

Upper Makefield Township Board of Supervisors
June 6, 2017 Meeting Minutes

The June 6, 2017 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- Executive Session was held prior to tonight's meeting for personnel matters.
- The second public information session concerning operation and maintenance of on-lot sewage disposal systems will be held on Thursday, June 8 at 7:00 pm at the Municipal Building. This session will be an overview of the basic components of conventional OLDS and how they function, as well as a discussion concerning the available alternative types of OLDS that are permitted within Pennsylvania. The Township is conducting these educational sessions in accordance with the requirements of the previously approved Act 537 Sewage Facilities Plan Update.

SPECIAL ITEMS

Sol Feinstone Elementary 3rd Grade Park Design Project Presentation

Ms. Ryan provided an introduction to a recognition ceremony honoring students from Mrs. McFillin's 3rd grade class at Sol Feinstone Elementary School. As part of their unit on community needs and local government, Township representatives Mary Ryan, Judy Caporiccio, Tim Thomas and Bill Hoefler were invited to the classroom to view park design projects. Certificates of Appreciation were presented to the winners of the park design contest as follows: Adalae Howe (1st place), Phoebe Tetreault (2nd place) and Aimee Zhang (3rd place). Mrs. McFillin also received a certificate in appreciation of her efforts to teach her students about community needs.

PUBLIC COMMENT

Dan Johansson, Upper Makefield, reminded the Board of the concerns he expressed at the last meeting regarding the dedication of roads that are not eligible for Liquid Fuels because they do not meet State standards.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the May 17, 2017 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the June 6, 2017 Bills Payable List in the amount of \$328,391.22. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Goodwin Zoning Hearing Board Application, 162 Brownsburg Road East

Mr. Kuhns provided an overview of the request for relief from the front yard setback. Ms. Ryan

indicated that the plan appeared to maintain the historic structure of the house. It was the Board consensus to not take a position on this application, but to direct staff to ask the applicant to consider a HARB review of the plan.

FEMA Flood Insurance Program Community Rating System (CRS) Update

Mr. Kuhns provided an update of the FEMA Flood Insurance Program Community Rating System (CRS) noting that our rating has been upgraded to 9. Mr. Rattigan requested a brief overview of how the point system works at a future meeting. Mr. Kuhns thanked administrative assistant Ms. LaRue for her assistance in compiling information for the report.

SOLICITOR'S REPORT

Ordinance No. 317 – Solar Energy

Ms. Eberle introduced Ordinance No. 317 amending the solar energy ordinance to revise certain ground array regulations and require fire marshal review of each application. Mr. Rattigan opened the public hearing. Mr. Tierney reiterated his opposition to limiting acreage size in this ordinance. Ms. Nolan indicated that the acreage is important to protect neighbors because the size of the arrays vary. Mr. Cino agreed with Mr. Tierney's concerns, but felt the improved language is acceptable. There were no comments from the public. Mr. Rattigan closed the public hearing. A motion was then made by Ms. Ryan and seconded by Ms. Nolan to adopt Ordinance No. 317. Motion carried by a 4 to 1 vote with Mr. Tierney voting in opposition.

INTERIM MANAGER'S REPORT

2010 Chevy Tahoe

Mr. Nyman reported on the bids for the sale of the 2010 Chevy Tahoe, which was listed on Municibid. A motion was made by Mr. Cino and seconded by Ms. Ryan to award the bid for the sale of the 2010 Chevy Tahoe to Gerald Immersi for the price of \$5,344.00. Motion carried by a unanimous vote.

Council Rock Senior Center Contribution

Mr. Nyman provided background on the contribution request from the Council Rock Senior Center as budgeted for 2017. Mr. Tierney thanked Mr. Nyman for the breakout and evaluation. A motion was made by Ms. Nolan and seconded by Mr. Cino to approve the \$2,000 contribution to the Council Rock Senior Center. Motion carried by a unanimous vote.

Manager's Update

Canal Bridge Options

As a follow-up to the Buckland Valley resident request presented at the last meeting to assist with obtaining additional access to the canal path, Mr. Nyman recommended that the resident be encouraged to contact the Bucks County Planning Commission and request consideration for inclusion in the County's trail/multi-modal initiative.

