

Upper Makefield Township Board of Supervisors
October 1, 2013 Meeting Minutes

The October 1, 2013 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Sally Slook, Township Solicitor Mary Eberle, Esq. and Township Engineer Larry Young, P.E.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- The Budget Workshops will be held October 10 and October 14 at 7 pm at the Municipal Building.
- An executive session was held prior to this meeting to discuss personnel matters. A second executive session will be held after tonight's meeting to discuss land acquisition.
- The UM Tree Grant Program has been extended through November 15th for fall planting. Information is available on the Township's website.
- Fire Prevention Week is October 6-12. During the week, the Fire Marshal will conduct fire prevention presentations at local schools and at township Homeowners' Association meetings to discuss fire safety. The Upper Makefield Fire Department will host an Open House on Friday, October 11 from 7 pm – 9 pm at Station 71 on Taylorsville Road.
- Fire Marshal John Kernan was recently recognized by the Institution of Fire Engineers and awarded the "Graduate Level" certification.
- It is anticipated that the Board will consider two proposals for EMS services at the October 15 Board of Supervisors meeting.
- Officers Harry Vitello and Hope Hatton were recognized for providing outstanding service to an injured bicyclist on River Road this past Saturday morning.

SPECIAL ITEMS

Ms. Ryan introduced Coach Bob Hill and the Patriot FC U-12 Boys team, who were recognized with a Certificate of Appreciation for their community service efforts. The team and their coach, Bob Hill, recently volunteered to weed and clean up the landscaping around the exterior of the Washington Crossing Historic Park Visitors Center.

PUBLIC COMMENT

Ellen Lane Novitz, 11 Duncan Drive, inquired about the cost of the Act 537 Plan update to date. . She then asked if the purchase of the David Library is still being considered, and Ms. Eberle advised that this is not a discussion for a public meeting.

Dan Johansson, 85 McConkey Drive, inquired about the status of Election Day parking at Sol Feinstone Elementary School. Ms. Slook said that Council Rock schools are closed on Election Day, and that she informed the Bucks County Board of Elections of the concerns. Mr. Johansson then commented on a recent news story regarding extinguishing fires when the structures have solar panels and a meeting being held in Montgomery County to discuss possible challenges. The Fire Marshal will be informed of the meeting.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the September 17, 2013 minutes. Motion carried on a unanimous vote.

Ms. Slook directed attention to the bills list for October 1, 2013. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve the October 1, 2013 Bills Payable list in the amount of \$625,569.90. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR'S REPORT

Ordinance No. 303 – Establishing Tobacco Free Zones in Township Parks

Ms. Eberle introduced the ordinance establishing tobacco-free zones in township parks. Ms. Eberle noted a revision to clarify that the ordinance applies to township-owned property only and not private property. Mr. Rattigan then opened the public hearing to consider approval of Ordinance No. 303. Mr. Johansson, 85 McConkey Drive, asked if the revised ordinance required re-advertisement prior to adoption. Ms. Eberle explained that re-advertisement is not necessary for a clarification per the Second Class Township Code. There were no comments by the Board of Supervisors. Mr. Rattigan closed the public hearing. A motion was then made by Ms. Ryan and was seconded by Mr. Baldwin to adopt Ordinance No. 303. Motion carried by a unanimous vote.

Ordinance No. 304 – Amending the Non-Uniform Pension Plan

Ms. Eberle introduced the ordinance establishing a defined contribution pension for full-time, non-uniformed, non-bargaining unit employees of Upper Makefield Township. Mr. Rattigan opened the public hearing to consider approval of Ordinance No. 304. There were no comments by the Board of Supervisors. Ellen Lane Novitz, 11 Duncan Drive, asked if co-pay reimbursements are included in the ordinance, and Ms. Eberle explained that the pension ordinance does not include healthcare benefits. Mr. Rattigan closed the public hearing. A motion was then made by Ms. Ryan and was seconded by Mr. Cino to adopt Ordinance No. 304. Motion carried by a unanimous vote.

MANAGER'S REPORT

Consortium Salt Bids

Ms. Slook provided an overview of the 2013/2014 Consortium Salt and noted the recommendation of Public Works Superintendent Bob Johnson to award the bid to International Salt Company for a delivered cost of \$50.44/ton. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to award the 2013/2104 Salt Bid to International Salt Company for a delivered cost of \$50.44/ton. Motion carried by a unanimous vote.

ENGINEER'S REPORT

2013 Stormwater Improvement/Road Resurfacing Project – Payment Request #1 (Final)

Mr. Young provided an update of the project and recommended approval of Payment Request #1 (Final) in the amount of \$172,728.52. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve Payment Request #1 (Final) in the amount of \$172,728.52. Motion carried by a unanimous vote.

Mr. Baldwin commended Mr. Johnson for the municipal cooperation on the paving project which resulted in a cost savings for the township.

OLD BUSINESS

Mr. Breeden commented that he felt the decision made at the last meeting regarding employee healthcare

was rushed and should be re-evaluated. Discussion followed and the consensus of the Board was to direct the Township Manager to continue to monitor healthcare options for potential cost savings.

NEW BUSINESS

Mr. Baldwin said he recently attended Family Fun Night hosted by Patriot FC at Brownsburg Park. Several items were brought to his attention by residents: additional trash cans, napkin holders and an additional outlet in the concession stand on a separate outlet. Additionally, it was noted that the exterior coating of the pavilion is wearing off and in need of reapplication and the restroom floors should be cleaned and coated. The pavilion floors, exterior coat and additional circuit will be forwarded to the Park and Recreation Board for 2014 budget consideration.

PUBLIC COMMENT AND MEDIA QUESTIONS

There were no additional public comments or media questions.

