

**Upper Makefield Township Board of Supervisors
May 7, 2013 Meeting Minutes**

The May 7, 2013 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Sally Slook, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning and Zoning Dave Kuhns, Assistant Township Manager Judy Caporiccio and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Chairman Rattigan made the following announcements:

- **The May 21 Board of Supervisors meeting is cancelled. The next meeting is scheduled for June 4th.**
- **There are commission board openings on Council Rock Seniors, Historical Advisory Commission and Cable Advisory Boards. Please go to our website for more details.**
- **The Upper Makefield Fire Company Carnival is in town from May 6 through May 11th.**

PUBLIC COMMENT

Cathy Magliocchetti, 6 Spring Court, Washington Crossing, and Chair of the Environmental Advisory Council, provided an update on the Tree Grant Program. Ms. Ryan reminded the Board that this program is funded from developer contributions and not tax dollars.

Mike Tierney, 428 Brownsburg Road West, commented on the Act 537 Planning Process, and the information presented publically to date. Mr. Tierney offered to personally fund on lot sewage surveys for the Dolington area, and would present his findings for the Board to review. Mr. Tierney asked for authorization for his request, and Ms. Eberle stated that authorization by the Board is not required in this case. Board discussion occurred, and Mr. Rattigan invited Mr. Tierney to attend upcoming Act 537 Planning meetings and also present his findings to the Township Manager who will disseminate to the Board.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the April 16, 2013 Board of Supervisors Meeting minutes. Motion carried by a unanimous vote.

Ms. Slook directed attention to the bills list for May 7, 2013. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve the May 7, 2013 Bills Payable list in the amount of \$117,933.15. Motion carried by a unanimous vote.

PLANNING AND ZONING ISSUES

Pancari Lot Line Change - 1219 Eagle Road

Ms. Eberle and Mr. Young provided an overview of the request for a lot line change which will transfer an area slightly in excess of one acre. The Planning Commission has reviewed the request and

recommends conditional approval. Discussion followed and a motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the preliminary/final lot line change. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's Report. Ms. Eberle announced there would be an Executive Session after the meeting to discuss land acquisition.

MANAGER'S REPORT

Sale of Standby Generator

Ms. Slook reported on the bid, which was listed on Municibid. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to award the bid for sale of the Standby Generator to Elvin Sensenig at a price of \$5,900. Motion carried by a unanimous vote.

Sale of 2008 Dodge Charger

Ms. Slook reported on the bid, which was listed on Municibid. A motion was made by Mr. Baldwin and Mr. Cino and seconded by Ms. Ryan to award the bid for sale of the 2008 Dodge Charger to Chuck Heater in the amount of \$4,779. Motion carried by a unanimous vote.

Brownsburg Park Lighting

Ms. Slook responded to a concern expressed by a resident at the last meeting regarding nighttime lights at pavilion. The lights at the doors to the restrooms and the concession stand operate on a dusk-to-dawn timer to deter vandalism, which is recommended by the Chief of Police. The Board asked Ms. Slook obtain cost estimates on motion detector lighting.

Dolington Area On-Lot Survey

Ms. Slook noted that she was contacted by Water/Sewer Engineer Tom Zarko regarding current on-lot survey work being conducted by Penn's Trail in the Dolington area of the township. He said that in an effort to verify whether the National Veterans Cemetery construction had an impact on the on-lot sewage system site conditions in the Dolington area, he requested that Penn's Trail provide a cost proposal for performing soil probes in conjunction with the upcoming OLDS survey work. The soil probes would evaluate current soil conditions and seasonal water table elevations to determine if the prior problems with the site conditions have improved as a result of the cemetery construction. Mr. Zarko recommended authorization of the Penn's Trail proposal to proceed with the soil probe work for a cost not to exceed \$1,500. Discussion followed and a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to accept the proposal of Penn's Trail to perform soil probes at a cost not to exceed \$1,500. Motion carried by unanimous vote.

Act 537 Meeting Date – Dolington Area

Ms. Slook said that Water/Sewer Engineer Tom Zarko is has completed preparations for the next meeting with Dolington residents concerning Act 537 planning. The two proposed dates are May 29 or May 30 at 7 pm at the township building. Ms. Slook will email the Board to confirm each supervisor's availability. Mr. Cino asked if the testing results would be in by the meeting date. Ms. Slook thought they would be. Residents in the Dolington area will receive notification of the meeting and it will also be posted on the township website.