Taylorsville Road PECO Project Log Safety Concerns

Per direction of the Board, staff contacted those property owners on Taylorsville Road who still have logs remaining on their property after trees were cut down by PECO to express continued safety concerns. Four of seven property owners requested removal of the logs by PECO. The Township is following up with PECO.

Ms. Ryan indicated that there were non-working streetlights on the old poles and requested that they be removed with the poles as new ones are installed.

ENGINEER'S REPORT

Public Works Building Expansion

Mr. Young provided an update of the Public Works Building Expansion Project which was tabled at the May 2, 2017 meeting and requested authorization to advertise. Mr. Tierney requested additional time to gather information on alternative building materials expressing concern that if bids are prepared without that knowledge, bidders would not meet specifications. A motion was then made by Ms. Ryan and seconded by Ms. Nolan to authorize advertisement of the Public Works Building Expansion Project. Motion carried by a unanimous vote.

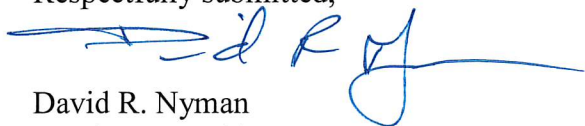
PUBLIC COMMENT

Dan Johansson, Upper Makefield, shared information with the Board regarding President Trump's recent appointment of two members to the FERC Commission.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ryan to adjourn the meeting at 8:25 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman
Interim Township Manager
Approved: June 20, 2017

JUNE 2017 GENERAL FUND BILLS - 6/6/17

<u>ACCT#</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.460	The Advance of Bucks County	\$55.00	subscription renewal - 2 years
400.210	Associated Imaging Solutions	\$371.37	copier charges
414.210	" "	\$42.83	" "
414.141	Building Inspections Underwriters	\$3,240.00	inspection service - March/April
410.540-3	C & C Technologies	\$954.00	wireless ruggedized modems/antennas
410.750	" "	\$854.00	" "
400.374	CIT Technology	\$558.09	copier lease
410.210	Cardmember Services	\$279.53	office supplies
409.373	" "	\$81.50	bdg maintenance supplies
411.460	" "	\$290.00	electrical aspects of fire investigation seminar
411.212	" "	\$327.95	boots/IM Pak
410.192	" "	\$595.00	crime scene and evidence seminar for Detective Jumper
410.750	" "	\$67.76	fingerprinting supplies
409.215	" "	\$150.88	bdg supplies
410.460	" "	\$58.26	wall fan (reimbursed by PBA)
438.460	" "	\$26.51	water for public works
430.238	Clemens	\$92.00	uniform rental
409.321	Comcast	\$355.52	P. D. Bldg. internet/phone service
409.373	Cooper Pest Solutions	\$122.03	exterminator - general maintenance/exterior program
410.540-1	Creative Product Sourcing	\$1,777.68	items for DARE graduation
487.000	DVHT	\$56,557.31	health insurance
409.321	Dell	\$1,972.45	network switches/wireless access points
400.314	Eckert Seamans Cherin & Mellott	\$2,820.00	legal fees
410.314	" "	\$2,015.00	" "
403.225	Nicholas Ettore	\$218.33	May expenses
409.215	Joseph Finkle & Son	\$39.60	light ballasts for PD Bldg.
400.314	Grim, Biehn & Thatcher	\$3,801.50	legal fees
414.314A	" "	\$2,092.00	" "
414.314-2	" "	\$93.00	" "
410.374	Havis	\$266.00	install modem and antennas
411.331	John Kernan	\$377.71	reimburse for Fire Investigator seminar - mileage
411.460	" "	\$318.28	" " - room
409.341	Key Business Solutions	\$110.58	ink cartridge for postage meter
407.319	Pamela Learned	\$775.00	April 2017 newsletter - draft/publish/update website
400.311	Maillie	\$4,000.00	progress billing on 2016 audit
410.750	Metro Alert	\$964.99	cordless imager/printer/user training
407.319	Northampton Township	\$52.59	Verizon franchise contract renewal - consortium UMT portion
409.361	PECO	\$881.33	electric - Admin. Bldg.
409.361	PECO	\$1,075.95	electric - P. D. Bldg.
400.210	Petty Cash	\$30.02	reimburse petty cash
400.460	" "	\$18.37	" "
409.341	" "	\$7.35	" "
409.215	" "	\$17.16	" "
409.215	Ready Refresh	\$103.27	drinking water for Township bldgs.
410.231	Riggins	\$2,395.04	unleaded gasoline
481.50	SPCA	\$500.00	yearly donation
400.210	SafeChoice	\$85.00	blank check stock
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 5/17/17
488	Standard Insurance	\$659.24	add/life insurance premium
488A	" "	\$1,512.57	std insurance premium
488B	" "	\$887.09	ltd insurance premium
400.210	Staples Advantage	\$40.15	office supplies
410.210	" "	\$89.15	" "
414.210	" "	\$14.11	" "
438.460	" "	\$21.47	" "

