

Upper Makefield Township Board of Supervisors
October 21, 2014 Meeting Minutes

The October 21, 2014 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Douglas Rossino, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- Executive Sessions were held for personnel matters on October 15 and October 16
- Executive Sessions for personnel matters are scheduled for October 22 and October 30
- The second Budget Workshop will be held tomorrow, October 22, at 7:30 pm at the Township Building
- The next regular Board of Supervisors meeting is on Wednesday, November 5 at 7:30 pm

Mr. Cino referenced recent newspaper articles concerning members of the Board of Supervisors and Township management. He clarified that he has not met with the EAC in its entirety, as this would require public notice of a public meeting, and he assured the residents that the Township abides by fair and accurate practices in managing.

SPECIAL ITEMS

Upper Makefield Business Association – Revolutionary Run

Scott Miller of Upper Makefield Business Association said a check will be presented to the Township in the amount of \$14,500 representing fifty percent of the proceeds from the 2014 Revolutionary Run. Mr. Miller noted that the event is a collaborative community effort of volunteers and businesses, and he recognized the efforts of all involved.

PUBLIC COMMENT

Carol Ann Sasso, 6 Jericho Mountain Road, described problems she has experienced with Republic Trash Company and their lack of response, and she asked for the Township's assistance in communicating with them. Ms. Eberle will review the Township's Solid Waste Ordinance with staff to determine what options are available.

Ellen Lane Novitz of Washington Crossing also relayed concerns about Republic Trash Company. Mr. Breeden stated that his homeowner's association has also experienced problems with timely trash pick-ups and suggested increased police patrol. Ms. Novitz then inquired about linking to the Police Department Facebook page.

Howard Nenner, Washington Crossing, encouraged the supervisors to put aside personal differences and work together for the betterment of the community and discouraged promoting negative and politically-motivated attention. He said a rumored 1 mil tax reduction based on an EIT windfall is not a good management practice and he encouraged moving the draft Act 537 Plan Update forward.

Ed Ford, Washington Crossing Road, spoke as Chair of the EAC and encouraged residents to take part in the UMTree Grant.

Tim Duffy of Spring Court and a former member of the EAC, provided a history of the development of the open space program.

Guy Polhemus, Washington Crossing Road, encouraged the Board to get along and to continue to ask questions as a matter of good government practices.

Vic Ameye, East Grant, requested that the Board eliminate the 2 mil real estate tax for the General Fund and the 0.75 mil real estate tax for the Building Construction Fund because he believes there are ample cash reserves.

Mitch Koblenz of Buckingham relayed a safety concern on Street Road due to deep potholes which caused a serious car accident for him, and asked for assistance to repair the road to prevent further incidents. Township staff was directed to report the problem to PennDOT officials as this is a state road.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to approve the October 7, 2014 meeting minutes. Motion carried by a unanimous vote.

A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to approve the October 15, 2014 Board of Supervisors Budget Workshop meeting minutes. Motion carried by a unanimous vote.

Mr. Cino read into the record the bills for October 21, 2014. A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the October 21, 2014 Bills Payable List in the amount of \$46,698.57. Motion carried by a unanimous vote.

WATER/SEWER ENGINEER'S REPORT

Act 537 Update

Mr. Zarko provided a presentation which focused on the three lowest cost options of the six potential alternatives that were developed to address the long-term sewage disposal needs for the Dolington Area, which included: Low Pressure Sewer System to Gray Tract Wastewater Treatment Plant; On-Lot Treatment Systems/Effluent Collection and Conveyance System with Stream Discharge Effluent Disposal and STEP System/Centralized Treatment System with Stream Discharge Effluent Disposal. He discussed the public and private components that would be installed in conjunction with each potential alternative, estimated costs, deferred connection options, operation and maintenance requirements and annual operation and maintenance costs per connection. Mr. Zarko requested that the Board identify the preferred long term sewage disposal alternative to be included in the Plan Update, so that the document could be distributed to outside reviewing agencies and the formal review process could be initiated. He noted that once comments were received from the outside reviewing agencies and the public, the Plan Update would then come back to the Supervisors for consideration of adoption.

Mr. Zarko noted that during the next 5 years, the Draft Plan Update proposes that the Township refine and/or reassess the currently available long term planning alternatives, identify any new alternatives that may be available based upon changes in current conditions and/or technology that may occur, and subsequently within the long term planning window, initiate the administrative, legal, engineering and

procedural efforts required to implement the ultimately selected long term sewage service alternative for the area by January 2026.

