

Upper Makefield Township Board of Supervisors
February 19, 2013 Meeting Minutes

The February 19, 2013 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Sally Slook, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS:

Mr. Rattigan made the following announcements:

- Residents are encouraged to complete a Park and Recreation survey to let us know what you enjoy about our parks and would like to see in the future. Copies are available at the township building or the survey can be completed online by following the link on the township website under the Recreation tab.
- Monday, March 18 is the next informational meeting regarding the Act 537 Plan Update specifically regarding the Dolington area. The meeting will begin at 7 pm at the township building.

Mr. Baldwin made the following announcement:

- Mr. Baldwin thanked the Public Works Department for their work during the various snow storms this season.

PUBLIC COMMENT:

Ron Smolow, 3 Ponds Lane, commented on House Bill #94 and requested that the Board of Supervisors support the adoption of this bill by the State. Ms. Eberle commented that residents should contact their State Representative directly and stated the Board of Supervisors does not have the authority to express their opinion on this matter as per the Second Class Township Code.

Mr. Smolow also asked the Board of Supervisors to consider a gun-buyback program. Chief Schmidt commented that program is administered through the Bucks County Sheriff Department.

Lastly, Mr. Smolow commented on local flooding issues under some bridges located on Eagle and Brownsburg Roads.

APPROVAL OF MINUTES AND BILLS PAYABLE:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the February 5, 2013 Board of Supervisors and Environmental Advisory Council joint meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the February 5, 2013

Board of Supervisors meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Ryan and was seconded by Mr. Breeden to approve the February 6, 2013 Act 537 Plan Update/Taylorville Area public information meeting minutes. Motion carried by unanimous vote.

Ms. Slook read into the record the bills for February 19, 2013. A motion was made by Mr. Breeden and was seconded by Mr. Baldwin to approve the February 19, 2013 Bills Payable List in the amount of \$96,671.43. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES:

There were no Planning and Zoning issues.

SOLICITOR'S REPORT:

Resolution No. 2013-02-19-01 – Grillo Planning Module, 110 Street Road

Ms. Eberle introduced the resolution approving the plan revision for a new land development associated with the previously approved Grillo Planning Module. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to approve Resolution No. 2013-02-19-01. Motion carried by a unanimous vote.

Riparian Restoration and Preservation Grant Fund Process Recommendations

Ms. Eberle provided an overview of the Environmental Advisory Council's recommendations to the Riparian Restoration and Preservation Fund policies and procedures as presented at the last meeting. These recommendations include a request for a change from the settlement parties to allow for funding of a watershed study in order to help provide a comprehensive plan and prioritize projects.

Secondly, the EAC recommends a change or clarification to allow use of fund monies for projects on stormwater management facilities that are located more than 200 feet from a stream bank if the project meets the goals of the fund.

A third recommendation involves changes to the application/review procedures which include creating project tiers to allow the project to begin with an EAC review, prior to review by the Township Engineer, particularly for low-impact projects involving only plantings. Additionally, a list of qualified professionals and contractors with experience in riparian design will be available to interested applicants.

The fourth recommendation is the UMTree Grant proposal. Cathy Magliocchetti, on behalf of the Environmental Advisory Council (EAC), provided an overview of the proposal via power point presentation to the Board of Supervisors. The program would be available to all residents and targets three areas of reforestation: riparian buffer areas, properties impacted by Hurricane Sandy tree loss and properties promoting wildlife habitat. The grants would be on a first come/first served basis and would be funded through the Tree Fund. The township would reimburse up to \$25/tree for regionally native trees with a maximum per parcel of \$300, plus up to 12 deer cages/netting at maximum cost of \$4/tree. Installation is not included in the program. The total cost of the expenditure from the Tree Fund would be in the amount of \$ 15,000.

Following discussion, a motion was made by Mr. Breeden and seconded by Ms. Ryan to authorize Ms. Eberle to prepare a Resolution amending the process consistent with the recommendations that were

outlined by the EAC. Motion carried by a unanimous vote.