JUNE 2017 GENERAL FUND BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.215	" "	\$216.07	bldg. supplies
409.230	Suburban Propane	\$54.89	propane for PD bldg.
407.319	Total Video Products	\$4,949.00	video output cards for Meeting Room equipment
409.341	U. S. Postal Service (CMRS - FP)	\$1,000.00	replenish postage meter
409.321	Verizon Wireless	\$1,147.10	cellular charges
410.541	" "	\$26.69	" "
409.373	Waste Management	\$384.01	trash collection/recycling Twp. Complex
410.210	Workplace Central	\$157.82	office supplies
409.215	" "	\$77.62	bldg. supplies
481.50	Wrightstown Library	\$1,500.00	yearly donation
	TOTAL	\$105,024.72	

**FOR BOARD APPROVAL

JUNE 2017 LIQUID FUELS BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
438.245	Alpha Space Control	\$4,108.59	road striping
438.245	Cardmember Service	\$101.98	road maintenance supplies
438.245	Fabian Building Materials	\$54.00	mortar mix for catch box
437	NAPA Auto Parts	\$175.15	shop/truck supplies
437	R & S Equipment Repair	\$98.00	truck inspection
437	Smith's Yardville Supply	\$88.43	shop supplies
438.245	" "	\$66.89	road marking/crack sealing
437	Sosmetal Products	\$244.65	shop supplies
437	Tanners Lawn & Snow Equip.	\$235.15	mower/leaf machine maint.
	TOTAL	\$5,172.84	

**PAID INTERIMLY

JUNE 2017 PARK & REC BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Eurofins QC	\$30.00	water testing at parks
452.250	PECO	\$28.67	electric
452.250	PECO	\$70.01	electric
452.250	PECO	\$211.77	electric
452.250	Smith's Yardville Supply	\$49.20	salt for Brownsburg water sys.
452.250	Waste Management	\$305.19	trash collection/recycling parks
	TOTAL	\$694.84	

**PAID INTERIMLY

JUNE 2017 PARK 3 YR CAP BILLS - 6/6/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Grim, Biehn & Thatcher	\$15.50	legal fees
	TOTAL	\$15.50	

****PAID INTERIMLY**

JUNE 2017 WATER & SEWER BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	Eurofins QC	\$56.00	testing
429.376	FRANC Environmental	\$2,109.25	sludge removal
429.374	G & G Electrical Construction	\$576.78	repairs to blowers at WWTP
429.374	Grim, Biehn & Thatcher	\$217.00	legal fees
429.372	PECO	\$1,784.00	electric
429.372	PECO	\$1,247.82	electric
429.372	PECO	\$125.93	electric
429.372	PECO	\$107.69	electric
429.372	PECO	\$95.00	electric
429.371	M. J. Reider Associates	\$257.00	testing
429.421	Verizon	\$41.94	phone
429.421	Verizon	\$36.27	phone
	TOTAL	\$6,654.68	