Mr. Rattigan asked Ms. Slook to also post a comparison chart on the website that was recently completed. This chart shows the specifications of the replacement dump truck versus the specifications of other dump trucks that a resident, Mr. Tierney, recently provided for the Board. Ms. Slook stated

she would post the chart.

ENGINEER'S REPORT

2013 Road Paving Project – Buckmanville Road

Mr. Young provided an overview of the 2013 Road Paving Project and recommended awarding the bid to the lowest responsible bidder. On May 2, 2013 there was a public bid opening which had seven bids received. These bids ranged from \$94,000 up to \$135,000. Mr. Young recommended that the contract be awarded to Bray Brothers of Fallsington, Pennsylvania in the amount of \$94,377, contract number 13-02084.

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to award the 2013 Road Paving Project to Bray Brothers, Inc. of Fallsington, PA in the amount of \$94,377. Motion carried by a unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Rattigan announced that the March 27, 2013 Planning Commission Report was included in the Board packet.

DEPARTMENT REPORTS

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report

Police Department

Chief Mark Schmidt provided highlights of the monthly Police Department Report

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS

Ms. Ryan inquired to Ms. Slook about status of healthcare matter. Ms. Ryan asked Ms. Slook to look into alternative plans as well as benchmark the price of the Township's current healthcare plan. Ms. Slook responded that she was doing so, and would have a report for the Board sometime this summer. Ms. Slook also commented that she had contacted a Township resident who volunteered to assist in reviewing healthcare solutions.

NEW BUSINESS

Appoint Solicitor to Building Code Board of Appeals

A motion was made by Ms. Ryan and seconded by Mr. Baldwin to appoint William Bolla, Esquire as Solicitor to the Building Code Board of Appeals. Motion carried by a unanimous vote.

PUBLIC COMMENT AND MEDIA QUESTIONS

Ellen Lane Novitz, 11 Duncan Drive, commented on lighting concerns at Brownsburg Park, requests to the Public Works Department, I Pads for the Board and Manager, and the streetscape at Washington Crossing Historic Park.

UPPER MAKEFIELD TOWNSHIP BOARD OF SUPERVISORS MINUTES
May 7, 2013

ADJOURNMENT:

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to adjourn the meeting at 8:27 p.m. Motion carried on unanimous vote.

Approved: June 4, 2013

MAY BILL TOTALS - 5/7/13

Revision #1

<u>FUND</u>	<u>DOLLAR AMOUNT</u>
<i>GENERAL</i>	\$99,563.01
<i>LIQUID FUELS</i>	\$5,948.34
<i>PARK & RECREATION</i>	\$2,029.24
<i>PARK/REC (3 YR CAP)</i>	\$0.00
<i>WATER & SEWER</i>	\$8,363.51
<i>BLDG DEBT CONSTRUCTION</i>	\$0.00
<i>POLICE PENSION</i>	\$750.00
<i>NON-POLICE PENSION</i>	\$750.00
<i>FIRE</i>	\$0.00
<i>GRADING ESCROW</i>	\$0.00
<i>OPEN SPACE</i>	\$0.00
<i>TREE FUND</i>	\$406.00
<i>INTERIM BILLS PAID</i>	\$0.00
<i>RIPARIAN RESTORATION</i>	\$0.00
<i>DUTCHESS FARM</i>	\$123.05
<i>REV. RUN EMERGENCY SVCS.</i>	\$0.00
<i>CAPITAL RESERVE</i>	\$0.00
GRAND TOTAL	\$117,933.15

MAY 2013 TREE FUND - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409	Beverly Haring	\$319.00	UMTree Grant reimbursement
409	Colin L. McIntosh	\$87.00	UMTree Grant reimbursement
	TOTAL	\$406.00	

