

Upper Makefield Township Board of Supervisors

March 19, 2013 Meeting Minutes

The March 19, 2013 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Sally Slook, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Water/Sewer Engineer Tom Zarko, P.E., Director of Planning & Zoning Dave Kuhns, Chief Mark Schmidt, Assistant Manager Judy Caporiccio and Public Works Superintendent Bob Johnson.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- There are vacancies on the following advisory boards: 2 open spots on Historical Advisory Commission, 1 vacancy on Cable Advisory Board and 1 vacancy on Council Rock Senior Citizens Board. Residents interested in serving can complete a Volunteer Board Application, which can be found on our website, or call the township for further information.
- Taylorsville Area residents who have not submitted a Property Access Authorization form are asked to do so. Forms are available at the township building.

SPECIAL ITEMS

Land Ethics Award 2013 Certificate of Achievement to Upper Makefield Township Environmental Advisory Council

Mr. Rattigan presented the Upper Makefield Township Environmental Advisory Council– Riparian Restoration and Preservation Grant Program with the Bowman’s Hill Wildflower Preserve Land Ethics Award - 2013 Certificate of Achievement in recognition of the outstanding contribution to the promotion of native plants and a commitment to a strong land ethic.

PUBLIC COMMENT

Kyle Lewis, Newtown, PA, commented on recent events involving an energy healer at Thorpe Farm, and EMS services in Upper Makefield Township.

Doreen Stratton, Doylestown Borough, commented on EMS services in Upper Makefield Township.

Steven Markin, 75 Dillon Way, commented on the Act 537 meeting held by the Board of Supervisors on March 18, 2013.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the March 5, 2013 Board of Supervisors meeting minutes. Motion carried by unanimous vote.

Ms. Slook read into the record the bills for March 19, 2013. A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to approve the March 19, 2013 Bills Payable List in the amount of

\$232,031.32. Motion carried on unanimous vote.

PLANNING AND ZONING ISSUES

Gory Zoning Hearing Board Application, 6 Round Hill Road

Mr. Kuhns provided an overview of the application requesting relief from the side yard setback. Discussion followed and the Board of Supervisors and consensus was to oppose the application due to concerns regarding the impervious surface requirements.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Fund Balance Report

Ms. Slook provided highlights of the Fund Balance Report.

Resolution No. 2013-03-19-01 – Appointing Delegate to Tax Collection Committee

Ms. Slook introduced the resolution appointing Township Manager Sally Slook and Supervisor Bud Baldwin as the primary and alternate voting delegates, respectively, to the Tax Collection Committee. A motion was made by Ms. Ryan and seconded by Mr. Cino to adopt Resolution No. 2013-03-19-01. Motion carried by a unanimous vote.

Mr. Breeden questioned Ms. Slook if Resolutions were posted on the website two weeks prior to meeting. Ms. Slook responded no because the Agenda is set several days before the Board of Supervisors meeting and the Resolutions are not usually available two weeks prior to the Board meeting.

2013-2014 Stone and Asphalt Bid

Ms. Slook provided an overview of the 2013-2014 Stone and Asphalt Bid. After discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Cino to award the 2013-2014 Stone and Asphalt Bid to Eureka Stone Quarry at a cost of \$8,690 delivered as outlined in Bob Johnson memo dated March 15, 2013. Motion carried by a unanimous vote.

Delaware Valley Health Insurance Trust Presentation

Ms. Slook introduced Rick Lee and Steve Fallon of Delaware Valley Health Insurance Trust, who presented an overview of the health trust, the current healthcare plan for non-uniformed employees and options to reduce the township's medical insurance premium, as requested by the Board of Supervisors. Brief discussion followed and no motions were made by the Board of Supervisors.

ENGINEER'S REPORT

There was no Engineer's Report.

WATER/SEWER ENGINEER'S REPORT

Taylorsville Area On-Lot Sewage System Survey Proposal

Mr. Zarko provided an overview of the project and recommended accepting the proposal of Penn's Trail Environmental, LLC to conduct the Taylorsville Area OLDS Survey. Following discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Breeden to accept proposal of Penn's Trail Environmental, LLC to conduct the Taylorsville Area OLDS Survey. The final price will be determined based on the number of residents who agree to the survey. Residents who have not yet

done so were encouraged to complete a Property Access Authorization Form in order to be included in the survey. Motion carried by a unanimous vote.