ADJOURNMENT

A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to adjourn the meeting at 8:05 p.m. Motion carried.

Approved: October 15, 2013

OCTOBER 2013 GENERAL FUND BILLS - 10/1/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.322	Aqua Bello Designs	\$34.19	refund unused escrow
410.239A	Atlantic Tactical	\$409.00	pistol
400.371	Bair's	\$800.00	tree removal
409.373	Clemens	\$130.50	floor mat rental
430.238	" "	\$18.10	uniforms
409.321	Comcast - PD	\$310.13	phone/long distance/internet
409.373	Cooper Pest Solutions	\$639.00	exterior maintenance/Stink Bug control
410.540-1	Creative Product Sourcing - DARE	\$765.95	community goodwill material
411.460	Creative Screenprinting & Embroidery	\$25.00	embroider Fire Marshal jacket
486.355	Delaware Valley Insurance Trust	\$15,677.00	fourth quarter premium
484	Delaware Valley Workers' Comp. Trust	\$16,574.00	fourth quarter premium
411.150	" "	\$4,265.00	" "
410.192	Patrick Durkin	\$252.92	reimburse for meals at training (2 officers)
400.314	Eckert Seamans Cherin & Mellott	\$1,200.00	legal fees
438.01	Eureka Stone Quarry	\$483.86	road project
409.373	Good Air Conditioning & Heating	\$450.00	annual maintenance contract for PW Bldg./Garage
407.319	HPT Systems	\$303.75	install add'l wireless access point
414.750	" "	\$33.75	remote software repair
411.460	John Kernan	\$131.00	reimburse for membership dues IFE
414.141	Keystone Municipal Services	\$975.00	inspection service
409.361	PECO	\$1,233.48	electric - Twp. Complex
409.361	PECO	\$1,162.45	electric - PD Bldg.
485	PSATS UC Group Trust Fund	\$214.28	Unemployment Compensation 3rd qtr. 2013
400.312	Penn's Trail Environmental	\$3,712.50	On-Lot Sewage System Survey/meetings
410.231	Riggins	\$1,955.82	unleaded gasoline
400.374	SafeChoice	\$1,775.00	annual license agreement acct'g. software
410.238	Samzie's	\$86.50	belt
407.319	Ron Skotleski Video Productions	\$850.00	Visioning Mtg. 9/10/BoS Meeting broadcast 9/17
409.215	Staples Advantage	\$161.93	bldg. supplies
400.210	" "	\$13.48	office supplies
410.210	" "	\$93.73	" "
438.460	" "	\$171.00	" "
409.230	Superior Plus Energy	\$77.24	propane
410.239A	Tanners Sports Center	\$69.90	ammo for range practice
410.210	Thomson Reuters - West	\$147.50	annual subscription Quinlan Search & Seizure 2013
489.01	U.M.T. NonPolice Pension Fund	\$62,110.89	2013 State Allocation
483.001	U.M.T. NonPolice Pension Fund	\$75,980.11	2013 Township Contribution
489.02	U.M.T. Police Pension Fund	\$97,147.81	2013 State Allocation
483.002	U.M.T. Police Pension Fund	\$148,174.19	2013 Township Contribution
411.5	Upper Makefield Firefighters Relief Assoc.	\$152,712.26	2013 Commonwealth Allocation
409.321	Verizon Wireless	\$1,148.41	mobile phone service
410.541	" "	\$26.17	" "
409.373	Waste Management	\$270.00	trash removal/recycling
410.239A	Witmer Public Safety	\$370.49	ammunition
TOTAL		\$593,143.29	

**FOR BOARD APPROVAL
*OVER BUDGET

OCTOBER 2013 LIQUID FUELS BILLS - 10/1/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437.2	A & S Truck Tire Service	\$1,288.84	truck tires
437	Davis Feed Mill	\$79.95	grass seed
432S	Garden State Highway Products	\$97.15	road signs
437	Bill Marsh Ford	\$2,478.58	truck repair
437	NAPA Auto Parts	\$17.95	shop supplies/oil
437	Plasterer Equipment	\$54.02	parts
437	Tanner's Lawn & Snow Equip.	\$39.25	oil/part
	TOTAL	\$4,055.74	

*OVER BUDGET

**PAID INTERIMLY

OCTOBER 2013 PARK & REC BILLS - 10/1/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	PECO	\$38.62	electric
452.250	PECO	\$84.65	electric
452.250	Staples Advantage	\$42.59	can liners
452.250	Waste Management	\$214.00	trash/recycling parks
	TOTAL	\$379.86	

**PAID INTERIMLY

OCTOBER 2013 WATER & SEWER BILLS - 10/1/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Joseph Finkle & Son	\$244.79	ladders
429.376	FRANC Environmental	\$2,351.70	sludge hauling
429.740	Robert B. Hawkins	\$3,800.00	repair to wall at sewer plant bridge
429.372	PECO	\$84.69	electric
429.372	PECO	\$78.65	electric
429.372	PECO	\$104.29	electric
429.372	PECO	\$1,326.06	electric
429.371	QC Laboratories	\$160.00	testing
429.110	SafeChoice	\$1,775.00	annual license agreement billing software
429.356	U.M.T. General Fund	\$5,000.00	reimburse G.F. for Gen'l Liability Insurance
429.421	Verizon	\$36.54	phone
429.421	Verizon	\$101.79	phone
	TOTAL	\$15,063.51	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

OCTOBER 2013 DUTCHESS FARM BILLS - 10/1/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	QC Laboratories	\$127.50	testing
429.110	SafeChoice	\$300.00	annual license agreement billing software
429.356	U.M.T. General Fund	\$12,500.00	reimburse G.F. for Gen'l Liability Insurance
	TOTAL	\$12,927.50	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL