

Upper Makefield Township Board of Supervisors December 4, 2012 Meeting Minutes

The December 4, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Interim Township Manager David Nyman, Planning and Zoning Director David Kuhns, Township Solicitor Mary Eberle, Esq. and Township Engineer Larry Young, P.E.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS:

Mr. Rattigan made the following announcements:

- PECO will hold a Public Meeting with residents on December 12, 2012 at 7:30 pm to review their response to Hurricane Sandy
- Township Manager Sally Slook starts December 14, 2012
- The Board of Supervisors will vote on the Final 2013 Budget on December 18, 2012. The Preliminary Budget is posted on the Finance Department page of the Township website
- November Department Reports are in Board packets
- Reappointment letters have been sent to volunteers whose terms will expire at the end of 2012. The Board will consider committee appointments in early 2013
- An executive session will be held following tonight's regular meeting to discuss personnel and land acquisition matters

Ms. Ryan announced that the Washington Crossing State Park is holding the dress rehearsal of its annual Crossing re-enactment, December 9, 2012, at the Park, with buildings open and festivities for all.

PUBLIC COMMENT:

Rob Kay, UMT Emergency Management Coordinator, announced that the UMFC has mailed its annual fund drive appeal letters, noting that this is the Fire Company's primary source of funding. He also announced that the annual Santa Run will proceed through the Township on December 23rd culminating at the Firehouse with a food collection to benefit the Penndel-Del Food Pantry and pictures with Santa from 6:30 PM to 8:00 PM.

APPROVAL OF MINUTES AND BILLS PAYABLE:

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the November 13, 2012 minutes. Motion carried by a unanimous vote.

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the November 13, 2012 Board of Supervisors/Environmental Advisory Commission joint meeting minutes. Motion carried by a unanimous vote.

Mr. Nyman directed attention to the bills list for December 4, 2012. A motion was made by Mr. Breeden and was seconded by Mr. Baldwin to approve the December 4, 2012 Bills Payable list in the amount of \$1,578,296.46. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES:

Bowman's Tavern Request for Continuance of Non-Conforming Use – 1600 River Road

David Comer, Esq., represented the applicant and provided an overview of the request for continuance of a non-conforming use. The applicant indicated that the Planning Commission had given its approval with conditions that the septic system be maintained, a sight triangle from the parking area be cleared if possible and the entertainment remained as previously existed. A motion was made by Mr. Baldwin, seconded by Mr. Breeden, to allow the continuation of the existing non-conforming use conditioned upon the following: 1) the entertainment must remain virtually the same and be limited to the lounge area, 2) that the owner will contact the neighboring property and seek approval to remove the vegetation in the sight triangle to the north of the property; and 3) that they would continue to maintain the septic system. With no further discussion, all voted in favor.

SOLICITOR'S REPORT:

Memorandum of Understanding – Heritage Conservancy

Ms. Eberle outlined the Memorandum of Understanding assigning Heritage Conservancy as a third party Land Trust Beneficiary for certain existing Conservation Easements in order to provide a greater level of protection for a one-time stewardship fee of \$2,500 per property. Discussion followed with Mr. Breeden asking if the Memorandum was a contract, which Ms. Eberle agreed that it was. Mr. Breeden also suggested that we might consider using the County at no cost and agreed with the need for the additional safeguards. Ms. Eberle indicated that she was not sure if the County provided this service at no cost, but that Heritage was an accredited conservancy and was outside the political arena. A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to authorize execution of the Memorandum of Understanding with Heritage Conservancy. Motion carried by a vote of 4 to 1 with Mr. Breeden voting in opposition.

Easement Amendments

Ms. Eberle reviewed the nine easement amendments which would assign Heritage Conservancy as a Land Trust Beneficiary to each conservation easement (Tax Map Parcel Nos. 47-001-015, 47-004-023, 47-008-020, 47-004-080-Ag, 47-004-080-Nat. Res., 47-001-051-001, 47-001-051, 47-001-004/045, 47-007-049/009-018). Following discussion, a motion was made by Ms. Ryan and seconded by Mr. Baldwin to approve the easement amendments. The motion carried by a vote of 4 to 1 with Mr. Breeden voting in opposition.

Riparian Grant Procedure Status Update

Ms. Eberle provided a status update of the Riparian Grant Procedure, noting that the EAC had been tasked with review of the process and explained that she has sent a letter to the parties to the original settlement seeking their input with regard to the Board's desire to request the Court to modify the grant procedure.

Mr. Breeden asked if the general public needed to be notified prior to going to court and Ms. Eberle indicated that only the parties had to be notified, but the filing of a court action would be done publicly.

Ms. Ryan addressed an email blast by Mr. Breeden, first apologizing to Township volunteers for his insinuation that they were party to a conspiracy and specifically addressed what she described as

misinformation in the email blast.

Cathy Magliocchetti, EAC Chair, stressed the need to refocus efforts on the Riparian Fund issues to increase participation in the program, reminding the Board that this is a volunteer program with residents taking all the risks. She indicated that the EAC is interested in both increased opportunities for education and having a thorough watershed study conducted. She concluded by emphasizing the need for a positive message coming from the Township and especially the Board.

Dr. Ed Ford, Washington Crossing Road, stated that he was concerned with Mr. Breeden's implication of misuse of Riparian Funds and cautioned against over involvement by the Township which could lead to inherent liability. He believes the reason to go to court needs to be more than changing the need for a unanimous approval, but seeking the ability to fund a comprehensive watershed study. Mr. Breeden took exception to the assumption that he was accusing people of doing something wrong, but noted that he believed that program participant needed to comply with State and local regulations, specifically bidding requirements. He indicated that he was glad the EAC was finally reviewing the process.

Paul Greger, EAC member, indicated that he was unbelievably frustrated, suggesting further joint Board/EAC meeting to be televised for open discussions. He believes the intent of the program is to limit government involvement and accused Mr. Breeden of delaying and complicating the program. Mr. Breeden believes that he is not misinterpreting the need to meet State requirements and is merely seeking verification that past practices have been legal.

Phil Sandine, EAC member, indicated that the program to date has complied with all State and local regulations and that indicated that compliance with State regulations referred only to securing all the required DEP permits.

Mr. Rattigan clarified the need for Riparian Fund discussion and also apologized to Township volunteers for misinformation disseminated by a Board member.

Mr. Steven Markin, 75 Dillon Way, lauded the EAC as a "bunch of dedicated people". He did not question the public bidding process and felt the program had been administered properly. He felt funds should be allowed for engineering studies, considers the current process incredibly cumbersome and would like to be part of the solution.

JMZO No. 2012-3 – Wood-Fired Boiler

Ms. Eberle introduced JMZO No. 2012-3 which creates a new accessory use for outdoor wood-fired boilers, and highlighted the recommendations of the Planning Commission. Discussion followed with Mr. Rattigan suggesting that Upper Makefield pursue a stand alone ordinance to include a 4 acre requirement. Mr. Cino asked about height restrictions and Fire Company review. A motion was made by Mr. Baldwin, seconded by Ms. Ryan to instruct the Solicitor to make the changes discussed in Sections 1 and 5 and forward the Ordinance to the Jointure. With no additional discussion, all voted in favor.

MANAGER'S REPORT:

Recycling Grant Report and Renewal

Mr. Nyman reviewed the 2011 recycling grant award amounts obtained by Hough Associates' joint application, with a value added amount of \$8,039 over the Township's 2010 award, and recommended authorizing Hough Associates to collect the 2012 recycling data and prepare the grant application. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to approve the 2012 Recycling Grant proposal of Hough Associates. Motion carried by unanimous vote.

Brownsburg Park Electric Use Report

Mr. Nyman provided a report of 2012 electric usage for Brownsburg Park, noting the fees paid by the soccer organizations to use the Park.

Fee Schedule – 2013 Proposed Amendments

Mr. Nyman presented the 2013 proposed amendments to the Fee Schedule. Following a question by Ms. Ryan regarding well permits, a motion was made by Mr. Baldwin and seconded by Mr. Breeden to approve the Fee Schedule as amended. Motion carried by a unanimous vote.

Burton & Browse 2013 Audit Proposal

Mr. Nyman provided an overview of the proposal of Burton & Browse to provide financial audit services for the year ended 2012 at a cost not to exceed \$20,000. Mr. Breeden questioned the need to advertise for proposals, but as a professional service, such was not required. A motion was made by Mr. Baldwin and seconded by Mr. Cino to approve the proposal of Burton & Browse as Township Auditors for 2013 at a cost not to exceed \$20,000. Motion carried by a 4 to 1 vote, with Mr. Breeden voting in opposition.

