

**Upper Makefield Township Board of Supervisors  
February 3, 2015 Meeting Minutes**

The February 3, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David R. Nyman, Township Solicitor Mary Eberle Esq., Township Engineer Doug Rossino, P.E. and Director of Planning and Zoning Dave Kuhns.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

- The Board recently created an Investment Committee responsible for the management of the investment portfolio for the Township's defined benefit pension plans. Residents interested in serving on this committee are invited to submit a Volunteer application, which can be found on the Township website.
- We would also encourage residents interested in serving on the Historical Advisory Commission to submit an application to fill a vacancy on that Board.
- Executive sessions were held on January 29 and February 2 to discuss personnel matters. Another executive session will be held following tonight's meeting to discuss personnel and litigation matters.
- The Upper Makefield Fire Company Banquet will be held on Saturday, February 21. Visit the fire company website at [www.umfc.org](http://www.umfc.org) for more information

**PUBLIC COMMENT**

Keith Miller, 26 Straw Drive, EAC Chair, thanked the Board for ratifying his selection as the EAC Chair. He announced that our EAC will partner with Middletown and Falls Townships to celebrate Earth Day on April 25<sup>th</sup> at Core Creek State Park. He highlighted the primary projects the EAC anticipates considering for 2015, providing the Board with a power point handout.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the January 20, 2015 Board of Supervisors Meeting minutes. Motion carried by a unanimous vote.

Mr. Cino directed attention to the Bills List for February 3, 2015. A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve the February 3, 2015 Bills Payable List in the amount of \$488,537.78. Motion carried by a unanimous vote.

**PLANNING AND ZONING ISSUES**

There was no Planning and Zoning Report.

**SOLICITOR'S REPORT**

**Resolution No. 2015-02-03-01 – Water and Mineral Rights Notification**

Ms. Eberle introduced the resolution requiring disclosure of all clauses in a deed in which the grantor retains any of the subsurface gas and mineral rights to the property. Discussion followed and a motion was made by Ms. Ryan and was seconded by Mr. Rattigan to approve Resolution No. 2015-02-03-01. Motion carried by a unanimous vote.

Ms. Eberle informed the Board that the last Jointure meeting had been cancelled due to the weather and that the Oil and Mineral Ordinance would not be considered until the next meeting in March.

### **INTERIM MANAGER'S REPORT**

#### **Board and Commission Appointments**

A motion was made by Mr. Cino and seconded by Ms. Ryan to appoint Phil Feig to the Planning Commission for a four-year term which expires on 12/31/2018. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Ms. Ryan to appoint Richard Latella to the Planning Commission for a four-year term which expires on 12/31/2018. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Breeden to appoint Virginia Cleary to the Historical Advisory Commission for a five-year term which expires on December 31, 2019. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Ms. Ryan to appoint Walt Wydro to the Joint Planning Commission for a two-year term which expires on December 31, 2016. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Breeden to appoint Steve Markin to the Zoning Hearing Board for a five-year term which expires on 12/31/2019. Mr. Rattigan asked that the motion be conditioned upon Mr. Markin's resignation from the FAC. Following discussion the motion was withdrawn. Motion carried by a unanimous vote.

A motion was made by Mr. Breeden and seconded by Mr. Tierney to appoint Steve Markin to the Zoning Hearing Board for a five-year term which expires on 12/31/2019. Motion carried by a 3 to 2 vote with Ms. Ryan and Mr. Rattigan voting in opposition.

A motion was made by Mr. Cino and seconded by Ms. Ryan to appoint Marc Zaharchuk to the Cable Advisory Board for a two-year term which expires on 12/31/2016. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Breeden to appoint William Kennedy to the Council Rock Senior Citizens Board for a one-year term which expires on 12/31/2015. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Breeden to appoint Jack Wiseman to the Environmental Advisory Council for a three-year term which expires 12/31/2017. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Ms. Ryan to appoint Nicole Khan to the Environmental Advisory Council for a three-year term which expires 12/31/2017. Motion carried by a unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Breeden to appoint Timothy Thomas to the Park and Recreation Board for a five-year term which expires 12/31/2019. Ms. Ryan suggested that the Board table this appointment until the last volunteer interview for the position takes place. Mr. Breeden and Mr. Tierney stated the Board should move forward now. Motion carried by a 3 to 2 vote with Ms. Ryan and Mr. Rattigan voting in opposition.

A motion was made by Mr. Cino and seconded by Mr. Breeden to table the Park and Recreation Board appointment to fill a vacancy for a term which expires 12/31/2015. Motion carried by a unanimous vote.

**ENGINEER'S REPORT**

Mr. Rossino provided highlights of the Project Status Report citing the status of the Recreation Court bid process, the Falkenstein Riparian application and the Edelson Riparian application.