**PAID INTERIMLY

MAY 2013 LIQUID FUELS BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
433TL	Armour & Sons Electric	\$500.00	semi-annual maint.
437	Betts Equipment	\$75.84	weed wacker maint.
430.260	Davis Feed Mill	\$115.85	small tools for trucks
437	Eastern Auto Parts	\$28.19	tractor parts
437	Joseph Finkle & Son	\$143.85	supplies/maintenance
437	GTS-Welco	\$109.13	cylinder rental/oxygen
437	Histand's Equipment	\$8.56	tractor parts
437	Napa Auto Parts	\$149.00	shop supplies/parts
434SL	PECO	\$142.54	street lighting
433TL	PECO	\$33.91	traffic lighting
431	Reilly Sweeping	\$4,080.00	street sweeping twp. roads
437	Scrappy's Auto Service	\$207.42	inspection/repairs dump truck
437	Smith's Yardville Supply	\$186.25	shop supplies
437	Tanner's Lawn & Snow Equip.	\$167.80	mower/chain saw maint.
TOTAL		\$5,948.34	

*OVER BUDGET

**PAID INTERIMLY

MAY 2013 PARK & REC BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	CNS	\$213.60	cleaning of restrooms
452.250	Garrett Equipment	\$590.00	playground mulch
452.250	M.A. Landscapes	\$891.00	mowing of parks
452.250	QC Laboratories	\$100.00	testing
452.250	PECO	\$53.03	electric
452.250	PECO	\$72.08	electric
452.250	PECO	\$54.59	electric
452.250	Smith's Yardville Supply	\$54.94	water sys. Brownsburg
	TOTAL	\$2,029.24	

**PAID INTERIMLY

MAY 2013 WATER & SEWER BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	FRANC Environmental	\$1,425.00	tank cleaning
429.376	" "	\$1,175.85	sludge hauling
429.374	M.A. Landscapes	\$104.00	lawn mowing at treatment plant
429.374	Paone Electric	\$1,638.00	calibration/inspection/replace pump parts
429.372	PECO	\$84.68	electric
429.372	PECO	\$198.98	electric
429.372	PECO	\$230.10	electric
429.372	PECO	\$1,549.00	electric
429.372	PECO	\$1,550.28	electric
429.371	QC Laboratories	\$205.00	testing
429.421	Verizon	\$31.36	phone
429.421	Verizon	\$35.29	phone
429.421	Verizon	\$35.78	phone
429.421	Verizon	\$100.19	phone
	TOTAL	\$8,363.51	

**PAID INTERIMLY

***OVER BUDGET/BOARD APPROVAL

MAY 2013 POLICE PENSION BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400	Mockenhaupt Benefits Group	\$750.00	qtrly actuarial svcs.

TOTAL **\$750.00**

**PAID INTERIMLY

MAY 2013 NON-POLICE PENSION BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400	Mockenhaupt Benefits Group	\$750.00	qtrly actuarial svcs.

TOTAL **\$750.00**

**PAID INTERIMLY

MAY 2013 TREE FUND - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409	Beverly Haring	\$322.58	UMTree Grant reimbursement
409	Colin L. McIntosh	\$87.00	UMTree Grant reimbursement
	TOTAL	\$409.58	

**PAID INTERIMLY

MAY 2013 DUTCHESS FARM BILLS - 5/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	QC Laboratories	\$50.00	testing
429.374	USA BlueBook	\$73.05	Sludge Judge
	TOTAL	\$123.05	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To April, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$460,000.00	\$499,496.82	108.59%	\$39,496.82
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$36,356.91	n/a	\$36,356.91
301.20A	INTERIM R.E. TAXES	\$750.00	\$0.00	0.00%	(\$750.00)
301.20B	INTERIM RE TAXES PR YRS	\$750.00	\$806.46	107.53%	\$56.46
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,000.00	\$19,531.09	488.28%	\$15,531.09
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$465,000.00	\$202,313.03	43.51%	(\$262,686.97)
310.21	CURRENT E.I.T.	\$1,600,000.00	\$189,484.85	11.84%	(\$1,410,515.15)
310.22	PRIOR YEAR E.I.T.	\$1,480,000.00	\$845,658.16	57.14%	(\$634,341.84)
321.04	CERTIFICATE OF APPROP	\$120.00	\$60.00	50.00%	(\$60.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$4,500.00	\$1,825.00	40.56%	(\$2,675.00)
322.82	HIGHWAY ENCROACHMENT	\$2,000.00	\$260.00	13.00%	(\$1,740.00)
322.83	GRADING PERMITS	\$7,000.00	\$1,520.00	21.71%	(\$5,480.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$2,502.94	10.01%	(\$22,497.06)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$2,940.41	29.40%	(\$7,059.59)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,500.00	\$2,400.68	28.24%	(\$6,099.32)
341	INTEREST	\$5,000.00	\$2,012.02	40.24%	(\$2,987.98)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$135,616.00	\$0.00	0.00%	(\$135,616.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$228,556.00	\$12,404.12	5.43%	(\$216,151.88)
361.10	ADMINISTRATIVE EARNINGS	\$8,000.00	\$91.24	1.14%	(\$7,908.76)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$20,000.00	\$2,485.50	12.43%	(\$17,514.50)
361.31	SUBDIVISION FEES	\$6,000.00	\$1,600.00	26.67%	(\$4,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$60,000.00	\$16,461.09	27.44%	(\$43,538.91)