Heritage Hills Wastewater Treatment Plant Aerator Installation

Mr. Zarko provided an overview of the project and recommended accepting the proposal of KRS Services, Inc. to install the aerator at the Heritage Hills Wastewater Treatment Plant. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to accept the proposal of KRS Services, Inc. to install the aerator at the Heritage Hills Wastewater Treatment Plant at a cost of \$4,518. Motion carried by a unanimous vote.

Heritage Hills Water Booster Pumping Station Emergency Generator Replacement and Miscellaneous Electric/Control System Modifications Payment Request

Mr. Zarko provided an overview of the project and recommended approval of the Payment Request in the amount of \$127,528. Following discussion, a motion was made by Mr. Baldwin and seconded by Ms. Ryan to approve the Payment Request in the amount of \$127,528 payable to BSI Electrical Contractors. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Rattigan announced that the following reports were included in the Board packets:

- Park and Recreation Board – February 11, 2013
- Environmental Advisory Council – February 5, 2013

Keith Miller, from the Patriot FC Soccer Club, updated the Board on their 2012 maintenance to Brownsburg Park Field 3 and said the club intends to provide the same reseeding to Field 4 in the fall of 2013.

DEPARTMENT REPORTS

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

Police Department

Chief Mark Schmidt provided highlights of the monthly Police Department Report.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENT AND MEDIA QUESTIONS

Amy McClellan, 882 Washington Crossing Road, commented on recent renovations made at the Washington Crossing Visitors Center.

ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 8:46 p.m. Motion carried on unanimous vote.

Approved: April 2, 2013

MARCH 2013 GENERAL FUND BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.321	Acteon Networks	\$658.05	phone maintenance contract 2012 2nd pmt. never billed
400.374	Associated Imaging Solutions	\$135.00	tech. to troubleshoot no printing to copier
410.238	Atlantic Tactical	\$944.84	uniforms
400.374	CIT Technology	\$623.98	copier rental
400.312	CKS Engineers	\$4,485.03	engineering fees
414.313A-1	" "	\$110.00	" "
409.140	CNS	\$760.95	cleaning service
430.238	Clemens	\$85.00	uniform rental
409.373	" "	\$18.10	floor mat rental - PW
409.321	Comcast - Admin.	\$333.58	phone/long distance/internet
409.321	Comcast - PW	\$127.27	phone/long distance/internet
400.340	Courier Times	\$1,857.29	advertising
487	DVHIT	\$48,914.01	health insurance
409.215	Deer Park	\$50.60	drinking water for twp. bldgs.
409.373	Epic Systems	\$159.42	alarm monitoring
403.225	Nicholas Ettorre	\$189.76	February 2013 expenses
410.238	Gall's	\$134.47	boots/badge holder
400.313	Gilmore & Associates	\$4,637.18	engineering fees
414.313A	" "	\$5,494.72	" "
409.373	Gorski Trash Removal	\$270.00	trash collection/recycling
400.460	Government Finance Officers Assoc.	\$160.00	annual membership 5/1/13 - 4/30/14
400.314	Grim, Biehn & Thatcher	\$5,774.75	legal fees
414.314A	" "	\$1,483.50	" "
414.314-2	" "	\$130.50	" "
400.374	HPT Systems	\$1,080.00	maint. on workstations/troubleshoot printing to copier
410.750	Patricia Haines	\$79.99	reimburse for camera lens
409.230	ISObunkers	\$1,400.40	propane
409.373	Kencor	\$175.00	monthly elevator maintenance
411.212	John Kernan	\$76.90	reimburse for flashlight purchase
410.374	Kerrigan's Sunoco	\$1,413.35	maintenance/repairs PD vehicles
403.115	Keystone Collections Group	\$4,633.36	tax collector
414.141	Keystone Municipal Services	\$765.00	inspection service
400.192	Lafayette College Meyner Center	\$50.00	training session
414ZHB	McNamara, Bolla & Panzer	\$1,190.00	zoning hearing board
400.210	Newtown Office Supply	\$148.91	office supplies
410.210	" "	\$71.86	" "
414.210	" "	\$12.76	" "
409.215	" "	\$78.98	bldg. supplies
438.460	" "	\$61.92	office supplies
400.210	Office Basics	\$74.85	office supplies
414.210	" "	\$74.85	" "
409.321	PA One Call System	\$39.95	monthly activity fee
409.215	Petty Cash	\$61.15	reimburse petty cash
400.460	" "	\$20.00	" "
410.238	Red the Uniform Tailor	\$77.34	uniforms
410.231	Riggins	\$492.09	unleaded gasoline
409.373	Shapiro Fire Protection	\$1,113.90	annual insp./maint. twp. complex fire extinguishers
410.374	" "	\$214.50	annual insp. portable extinguishers in PD vehicles
411.740	" "	\$89.95	portable extinguisher for EM vehicle
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Mtg. 3/5/13
409.373	Smith's Yardville Supply	\$18.98	repairs to PD bldg. doors