**PAID INTERIMLY

JUNE 2017 BLDG CONSTRUCTION BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471.1	Huntington National Bank	\$8,915.30	2015 bond - interest
	TOTAL	\$8,915.30	

*PAID INTERIMLY

**FOR BOARD APPROVAL

JUNE 2017 OPEN SPACE BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471.1	Huntington National Bank	\$102,525.95	2015 bond - semi-annual interest
471.1	Penn Communnity Bank	\$30,517.74	semi-annual interest payment
	TOTAL	\$133,043.69	

**PAID INTERIMLY

*OVER BUDGET

JUNE 2017 TREE FUND - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409	Robert Hartlein	\$4.00	reimburse for 1 deer cage for tree
	TOTAL	\$4.00	

****PAID INTERIMLY**

JUNE 2017 DUTCHESS FARM BILLS - 6/6/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.372	PECO	\$691.39	electric
429.371	M. J. Reider Associates	\$175.00	testing - May
429.210	Verizon	\$42.60	phone
	TOTAL	\$908.99	

**PAID INTERIMLY

JUNE 2017 CAPITAL RESERVE BILLS - 6/6/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
409.754	C & C Family Roofing	\$13,240.00	repair to firehouse roof - Twp. Complex
410.740	C & C Technologies	\$1,708.00	wireless ruggedized modems/antennas
410.740	Havis	\$9,229.16	upfitting for new PD vehicle
410.740	Metro Alert	\$874.00	scanner/vehicle kit/case for 2 new vehicles
TOTAL		\$25,051.16	

**PAID INTERIMLY

JUNE 2017 WATER/SEWER CAPITAL RESERVE BILLS - 6/6/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	MJF Electrical	\$42,265.50	pmt. request #3 Lakeside
	TOTAL	\$42,265.50	