A motion was made by Mr. Rattigan and was seconded by Mr. Cino to; include the STEP option as the preferred long-term sewage disposal alternative for the Dolington Area within, the Low Pressure Sewer System to the WWTP at the Gray Tract as the secondary alternative for the Dolington Area, and authorize distribution of the final draft of the Act 537 Plan Update to the reviewing agencies. Ms. Ryan requested that the Act 537 Plan Update be posted on the Township website and that a copy be provided at the Township building for review/comment and that the public comment period be extended from 30 to 60 days. Following the public comments below, the motion carried by a unanimous vote.

Jim Ansbro, 713 Towerview Drive, expressed concern about a renovation underway at his house that includes relocating his driveway to Balderston Drive and would cost him more money if the STEP program is implemented. Mr. Kuhns was directed to work with Mr. Ansbro on the driveway relocation matter.

Jim Barbera, 817 Dolington Road, requested that the Board postpone the vote this evening to allow more Dolington residents to comment. He stated that he wishes to have the option to connect to the Lower Makefield sewer system included as an option or at least make the low pressure Gray option the preferred option.

Dan Johannson, Washington Crossing, asked how many EDUs a property owner would be responsible to pay for.

Ronni LaNassa, Washington Crossing, stated that majority of Township residents depend on well water, and this should be considered by the Board when selecting a long term sewage disposal alternative. He stated the current draft was not posted on the Township website and urged the Board to consider an affordable solution.

Bud Baldwin, Eagle Road, commended the Board for providing a rational solution.

PLANNING AND ZONING ISSUES

There were no planning and zoning issues.

SOLICITOR'S REPORT

Resolutions No. 2014-10-21-01 - No. 2014-10-21-02 - No. 2014-10-21-03 - Acceptance of Deeds of Dedication – Aldans Way, Old Cabin Farm & Ely Farm Lane

Ms. Eberle introduced Resolutions No. 2014-10-21-01, No. 2014-10-21-02 & No. 2014-10-21-03 to accept the Deeds of Dedication for Aldans Way, Old Cabin Farm & Ely Farm Lane. A motion was made by Mr. Breeden and was seconded by Mr. Rattigan to approve Resolutions No. 2014-10-21-01, No. 2014-10-21-02 & No. 2014-10-21-03. Motion carried by a unanimous vote.

Personnel Issue

Ms. Eberle shared a motion drafted by the Township Labor Attorney in regard to a pending personnel issue.

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to delegate to the Township Manager the authority to address the personnel issue discussed in the Board's October 15, 2014

Executive Session and further direct the Township Manager to take action as directed by the Board during that meeting in regard to this matter. Motion carried by a unanimous vote.

ASSISTANT MANAGER'S REPORT

Ms. Caporiccio noted that the Fund Balance Report and Budget to Actual report was included in Board packets.

Further Consideration of Consultant RFP's

Mr. Cino reminded the Board that the Township had received 15 RFPs received for various professional consultant services in response to the Township's solicitation for RFPs. There was no comment by any of the Board members.

Budget Workshop October 22, 2014

Ms. Caporiccio indicated that the October 22, 2014 Budget Workshop could be televised at a cost of \$400. A motion was made by Mr. Rattigan and was seconded by Mr. Breeden to televise the October 22, 2014 Budget Workshop meeting. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Mr. Rossino provided an update on the status of the Riparian projects. In regard to the Edelson application which is adjacent to a County bridge, he noted that the stream will be cleared of the gravel bars by the County as part of their rehabilitation of the bridge resulting in a savings to the Township, Therefore, the Edelson's are moving forward with obtaining necessary permits and contractor quotes. Regarding the Falkenstein application, Mr. Rossino and the Township Manager met with representatives of Jericho National Golf Club to solicit their cooperation in regard to granting an easement to perform the work for the Falkenstein property and are awaiting a response from the Club.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in the Board packets:

- Park and Recreation Board – September 8, 2014
- Environmental Advisory Council – August 12, 2014
- Historical Advisory Commission – September 8, 2014
- Planning Commission – June 25, 2014

Mr. Breeden stated that the EAC minutes should be returned to the EAC as they are not accurate.