MARCH 2013 GENERAL FUND BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.215	Staples Advantage	\$72.18	bldg. supplies
400.210	Staples Credit Plan	\$100.61	office supplies
411.212	" "	\$61.46	" "
409.230	Superior Plus Energy Services	\$1,300.46	heating fuel
410.470	TLO LLC	\$13.50	police investigations
409.341	U.S. Postal Service (CMRS-FP)	\$750.00	replenish postage meter
	TOTAL	\$93,752.20	

**FOR BOARD APPROVAL

*OVER BUDGET

MARCH 2013 LIQUID FUELS BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	Kerrigan's Sunoco	\$134.88	vehicle repairs
437	NAPA Auto Parts	\$16.98	wiper blades
437	On Location With Ron	\$87.10	hydraulic hoses
437	Smith's Yardville Supply	\$170.28	trucks/plows maint. repair items
437	Sosmetal Products	\$229.89	shop supplies
437	Tanner's Lawn & Snow Equip.	\$81.90	chains/sharpen chains
437	Warehouse Battery Outlet	\$37.95	for cordless drill
	TOTAL	\$758.98	

*OVER BUDGET

**PAID INTERIMLY

MARCH 2013 PARK & REC BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Gorski Trash Removal	\$144.00	trash Br./LO
452.250	Shapiro Fire Protection	\$92.35	annual insp./maint. exting.
	TOTAL	\$236.35	

**PAID INTERIMLY

MARCH 2013 WATER & SEWER BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$779.56	engineering fees
429.740	" "	\$7,979.88	" "
429.376	FRANC Environmental	\$1,567.80	sludge removal
429.210	Garlits Printing	\$238.00	envelopes for water/sewer bill mailings 2013
429.100	Private Utility Enterprises	\$10,371.65	plant operator
429.371	QC Laboratories	\$170.00	testing
429.740	Rio Supply	\$67,432.00	water meters
429.374	Roger's Safe & Lock Shop	\$1,070.00	new locks/lock repairs/panic device
429.374	Shapiro Fire Protection	\$287.20	annual insp./maint./new fire extinguishers
429.110	U.S. Postal Service	\$280.60	postage for April water/sewer bill mailings
429.210	USA BlueBook	\$350.24	supplies
	TOTAL	\$90,526.93	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

MARCH 2013 DUTCHESS FARM BILLS - 3/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$1,064.60	engineering fees
429.100	Private Utility Enterprises	\$2,377.41	plant operator
429.371	QC Laboratories	\$60.00	testing
429.374	Roger's Safe & Lock Shop	\$120.00	cylinder change - 3 devices
	TOTAL	\$3,622.01	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

