

**Upper Makefield Township Board of Supervisors**  
**October 16, 2012 Meeting Minutes**

The October 16, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:38 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden, and Member Tom Cino. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS:**

Mr. Rattigan made the following announcements:

- A joint meeting with the Park & Recreation Board was held prior to tonight's meeting.
- Budget Workshop: Tuesday, October 23 at 7:30 pm
- November meeting schedule: November 13 (Presentation of Preliminary Budget) and November 20

**SPECIAL ITEMS**

PECO External Affairs Manager Ted Dorand the Fire Marshal John Kernan provided an update on the PECO *Smart Meters* (digital meters), and Mr. Dorand stated that all recently installed Sensus brand meters which have been cause for concern will be replaced by L & G brand meters within 45 days of October 8, 2012.

Fire Marshal Kernan also updated the Board regarding two severe fires over the weekend, noting that both were of accidental origin and there were no injuries or loss of life. He commended the Fire Department for their efforts. He further recommended that residents with fireplaces have their chimneys swept before using them this Fall.

**PUBLIC COMMENT:**

There was no public comment.

**APPROVAL OF MINUTES AND BILLS PAYABLE:**

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the October 10, 2012 Budget Workshop meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the October 2, 2012 meeting minutes. Motion carried by unanimous vote.

Mr. Nyman read into the record the bills for October 16, 2012. A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to approve the October 16, 2012 Bills Payable List in the amount of \$176,031.86. Motion carried by unanimous vote.

**PLANNING AND ZONING ISSUES:**

There were no Planning and Zoning issues.

**SOLICITOR'S REPORT:**

**Resolution No. 2012-10-16-01 – Authorizing Pension Funds Distribution and Transfers**

Ms. Eberle introduced Resolution No. 2012-10-16-01 which authorizes the township manager or interim township manager to act as the authorized signatory for matters involving contributions and distributions from the township police and non-uniform pension funds. After discussion, a motion was made by Mr. Baldwin and seconded by Mr. Cino to approve Resolution No. 2012-10-16-01. Motion carried by unanimous vote.

**Resolution No. 2012-10-16-02 – Noxious and Invasive Weeds**

Ms. Eberle introduced Resolution No. 2012-10-16-02 which provides a list of noxious and invasive plants and vegetation which are subject to regulation by the township. After discussion, a motion was made by Mr. Baldwin and seconded by Ms. Ryan to approve Resolution No. 2012-10-16-02. Motion carried by unanimous vote.

**Solicitor's Report**

Ms. Eberle noted that the Solicitor's Report was in the Board's packets.

**MANAGER'S REPORT:**

**Fund Balance Report**

Mr. Nyman indicated that the Fund Balance Report and Budget vs. Actual Report were in the Board's packets.

**Township Cleaning Services Bid**

Mr. Nyman provided an overview of the Township Cleaning Services Bid. Following discussion, a motion was made by Mr. Baldwin and seconded by Mr. Cino to authorize advertisement of the Township Cleaning Services Bid. Motion carried by unanimous vote.

**ENGINEER'S REPORT:**

**2012 Bridge Project Bid**

Mr. Young provided an overview of the project and recommended awarding the contract for the base bid with alternates #1, #2, and #3 to Anderson Construction Services, Inc. of Philadelphia, PA. A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to award the 2012 Bridge Project Bid with Alternates #1, #2 and #3 to Anderson Construction Services, Inc. of Philadelphia, PA for a total contract award amount of \$61,000. Motion approved by a unanimous vote.

**Grounds Maintenance Contract Bid**

Mr. Young noted that the contract for Grounds Maintenance was prepared and ready for advertisement. A motion was made by Mr. Baldwin, seconded by Mr. Cino to authorize advertisement of the Grounds Maintenance Contract. Motion carried by a unanimous vote.

**BOARD AND COMMISSION REPORTS:**

Mr. Rattigan announced that the following reports were included in the Board packets:

- Historical Advisory Commission Update
- Park and Recreation Board – September 10, 2012
- Planning Commission – June 27, 2012

**DEPARTMENT REPORTS:**

**Planning and Zoning Department**

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

**Police Department**

Chief Mark Schmidt highlighted the Police Department Report.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

**OLD BUSINESS:**

Mr. Breeden indicated that he had an issue for discussion, but would wait until the next meeting.