Cleaning Services Proposals

Mr. Nyman provided an overview of the 2013-14 Cleaning Services proposals and recommended accepting the proposal of CNS Cleaning Co. for the base amount of \$10,252.80. A motion was made by Mr. Baldwin and seconded by Mr. Breeden to accept the proposal of CNS Cleaning Co. to provide cleaning services for 2013-14 for the base amount of \$10,252.80. Motion carried by unanimous vote.

Resolution No. 2012-12-04-01 Authorizing Bank Signatures

Mr. Nyman presented the resolution authorizing bank signatures. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to adopt Resolution No. 2012-12-04-01. Motion carried by a unanimous vote.

Public Works/Emergency Management accolades

Mr. Nyman shared correspondence from two residents praising the work of the Public Works department during the recent Hurricane Sandy event, one accompanied by a \$50 donation to the Open Space fund. He also shared a note applauding our Emergency Management team, accompanied by a \$50 donation to the Emergency Management fund.

ENGINEER'S REPORT:

Township Grounds Maintenance Bid

Mr. Young provided an overview of the 2013-14 Grounds Maintenance Bid, noting a potential discrepancy in bid document wording that could be misinterpreted. He recommended rejecting the bids and re-bidding the project after clarifying the bid documents. After brief discussion in which Mr. Breeden questioned why we could split the proposed bids, choosing the low bids on each requested item, Mr. Baldwin made a motion which was seconded by Mr. Breeden to reject the 2013-14 Grounds Maintenance Bids and authorize the re-advertising of the bids. Motion carried by unanimous vote.

WATER/SEWER ENGINEER REPORT:

Act 57 Plan Update Process Status

Mr. Zarko provided a status update of the Act 537 process noting that he has completed the review of all records provided by the BCHD and has noted inconsistencies in the records for certain parcels in the Dolington and Taylorsville areas. He informed the Board that a meeting with the Bucks County

Health Department is scheduled for next Thursday to attempt to resolve the inconsistencies. Using a power point slide, he then reviewed recommendations concerning the next steps in the process going forward.

OLD BUSINESS:

Township-Wide Emergency Services Plan Status

Mr. Nyman updated the Board on the status of the Township-wide Emergency Services Plan Status. It was the consensus of the Board to invite the potential consultant to an upcoming Board meeting.

NEW BUSINESS:

2013 Board of Supervisors Reorganization Meeting

Mr. Rattigan announced that the Annual Reorganization Meeting of the Board of Supervisors is scheduled for January 7, 2013 at 4 pm.

Mr. Breeden inquired about the rumors that a Dunkin Donuts was coming to the Crossing and was concerned about signage. Mr. Kuhns indicated that the Township was aware of a transaction to lease the space but had not received any request for permits. Any application would be required to adhere to all Zoning and Code requirements and residents within 500 feet would be notified.

PUBLIC COMMENT AND MEDIA QUESTIONS:

Dan Johannson, Traditions, asked if Mr. Nyman kept minutes of the various meetings he held regarding the EMS study to date. Mr. Nyman indicated that he had notes from the meetings, but it was not standard practice to transcribe them into minutes as the meetings were all informal information gathering in nature.

Mr. Baldwin thanked Mr. Nyman for filling in as the Township Manager and assisting in the manager search.

ADJOURNMENT:

Mr. Rattigan declared the meeting adjourned into executive session at 9:15 pm following a motion made by Mr. Baldwin and seconded by Ms. Ryan. Motion carried by unanimous vote.