DEPARTMENT REPORTS

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report, indicating that the Zoning Hearing Board will meet November 3, 2014 to render its decision on the Washington Crossing Inn application.

Police Department

Chief Mark Schmidt highlighted the Police Department Report, noting a successful drug Takeback event.

Mr. Cino announced that the following reports were included in the Board packets:

- Fire Department Reports
- Ambulance Report
- Fire Marshal Report
- Public Works Department Report

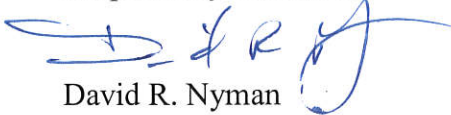
PUBLIC COMMENT AND MEDIA QUESTIONS:

Ellen Lane-Novitz ask Ms. Eberle the status of her consideration of taping Executive Sessions. She also shared her disappoint that someone would interrupt an elected official by phone during a meeting.

ADJOURNMENT:

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to adjourn the meeting into Executive Session at 10:05 p.m. Motion carried on unanimous vote.

Approved: November 5, 2014
Respectfully Submitted,



David R. Nyman
Interim Township Manager

OCTOBER 2014 GENERAL FUND BILLS - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.210	Associated Imaging Solutions	\$175.67	copier charges
410.238	Atlantic Tactical	\$829.08	bullet-proof vest
400.314	Begley, Carlin, Mandio, LLP	\$1,100.00	legal fees
410.210	Matthew Bender LexisNexis	\$91.08	Law Enforcement Handbook 2015 Edition
400.374	CIT Technology	\$555.74	copier rental
409.140	CNS	\$1,042.55	cleaning service
430.238	Clemens	\$73.00	uniform rental
409.321	Comcast - Admin	\$336.18	phone/long distance/internet
409.321	Comcast - Police	\$313.55	
409.321	Comcast - PW	\$134.47	phone/long distance/internet
409.373	Cooper Pest Solutions	\$39.00	exterior program
414.460	County of Bucks	\$1,144.94	Hazardous Household Waste Program 2014
400.340	Courier Times	\$180.70	classified advertising
414.340	" "	\$261.16	
414ZHB	" "	\$866.10	" "
410.540-1	Creative Product Sourcing - DARE	\$359.48	D.A.R.E. items/handouts
414.321	DCED	\$156.00	UCC 3rd qtr. reporting fees
414ZHB	Donna DeAngelis-Lehmann	\$160.00	court reporter
409.215	Deer Park	\$53.46	drinking water for township buildings
410.540-2	Foremost Promotions	\$586.29	community goodwill
410.210	Garlits Printing	\$220.85	business cards PD
410.239	Goodyear Wholesale Tire Center	\$1,897.28	tires PD
400.314	Grim, Biehn & Thatcher	\$3,987.50	legal fees
414.314A	" "	\$1,271.50	" "
414.314-2	" "	\$30.00	" "
400.460	Gringeri Family Medicine	\$160.00	pre-employment physical
400.313	Heritage Conservancy	\$2,755.00	professional fees
409.373	Kencor	\$175.00	monthly elevator maintenance
410.374	Kerrigan's Sunoco	\$652.90	PD vehicle repairs
400.331	" "	\$759.20	Admin./Code vehicle repairs
403.115	Keystone Collections Group	\$1,433.94	tax collector
438.70	LICOM Communications	\$483.00	install mobile radio/mount antenna PW tractor
414ZHB	McNamara, Bolla & Panzer	\$1,032.50	zoning hearing board legal fees
410.210	Newtown Office Supply	\$90.01	office supplies
409.321	PA One Call	\$62.05	monthly activity fee
410.540-2	Positive Promotions	\$474.70	community goodwill
407.319	Ron Skotleski Video Productions	\$400.00	broadcast BOS Mtg. 10/7/14
409.215	Smith's Yardville Supply	\$8.99	bldg. supplies
400.210	Staples Advantage	\$15.10	office supplies
409.215	" "	\$25.77	bldg. supplies
410.462	D. Stedman	\$437.50	drug/alcohol testing
410.231	Superior Plus Energy	\$1,651.96	unleaded gasoline
409.373	Waste Management	\$274.70	trash collection/recycling Twp. Complex
TOTAL		\$26,757.90	