Ms. Ryan noted that as renovations at the Washington Crossing State Park near completion, the Township Engineer's office should be monitoring that work for compliance with Zoning Hearing Board stipulations and compliance with the plan approved by the Township.

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENT AND MEDIA QUESTIONS:**

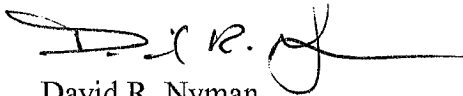
Dan Johansson, 85 McConkey Drive, questioned the updating of the Noxious Weeds listing.

Barbara Rintala, 1570 River Road, questioned the additional parking discussed at the combined meeting with the Park and Recreation Board, noting stormwater concerns for her property across the road and encouraging the Board to review potential stormwater impact if the project moves forward.

**ADJOURNMENT:**

A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to adjourn the meeting at 8:23 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman  
Interim Township Manager  
Approved: November 13, 2012

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To September, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Equity</b>					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
<b>Total Equity</b>			\$0.00		
<b>Revenue</b>					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$429,814.50	93.85%	(\$28,185.50)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$7,485.88	n/a	\$7,485.88
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$965.14	64.34%	(\$534.86)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$323.92	n/a	\$323.92
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$4,163.59	96.83%	(\$136.41)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$371,202.20	82.49%	(\$78,797.80)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$1,131,606.24	113.16%	\$131,606.24
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$1,252,426.94	67.70%	(\$597,573.06)
321.04	CERTIFICATE OF APPROP	\$120.00	\$110.00	91.67%	(\$10.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	100.00%	\$0.00
321.35	FIRE PERMITS	\$3,300.00	\$3,335.00	101.06%	\$35.00
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$1,040.00	24.76%	(\$3,160.00)
322.83	GRADING PERMITS	\$9,000.00	\$5,280.00	58.67%	(\$3,720.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$11,391.12	45.56%	(\$13,608.88)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$4,542.93	45.43%	(\$5,457.07)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$7,048.83	81.96%	(\$1,551.17)
341	INTEREST	\$2,350.00	\$3,113.50	132.49%	\$763.50
341D	INSURANCE DIVIDENDS	\$0.00	\$10,701.00	n/a	\$10,701.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$237,000.00	\$135,616.31	57.22%	(\$101,383.69)
355.14	FEMA REIMBURSEMENT	\$0.00	\$22,515.78	n/a	\$22,515.78
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$168,131.07	101.28%	\$2,131.07
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$5,688.28	56.88%	(\$4,311.72)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$9,440.00	26.22%	(\$26,560.00)
361.31	SUBDIVISION FEES	\$12,000.00	\$5,600.00	46.67%	(\$6,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