Respectfully submitted,

David R. Nyman
Interim Township Manager
Approved: December 18, 2012

DECEMBER 2012 GENERAL FUND BILLS - 12/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
530.238	All Industrial - Safety Products	\$110.86	gloves/waterproof boots/protective lenses
410.238	American Security Educators	\$164.95	Citizen's Handbook of Crime Prevention
414.322	Wynne S. Amick	\$524.37	refund unused portion of escrow
400.210	Associated Imaging Solutions	\$69.63	copier charges
400.312	CKS Engineers	\$1,323.76	engineering fees
414.313-2	" "	\$100.30	" "
409.140	CleanNet of Philadelphia	\$701.11	cleaning service
409.373	Clemens	\$18.10	floor mat rental
430.238	" "	\$128.34	uniform rental
409.321	Comcast - PD	\$304.42	phone/long distance/Internet
409.321	Comcast - PW	\$127.27	phone/long distance/Internet
409.373	Cooper Pest Control	\$39.00	maintenance
414.322	Ronald Costanzo	\$456.26	refund unused portion of escrow
400.340	Courier Times	\$327.70	advertising
410.192	Lee Crawford	\$323.65	reimburse for course books
409.215	Deer Park	\$59.40	drinking water
410.314	Eckert, Seamans, Cherin & Mellott	\$420.00	legal fees
409.373	Wm. W Fabian & Son	\$23.80	concrete for fence nr. PW garage damaged by storm
410.210	FBI - LEEDA	\$50.00	2013 annual dues
410.540-2	Foremost Promotions	\$880.91	community goodwill
410.238	Gall's	\$359.96	boots/duffle bags
414.313	Gilmore & Associates	\$6,882.51	engineering fees
414.313A	" "	\$5,400.50	" "
409.373	Good Air Conditioning	\$340.00	heat issues twp. bldg./truck barn repairs firehouse
400.314	Grim, Biehn & Thatcher	\$5,370.90	legal fees
414.314A	" "	\$432.00	" "
414.314-2	" "	\$609.00	" "
400.750	HPT Systems	\$405.00	IT maint./repair
409.373	" "	\$270.00	" "
414.750	" "	\$270.00	" "
362.47	William Hyndman/Jolie Scena	\$1,000.00	refund of escrow
409.230	ISOBunkers	\$1,013.61	propane
410.192	Kaplan University	\$1,518.75	tuition - Lee Crawford
411.460	John Kernan	\$7.41	reimburse expenses
410.374	Kerrigan's Sunoco	\$1,027.95	maintenance/repairs PD vehicles
414.141	Keystone Municipal Services	\$990.00	inspection service
409.373	Lucas Ltd.	\$267.03	repairs to PW restroom
414.322	Mar Mar Bldrs.	\$333.00	refund unused portion of escrow
400.210	Newtown Office Supply	\$2.98	office supplies
414.210	" "	\$6.00	" "
409.215	" "	\$75.43	bldg. supplies
400.210	Office Basics	\$62.38	office supplies
414.210	" "	\$62.37	" "
409.215	" "	\$19.90	bldg. supplies
409.361	PECO	\$874.25	electric - township complex buildings
409.361	PECO	\$1,015.82	electric - PD building
409.215	Petty Cash	\$14.58	reimburse petty cash
409.341	" "	\$2.16	" "
400.460	" "	\$47.89	" "
409.373	Petty Cash - Public Works	\$29.00	reimburse petty cash
438.460	" "	\$40.98	" "
410.231	Riggins	\$2,396.73	unleaded gasoline
430.231	" "	\$1,197.63	diesel fuel
411.740	Samzie's	\$314.00	EMS Jacket
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Mtg. 11/13/12
409.373	Smith's Yardville Supply	\$138.33	building maintenance
488	Standard Insurance Company	\$455.73	add/life insurance premium
488A	" "	\$1,119.64	std insurance premium
488B	" "	\$589.54	ltd insurance premium

DECEMBER 2012 LIQUID FUELS BILLS - 12/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	Colony Auto Parts	\$63.39	plow lights
437	Joseph Finkle & Son	\$34.40	cut off wheels - weld shop
438.245	Lower Makefield Township	\$3,300.00	tub grinder rental
437	Bill Marsh Ford	\$20.30	cable
434SL	PECO	\$138.51	electric - street lights
433TL	PECO	\$32.16	electric - traffic lights
437	R & S Equipment Repair	\$615.15	mower repair
437	Scrappy's Auto Service	\$100.00	dump truck repair
430.260	Smith's Yardville Supply	\$76.90	small hand tools
437	Sosmetal Products	\$218.05	shop supplies
437	Tanner's Lawn & Snow Equip.	\$386.75	sharpen chains/light kit
437	Zep Sales & Service	\$174.82	ice melt for trucks
	TOTAL	\$5,160.43	

*OVER BUDGET
**PAID INTERIMLY

DECEMBER 2012 PARK 3 YR CAP BILLS - 12/4/12

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$1,344.00	engineering fees
TOTAL		\$1,344.00	