OCTOBER 2014 LIQUID FUELS BILLS - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	A & M Truck Tire Service	\$35.00	tire repair
437	Betts Equipment	\$11.44	part for weed whacker
438.245	Eureka Stone Quarry	\$67.34	repair to Woodhill Rd.
437	NAPA Auto Parts	\$90.12	shop supplies
437	Newtown Pro Hardware	\$39.99	shop supplies
434SL	PECO	\$133.63	street lighting
433TL	PECO	\$30.23	traffic lighting
437	Smith's Yardville Supply	\$235.78	shop supplies
430.26	" "	\$54.41	small tools
437	Warehouse Battery Outlet	\$269.80	rebuild battery packs
	TOTAL	\$967.74	

**PAID INTERIMLY

OCTOBER 2014 PARK & REC BILLS - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	CNS	\$240.30	cleaning svc.
452.250	Private Utility Enterprises	\$348.60	water sys. maint.
452.250	Waste Management	\$214.00	trash/recycling at Parks
	TOTAL	\$802.90	

**PAID INTERIMLY

OCTOBER 2014 WATER & SEWER BILLS - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.376	FRANC Environmental	\$1,959.75	sludge removal
429.100	Private Utility Enterprises	\$11,207.68	plant operator
429.371	QC Laboratories	\$447.00	testing
429.374	Smith's Yardville Supply	\$31.93	paint items for maintenance
429.374	USA BlueBook	\$816.80	plant maintenance items
	TOTAL	\$14,463.16	

**PAID INTERIMLY

OCTOBER 2014 RIPARIAN RESTORATION & PRESERVATION FUND - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.421	Grim, Biehn & Thatcher	\$90.00	legal fees
	TOTAL	\$90.00	

**PAID INTERIMLY

*OVER BUDGET

OCTOBER 2014 DUTCHESS FARM BILLS - 10/21/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.100	Private Utility Enterprises	\$3,056.69	plant operator
429.371	QC Laboratories	\$99.00	testing
429.374	Smith's Yardville Supply	\$93.95	maintenance items/mailbox
429.210	USA BlueBook	\$367.23	supplies
	TOTAL	\$3,616.87	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2014 To September, 2014

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

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Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$460,000.00	\$432,303.36	93.98%	(\$27,696.64)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$5,062.66	n/a	\$5,062.66
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$401.71	40.17%	(\$598.29)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$109.31	n/a	\$109.31
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$10,689.65	71.26%	(\$4,310.35)
301.70	BREACH R.E. TAXES	\$0.00	\$6,442.30	n/a	\$6,442.30
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$500,000.00	\$432,619.33	86.52%	(\$67,380.67)
310.21	CURRENT E.I.T.	\$2,000,000.00	\$1,660,233.55	83.01%	(\$339,766.45)
310.22	PRIOR YEAR E.I.T.	\$1,485,000.00	\$1,407,535.23	94.78%	(\$77,464.77)
321.04	CERTIFICATE OF APPROP	\$120.00	\$70.00	58.33%	(\$50.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	100.00%	\$0.00
321.35	FIRE PERMITS	\$4,500.00	\$2,535.00	56.33%	(\$1,965.00)
322.82	HIGHWAY ENCROACHMENT	\$2,300.00	\$2,860.00	124.35%	\$560.00
322.83	GRADING PERMITS	\$7,000.00	\$11,120.00	158.86%	\$4,120.00
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$20,000.00	\$9,421.96	47.11%	(\$10,578.04)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$6,000.00	\$2,496.89	41.61%	(\$3,503.11)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$9,500.00	\$4,029.22	42.41%	(\$5,470.78)
341	INTEREST	\$6,000.00	\$6,208.65	103.48%	\$208.65
341D	INSURANCE DIVIDENDS	\$0.00	\$14,431.04	n/a	\$14,431.04
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$15,099.98	n/a	\$15,099.98
355.01	PUBLIC UTILITY REALTY	\$7,900.00	\$0.00	0.00%	(\$7,900.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$152,712.00	\$143,596.78	94.03%	(\$9,115.22)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$4,000.00	\$11,803.30	295.08%	\$7,803.30
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$8,500.00	\$19,296.89	227.02%	\$10,796.89
361.31	SUBDIVISION FEES	\$4,000.00	\$6,500.00	162.50%	\$2,500.00

BUDGET vs ACTUAL

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Revenue					
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$29,000.00	\$54,664.87	188.50%	\$25,664.87
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$56,000.00	\$51,380.00	91.75%	(\$4,620.00)
361.33S	SIGN PERMITS	\$0.00	\$390.00	n/a	\$390.00
361.34	ZONING HEARING BOARD FEES	\$14,000.00	\$7,375.00	52.68%	(\$6,625.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$2,000.00	\$93,264.43	4663.22%	\$91,264.43
361.50	SALE OF TWP PROPERTY	\$5,000.00	\$13,101.00	262.02%	\$8,101.00
362.11	POLICE EARNINGS	\$2,500.00	\$2,137.75	85.51%	(\$362.25)
362.41	BUILDING PERMITS	\$65,000.00	\$106,079.59	163.20%	\$41,079.59
362.41-001	REINSPECTION FEES	\$1,800.00	\$2,380.00	132.22%	\$580.00
362.43	PLUMBING PERMITS	\$14,000.00	\$17,077.00	121.98%	\$3,077.00
362.44	ELECTRICAL PERMITS	\$7,800.00	\$8,810.00	112.95%	\$1,010.00
362.45	OCCUPANCY PERMITS	\$11,500.00	\$14,760.00	128.35%	\$3,260.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,800.00	\$0.00	0.00%	(\$2,800.00)
362.46	ALARM PERMITS	\$18,000.00	\$17,775.00	98.75%	(\$225.00)
362.46B	WELL PERMITS	\$4,000.00	\$5,965.00	149.13%	\$1,965.00
362.47	SEWAGE PLANNING MODULE FEE	\$2,000.00	\$0.00	0.00%	(\$2,000.00)
362.48	PLAN/ZONE MISC REV.	\$150.00	\$283.49	188.99%	\$133.49
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$45,881.00	101.96%	\$881.00
362.50	DEMOLITION PERMITS	\$15,000.00	\$9,310.00	62.07%	(\$5,690.00)
362.51	PROPERTY ADDRESS SIGNS	\$0.00	\$20.00	n/a	\$20.00
363	SNOW REMOVAL CONTRACT	\$22,000.00	\$0.00	0.00%	(\$22,000.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$947.62	379.05%	\$697.62
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$1,655.84	33.12%	(\$3,344.16)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$4,000.00	\$3,567.74	89.19%	(\$432.26)
363.55	BULLET-PROOF VEST GRANT	\$0.00	\$856.90	n/a	\$856.90
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,400.00	\$1,322.16	94.44%	(\$77.84)
380A	CABLE FRANCHISE FEE	\$215,000.00	\$172,995.86	80.46%	(\$42,004.14)
380D	DEVELOPER DONATIONS	\$4,200.00	\$1,500.00	35.71%	(\$2,700.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$7,988.57	n/a	\$7,988.57
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$239.73	47.95%	(\$260.27)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$163,800.00	\$166,525.24	101.66%	\$2,725.24
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,930.00	\$19,930.00	100.00%	\$0.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,656,217.00	\$5,035,050.60	89.02%	(\$621,166.40)
Total Revenue		\$5,656,217.00	\$5,035,050.60	89.02%	(\$621,166.40)
Expense					
400	BANK	\$150.00	\$63.30	42.20%	\$86.70
400.113	BOARD SALARY	\$6,500.00	\$1,400.00	21.54%	\$5,100.00
400.121	ADMIN. STAFF & MGR PAY	\$282,907.00	\$253,375.68	89.56%	\$29,531.32
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$100.00	\$0.00	0.00%	\$100.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,700.00	\$4.60	0.12%	\$3,695.40
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$4,037.43	73.41%	\$1,462.57
400.311	AUDIT	\$21,000.00	\$20,050.00	95.48%	\$950.00
400.312	WATER/SEWER ENGR TWP	\$70,000.00	\$46,140.02	65.91%	\$23,859.98
400.313	ENGINEERING TOWNSHIP	\$110,000.00	\$74,314.79	67.56%	\$35,685.21
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$65,665.48	82.08%	\$14,334.52
400.331	ADMIN. VEHICLE EXPENSE	\$750.00	\$744.50	99.27%	\$5.50
400.340	ADMIN. ADVER/PRINTING	\$6,500.00	\$5,919.02	91.06%	\$580.98
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$296.00	19.73%	\$1,204.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$18,302.28	83.19%	\$3,697.72
400.460	ADMIN. GENERAL EXPENSE	\$10,000.00	\$4,994.51	49.95%	\$5,005.49
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$815.66	27.19%	\$2,184.34
403.114	TAX COLLECTOR PAY	\$20,462.00	\$15,500.25	75.75%	\$4,961.75
403.115	TAX COLLECTOR E.I.T.	\$48,500.00	\$39,989.17	82.45%	\$8,510.83
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$3,351.54	67.03%	\$1,648.46
403.350	TAX COLLECTOR BOND	\$1,300.00	\$582.71	44.82%	\$717.29
407.319	WEBSITE/BROADCAST MTGS	\$25,000.00	\$19,787.37	79.15%	\$5,212.63
409.140	BLDG CUSTODIAN	\$11,000.00	\$6,367.95	57.89%	\$4,632.05