MANAGER'S REPORT:

Fund Balance Report

Ms. Slook provided highlights of the Fund Balance Report. Mr. Breeden questioned whether the EIT reimbursement was from current year or previous year Earned Income Tax (EIT) revenue. Ms. Slook responded that she would look into the matter.

ENGINEER'S REPORT:

Deer Ridge Escrow Release No. 2

Mr. Young provided an update of the project and recommended approval of Escrow Release No. 2 in the amount of \$57,878.90. After brief discussion, Mr. Baldwin made a motion which was seconded by Ms. Ryan to approve Escrow Release No. 2 in the amount of \$57,878.90. Motion carried on unanimous vote.

Washington Crossing Visitors Center

Mr. Young also provided an update on the status of the project and summarized issues discussed at a meeting held at the Washington Crossing Visitors Center on February 14th:

1. Timers for the Light Fixtures. Upper Makefield would like to see the timers set for the "normal hours" of business with a manual override for infrequent events that occur after the "normal hours".
2. Right turn only for the buses. DGS will either provide an existing letter that says Penn Dot will not accept a right turn only movement at the bus drop-off or will ask Penn Dot issue a letter stating the same. Penn Dot is the owner of River Road and they will have the final say.
3. DGS will provide As-Built's approximately 90 days from project completion.

BOARD AND COMMISSION REPORTS:

Mr. Rattigan announced that the following reports were included in the Board packets:

- Environmental Advisory Council – December 11, 2012 and January 8, 2013
- Park and Recreation Board – January 14, 2013
- Planning Commission – November 28, 2012

DEPARTMENT REPORTS:

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report and stated that a sketch plan was submitted by the Hess Corporation for the site at Route 532 and Taylorsville Road. Mr. Kuhns stated it is not a formal submission at this time, and the sketch plan will be reviewed by the Planning Commission at the March 27th meeting.

Mr. Kuhns also stated that three Zoning Hearing Board applications are scheduled to be reviewed on February 26th, and the Washington Crossing Inn final plans are awaiting signature by the Board of Supervisors.

Police Department

Chief Mark Schmidt highlighted the Police Department Report and announced that the next National

Prescription Drug Take Back event will be held on April 27th.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS:

Eccologix

Mr. Rattigan referred to the Eccologix Deer Management Proposal approved at the last meeting and discussion followed. Mr. Rattigan stated the Board of Supervisors approved the expenditure of \$ 22,000 for deer management services, and reminded the Board that the expenditure was not budgeted for in 2013. Mr. Rattigan proposed a phase-in of the proposal on a limited basis to control and monitor costs. Discussion occurred among the Board of Supervisors regarding the effectiveness of the phase-in program, and deer population in the Township.

Following discussion, Mr. Cino made a motion to rescind the previous motion approving the expenditure of \$ 22,000 to pay Eccologix for deer management services. The motion was seconded by Mr. Breeden. The motion was passed with a 3 to 2 vote with Mr. Rattigan and Mr. Baldwin voting no.

Upper Makefield Non-Uniformed Employee Healthcare Plan

Mr. Breeden reminded the Board of Supervisors of the directive given to the Township Manager to review the Township's Healthcare Plan for Non-Uniformed employees within her first ninety days of employment. Mr. Breeden inquired of Ms. Slook as to where she was in the process of reviewing the plan and providing recommendations for the Board to review. Ms. Slook advised the Board of Supervisors that she is meeting with representatives from Delaware Valley Health Insurance Trust (DVHIT) on February 27th to review potential cost savings for the Township's medical plan. Ms. Slook also informed the Board that representatives from DVHIT will be at the Board of Supervisors meeting on March 19th to present an overview of DVHIT, the plan and what current options the Board has to reduce the cost of the Township's medical insurance premium.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENT AND MEDIA QUESTIONS:

Dan Johansson, 85 McConkey Drive, commented on the UMTree Grant and the Eccologix deer management proposal and how the programs contradict each other.

ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Mr. Breeden to adjourn the meeting at 8:59 p.m. Motion carried on unanimous vote.

Approved: March 5, 2013

FEBRUARY 2013 GENERAL FUND BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.238	Atlantic Tactical	\$404.91	uniforms
400.460	BCATO	\$300.00	membership dues
400.460	Bucks County Consortium of Municipalities	\$150.00	2013 membership dues
410.239A	Bucks County Police Training Center	\$750.00	membership dues - 2013 15 officers
410.210	Business Management Daily	\$39.95	Federal & State Employment Law 6-month update
400.374	CIT Technology	\$623.98	copier rental
400.312	CKS Engineers	\$11,693.23	engineering fees
414.313A-1	" "	\$334.55	" "
430.238	Clemens	\$85.00	uniform rental
409.373	" "	\$18.10	floor mat rental - PW
409.140	CNS	\$654.15	cleaning service
409.321	Comcast - Admin.	\$344.68	phone/long distance/internet
409.321	Comcast - PW	\$127.27	phone/long distance/internet
400.340	Courier Times	\$1,041.25	advertising
409.215	Deer Park	\$63.80	drinking water for twp. bldgs.
403.225	Nicholas Ettorre	\$198.38	January 2013 expenses
410.210	Garlits Printing	\$223.00	envelopes for alarm bills
400.313	Gilmore & Associates	\$5,360.99	engineering fees
414.313A	" "	\$5,337.68	" "
409.373	Gorski Trash Removal	\$270.00	trash collection/recycling
409.215	Grainger	\$190.32	bulbs for PD bldg.
400.314	Grim, Biehn & Thatcher	\$6,906.00	legal fees
414.314A	" "	\$1,411.00	" "
414.314-2	" "	\$1,435.50	" "
410.374	Havis	\$520.18	parts/labor replace flashing lights/headlights PD vehicle
400.374	HPT Systems	\$236.25	configure mgr. mobile phone to receive twp. e-mail
410.372C	" "	\$236.25	configure PD mobile phones to receive twp. e-mail
400.460	ICMA	\$800.00	Sally Slook membership renewal dues yr. beg. 01/13
409.230	ISOBunkers	\$1,586.38	propane
409.373	Jammer Doors	\$1,550.00	furnish/install door PW garage
409.373	Kencor	\$175.00	monthly elevator maintenance
411.212	John Kernan	\$139.61	reimburse for expenses
410.374	Kerrigan's Sunoco	\$3,533.60	maintenance/repairs PD vehicles
403.115	Keystone Collections Group	\$3,459.59	tax collector
414ZHB	McNamara, Bolla & Panzer	\$315.00	zoning hearing board
410.239A	National Rifle Association of America	\$85.00	membership renewal - Officer Durkin
400.210	Newtown Office Supply	\$22.51	office supplies
410.210	" "	\$103.49	" "
414.210	" "	\$121.28	" "
409.215	" "	\$71.78	bldg. supplies
409.321	PA One Call System	\$36.55	monthly activity fee
438.460	PSATS CDL Program	\$120.00	random drug test
410.238	Red the Uniform Tailor	\$153.20	uniforms
410.374	Reedman Toll	\$64.85	repair to PD vehicle warranty/non-warranty
410.231	Riggins	\$3,134.15	unleaded gasoline
430.231	" "	\$2,365.15	diesel fuel
407.319	Ron Skotleski Video Productions	\$800.00	producer fee - BoS & EAC Mtg. 2/5/13, ACT 537 2/6/13
409.215	Staples Advantage	\$22.06	bldg. supplies
400.210	" "	\$1.45	supplies
410.210	" "	\$267.21	" "
414.210	" "	\$25.19	" "