**PAID INTERIMLY

DECEMBER 2012 BLDG CONSTRUCTION BILLS - 12/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471	Huntington National Bank	\$90,000.00	loan principal
471.1	" "	\$36,911.25	interest payment
	TOTAL	\$126,911.25	

*PAID INTERIMLY

**FOR BOARD APPROVAL

DECEMBER 2012 INTERIM BILLS - 12/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.210	Citizens Bank Master Card	\$157.96	supplies
400.460	" "	\$10.00	book
409.215	" "	\$196.00	repair audio parts
410.460	" "	\$312.83	Hurricane Sandy expenses
	TOTAL	\$676.79	

*PREVIOUSLY APPROVED BY BOARD

DECEMBER 2012 REV RUN EMERGENCY SERVICES - 12/4/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
411	Newtown Ambulance Squad	\$5,981.25	ALS svcs. - Hurricane Sandy
	TOTAL	\$5,981.25	

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To November, 2012

Contents: Budget vs Actual Format, FundID >= First , Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$438,819.67	95.81%	(\$19,180.33)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$7,485.88	n/a	\$7,485.88
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$3,760.17	250.68%	\$2,260.17
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$323.92	n/a	\$323.92
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$10,839.84	252.09%	\$6,539.84
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$425,030.86	94.45%	(\$24,969.14)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$1,514,099.73	151.41%	\$514,099.73
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$1,293,475.83	69.92%	(\$556,524.17)
321.04	CERTIFICATE OF APPROP	\$120.00	\$110.00	91.67%	(\$10.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	100.00%	\$0.00
321.35	FIRE PERMITS	\$3,300.00	\$3,420.00	103.64%	\$120.00
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$1,820.00	43.33%	(\$2,380.00)
322.83	GRADING PERMITS	\$9,000.00	\$6,680.00	74.22%	(\$2,320.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$13,077.02	52.31%	(\$11,922.98)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$5,047.00	50.47%	(\$4,953.00)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$7,318.83	85.10%	(\$1,281.17)
341	INTEREST	\$2,350.00	\$4,287.06	182.43%	\$1,937.06
341D	INSURANCE DIVIDENDS	\$0.00	\$10,701.00	n/a	\$10,701.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$9,683.45	112.60%	\$1,083.45
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$237,000.00	\$135,616.31	57.22%	(\$101,383.69)
355.14	FEMA REIMBURSEMENT	\$0.00	\$22,515.78	n/a	\$22,515.78
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$168,131.07	101.28%	\$2,131.07
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$5,887.00	58.87%	(\$4,113.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$11,694.50	32.48%	(\$24,305.50)
361.31	SUBDIVISION FEES	\$12,000.00	\$5,600.00	46.67%	(\$6,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$30,385.58	23.37%	(\$99,614.42)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$41,525.00	115.35%	\$5,525.00
361.33S	SIGN PERMITS	\$0.00	\$1,500.00	n/a	\$1,500.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$4,850.00	40.42%	(\$7,150.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$9,128.87	30.43%	(\$20,871.13)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$9,200.00	306.67%	\$6,200.00
362.11	POLICE EARNINGS	\$3,500.00	\$2,417.75	69.08%	(\$1,082.25)
362.41	BUILDING PERMITS	\$95,000.00	\$59,471.92	62.60%	(\$35,528.08)
362.41-001	REINSPECTION FEES	\$2,800.00	\$1,625.00	58.04%	(\$1,175.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$16,918.00	93.99%	(\$1,082.00)
362.44	ELECTRICAL PERMITS	\$3,600.00	\$4,490.00	124.72%	\$890.00
362.45	OCCUPANCY PERMITS	\$13,000.00	\$11,335.00	87.19%	(\$1,665.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,800.00	66.67%	(\$900.00)
362.46	ALARM PERMITS	\$19,000.00	\$18,750.00	98.68%	(\$250.00)
362.46B	WELL PERMITS	\$3,500.00	\$6,255.00	178.71%	\$2,755.00
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$3,675.00	102.08%	\$75.00
362.48	PLAN/ZONE MISC REV.	\$200.00	\$1,451.15	725.58%	\$1,251.15
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$31,600.00	50.97%	(\$30,400.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$10,890.00	170.16%	\$4,490.00
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$22,253.31	103.50%	\$753.31
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$1,014.00	405.60%	\$764.00
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$4,988.32	124.71%	\$988.32
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$27,843.76	146.55%	\$8,843.76
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$370.44	30.87%	(\$829.56)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$30,630.26	n/a	\$30,630.26
380	MISCELLANEOUS REVENUE	\$1,300.00	\$1,358.08	104.47%	\$58.08
380A	CABLE TV	\$200,000.00	\$206,818.14	103.41%	\$6,818.14
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$78,886.08	n/a	\$78,886.08
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$750.82	150.16%	\$250.82
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$157,348.83	108.52%	\$12,348.83
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$13,437.00	n/a	\$13,437.00
Total		\$5,196,520.00	\$4,920,392.23	94.69%	(\$276,127.77)
Total Revenue		\$5,196,520.00	\$4,920,392.23	94.69%	(\$276,127.77)
Expense					
400	BANK	\$0.00	\$120.85	n/a	(\$120.85)
400.113	BOARD SALARY	\$6,000.00	\$2,950.00	49.17%	\$3,050.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$302,348.60	93.60%	\$20,672.40
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$3,599.96	n/a	(\$3,599.96)
400.122	ADMIN. OVERTIME	\$1,500.00	\$1,647.00	109.80%	(\$147.00)
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,510.14	50.34%	\$1,489.86
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$5,325.34	96.82%	\$174.66
400.311	AUDIT	\$23,500.00	\$19,550.00	83.19%	\$3,950.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$29,036.61	82.96%	\$5,963.39
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$96,488.57	77.19%	\$28,511.43
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$59,498.26	74.37%	\$20,501.74
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$228.40	91.36%	\$21.60
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$4,922.50	49.23%	\$5,077.50
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$16,972.42	121.23%	(\$2,972.42)
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$7,611.79	95.15%	\$388.21
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$740.00	37.00%	\$1,260.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$18,029.99	91.67%	\$1,639.01
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$38,468.08	78.51%	\$10,531.92
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$4,340.87	86.82%	\$659.13
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$15,000.00	\$18,439.84	122.93%	(\$3,439.84)
409.140	BLDG CUSTODIAN	\$11,000.00	\$7,011.10	63.74%	\$3,988.90
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$4,819.96	80.33%	\$1,180.04
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$24,863.12	55.25%	\$20,136.88

