.31
Net:		(\$502,610.00)	(\$135,947.39)	27.05%	\$366,662.61