

**Upper Makefield Township Board of Supervisors**  
**September 4, 2012 Meeting Minutes**

The September 4, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:38 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Interim Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq. and Township Engineer Larry Young, P.E.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS:**

- Soccer Kickoff Event to be held Thursday, September 6 at 5 pm at Brownsburg Park
- September 10<sup>th</sup> at 4 pm PECO will conduct a meeting for Mt. Eyre residents to continue discussion of outage problems in the neighborhood
- Executive Session to be held following this meeting for personnel matters

**PUBLIC COMMENT:**

Ellen Lane-Novitz, Washington Crossing, asked why the Board approved appraisals for the David Library property. She also inquired about the use of the concession stand at Brownsburg Park.

**APPROVAL OF MINUTES AND BILLS PAYABLE:**

A motion was made by Ms. Ryan and was seconded by Mr. Breeden to approve the August 21, 2012 minutes. Motion carried on a unanimous vote.

Mr. Nyman directed attention to the bills list for September 4 2012. A motion was made by Mr. Cino and was seconded by Mr. Baldwin to approve the September 4, 2012 Bills Payable list in the amount of \$92,951.37. Motion carried on a unanimous vote.

**PLANNING AND ZONING ISSUES:**

There were no Planning and Zoning Issues.

**SOLICITOR'S REPORT:**

There was no Solicitor's Report.

**MANAGER'S REPORT:**

**2013 Budget Timeline**

Mr. Nyman highlighted a proposed 2013 budget timeline, and it was the consensus of the Board to establish the following meeting schedule: Budget Workshops on Wednesday, October 10, 2012 at 7:30 pm and Tuesday, October 23, 2012 at 7:30 pm; presentation of Preliminary 2013 Budget on November 13, 2012 at 7:30 pm and 2013 Budget Approval on Tuesday, December 18, 2012.

As a result of this schedule, the Board of Supervisor's meeting previously advertised for November 6<sup>th</sup> will be changed to November 13<sup>th</sup>.

**Act 537 Amendment Status**

Mr. Nyman reported on the status of the Act 537 Plan amendment. CKS Engineers is currently reviewing documents retrieved from the Bucks County Health Department, which were mostly On Lot Sewage Disposal Systems (OLDS) permits. They are also reviewing the Master Development Plan for the Veteran's Cemetery to evaluate the potential for the installation of a community sewage disposal system to accommodate the

Dolington Area. Mr. Nyman was asked to request CKS provide suggestions on the steps to follow and potential dates for proceeding with public information meetings for both Taylorsville and Dolington residents at the next Board of Supervisors meeting.

**ENGINEER'S REPORT:**

There was no Engineer's Report.

**OLD BUSINESS:**

Ms. Ryan critiqued the "I Thought You'd Like to Know" email blast sent by Mr. Breeden after last month's meeting noting that the Board did not change its policy regarding implementation of the Riparian Grant program and that 73% of the children in the soccer program are Upper Makefield children, contrary to his statement that the majority of them were not from Upper Makefield, and that most of the soccer games played at Brownsburg Park are intramural games including mostly local children, not that the majority of participants are non-township residents.

Mr. Breeden said that he added the number of bids, that he had every right to send out what he believes to be correct, and that he stands by what he said regarding the soccer league.

**NEW BUSINESS:**

Mr. Rattigan noted that interviews of candidates interested in serving on the Historical Advisory Commission to fill a vacancy which expires December 31, 2016 were held before the meeting.

Ms. Ryan suggested that as a result of the solar panel application discussed at the last meeting, the Planning Commission should review the process and recommend guidelines for alternative applications. Mr. Rattigan suggested the inclusion of more realistic renditions of the visual impact of these proposals. Mr. Cino recommended that in consideration of new and undefined technology, revisions should be as forward looking as possible.

**PUBLIC COMMENT AND MEDIA QUESTIONS:**

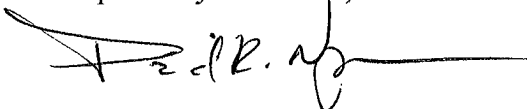
Ellen Lane-Novitz, Dunkin Drive, Washington Crossing, asked if the placement of solar panels on pre-existing structures required permitting. Mrs. Eberle noted that all solar installations require permits.

Carol Ann Sasso, Jericho Mountain Road, questioned the interaction between Ms. Ryan and Mr. Breeden, wondering if it might have been able to take place in an Executive Session and thanked the Board for its good work. Mrs. Eberle advised against allowing exchanges between Supervisors at Executive Sessions.

**ADJOURNMENT:**

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 8:07 p.m. for an Executive Session to discuss personnel matters. The regular meeting will not be reconvened. Motion carried.

Respectfully submitted,



David R. Nyman  
Interim Township Manager  
Approved: September 18, 2012

9-18-2012

**SEPTEMBER 2012 GENERAL FUND BILLS - 9/4/12**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.210	Alexander Hamilton Institute	\$39.95	Federal & State Employment Law
400.311	Burton & Browse	\$19,550.00	audit of financial statements yr. ending 12/2011
409.373	Cooper Pest Solutions	\$722.03	pest control twp. complex
487	DVHIT	\$45,184.83	health insurance
414.319	ESRI	\$700.00	annual maintenance 9/20/12 - 9/19/13
410.238	Gall's	\$112.48	boots
400.374	HPT Systems	\$2,092.50	server hd repl. rebuild/battery back-up replacement
410.192	Kaplan University	\$2,025.00	tuition - Crawford
414.141	Keystone Municipal Services	\$1,245.00	inspection service
410.374	M and M Sunoco Towing	\$190.00	recovered stolen vehicle
414.316	Newtown Area Joint Zoning Council	\$3,720.00	updated membership assessment
409.361	PECO	\$1,417.44	electric - township complex buildings
409.361	PECO	\$1,378.25	electric - PD building
410.238	Red The Uniform Tailor	\$240.54	shirts
410.231	Riggins	\$2,553.27	unleaded gasoline
410.238	Samzie's	\$20.00	nameplate
407.319	Ron Skotleski Video Productions	\$500.00	producer fee - BoS Mtg. 8/21/12
409.373	" "	\$670.02	supply/install audio equipment meeting room
488	Standard Insurance Company	\$563.69	add/life insurance premium
488A	" "	\$1,169.05	std insurance premium
488B	" "	\$719.38	ltd insurance premium
410.192	Temple University - CJTP	\$59.40	officer training - Huff
409.341	UPS	\$82.00	return mobile data units for repair
409.321	Verizon Wireless	\$1,029.13	mobile phone service
410.375	YIS/Cowden	\$304.80	calibration
	<b>TOTAL</b>	<b>\$86,288.76</b>	

\*\*FOR BOARD APPROVAL

\*OVER BUDGET

SEPTEMBER 2012 PARK & REC BILLS - 9/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Jones Turf Management	\$975.00	consultation Br. Park
452.250	PECO	\$72.48	electric
452.250	PECO	\$60.83	electric
452.250	PECO	\$121.60	electric
	<b>TOTAL</b>	<b>\$1,229.91</b>	

\*\*PAID INTERIMLY

SEPTEMBER 2012 WATER & SEWER BILLS - 9/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.372	PECO	\$93.26	electric
429.372	PECO	\$1,404.70	electric
429.372	PECO	\$1,851.53	electric
429.372	PECO	\$75.36	electric
429.372	PECO	\$98.16	electric
429.374	Smith's Yardville Supply	\$138.34	repair items for leak at water booster sys.
429.421	Verizon	\$34.34	phone
429.421	Verizon	\$31.59	phone
429.374	C. L. Weber	\$374.37	repair pump
429.374	Xylem	\$250.10	suction hose for pump
	<b>TOTAL</b>	<b>\$4,351.75</b>	

\*\*PAID INTERIMLY

\*/\*\*OVER BUDGET/BOARD APPROVAL

SEPTEMBER 2012 INTERIM BILLS - 9/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.460	Citizens Bank Master Card	\$51.90	flowers
407.319	"	\$5.00	spam filtering surcharge
409.215	"	\$52.71	bldg. supplies
409.373	"	\$291.82	repairs to bldg.
410.210	"	\$294.52	office supplies
410.192	"	\$275.00	IACP Convention
438.460	"	\$35.00	guidebook
400.460	Found. of PA Med. Society	\$75.00	memorial contrib. H.W. Schmidt
	<b>TOTAL</b>	<b>\$1,080.95</b>	

\*PREVIOUSLY APPROVED BY BOARD