MARCH 2013 CAPITAL RESERVE BILLS - 3/19/13

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	Chapman Auto Group	\$28,599.00	new PD vehicle
410.740	Grafix Shoppe	\$430.85	marking kit for new PD vehicle
409.750	Superior Tank and Energy	\$14,105.00	decommission underground tanks/repl. w/above ground tanks
TOTAL		\$43,134.85	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To February, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$460,000.00	\$0.00	0.00%	(\$460,000.00)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$36,356.91	n/a	\$36,356.91
301.20A	INTERIM R.E. TAXES	\$750.00	\$0.00	0.00%	(\$750.00)
301.20B	INTERIM RE TAXES PR YRS	\$750.00	\$603.34	80.45%	(\$146.66)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,000.00	\$2,412.01	60.30%	(\$1,587.99)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$465,000.00	\$100,187.85	21.55%	(\$364,812.15)
310.21	CURRENT E.I.T.	\$1,600,000.00	\$0.00	0.00%	(\$1,600,000.00)
310.22	PRIOR YEAR E.I.T.	\$1,480,000.00	\$531,587.28	35.92%	(\$948,412.72)
321.04	CERTIFICATE OF APPROP	\$120.00	\$0.00	0.00%	(\$120.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$4,500.00	\$1,465.00	32.56%	(\$3,035.00)
322.82	HIGHWAY ENCROACHMENT	\$2,000.00	\$0.00	0.00%	(\$2,000.00)
322.83	GRADING PERMITS	\$7,000.00	\$540.00	7.71%	(\$6,460.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$1,512.34	6.05%	(\$23,487.66)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$398.48	3.98%	(\$9,601.52)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,500.00	\$1,275.68	15.01%	(\$7,224.32)
341	INTEREST	\$5,000.00	\$966.61	19.33%	(\$4,033.39)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$135,616.00	\$0.00	0.00%	(\$135,616.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$228,556.00	\$12,404.12	5.43%	(\$216,151.88)
361.10	ADMINISTRATIVE EARNINGS	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$20,000.00	\$0.00	0.00%	(\$20,000.00)
361.31	SUBDIVISION FEES	\$6,000.00	\$1,600.00	26.67%	(\$4,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$60,000.00	\$1,659.28	2.77%	(\$58,340.72)