****PAID INTERIMLY**

JUNE 2017 ENCLAVE BILLS - 6/6/17

<u>ACCT.#</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	Eurofins QC	\$107.00	testing
429.371	M. J. Reider	\$148.00	testing
429.374	Townscapes	\$385.00	mowing around pump st.
	TOTAL	\$640.00	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To May, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Equity					
309.90	EQUITY		(\$2,622.25)		
Total			(\$2,622.25)		
Total Equity			(\$2,622.25)		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$1,545,239.33	n/a	(\$1,545,239.33)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$28,262.20	n/a	(\$28,262.20)
301.20A	INTERIM R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20B	INTERIM RE TAXES PR YRS	\$1,000.00	\$2,098.13	-109.81%	(\$1,098.13)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$10,000.00	\$10,874.61	-8.75%	(\$874.61)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$213,545.54	64.41%	\$386,454.46
310.20	EARNED INCOME TAX	\$3,900,000.00	\$2,402,290.92	38.40%	\$1,497,709.08
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	100.00%	\$140.00
321.30	BUSINESS FEES	\$1,000.00	\$0.00	100.00%	\$1,000.00
321.35	FIRE PERMITS	\$4,000.00	\$2,175.00	45.63%	\$1,825.00
322.82	HIGHWAY ENCROACHMENT	\$11,000.00	\$3,700.00	66.36%	\$7,300.00
322.83	GRADING PERMITS	\$19,000.00	\$5,600.00	70.53%	\$13,400.00
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$2,658.66	81.01%	\$11,341.34
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$1,954.54	51.14%	\$2,045.46
331.12-002	VIOLATION OF ORDINANCES-CODE	\$13,000.00	\$3,606.00	72.26%	\$9,394.00
341	INTEREST	\$8,000.00	\$3,242.12	59.47%	\$4,757.88
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	100.00%	\$8,000.00
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	0.00%	\$0.00
355.13	FOREIGN FIRE	\$130,000.00	\$0.00	100.00%	\$130,000.00
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$7,000.00	\$529.57	92.43%	\$6,470.43
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$10,000.00	\$7,237.00	27.63%	\$2,763.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Revenue					
361.31	SUBDIVISION FEES	\$15,000.00	\$23,150.00	-54.33%	(\$8,150.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$12,496.23	87.50%	\$87,503.77
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$62,000.00	\$24,170.00	61.02%	\$37,830.00
361.33S	SIGN PERMITS	\$0.00	\$1,130.00	n/a	(\$1,130.00)
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$2,925.00	63.44%	\$5,075.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$50,000.00	\$2,187.16	95.63%	\$47,812.84
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	100.00%	\$10,000.00
362.11	POLICE EARNINGS	\$2,600.00	\$2,125.25	18.26%	\$474.75
362.41	BUILDING PERMITS	\$185,000.00	\$59,383.10	67.90%	\$125,616.90
362.41-001	REINSPECTION FEES	\$1,700.00	\$540.00	68.24%	\$1,160.00
362.43	PLUMBING PERMITS	\$29,000.00	\$10,036.00	65.39%	\$18,964.00
362.44	ELECTRICAL PERMITS	\$11,500.00	\$4,580.00	60.17%	\$6,920.00
362.45	OCCUPANCY PERMITS	\$30,000.00	\$11,310.00	62.30%	\$18,690.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,500.00	\$2,000.00	20.00%	\$500.00
362.46	ALARM PERMITS	\$18,000.00	\$16,500.00	8.33%	\$1,500.00
362.46B	WELL PERMITS	\$10,000.00	\$2,800.00	72.00%	\$7,200.00
362.47	SEWAGE PLANNING MODULE FEE	\$4,000.00	\$0.00	100.00%	\$4,000.00
362.48	PLAN/ZONE MISC REV.	\$100.00	\$5.00	95.00%	\$95.00
362.49	PROFESSIONAL SERVICES	\$65,000.00	\$31,300.00	51.85%	\$33,700.00
362.50	DEMOLITION PERMITS	\$12,000.00	\$4,080.00	66.00%	\$7,920.00
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$12.00	75.00%	\$36.00
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	100.00%	\$23,097.00
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	100.00%	\$250.00
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,000.00	\$0.00	100.00%	\$2,000.00
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	100.00%	\$500.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$2,610.82	34.73%	\$1,389.18
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	100.00%	\$1,200.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,261.89	15.87%	\$238.11
380A	CABLE FRANCHISE FEE	\$250,000.00	\$128,374.70	48.65%	\$121,625.30
380D	DEVELOPER DONATIONS	\$21,000.00	\$15,000.00	28.57%	\$6,000.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	100.00%	\$250.00
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT		\$0.00		
394P	PENSIONS	\$164,000.00	\$0.00	100.00%	\$164,000.00
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,072,940.00	\$4,591,990.77	24.39%	\$1,480,949.23
Total Revenue		\$6,072,940.00	\$4,591,990.77	24.39%	\$1,480,949.23
Expense					
400	BANK	\$150.00	\$35.01	76.66%	\$114.99
400.113	BOARD SALARY	\$1,300.00	\$250.00	80.77%	\$1,050.00
400.121	ADMIN. STAFF & MGR PAY	\$283,698.00	\$134,247.10	52.68%	\$149,450.90
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,203.75	59.88%	\$1,796.25
400.210	ADMIN MATL & SUPPLIES	\$7,500.00	\$4,454.62	40.61%	\$3,045.38
400.311	AUDIT	\$23,000.00	\$10,950.00	52.39%	\$12,050.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$9,108.88	39.27%	\$5,891.12
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$38,383.71	63.44%	\$66,616.29
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$85,000.00	\$32,577.51	61.67%	\$52,422.49
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$708.24	52.78%	\$791.76
400.340	ADMIN. ADVER/PRINTING	\$8,500.00	\$4,171.02	50.93%	\$4,328.98
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$2,321.68	89.45%	\$19,678.32
400.460	ADMIN. GENERAL EXPENSE	\$7,500.00	\$4,356.90	41.91%	\$3,143.10
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	100.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$21,083.00	\$8,784.60	58.33%	\$12,298.40
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$20,989.01	60.26%	\$31,830.99
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,335.06	53.30%	\$2,664.94

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To May, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$35,000.00	\$7,991.62	77.17%	\$27,008.38
409.140	BLDG CUSTODIAN	\$20,000.00	\$6,053.34	69.73%	\$13,946.66
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$2,649.96	47.00%	\$2,350.04
409.230	BLDG UTILITIES/FUEL	\$23,000.00	\$12,919.72	43.83%	\$10,080.28
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$11,092.48	55.63%	\$13,907.52
409.341	BLDG POSTAGE	\$4,000.00	\$3,042.05	23.95%	\$957.95
409.361	BLDG ELECTRIC	\$26,000.00	\$10,514.45	59.56%	\$15,485.55
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$25,806.30	53.92%	\$30,193.70
409.374	BLDG STP TESTS	\$200.00	\$0.00	100.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	100.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$175.00	91.25%	\$1,825.00
410.122	POL ADMIN/CLERICAL PAY	\$183,206.00	\$64,120.06	65.00%	\$119,085.94
410.132	PATROLMEN PAY	\$1,525,118.00	\$458,398.87	69.94%	\$1,066,719.13
410.132A	RETROACTIVE PAY	\$0.00	\$58,510.99	n/a	(\$58,510.99)
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$19,800.00	n/a	(\$19,800.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$3,017.84	69.82%	\$6,982.16
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$5,000.00	\$0.00	100.00%	\$5,000.00
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$1,200.00	60.00%	\$1,800.00
410.183	POLICE OVERTIME	\$85,000.00	\$42,157.68	50.40%	\$42,842.32
410.183A	RETROACTIVE OVERTIME	\$0.00	\$5,136.54	n/a	(\$5,136.54)
410.192	POLICE SCHOOLING	\$21,000.00	\$4,781.34	77.23%	\$16,218.66
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$4,898.06	51.02%	\$5,101.94
410.231	POLICE VEHICLE GAS/OIL	\$38,000.00	\$12,395.15	67.38%	\$25,604.85
410.238	POLICE UNIFORMS	\$20,000.00	\$5,370.94	73.15%	\$14,629.06
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$24,000.00	\$7,270.41	69.71%	\$16,729.59
410.314	POLICE LEGAL	\$35,000.00	\$62,526.44	-78.65%	(\$27,526.44)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$4,500.00	\$0.00	100.00%	\$4,500.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,500.00	\$0.00	100.00%	\$2,500.00
410.372C	COMPUTER NETWORK/MDT	\$29,000.00	\$12,294.22	57.61%	\$16,705.78
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$18,000.00	\$5,477.80	69.57%	\$12,522.20
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$1,909.25	31.81%	\$890.75

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
410.450	POLICE CAR WASH	\$2,400.00	\$0.00	100.00%	\$2,400.00
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$2,230.06	14.23%	\$369.94
410.462	POLICE PHYSICAL EXAMS	\$3,000.00	\$598.20	80.06%	\$2,401.80
410.470	POLICE INVESTIGATIONS	\$7,500.00	\$3,290.00	56.13%	\$4,210.00
410.540-001	D.A.R.E.	\$3,500.00	\$0.00	100.00%	\$3,500.00
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$4,500.00	\$422.83	90.60%	\$4,077.17
410.541	SPECIAL REACTION TEAM	\$3,500.00	\$3,133.36	10.48%	\$366.64
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$113.39	97.94%	\$5,386.61
411.130	FIRE MARSHAL PAY	\$27,104.00	\$10,743.41	60.36%	\$16,360.59
411.150	FIRE WORKERS COMP.	\$23,113.00	\$11,557.00	50.00%	\$11,556.00
411.212	FIRE MATLS & SUPPLIES	\$1,200.00	\$420.37	64.97%	\$779.63
411.331	FIRE MILEAGE	\$2,500.00	\$884.76	64.61%	\$1,615.24
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$2,500.00	\$923.57	63.06%	\$1,576.43
411.5	FIRE RELIEF FUND	\$130,000.00	\$0.00	100.00%	\$130,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$102.84	93.14%	\$1,397.16
414.130	CODE ENFORCEMENT PAY	\$154,031.00	\$58,596.33	61.96%	\$95,434.67
414.131	CODE OVERTIME	\$800.00	\$233.20	70.85%	\$566.80
414.141	INSPECTION SERVICE	\$23,000.00	\$4,375.00	80.98%	\$18,625.00
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$1,061.69	46.92%	\$938.31
414.310	RECYCLING GRANT EXPENSES	\$2,700.00	\$2,323.16	13.96%	\$376.84
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$100,000.00	\$33,165.85	66.83%	\$66,834.15
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$50,000.00	\$3,929.18	92.14%	\$46,070.82
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$279.00	94.42%	\$4,721.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$13,000.00	\$3,350.50	74.23%	\$9,649.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$8,647.50	96.22%	\$219,907.50
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,500.00	\$0.00	100.00%	\$4,500.00