BUDGET vs ACTUAL

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For the Months From January, 2013 To April, 2013

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Revenue					
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$21,295.00	59.15%	(\$14,705.00)
361.33S	SIGN PERMITS	\$0.00	\$790.00	n/a	\$790.00
361.34	ZONING HEARING BOARD FEES	\$9,000.00	\$4,641.85	51.58%	(\$4,358.15)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$15,000.00	\$337.95	2.25%	(\$14,662.05)
361.50	SALE OF TWP PROPERTY	\$7,000.00	\$0.00	0.00%	(\$7,000.00)
362.11	POLICE EARNINGS	\$2,500.00	\$945.00	37.80%	(\$1,555.00)
362.41	BUILDING PERMITS	\$58,000.00	\$12,657.70	21.82%	(\$45,342.30)
362.41-001	REINSPECTION FEES	\$1,200.00	\$415.00	34.58%	(\$785.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$2,900.00	16.11%	(\$15,100.00)
362.44	ELECTRICAL PERMITS	\$4,500.00	\$1,890.00	42.00%	(\$2,610.00)
362.45	OCCUPANCY PERMITS	\$14,000.00	\$2,475.00	17.68%	(\$11,525.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,000.00	\$1,800.00	90.00%	(\$200.00)
362.46	ALARM PERMITS	\$19,000.00	\$16,350.00	86.05%	(\$2,650.00)
362.46B	WELL PERMITS	\$7,500.00	\$1,350.00	18.00%	(\$6,150.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$1,200.00	\$18.00	1.50%	(\$1,182.00)
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$7,600.00	16.89%	(\$37,400.00)
362.50	DEMOLITION PERMITS	\$11,500.00	\$4,740.00	41.22%	(\$6,760.00)
363	SNOW REMOVAL CONTRACT	\$22,000.00	\$0.00	0.00%	(\$22,000.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$145.00	58.00%	(\$105.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$111.82	2.24%	(\$4,888.18)
363.53	D.A.R.E DONATIONS	\$500.00	\$500.00	100.00%	\$0.00
363.54	BOOKING CENTER FEES	\$25,000.00	\$15,344.46	61.38%	(\$9,655.54)
363.55	BULLET-PROOF VEST GRANT	\$0.00	\$0.00	n/a	\$0.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$50,000.00	\$1,860.60	3.72%	(\$48,139.40)
380	MISCELLANEOUS REVENUE	\$1,400.00	\$1,337.20	95.51%	(\$62.80)
380A	CABLE FRANCHISE FEE	\$206,000.00	\$52,990.64	25.72%	(\$153,009.36)
380D	DEVELOPER DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$4,639.48	n/a	\$4,639.48
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
394A	MISCELLANEOUS REFUNDS	\$500.00	\$315.00	63.00%	(\$185.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$157,000.00	\$0.00	0.00%	(\$157,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$1,000.00	n/a	\$1,000.00
Total		\$5,315,042.00	\$1,999,660.02	37.62%	(\$3,315,381.98)
Total Revenue		\$5,315,042.00	\$1,999,660.02	37.62%	(\$3,315,381.98)
Expense					
400	BANK	\$140.00	\$27.90	19.93%	\$112.10
400.113	BOARD SALARY	\$5,200.00	\$1,600.00	30.77%	\$3,600.00
400.121	ADMIN. STAFF & MGR PAY	\$272,647.00	\$111,747.55	40.99%	\$160,899.45
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$1,250.00	\$146.25	11.70%	\$1,103.75
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$2,000.00	\$755.20	37.76%	\$1,244.80
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$2,277.89	41.42%	\$3,222.11
400.311	AUDIT	\$21,500.00	\$0.00	0.00%	\$21,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$27,265.19	77.90%	\$7,734.81
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$17,068.52	13.65%	\$107,931.48
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$75,000.00	\$23,794.54	31.73%	\$51,205.46
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$615.06	246.02%	(\$365.06)
400.340	ADMIN. ADVER/PRINTING	\$6,500.00	\$604.55	9.30%	\$5,895.45
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$20,000.00	\$6,324.67	31.62%	\$13,675.33
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$4,998.82	62.49%	\$3,001.18
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$20,259.00	\$6,753.00	33.33%	\$13,506.00
403.115	TAX COLLECTOR E.I.T.	\$45,000.00	\$10,724.27	23.83%	\$34,275.73
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,026.15	40.52%	\$2,973.85
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$20,000.00	\$7,253.47	36.27%	\$12,746.53
409.140	BLDG CUSTODIAN	\$11,000.00	\$2,122.65	19.30%	\$8,877.35