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<b>Revenue</b>					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$28,903.52	22.23%	(\$101,096.48)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$34,935.00	97.04%	(\$1,065.00)
361.33S	SIGN PERMITS	\$0.00	\$1,430.00	n/a	\$1,430.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$4,850.00	40.42%	(\$7,150.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$9,128.87	30.43%	(\$20,871.13)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$9,200.00	306.67%	\$6,200.00
362.11	POLICE EARNINGS	\$3,500.00	\$2,012.75	57.51%	(\$1,487.25)
362.41	BUILDING PERMITS	\$95,000.00	\$37,466.78	39.44%	(\$57,533.22)
362.41-001	REINSPECTION FEES	\$2,800.00	\$585.00	20.89%	(\$2,215.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$13,216.00	73.42%	(\$4,784.00)
362.44	ELECTRICAL PERMITS	\$3,600.00	\$3,840.00	106.67%	\$240.00
362.45	OCCUPANCY PERMITS	\$13,000.00	\$9,145.00	70.35%	(\$3,855.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,800.00	66.67%	(\$900.00)
362.46	ALARM PERMITS	\$19,000.00	\$18,500.00	97.37%	(\$500.00)
362.46B	WELL PERMITS	\$3,500.00	\$4,905.00	140.14%	\$1,405.00
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$2,400.00	66.67%	(\$1,200.00)
362.48	PLAN/ZONE MISC REV.	\$200.00	\$883.15	441.58%	\$683.15
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$24,000.00	38.71%	(\$38,000.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$9,210.00	143.91%	\$2,810.00
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$22,253.31	103.50%	\$753.31
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$683.80	273.52%	\$433.80
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$4,373.55	109.34%	\$373.55
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$27,818.76	146.41%	\$8,818.76
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$370.44	30.87%	(\$829.56)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$20,415.12	n/a	\$20,415.12
380	MISCELLANEOUS REVENUE	\$1,300.00	\$1,358.08	104.47%	\$58.08
380A	CABLE TV	\$200,000.00	\$154,413.24	77.21%	(\$45,586.76)
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$75,862.40	n/a	\$75,862.40
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Revenue</b>					
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$750.82	150.16%	\$250.82
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$157,348.83	108.52%	\$12,348.83
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,196,520.00	\$4,275,601.65	82.28%	(\$920,918.35)
<b>Total Revenue</b>		\$5,196,520.00	\$4,275,601.65	82.28%	(\$920,918.35)
<b>Expense</b>					
400	BANK	\$0.00	\$108.85	n/a	(\$108.85)
400.113	BOARD SALARY	\$6,000.00	\$2,950.00	49.17%	\$3,050.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$257,082.36	79.59%	\$65,938.64
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$3,599.96	n/a	(\$3,599.96)
400.122	ADMIN. OVERTIME	\$1,500.00	\$1,098.00	73.20%	\$402.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,510.14	50.34%	\$1,489.86
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$4,529.42	82.35%	\$970.58
400.311	AUDIT	\$23,500.00	\$19,550.00	83.19%	\$3,950.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$22,925.02	65.50%	\$12,074.98
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$90,062.13	72.05%	\$34,937.87
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$53,371.76	66.71%	\$26,628.24
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$228.40	91.36%	\$21.60
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$4,020.80	40.21%	\$5,979.20
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$13,578.21	96.99%	\$421.79
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$7,568.12	94.60%	\$431.88
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$536.00	26.80%	\$1,464.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$14,751.81	75.00%	\$4,917.19
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$35,325.07	72.09%	\$13,674.93
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$3,733.83	74.68%	\$1,266.17
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$15,000.00	\$9,172.00	61.15%	\$5,828.00
409.140	BLDG CUSTODIAN	\$11,000.00	\$6,309.99	57.36%	\$4,690.01
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$3,975.08	66.25%	\$2,024.92
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$22,827.26	50.73%	\$22,172.74

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<b>Expense</b>					
409.300	ARCHITECT		\$0.00		
409.321	BLDG TELEPHONE	\$25,000.00	\$18,163.23	72.65%	\$6,836.77
409.341	BLDG POSTAGE	\$5,000.00	\$4,105.79	82.12%	\$894.21
409.361	BLDG ELECTRIC	\$45,000.00	\$22,794.72	50.65%	\$22,205.28
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$28,068.70	70.17%	\$11,931.30
409.374	BLDG STP TESTS	\$200.00	\$260.00	130.00%	(\$60.00)
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$1,209.95	60.50%	\$790.05
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$1,256.25	62.81%	\$743.75
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$112,618.47	70.01%	\$48,243.53
410.132	PATROLMEN PAY	\$1,252,733.00	\$814,128.30	64.99%	\$438,604.70
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$25,950.00	n/a	(\$25,950.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$2,750.00	78.57%	\$750.00
410.183	POLICE OVERTIME	\$80,000.00	\$62,508.31	78.14%	\$17,491.69
410.192	POLICE SCHOOLING	\$55,000.00	\$21,526.14	39.14%	\$33,473.86
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$6,120.93	68.01%	\$2,879.07
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$39,031.23	73.64%	\$13,968.77
410.238	POLICE UNIFORMS	\$25,000.00	\$11,438.94	45.76%	\$13,561.06
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$2,427.60	11.56%	\$18,572.40
410.314	POLICE LEGAL	\$25,000.00	\$36,528.50	146.11%	(\$11,528.50)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$984.07	98.41%	\$15.93
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$22,907.12	65.45%	\$12,092.88
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$11,071.25	55.36%	\$8,928.75
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$1,886.35	75.45%	\$613.65
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,505.82	60.23%	\$994.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,494.26	99.62%	\$5.74
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$50.00	5.00%	\$950.00
410.540-001	D.A.R.E.	\$1,500.00	\$1,112.41	74.16%	\$387.59
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$474.60	31.64%	\$1,025.40
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	\$0.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$1,574.64	28.63%	\$3,925.36
411.130	FIRE MARSHAL PAY	\$23,732.00	\$18,255.00	76.92%	\$5,477.00
411.150	FIRE WORKERS COMP.	\$9,000.00	\$9,000.00	100.00%	\$0.00
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$639.94	79.99%	\$160.06
411.331	FIRE MILEAGE	\$300.00	\$592.58	197.53%	(\$292.58)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$644.13	80.52%	\$155.87
411.5	FIRE RELIEF FUND	\$237,000.00	\$0.00	0.00%	\$237,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$113.85	22.77%	\$386.15
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$119,732.39	76.26%	\$37,267.61
414.131	CODE OVERTIME	\$400.00	\$99.00	24.75%	\$301.00
414.141	INSPECTION SERVICE	\$16,000.00	\$7,590.00	47.44%	\$8,410.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$1,392.07	63.28%	\$807.93
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$52,497.50	40.38%	\$77,502.50
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$3,289.88	10.97%	\$26,710.12
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$2,537.50	50.75%	\$2,462.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$13,632.00	37.87%	\$22,368.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$89,380.52	65.72%	\$46,619.48
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$3,720.00	57.23%	\$2,780.00
414.316-001	JOINT PLAN-GRANT EXPENSES		\$0.00		
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$245.70	122.85%	(\$45.70)
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$2,675.00	95.54%	\$125.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$104.00	26.00%	\$296.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$2,667.07	106.68%	(\$167.07)



# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$1,274.07	63.70%	\$725.93
414.374	CODE VEHICLE MAINT.	\$600.00	\$622.45	103.74%	(\$22.45)
414.400	CREDIT CARD FEES	\$600.00	\$581.04	96.84%	\$18.96
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$221.58	14.77%	\$1,278.42
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$594.20	59.42%	\$405.80
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$199.99	13.33%	\$1,300.01
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$8,839.30	44.20%	\$11,160.70
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$8,427.34	38.31%	\$13,572.66
430.238	ROAD UNIFORMS	\$4,500.00	\$2,156.87	47.93%	\$2,343.13
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$1,586.68	79.33%	\$413.32
430.371	TREE MAINTENANCE	\$25,000.00	\$9,300.00	37.20%	\$15,700.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$92,348.24	54.32%	\$77,651.76
438.145	PUBLIC WORKS PAY	\$328,058.00	\$217,760.81	66.38%	\$110,297.19
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$1,522.98	50.77%	\$1,477.02
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$250.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETScape MAINTENANCE	\$10,000.00	\$897.50	8.98%	\$9,102.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$0.00	0.00%	\$40,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$9,500.00	100.00%	\$0.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$20,515.42	13.41%	\$132,484.58
483.002	POLICE PENSION	\$221,000.00	\$24,590.39	11.13%	\$196,409.61
484	WORKERS COMPENSATION	\$90,732.00	\$59,049.00	65.08%	\$31,683.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$14,231.02	91.81%	\$1,268.98
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00

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<b>Expense</b>					
486.355	GENERAL LIABILITY	\$70,297.00	\$57,060.00	81.17%	\$13,237.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$414,939.11	64.13%	\$232,060.89
488	LIFE INSURANCE	\$10,000.00	\$7,860.71	78.61%	\$2,139.29
488A	SHORT TERM DISABILITY	\$17,000.00	\$8,057.15	47.40%	\$8,942.85
488B	LONG TERM DISABILITY	\$7,000.00	\$4,374.45	62.49%	\$2,625.55
489	FICA	\$152,359.00	\$106,157.88	69.68%	\$46,201.12
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$0.00	0.00%	\$58,000.00
489.02	TRANSFER - POLICE	\$90,000.00	\$0.00	0.00%	\$90,000.00
489A	MEDICARE	\$35,717.00	\$23,017.11	64.44%	\$12,699.89
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$78.85	15.77%	\$421.15
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$3,262,594.06	57.25%	\$2,436,535.94
Total Expense		\$5,699,130.00	\$3,262,594.06	57.25%	\$2,436,535.94
Net:		(\$502,610.00)	\$1,013,007.59	-201.55%	\$1,515,617.59