

**Upper Makefield Township Board of Supervisors**  
**April 17, 2012 Meeting Minutes**

The April 17, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS:**

- Mr. Rattigan announced that an Executive Session was held prior to the meeting to discuss personnel matters
- Mr. Rattigan reported on the Upper Makefield Youth Baseball League Opening Day at Lookout Park.
- Ms. Ryan reported that Earth Day would be held on April 21 at Brownsburg Park from 10 a.m. to 2:00 p.m.
- Mr. Rattigan reported that a Memorial Service and Treed Dedication would be held for former supervisor Dave on April 22<sup>nd</sup> at 2:00 p.m.
- Ms. Teoli announced that the Act 537 Informational Meeting was scheduled for June 12 at 7:00 p.m.

**SPECIAL ITEMS:**

**Presentation of Advanced Certification in Emergency Management – Rob Kay**

Harry Crohe from Bucks County Emergency Management presented an Advanced Certification in Emergency Management to Upper Makefield Township Emergency Management Coordinator Rob Kay.

**DARE Presentation**

Officer Lee Crawford and Sol Feinstone Teacher Tom Ohlson provided an overview of the DARE program and highlighted the benefits of the program provides for the 6<sup>th</sup> grade classes.

**PUBLIC COMMENT:**

Ellen Lane Novitz, Dunkin Drive, provided comment on her disappointment in the new Washington Crossing sign. She also commented on political signs on public lands.

Ron Smolow, Three Pond Lane, thanked the Board of Supervisors for the Riparian Grant Program. He commended the board for establishing the fund and encouraged its future use. He also recognized Dave Kulig's role in creating the fund.

**APPROVAL OF MINUTES AND BILLS PAYABLE:**

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the April 3, 2012 minutes. Motion carried by unanimous vote.

Ms. Teoli read into the record the bills for April 17, 2012. A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the April 17, 2012 Bills Payable List in the amount of \$141,638.51. Motion carried by a unanimous vote.

**SOLICITOR'S REPORT:**

There was no Solicitor's Report.

**MANAGER'S REPORT:**

**Fund Balance Report**

Ms. Teoli provided highlights of the First Quarter Financial Report.

**Resolution No. 2012-04-17-01 – Supporting Designation of Delaware and Lehigh Drive as Pennsylvania Byway**

Ms. Teoli provided an overview of the resolution supporting the designation of Delaware and Lehigh Drive as a Pennsylvania Byway. Following discussion, a motion was made by Mr. Baldwin and seconded by Ms. Ryan to approve Resolution No. 2012-04-17-01.

Ms. Ryan commented that she believed there was no practical reason not to support the designation, and noted that the township stood to benefit from possible funding opportunities.

Mr. Cino asked the board to delay the vote on this issue until the public has been asked to provide comment.

Mr. Breeden asked if the Solicitor drafted the Resolution and noted concern with the wording. Mr. Breeden's concern was that the Township would be responsible for future maintenance of River Road.

Ms. Eberle explained that, because River Road is a state-owned roadway, the maintenance responsibilities could only be turned over to the township through a very specific process. She reiterated that the wording of the Resolution created in no way a maintenance or liability responsibility for the township of the state-owned roadway.

Mr. Baldwin noted his opinion that the byway designation would not increase traffic.

Mr. Rattigan then opened the floor to public comment.

Ellen Lane Novitz, Dunkin Drive, commented that the approval of this Resolution would lead to an increase in traffic along River Road.

Barbara Rintala, River Road, read a prepared statement, and expressed her concern about the impact of the designation of River Road as a byway.

Wilma Deutsch, River Road, expressed her opposition to the Resolution and asked the Board to hold off on their vote.

Steven Markin, Dillon Way, noted his concern with the wording of the final paragraph of the Resolution.

After further discussion, members of the board agreed to change the wording of the final paragraph of

the Resolution. Mr. Baldwin and Ms. Ryan amended their motion and second to reflect the wording change. The motion carried on a 3-2 vote with Mr. Breeden and Mr. Cino voting no.

**ENGINEER'S REPORT:**

**Engineer's Report**

Mr. Young reviewed highlights of the Engineer's Report.

**WATER AND SEWER ENGINEER'S REPORT:**

**Heritage Hills Water Booster Pumping Station Emergency Generator Replacement and Miscellaneous Electrical/Control System Modifications**

Mr. Zarko provided an overview of the project, which was approved as part of the 2012 Public Water System Capital Improvements. Following discussion, a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to authorize advertisement of the Heritage Hills Water Booster Pumping Station Emergency Generator Replacement and Miscellaneous Electrical/Control System Modifications Project. Motion carried by a unanimous vote.