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Revenue					
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$9,665.00	26.85%	(\$26,335.00)
361.33S	SIGN PERMITS	\$0.00	\$630.00	n/a	\$630.00
361.34	ZONING HEARING BOARD FEES	\$9,000.00	\$1,366.85	15.19%	(\$7,633.15)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
361.50	SALE OF TWP PROPERTY	\$7,000.00	\$0.00	0.00%	(\$7,000.00)
362.11	POLICE EARNINGS	\$2,500.00	\$330.00	13.20%	(\$2,170.00)
362.41	BUILDING PERMITS	\$58,000.00	\$5,826.00	10.04%	(\$52,174.00)
362.41-001	REINSPECTION FEES	\$1,200.00	\$415.00	34.58%	(\$785.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$1,628.00	9.04%	(\$16,372.00)
362.44	ELECTRICAL PERMITS	\$4,500.00	\$980.00	21.78%	(\$3,520.00)
362.45	OCCUPANCY PERMITS	\$14,000.00	\$1,205.00	8.61%	(\$12,795.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,000.00	\$1,800.00	90.00%	(\$200.00)
362.46	ALARM PERMITS	\$19,000.00	\$125.00	0.66%	(\$18,875.00)
362.46B	WELL PERMITS	\$7,500.00	\$0.00	0.00%	(\$7,500.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$1,200.00	\$2.75	0.23%	(\$1,197.25)
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$2,600.00	5.78%	(\$42,400.00)
362.50	DEMOLITION PERMITS	\$11,500.00	\$2,400.00	20.87%	(\$9,100.00)
363	SNOW REMOVAL CONTRACT	\$22,000.00	\$0.00	0.00%	(\$22,000.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$145.00	58.00%	(\$105.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$111.82	2.24%	(\$4,888.18)
363.53	D.A.R.E DONATIONS	\$500.00	\$500.00	100.00%	\$0.00
363.54	BOOKING CENTER FEES	\$25,000.00	\$75.00	0.30%	(\$24,925.00)
363.55	BULLET-PROOF VEST GRANT	\$0.00	\$0.00	n/a	\$0.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$50,000.00	\$1,860.60	3.72%	(\$48,139.40)
380	MISCELLANEOUS REVENUE	\$1,400.00	\$334.30	23.88%	(\$1,065.70)
380A	CABLE FRANCHISE FEE	\$206,000.00	\$52,990.64	25.72%	(\$153,009.36)
380D	DEVELOPER DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$4,639.48	n/a	\$4,639.48
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
394A	MISCELLANEOUS REFUNDS	\$500.00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$157,000.00	\$0.00	0.00%	(\$157,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$1,000.00	n/a	\$1,000.00
Total		\$5,315,042.00	\$784,599.34	14.76%	(\$4,530,442.66)
Total Revenue		\$5,315,042.00	\$784,599.34	14.76%	(\$4,530,442.66)
Expense					
400	BANK	\$140.00	\$15.40	11.00%	\$124.60
400.113	BOARD SALARY	\$5,200.00	\$0.00	0.00%	\$5,200.00
400.121	ADMIN. STAFF & MGR PAY	\$272,647.00	\$49,925.00	18.31%	\$222,722.00
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$1,250.00	\$146.25	11.70%	\$1,103.75
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$2,000.00	\$0.00	0.00%	\$2,000.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$1,089.57	19.81%	\$4,410.43
400.311	AUDIT	\$21,500.00	\$0.00	0.00%	\$21,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$13,953.30	39.87%	\$21,046.70
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$12,431.34	9.95%	\$112,568.66
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$75,000.00	\$17,097.24	22.80%	\$57,902.76
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$264.62	105.85%	(\$14.62)
400.340	ADMIN. ADVER/PRINTING	\$6,500.00	\$529.10	8.14%	\$5,970.90
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$20,000.00	\$2,444.21	12.22%	\$17,555.79
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$3,764.99	47.06%	\$4,235.01
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$20,259.00	\$3,376.50	16.67%	\$16,882.50
403.115	TAX COLLECTOR E.I.T.	\$45,000.00	\$4,526.90	10.06%	\$40,473.10
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$498.82	9.98%	\$4,501.18
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$20,000.00	\$4,150.59	20.75%	\$15,849.41
409.140	BLDG CUSTODIAN	\$11,000.00	\$1,361.70	12.38%	\$9,638.30
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$723.40	13.15%	\$4,776.60
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$10,689.86	26.72%	\$29,310.14
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To February, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.321	BLDG TELEPHONE	\$30,000.00	\$4,493.25	14.98%	\$25,506.75
409.341	BLDG POSTAGE	\$5,000.00	\$1,452.19	29.04%	\$3,547.81
409.361	BLDG ELECTRIC	\$35,000.00	\$5,387.64	15.39%	\$29,612.36
409.373	BLDG MAINT. & REPAIRS	\$45,000.00	\$4,882.39	10.85%	\$40,117.61
409.374	BLDG STP TESTS	\$300.00	\$0.00	0.00%	\$300.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$293.39	14.67%	\$1,706.61
410.122	POL ADMIN/CLERICAL PAY	\$164,562.00	\$22,922.15	13.93%	\$141,639.85
410.132	PATROLMEN PAY	\$1,246,088.00	\$167,847.10	13.47%	\$1,078,240.90
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$10,200.00	n/a	(\$10,200.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$200.00	5.71%	\$3,300.00
410.183	POLICE OVERTIME	\$75,000.00	\$8,644.45	11.53%	\$66,355.55
410.192	POLICE SCHOOLING	\$43,000.00	\$5,709.92	13.28%	\$37,290.08
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$988.66	10.99%	\$8,011.34
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$9,091.29	17.15%	\$43,908.71
410.238	POLICE UNIFORMS	\$22,000.00	\$3,331.68	15.14%	\$18,668.32
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$18,500.00	\$886.25	4.79%	\$17,613.75