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,500.00	\$2,242.00	10.32%	\$258.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$1,000.00	\$124.00	87.60%	\$876.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	100.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$1,600.00	\$2,062.98	-28.94%	(\$462.98)
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$82.83	91.72%	\$917.17
414.400	CREDIT CARD FEES	\$1,900.00	\$733.41	61.40%	\$1,166.59
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$697.00	65.15%	\$1,303.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$0.00	100.00%	\$1,500.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$3,500.00	\$0.00	100.00%	\$3,500.00
414ZHB	ZONING HEARING BOARD	\$11,000.00	\$9,581.65	12.89%	\$1,418.35
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$2,349.16	84.34%	\$12,650.84
430.238	ROAD UNIFORMS	\$6,200.00	\$1,838.40	70.35%	\$4,361.60
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$3,072.22	-22.89%	(\$572.22)
430.371	TREE MAINTENANCE	\$25,000.00	\$5,075.00	79.70%	\$19,925.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$1,640.00	88.29%	\$12,360.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$544,000.00	\$65,440.44	87.97%	\$478,559.56
438.145	PUBLIC WORKS PAY	\$349,886.00	\$123,732.68	64.64%	\$226,153.32
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,108.30	72.29%	\$2,891.70
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	0.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$6,645.50	55.70%	\$8,354.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.461	HISTORIC SIGN FUND	\$5,000.00	\$0.00	100.00%	\$5,000.00
452.530	PARK CONTRIBUTIONS	\$65,000.00	\$65,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,100.00	\$2,000.00	60.78%	\$3,100.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$60,000.00	\$10,457.44	82.57%	\$49,542.56
483.002	POLICE PENSION	\$75,000.00	\$16,765.32	77.65%	\$58,234.68

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
484	WORKERS COMPENSATION	\$93,667.00	\$46,833.00	50.00%	\$46,834.00
485	UNEMPLOYMENT COMPENSATION	\$7,000.00	\$5,874.98	16.07%	\$1,125.02
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$54,970.00	\$36,736.00	33.17%	\$18,234.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$750,000.00	\$290,123.35	61.32%	\$459,876.65
488	LIFE INSURANCE	\$9,500.00	\$3,085.80	67.52%	\$6,414.20
488A	SHORT TERM DISABILITY	\$19,500.00	\$7,225.17	62.95%	\$12,274.83
488B	LONG TERM DISABILITY	\$12,500.00	\$4,237.45	66.10%	\$8,262.55
489	FICA	\$157,736.00	\$64,941.95	58.83%	\$92,794.05
489.01	TRANSFER - NONPOLICE	\$67,240.00	\$0.00	100.00%	\$67,240.00
489.02	TRANSFER - POLICE	\$96,760.00	\$0.00	100.00%	\$96,760.00
489A	MEDICARE	\$36,890.00	\$12,956.07	64.88%	\$23,933.93
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$1,000.00	\$0.00	100.00%	\$1,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - EMS	\$100,000.00	\$100,000.00	0.00%	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$14,625.00	\$14,625.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND- SUPV PAY	\$4,550.00	\$0.00	100.00%	\$4,550.00
Total		\$6,308,727.00	\$2,182,830.90	65.40%	\$4,125,896.10
Total Expense		\$6,308,727.00	\$2,182,830.90	65.40%	\$4,125,896.10
Net:		(\$235,787.00)	\$2,406,537.62	1120.64%	(\$2,642,324.62)