Mr. Zarko provided an overview of a surge incident that occurred recently and reported that the issue would be addressed with the completion of this project.

**Water Meter Replacement Project**

Mr. Zarko provided an overview of the project, which was approved as part of the 2012 Public Water System Capital Improvements, and recommended purchase of replacement meters from COSTARS vendor Rio Supply, Inc. Following discussion, a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to authorize the purchase of 291 water meters from COSTARS vendor Rio Supply, Inc. at a cost of \$65,766. Motion carried by a unanimous vote.

**BOARD AND COMMISSION REPORTS:**

Mr. Rattigan announced that the following reports were included in the Board packets:

- Park and Recreation Board – February 13, 2012
- Planning Commission – February 22, 2012

**DEPARTMENT REPORTS:**

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

Chief Mark Schmidt highlighted the Police Department Report.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Reports
- Fire Marshal Report
- Public Works Department Report

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**Affirm Chair of Environmental Advisory Council**

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to affirm Cathy Magliocchetti as

Chair of the Upper Makefield Township Environmental Advisory Council. Motion carried by a unanimous vote.

**PUBLIC COMMENT AND MEDIA QUESTIONS:**

Ellen Lane Novitz, Dunkin Drive, expressed her opposition to the Board's decision on the Pennsylvania Byway Resolution.

Wilma Deutsch, River Road, noted her disagreement with the Board's vote to approve the Pennsylvania Byway Resolution.

Steve Markin, Dillon Way, also commented against the Board's approval of the Pennsylvania Byway Resolution.

Phil Goldman, Biedler Drive, questioned the tax status of the Upper Makefield Newtown Soccer Association.

Barbara Rintala, River Road, expressed her disappointment with the Board's action on the Pennsylvania Byway Resolution.

Bill Colick, Dillon Way, noted his concern with the Supervisor's actions.

**ADJOURNMENT:**

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 9:14 p.m. Motion carried on unanimous vote.

Approved: May 1, 2012

APRIL 2012 GENERAL FUND BILLS - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
438.460	Armour & Sons Electric	\$95.00	repair damaged traffic light pole
400.460	Awards and More	\$118.65	memorial plaque
400.374	CIT Technology	\$623.98	monthly copier rental
400.312	CKS Engineers	\$4,364.70	engineering fees
409.140	CleanNet of Philadelphia	\$701.11	cleaning service
430.238	Clemens	\$85.00	PW uniform rental
409.373	" "	\$18.10	floor mat rental
452.210	Commonwealth of Pennsylvania	\$250.00	Rev Run administrative fee
400.340	Courier Times	\$135.70	advertising
414.340	" "	\$236.02	" "
487	DVHIT	\$48,447.43	health insurance
409.373	Elevator Specialties	\$175.00	monthly maintenance
409.373	FRANC Environmental	\$495.00	pump out tanks on Twp. complex
409.373	Good Air Conditioning & Heating	\$90.00	check A/C leak Admin. bldg.
409.373	Gorski Trash	\$270.00	trash removal
400.313	Gilmore & Associates	\$9,995.65	engineering fees
414.313A	" "	\$7,263.69	" "
400.314	Grim, Biehn & Thatcher	\$6,901.50	legal fees
414.314A	" "	\$3,006.00	" "
414.34-002	" "	\$333.50	" " - planning commission
410.372C	Hubb Systems (Data911)	\$11,108.03	mobile digital video system
409.230	ISObunkers	\$317.46	propane
410.374	Kerrigan's Sunoco	\$579.04	PD vehicle maintenance/repairs
403.115	Keystone Collections Group	\$1,341.30	March 2012 commissions
414ZHB	McNamara, Bolla	\$192.50	legal fees - ZHB
409.215	" "	\$12.98	bldg. supplies
409.373	Newtown Hardware House	\$56.91	clean/paint gas tank
400.210	Newtown Office Supply	\$208.55	office supplies
409.321	PA One Call	\$71.34	monthly activity fee
410.210	Pennsylvania Police Criminal Law Bulletin	\$48.00	one year subscription
410.231	Ports Petroleum	\$1,480.53	unleaded fuel
430.231	" "	\$316.17	diesel fuel
409.230	" "	\$800.96	heating fuel
400.210	PSATS	\$10.00	Sunshine Law Manual
409.373	Relly Sweeping	\$148.50	sweeping - twp. complex parking lots
400.210	Safeguard Business Systems	\$116.60	envelopes
409.373	Shapiro Fire Protection	\$1,012.30	maintenance on fire extinguishers
410.374	" "	\$415.50	maintenance on PD vehicle fire extinguishers
400.210	Staples Advantage	\$13.11	office supplies
409.215	" "	\$112.68	bldg. supplies
410.460	UMBA	\$325.00	annual membership 1/12 - 12/12
	<b>TOTAL</b>	<b>\$102,293.49</b>	