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$3,483.49	63.34%	\$2,016.51
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$36,041.33	90.10%	\$3,958.67
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$30,000.00	\$22,277.87	74.26%	\$7,722.13
409.341	BLDG POSTAGE	\$5,000.00	\$3,325.32	66.51%	\$1,674.68
409.361	BLDG ELECTRIC	\$35,000.00	\$22,259.25	63.60%	\$12,740.75
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$30,711.59	54.84%	\$25,288.41
409.374	BLDG STP TESTS	\$200.00	\$165.00	82.50%	\$35.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,300.00	\$150.00	11.54%	\$1,150.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$939.45	46.97%	\$1,060.55
410.122	POL ADMIN/CLERICAL PAY	\$168,157.00	\$117,752.35	70.03%	\$50,404.65
410.132	PATROLMEN PAY	\$1,297,461.00	\$877,794.77	67.65%	\$419,666.23
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$28,050.00	n/a	(\$28,050.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$4,000.00	\$3,855.64	96.39%	\$144.36
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$2,000.00	\$590.22	29.51%	\$1,409.78
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$3,175.00	105.83%	(\$175.00)
410.183	POLICE OVERTIME	\$90,000.00	\$80,260.52	89.18%	\$9,739.48
410.192	POLICE SCHOOLING	\$27,000.00	\$15,322.09	56.75%	\$11,677.91
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$8,019.76	89.11%	\$980.24
410.231	POLICE VEHICLE GAS/OIL	\$55,000.00	\$39,011.23	70.93%	\$15,988.77
410.238	POLICE UNIFORMS	\$22,000.00	\$6,115.57	27.80%	\$15,884.43
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$18,500.00	\$13,494.27	72.94%	\$5,005.73
410.314	POLICE LEGAL	\$2,500.00	\$0.00	0.00%	\$2,500.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$2,000.00	\$455.00	22.75%	\$1,545.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,200.00	\$125.75	10.48%	\$1,074.25
410.372C	CAPITAL PURCH-COMPUTR	\$32,000.00	\$17,325.72	54.14%	\$14,674.28
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$30,000.00	\$19,987.26	66.62%	\$10,012.74
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$1,257.90	50.32%	\$1,242.10
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,918.55	76.74%	\$581.45
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$901.88	60.13%	\$598.12
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$363.75	36.38%	\$636.25

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.540-001	D.A.R.E.	\$3,000.00	\$2,505.06	83.50%	\$494.94
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$2,000.00	\$469.62	23.48%	\$1,530.38
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,209.84	80.25%	\$790.16
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$6,500.00	\$1,967.78	30.27%	\$4,532.22
411.130	FIRE MARSHAL PAY	\$24,813.00	\$19,566.76	78.86%	\$5,246.24
411.150	FIRE WORKERS COMP.	\$20,000.00	\$15,156.25	75.78%	\$4,843.75
411.212	FIRE MATLS & SUPPLIES	\$900.00	\$857.94	95.33%	\$42.06
411.331	FIRE MILEAGE	\$500.00	\$615.43	123.09%	(\$115.43)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,000.00	\$600.00	60.00%	\$400.00
411.5	FIRE RELIEF FUND	\$152,712.00	\$0.00	0.00%	\$152,712.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,000.00	\$919.07	91.91%	\$80.93
414.130	CODE ENFORCEMENT PAY	\$135,340.00	\$103,983.20	76.83%	\$31,356.80
414.131	CODE OVERTIME	\$400.00	\$552.00	138.00%	(\$152.00)
414.141	INSPECTION SERVICE	\$12,000.00	\$11,220.00	93.50%	\$780.00
414.210	CODE MATLS & SUPPLIES	\$1,800.00	\$1,422.29	79.02%	\$377.71
414.310	RECYCLING GRANT EXPENSES	\$2,500.00	\$2,482.55	99.30%	\$17.45
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$70,000.00	\$93,278.15	133.25%	(\$23,278.15)
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$8,000.00	\$87,195.85	1089.95%	(\$79,195.85)
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,600.00	\$2,566.50	45.83%	\$3,033.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$15,000.00	\$15,412.50	102.75%	(\$412.50)
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	0.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$4,500.00	97.83%	\$100.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00