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$1,649.51	29.99%	\$3,850.49
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$20,081.04	50.20%	\$19,918.96
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To April, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.321	BLDG TELEPHONE	\$30,000.00	\$9,160.25	30.53%	\$20,839.75
409.341	BLDG POSTAGE	\$5,000.00	\$2,218.19	44.36%	\$2,781.81
409.361	BLDG ELECTRIC	\$35,000.00	\$10,837.95	30.97%	\$24,162.05
409.373	BLDG MAINT. & REPAIRS	\$45,000.00	\$12,497.33	27.77%	\$32,502.67
409.374	BLDG STP TESTS	\$300.00	\$0.00	0.00%	\$300.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$293.39	14.67%	\$1,706.61
410.122	POL ADMIN/CLERICAL PAY	\$164,562.00	\$51,737.19	31.44%	\$112,824.81
410.132	PATROLMEN PAY	\$1,246,088.00	\$379,083.10	30.42%	\$867,004.90
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$13,400.00	n/a	(\$13,400.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$2,360.96	236.10%	(\$1,360.96)
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$200.00	5.71%	\$3,300.00
410.183	POLICE OVERTIME	\$75,000.00	\$26,801.18	35.73%	\$48,198.82
410.192	POLICE SCHOOLING	\$43,000.00	\$5,561.95	12.93%	\$37,438.05
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$2,937.79	32.64%	\$6,062.21
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$16,571.50	31.27%	\$36,428.50
410.238	POLICE UNIFORMS	\$22,000.00	\$5,616.37	25.53%	\$16,383.63
410.239	PATROL CAR TIRES	\$3,000.00	\$700.88	23.36%	\$2,299.12
410.239A	POLICE AMMO/FLARES	\$18,500.00	\$2,018.86	10.91%	\$16,481.14
410.314	POLICE LEGAL	\$25,000.00	\$453.90	1.82%	\$24,546.10
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$12,683.34	36.24%	\$22,316.66
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$10,329.37	51.65%	\$9,670.63
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$527.60	21.10%	\$1,972.40
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,250.00	50.00%	\$1,250.00
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$365.50	24.37%	\$1,134.50
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$13.50	1.35%	\$986.50
410.540-001	D.A.R.E.	\$2,500.00	\$0.00	0.00%	\$2,500.00
410.540-002	COMMUNITY POLICING	\$500.00	\$0.00	0.00%	\$500.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$22.00	1.47%	\$1,478.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,083.30	77.08%	\$916.70
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$1,646.85	32.94%	\$3,353.15
411.130	FIRE MARSHAL PAY	\$24,325.00	\$8,395.50	34.51%	\$15,929.50
411.150	FIRE WORKERS COMP.	\$12,000.00	\$8,531.00	71.09%	\$3,469.00
411.212	FIRE MATLS & SUPPLIES	\$900.00	\$355.17	39.46%	\$544.83
411.331	FIRE MILEAGE	\$500.00	\$351.03	70.21%	\$148.97
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,000.00	\$305.58	30.56%	\$694.42
411.5	FIRE RELIEF FUND	\$135,616.00	\$0.00	0.00%	\$135,616.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$137.02	27.40%	\$362.98
414.130	CODE ENFORCEMENT PAY	\$161,069.00	\$55,549.27	34.49%	\$105,519.73
414.131	CODE OVERTIME	\$600.00	\$101.49	16.92%	\$498.51
414.141	INSPECTION SERVICE	\$15,000.00	\$3,900.00	26.00%	\$11,100.00
414.210	CODE MATLS & SUPPLIES	\$1,800.00	\$742.02	41.22%	\$1,057.98
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$60,000.00	\$16,522.19	27.54%	\$43,477.81
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$13,000.00	\$883.45	6.80%	\$12,116.55
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,500.00	\$1,624.00	46.40%	\$1,876.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$15,000.00	\$3,269.00	21.79%	\$11,731.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,556.00	\$8,293.99	3.63%	\$220,262.01
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,000.00	\$4,493.31	112.33%	(\$493.31)
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$1,995.00	71.25%	\$805.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$150.00	\$140.00	93.33%	\$10.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,525.62	61.02%	\$974.38
414.340	CODE ADVERT./PRINTING	\$1,500.00	\$811.74	54.12%	\$688.26