\*\*FOR BOARD APPROVAL  
\*OVER BUDGET

APRIL 2012 LIQUID FUELS BILLS - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437.2	Bergey's Tire & Svc. Centers	\$565.00	onsite repair loader
437	Betts Equipment	\$38.50	chain rpr./sprk plugs
437	Colony Auto Parts	\$46.44	shop supplies
437	Joseph Finkle & Son	\$147.44	shop supplies
432S	Garden State Highway Products	\$263.24	signs
437	Histand's Equipment	\$104.12	chain rpr./mower parts
437	Kerrigan's Sunoco	\$85.67	maint./repairs
438.245	Miller Materials	\$155.68	road materials
437	Paul B. Moyer and Sons	\$110.11	machine svc.
437	Newtown Hardware	\$19.87	shop supplies
438.245	Plumstead Materials	\$317.67	road materials
431	Reilly Sweeping	\$4,356.00	road sweeping
437	Tanner's Lawn & Snow Equip.	\$121.00	maint./rpr. saw/mowers
	<b>TOTAL</b>	<b>\$6,330.74</b>	

\*OVER BUDGET

\*\*PAID INTERIMLY

APRIL 2012 PARK & REC BILLS - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Gorski Trash	\$144.00	trash removal - 2 parks
452.250	Lester E. Leedom	\$540.00	lower bleachers
452.250	QC Laboratories	\$70.00	testing
452.250	Reilly Sweeping	\$247.50	sweeping - BB & LO lots
452.250	Shapiro Fire Protection	\$55.65	inspect extinguishers
452.250	USA Bluebook	\$513.54	upgrade for irr. sys. LO
	<b>TOTAL</b>	<b>\$1,570.69</b>	

\*\*PAID INTERIMLY

APRIL 2012 PARK 3 YR CAP BILLS - 4/17/12

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$1,320.35	engineering fees
452.700	" "	\$926.50	" "
	<b>TOTAL</b>	<b>\$2,246.85</b>	

\*\*PAID INTERIMLY



APRIL 2012 WATER & SEWER BILLS - 4/17/12

<u>ACCT#</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$9,073.40	engr. fees
429.376	FRANC Environmental	\$2,743.65	sludge hauling
429.210	Garlits Industries	\$238.00	envelopes for water bill mailings
429.210	Grainger	\$169.92	bldg. supplies for plant
429.374	Kohl Bros.	\$6,983.00	repack pump/repairs
429.371	QC Laboratories	\$65.00	testing
429.374	Shapiro Fire Protection	\$139.45	inspect /furnish fire extinguisher
	<b>TOTAL</b>	<b>\$19,412.42</b>	

\*\*PAID INTERIMLY

\*\*\*OVER BUDGET/BOARD APPROVAL

APRIL 2012 GRADING ESCROW - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E	Fox Chase Bank	\$2,000.00	1166 Eagle Rd.
414.313E	Beverly/Paul Muller	\$2,000.00	920 Highland Rd.
	<b>TOTAL</b>	<b>\$4,000.00</b>	

APRIL 2012 INTERIM BILLS - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.460	District Court 07-02-07	\$13.00	court fees
452.210	UMBA	\$5,000.00	Rev. Run seed money
	<b>TOTAL</b>	<b>\$5,013.00</b>	

\*PREVIOUSLY APPROVED BY BOARD

APRIL 2012 RIPARIAN RESTORATION & PRESERVATION FUND - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313	Gilmore & Associates	\$228.00	engineering fees
414.421	Grim, Blehn & Thatcher	\$246.50	legal fees
	<b>TOTAL</b>	<b>\$474.50</b>	

\*\*PAID INTERIMLY  
\*OVER BUDGET

APRIL 2012 DUTCHESS FARM BILLS - 4/17/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$169.32	enr. fees
429.371	QC Laboratories	\$127.50	testing
	<b>TOTAL</b>	<b>\$296.82</b>	

\*\*PAID INTERIMLY

\*\*\*OVER BUDGET/BOARD APPROVAL