Mr. Rossino asked the Board what process he was to follow for new Riparian Fund applications. Following discussion, the staff was tasked with reviewing the process and making recommendations for Board consideration.

**PUBLIC COMMENT**

Keith Miller, 26 Straw Drive, reminded the Board that the EAC only provides advice regarding Riparian proposals.

Bud Baldwin, Eagle Road, asked if the Township Engineer, a hired consultant, designs a riparian project and something goes wrong, is the Township liable?

Amy McClellan, Dolington, stated that there is confusion regarding the current Act 537 Plan Update, reviewing the history of the review. Mr. Cino clarified stating that the Board had doubled the time period for public comment from what was required by the PADEP from 30 days to 60 days.

**ADJOURNMENT**

A motion was made by Mr. Rattigan and was seconded by Mr. Cino to adjourn the meeting at 8:26 p.m. Motion carried on unanimous vote.

Approved: February 17, 2015

**FEBRUARY 2015 GENERAL FUND BILLS - 2/3/15**

<i>ACCT #</i>	<i>COMPANY NAME</i>	<i>AMOUNT</i>	<i>COMMENTS</i>
414.322	Aqua Bello Designs	\$525.00	refund of unused professional services escrow
410.239A	Bucks County Police Association	\$750.00	range fees 15 officers
510.541	Bucks County Special Response Team	\$3,000.00	annual membership
409.321	Comcast	\$328.75	phone service/internet service PD
400.314	Eckert Seamans Cherin & Mellott	\$360.00	legal fees
409.341	FP Mailing Solutions	\$57.18	postage meter supplies
410.210	FOP Lodge #53	\$135.00	2015 membership dues
410.210	Galls	\$224.05	pepper spray
400.374	HPT Systems	\$2,625.00	computer/network config./maintenance
411.460	IABTI	\$50.00	2015 membership renewal
410.210	IACP	\$150.00	annual membership renewal
411.331	John Kernan	\$319.18	reimburse for mileage to course/meeting
411.460	" "	\$430.35	reimburse for course/subscription
410.210	Login / IACP Net	\$525.00	annual fee online info network
400.350	Longley Insurance Agency	\$750.00	Treasurer's bond - annual renewal
410.210	Newtown Office Supply	\$467.41	office supplies
410.210	Office Basics	\$179.64	office supplies
410.372C	PCPA - Grants Division	\$4,242.00	Livescan/CPIN maintenance fees for 2015
410.750	Physio-Control	\$272.85	AED batteries
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 1/20/15
488	Standard Insurance	\$633.27	add/life insurance premium
488A	" "	\$1,422.92	std insurance premium
488B	" "	\$834.49	ltd insurance premium
409.215	Staples Advantage	\$153.18	bldg. supplies
409.230	Suburban Propane	\$1,831.99	heating fuel
410.231	Superior Plus Energy	\$1,276.45	unleaded gasoline
409.230	" "	\$1,151.88	propane
492C	U.M.T. Capital Reserve Fund	\$323,045.00	transfer per budget
452.530	U.M.T. Park & Rec. Fund	\$20,000.00	transfer per budget
409.373	Waste Management	\$293.43	trash collection/recycling
410.375	YIS/Cowden Group	\$262.00	calibration
	<b>TOTAL</b>	<b>\$366,696.02</b>	

\*\*FOR BOARD APPROVAL

FEBRUARY 2015 PARK & REC BILLS - 2/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	PECO	\$29.01	electric
452.250	Waste Management	\$229.70	trash collection/recycling
	<b>TOTAL</b>	<b>\$258.71</b>	

\*\*PAID INTERIMLY

FEBRUARY 2015 WATER & SEWER BILLS - 2/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Derstine Company	\$3,350.00	Lakeside lift station improvements
429.372	PECO	\$231.51	electric
429.372	PECO	\$300.68	electric
429.110	Rio Systems	\$1,500.00	software maintenance agreement
491	U.M.T. Water/Sewer Cap. Fund	\$100,000.00	transfer per budget
429.421	Verizon	\$107.06	phone
429.421	Verizon	\$38.66	phone
429.421	Verizon	\$33.76	phone
429.421	Verizon	\$38.63	phone
	<b>TOTAL</b>	<b>\$105,600.30</b>	

\*\*PAID INTERIMLY

FEBRUARY 2015 DUTCHESS FARM BILLS - 2/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.376	FRANC Environmental	\$470.25	sludge removal
490	U.M.T. Dutch. Farm Cap. Fund	\$10,000.00	transfer per budget
	<b>TOTAL</b>	<b>\$10,470.25</b>	

\*\*PAID INTERIMLY

**FEBRUARY 2015 WATER/SEWER CAPITAL RESERVE BILLS - 2/3/15**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Passerini & Sons	\$5,512.50	partial pmt. drainage project
	<b>TOTAL</b>	<b>\$5,512.50</b>	

**\*\*PAID INTERIMLY**