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Expense					
414.319	GIS/SOFTWARE	\$2,800.00	\$2,835.00	101.25%	(\$35.00)
414.321	UNIFORM CONSTRUCTION CODE FEES	\$450.00	\$500.00	111.11%	(\$50.00)
414.322	BLDG PLAN REVIEW REFUND	\$3,500.00	\$4,933.97	140.97%	(\$1,433.97)
414.340	CODE ADVERT./PRINTING	\$2,100.00	\$819.24	39.01%	\$1,280.76
414.374	CODE VEHICLE MAINT.	\$500.00	\$192.08	38.42%	\$307.92
414.400	CREDIT CARD FEES	\$900.00	\$905.24	100.58%	(\$5.24)
414.460	CODE GENERAL EXPENSE	\$400.00	\$41.10	10.28%	\$358.90
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$185.00	18.50%	\$815.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$920.33	92.03%	\$79.67
414ZHB	ZONING HEARING BOARD	\$12,000.00	\$12,917.66	107.65%	(\$917.66)
430.231	ROAD VEHICLE GAS & OIL	\$20,000.00	\$18,366.77	91.83%	\$1,633.23
430.238	ROAD UNIFORMS	\$4,200.00	\$3,154.70	75.11%	\$1,045.30
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$971.72	48.59%	\$1,028.28
430.371	TREE MAINTENANCE	\$30,000.00	\$1,750.00	5.83%	\$28,250.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$11,430.00	91.44%	\$1,070.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$160,000.00	\$35,970.47	22.48%	\$124,029.53
438.145	PUBLIC WORKS PAY	\$327,244.00	\$209,401.73	63.99%	\$117,842.27
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$1,525.12	50.84%	\$1,474.88
438.70	ROAD MAJOR EQUIPMENT	\$50,000.00	\$36,811.24	73.62%	\$13,188.76
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$50.00	20.00%	\$200.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$6,000.00	\$8,728.81	145.48%	(\$2,728.81)
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$20,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$10,050.00	105.79%	(\$550.00)
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$16,589.17	15.08%	\$93,410.83
483.002	POLICE PENSION	\$200,000.00	\$27,038.85	13.52%	\$172,961.15
484	WORKERS COMPENSATION	\$74,200.00	\$53,180.75	71.67%	\$21,019.25
485	UNEMPLOYMENT COMPENSATION	\$14,500.00	\$7,006.13	48.32%	\$7,493.87
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00

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Expense					
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$55,000.00	\$28,490.00	51.80%	\$26,510.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$630,000.00	\$429,670.84	68.20%	\$200,329.16
488	LIFE INSURANCE	\$9,000.00	\$6,011.97	66.80%	\$2,988.03
488A	SHORT TERM DISABILITY	\$19,000.00	\$13,299.24	70.00%	\$5,700.76
488B	LONG TERM DISABILITY	\$11,000.00	\$7,799.64	70.91%	\$3,200.36
489	FICA	\$148,828.00	\$111,987.08	75.25%	\$36,840.92
489.01	TRANSFER - NONPOLICE	\$63,882.00	\$0.00	0.00%	\$63,882.00
489.02	TRANSFER - POLICE	\$99,918.00	\$0.00	0.00%	\$99,918.00
489A	MEDICARE	\$34,807.00	\$23,968.24	68.86%	\$10,838.76
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$505,000.00	\$505,000.00	100.00%	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$727,000.00	\$727,000.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,759,736.00	\$4,644,815.67	68.71%	\$2,114,920.33
Total Expense		\$6,759,736.00	\$4,644,815.67	68.71%	\$2,114,920.33
Net:		(\$1,103,519.00)	\$390,234.93	-35.36%	\$1,493,753.93