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
414.374	CODE VEHICLE MAINT.	\$500.00	\$0.00	0.00%	\$500.00
414.400	CREDIT CARD FEES	\$800.00	\$192.43	24.05%	\$607.57
414.460	CODE GENERAL EXPENSE	\$800.00	\$135.00	16.88%	\$665.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$0.00	0.00%	\$1,000.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
414ZHB	ZONING HEARING BOARD	\$10,000.00	\$5,167.33	51.67%	\$4,832.67
430.231	ROAD VEHICLE GAS & OIL	\$20,000.00	\$6,157.05	30.79%	\$13,842.95
430.238	ROAD UNIFORMS	\$4,000.00	\$1,561.46	39.04%	\$2,438.54
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$0.00	0.00%	\$2,000.00
430.371	TREE MAINTENANCE	\$40,000.00	\$0.00	0.00%	\$40,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$2,790.00	22.32%	\$9,710.00
433	TRAFFIC LIGHT	\$0.00	(\$30.00)	n/a	\$30.00
438.01	ROAD MATERIAL STONE/OIL	\$142,000.00	\$11,000.00	7.75%	\$131,000.00
438.145	PUBLIC WORKS PAY	\$320,846.00	\$100,417.15	31.30%	\$220,428.85
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$652.39	21.75%	\$2,347.61
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$5,000.00	2000.00%	(\$4,750.00)
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$8,000.00	\$2,812.75	35.16%	\$5,187.25
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$0.00	0.00%	\$20,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$9,500.00	100.00%	\$0.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$8,315.55	7.56%	\$101,684.45
483.002	POLICE PENSION	\$200,000.00	\$11,782.47	5.89%	\$188,217.53
484	WORKERS COMPENSATION	\$79,000.00	\$33,148.00	41.96%	\$45,852.00
485	UNEMPLOYMENT COMPENSATION	\$16,000.00	\$13,101.14	81.88%	\$2,898.86
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$62,708.00	\$40,701.00	64.91%	\$22,007.00

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Expense					
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$595,276.00	\$196,535.96	33.02%	\$398,740.04
488	LIFE INSURANCE	\$11,000.00	\$1,976.20	17.97%	\$9,023.80
488A	SHORT TERM DISABILITY	\$15,000.00	\$4,785.96	31.91%	\$10,214.04
488B	LONG TERM DISABILITY	\$7,000.00	\$2,520.08	36.00%	\$4,479.92
489	FICA	\$150,000.00	\$49,529.48	33.02%	\$100,470.52
489.01	TRANSFER - NONPOLICE	\$62,000.00	\$0.00	0.00%	\$62,000.00
489.02	TRANSFER - POLICE	\$97,000.00	\$0.00	0.00%	\$97,000.00
489A	MEDICARE	\$35,000.00	\$10,507.72	30.02%	\$24,492.28
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,315,042.00	\$1,457,143.98	27.42%	\$3,857,898.02
Total Expense		\$5,315,042.00	\$1,457,143.98	27.42%	\$3,857,898.02
Net:		\$0.00	\$542,516.04	n/a	\$542,516.04