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.300	ARCHITECT		\$0.00		
409.321	BLDG TELEPHONE	\$25,000.00	\$21,797.71	87.19%	\$3,202.29
409.341	BLDG POSTAGE	\$5,000.00	\$4,232.06	84.64%	\$767.94
409.361	BLDG ELECTRIC	\$45,000.00	\$27,360.88	60.80%	\$17,639.12
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$32,634.67	81.59%	\$7,365.33
409.374	BLDG STP TESTS	\$200.00	\$260.00	130.00%	(\$60.00)
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$1,209.95	60.50%	\$790.05
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$1,256.25	62.81%	\$743.75
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$135,110.78	83.99%	\$25,751.22
410.132	PATROLMEN PAY	\$1,252,733.00	\$979,951.72	78.23%	\$272,781.28
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$32,150.00	n/a	(\$32,150.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$2,750.00	78.57%	\$750.00
410.183	POLICE OVERTIME	\$80,000.00	\$84,213.57	105.27%	(\$4,213.57)
410.192	POLICE SCHOOLING	\$55,000.00	\$23,716.94	43.12%	\$31,283.06
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$7,431.52	82.57%	\$1,568.48
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$47,483.70	89.59%	\$5,516.30
410.238	POLICE UNIFORMS	\$25,000.00	\$14,844.84	59.38%	\$10,155.16
410.239	PATROL CAR TIRES	\$3,000.00	\$2,444.12	81.47%	\$555.88
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$7,337.53	34.94%	\$13,662.47
410.314	POLICE LEGAL	\$25,000.00	\$40,668.50	162.67%	(\$15,668.50)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$1,070.80	107.08%	(\$70.80)
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$25,916.12	74.05%	\$9,083.88
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$3,411.37	17.06%	\$16,588.63
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$2,191.15	87.65%	\$308.85
410.450	POLICE CAR WASH	\$2,100.00	\$2,000.00	95.24%	\$100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,838.65	73.55%	\$661.35
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,857.70	123.85%	(\$357.70)
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$407.90	40.79%	\$592.10
410.540-001	D.A.R.E.	\$1,500.00	\$1,112.41	74.16%	\$387.59
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$474.60	31.64%	\$1,025.40
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	\$0.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$2,339.64	42.54%	\$3,160.36
411.130	FIRE MARSHAL PAY	\$23,732.00	\$21,906.00	92.31%	\$1,826.00
411.150	FIRE WORKERS COMP.	\$9,000.00	\$12,000.00	133.33%	(\$3,000.00)
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$830.38	103.80%	(\$30.38)
411.331	FIRE MILEAGE	\$300.00	\$592.58	197.53%	(\$292.58)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$675.60	84.45%	\$124.40
411.5	FIRE RELIEF FUND	\$237,000.00	\$135,616.31	57.22%	\$101,383.69
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$113.85	22.77%	\$386.15
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$143,663.73	91.51%	\$13,336.27
414.131	CODE OVERTIME	\$400.00	\$165.00	41.25%	\$235.00
414.141	INSPECTION SERVICE	\$16,000.00	\$9,030.00	56.44%	\$6,970.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$1,789.95	81.36%	\$410.05
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$55,088.00	42.38%	\$74,912.00
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$3,289.88	10.97%	\$26,710.12
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$3,291.50	65.83%	\$1,708.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$14,438.00	40.11%	\$21,562.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$101,784.64	74.84%	\$34,215.36
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$3,720.00	57.23%	\$2,780.00
414.316-001	JOINT PLAN-GRANT EXPENSES		\$0.00		
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$245.70	122.85%	(\$45.70)
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$2,675.00	95.54%	\$125.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$104.00	26.00%	\$296.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$3,644.22	145.77%	(\$1,144.22)