410.314	POLICE LEGAL	\$25,000.00	\$303.90	1.22%	\$24,696.10
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$8,618.68	24.62%	\$26,381.32
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$6,407.39	32.04%	\$13,592.61
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$496.85	19.87%	\$2,003.15
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$755.00	30.20%	\$1,745.00
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$365.50	24.37%	\$1,134.50
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-001	D.A.R.E.	\$2,500.00	\$0.00	0.00%	\$2,500.00
410.540-002	COMMUNITY POLICING	\$500.00	\$0.00	0.00%	\$500.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,500.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To February, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,030.90	75.77%	\$969.10
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$293.39	5.87%	\$4,706.61
411.130	FIRE MARSHAL PAY	\$24,325.00	\$3,717.35	15.28%	\$20,607.65
411.150	FIRE WORKERS COMP.	\$12,000.00	\$4,266.00	35.55%	\$7,734.00
411.212	FIRE MATLS & SUPPLIES	\$900.00	\$155.50	17.28%	\$744.50
411.331	FIRE MILEAGE	\$500.00	\$0.00	0.00%	\$500.00
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,000.00	\$231.66	23.17%	\$768.34
411.5	FIRE RELIEF FUND	\$135,616.00	\$0.00	0.00%	\$135,616.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$47.07	9.41%	\$452.93
414.130	CODE ENFORCEMENT PAY	\$161,069.00	\$24,648.43	15.30%	\$136,420.57
414.131	CODE OVERTIME	\$600.00	\$0.00	0.00%	\$600.00
414.141	INSPECTION SERVICE	\$15,000.00	\$1,140.00	7.60%	\$13,860.00
414.210	CODE MATLS & SUPPLIES	\$1,800.00	\$322.33	17.91%	\$1,477.67
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$60,000.00	\$11,027.47	18.38%	\$48,972.53
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$13,000.00	\$608.45	4.68%	\$12,391.55
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,500.00	\$1,493.50	42.67%	\$2,006.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$15,000.00	\$1,785.50	11.90%	\$13,214.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,556.00	\$8,293.99	3.63%	\$220,262.01
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,000.00	\$0.00	0.00%	\$4,000.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$0.00	0.00%	\$2,800.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$150.00	\$96.00	64.00%	\$54.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,525.62	61.02%	\$974.38
414.340	CODE ADVERT./PRINTING	\$1,500.00	\$0.00	0.00%	\$1,500.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To February, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
414.374	CODE VEHICLE MAINT.	\$500.00	\$0.00	0.00%	\$500.00
414.400	CREDIT CARD FEES	\$800.00	\$124.38	15.55%	\$675.62
414.460	CODE GENERAL EXPENSE	\$800.00	\$0.00	0.00%	\$800.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$0.00	0.00%	\$1,000.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
414ZHB	ZONING HEARING BOARD	\$10,000.00	\$315.00	3.15%	\$9,685.00
430.231	ROAD VEHICLE GAS & OIL	\$20,000.00	\$3,730.59	18.65%	\$16,269.41
430.238	ROAD UNIFORMS	\$4,000.00	\$1,072.96	26.82%	\$2,927.04
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$0.00	0.00%	\$2,000.00
430.371	TREE MAINTENANCE	\$40,000.00	\$0.00	0.00%	\$40,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,170.00	9.36%	\$11,330.00
433	TRAFFIC LIGHT	\$0.00	(\$30.00)	n/a	\$30.00
438.01	ROAD MATERIAL STONE/OIL	\$142,000.00	\$0.00	0.00%	\$142,000.00
438.145	PUBLIC WORKS PAY	\$320,846.00	\$44,850.05	13.98%	\$275,995.95
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$199.39	6.65%	\$2,800.61
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$0.00	0.00%	\$250.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$8,000.00	\$1,620.50	20.26%	\$6,379.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$0.00	0.00%	\$20,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$7,500.00	78.95%	\$2,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$3,946.33	3.59%	\$106,053.67
483.002	POLICE PENSION	\$200,000.00	\$5,685.15	2.84%	\$194,314.85
484	WORKERS COMPENSATION	\$79,000.00	\$16,574.00	20.98%	\$62,426.00
485	UNEMPLOYMENT COMPENSATION	\$16,000.00	\$44.93	0.28%	\$15,955.07
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$62,708.00	\$25,024.00	39.91%	\$37,684.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To February, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

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Expense					
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$595,276.00	\$98,707.94	16.58%	\$496,568.06
488	LIFE INSURANCE	\$11,000.00	\$978.46	8.90%	\$10,021.54
488A	SHORT TERM DISABILITY	\$15,000.00	\$2,361.76	15.75%	\$12,638.24
488B	LONG TERM DISABILITY	\$7,000.00	\$1,243.58	17.77%	\$5,756.42
489	FICA	\$150,000.00	\$21,839.94	14.56%	\$128,160.06
489.01	TRANSFER - NONPOLICE	\$62,000.00	\$0.00	0.00%	\$62,000.00
489.02	TRANSFER - POLICE	\$97,000.00	\$0.00	0.00%	\$97,000.00
489A	MEDICARE	\$35,000.00	\$4,622.10	13.21%	\$30,377.90
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,315,042.00	\$695,280.69	13.08%	\$4,619,761.31
Total Expense		\$5,315,042.00	\$695,280.69	13.08%	\$4,619,761.31
Net:		\$0.00	\$89,318.65	n/a	\$89,318.65