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Expense					
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$1,274.07	63.70%	\$725.93
414.374	CODE VEHICLE MAINT.	\$600.00	\$622.45	103.74%	(\$22.45)
414.400	CREDIT CARD FEES	\$600.00	\$722.37	120.40%	(\$122.37)
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$221.58	14.77%	\$1,278.42
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$594.20	59.42%	\$405.80
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$199.99	13.33%	\$1,300.01
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$9,469.30	47.35%	\$10,530.70
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$13,345.44	60.66%	\$8,654.56
430.238	ROAD UNIFORMS	\$4,500.00	\$2,774.57	61.66%	\$1,725.43
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$1,586.68	79.33%	\$413.32
430.371	TREE MAINTENANCE	\$25,000.00	\$16,167.00	64.67%	\$8,833.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	(\$4,876.51)	n/a	\$4,876.51
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$92,348.24	54.32%	\$77,651.76
438.145	PUBLIC WORKS PAY	\$328,058.00	\$261,496.57	79.71%	\$66,561.43
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$1,617.99	53.93%	\$1,382.01
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$250.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE		\$0.00		
452.373	STREETSCAPE MAINTENANCE	\$10,000.00	\$1,423.60	14.24%	\$8,576.40
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$40,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$9,500.00	100.00%	\$0.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$129,201.30	84.45%	\$23,798.70
483.002	POLICE PENSION	\$221,000.00	\$174,965.49	79.17%	\$46,034.51
484	WORKERS COMPENSATION	\$90,732.00	\$78,732.00	86.77%	\$12,000.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$14,951.70	96.46%	\$548.30
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00

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Expense					
486.355	GENERAL LIABILITY	\$70,297.00	\$74,630.00	106.16%	(\$4,333.00)
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$506,665.41	78.31%	\$140,334.59
488	LIFE INSURANCE	\$10,000.00	\$8,660.09	86.60%	\$1,339.91
488A	SHORT TERM DISABILITY	\$17,000.00	\$10,232.83	60.19%	\$6,767.17
488B	LONG TERM DISABILITY	\$7,000.00	\$5,431.61	77.59%	\$1,568.39
489	FICA	\$152,359.00	\$127,964.34	83.99%	\$24,394.66
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$61,366.04	105.80%	(\$3,366.04)
489.02	TRANSFER - POLICE	\$90,000.00	\$95,982.79	106.65%	(\$5,982.79)
489A	MEDICARE	\$35,717.00	\$27,642.74	77.39%	\$8,074.26
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$78.85	15.77%	\$421.15
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$4,462,915.55	78.31%	\$1,236,214.45
Total Expense		\$5,699,130.00	\$4,462,915.55	78.31%	\$1,236,214.45
Net:		(\$502,610.00)	\$457,476.68	-91.02%	\$960,086.68