FEBRUARY 2013 GENERAL FUND BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.230	Superior Plus Energy Services	\$2,529.68	heating fuel
410.134	Nicole Thompson, Animal Control	\$200.00	animal control services 8/10/2013 - 1/31/2013
409.373	John L. Tomlinson & Son	\$483.00	repair to PW air compressor/replace motor starter
430.238	Trevose Family Shoes	\$175.50	boots
409.341	U.S. Postal Service	\$346.61	alarm permit postage
452.373	WDB Lawn & Garden	\$945.00	shovel walkways/spread de-icer Streetscape
410.375	YIS/Cowden Group	\$304.35	calibration
	TOTAL	\$62,893.61	

**FOR BOARD APPROVAL
*OVER BUDGET

FEBRUARY 2013 LIQUID FUELS BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	All Industrial - Safety Products	\$253.59	traffic cones/first-aid kits for vehicles
437	Betts Equipment	\$25.98	chain saw lube
437	Colony Auto Parts	\$33.95	maint. supplies
432A	Eureka Stone Quarry	\$789.14	snow removal mtl.
437	Joseph Finkle & Son	\$72.39	items for plow repair
432S	Garden State Highway Products	\$277.71	signs
437	Kerrigan's Sunoco	\$95.02	vehicle repairs
438.245	Miller Materials	\$41.52	material to repair roadside
437	On Location With Ron	\$222.35	truck parts
434SL	PECO	\$134.93	electric
433TL	PECO	\$30.32	electric
437	Smith's Yardville Supply	\$662.82	trucks/plows maint. repair items
	TOTAL	\$2,639.72	

*OVER BUDGET

**PAID INTERIMLY

FEBRUARY 2013 PARK & REC BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Gorski Trash Removal	\$144.00	trash Br./LO
452.250	Staples Advantage	\$44.23	can liners
	TOTAL	\$188.23	

**PAID INTERIMLY

FEBRUARY 2013 PARK 3 YR CAP BILLS - 2/19/13

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$2,963.20	engineering fees

TOTAL **\$2,963.20**

**PAID INTERIMLY

FEBRUARY 2013 WATER & SEWER BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$303.40	engineering fees
429.740	" "	\$3,307.67	" "
429.376	FRANC Environmental	\$2,381.85	sludge removal
429.371	Hach	\$750.00	probe
429.374	Paone Electric	\$2,968.30	repairs from storm - ins. reimb./other repairs
429.100	Private Utility Enterprises	\$11,050.92	plant operator
429.374	" "	\$279.00	supply air compressor
429.371	QC Laboratories	\$820.00	testing
429.210	USA BlueBook	\$261.96	supplies
	TOTAL	\$22,123.10	

**PAID INTERIMLY

**OVER BUDGET/BOARD APPROVAL

FEBRUARY 2013 INTERIM BILLS - 2/19/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
407.319	Learned Associates	\$965.00	ongoing website maint./Dec. eNews
409.341	U.S. Postal Service (CMRS-FP)	\$750.00	replenish postage meter
	TOTAL	\$1,715.00	

*PREVIOUSLY APPROVED BY BOARD

FEBRUARY 2013 DUTCHESS FARM BILLS - 2/19/13

<u>ACCT#</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$53.40	engineering fees
429.374	Paone Electric	\$375.00	troubleshoot WWTP power & control issue
429.100	Private Utility Enterprises	\$3,265.67	plant operator
429.210	" "	\$282.00	supplied/delivered bags of soda ash
429.371	QC Laboratories	\$172.50	testing
	TOTAL	\$4,148.57	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

: the Months From January, 2013 To January, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$460,000.00	\$0.00	0.00%	(\$460,000.00)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$36,356.91	n/a	\$36,356.91
301.20A	INTERIM R.E. TAXES	\$750.00	\$0.00	0.00%	(\$750.00)
301.20B	INTERIM RE TAXES PR YRS	\$750.00	\$603.34	80.45%	(\$146.66)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,000.00	\$0.00	0.00%	(\$4,000.00)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$465,000.00	\$67,203.50	14.45%	(\$397,796.50)
310.21	CURRENT E.I.T.	\$1,600,000.00	\$0.00	0.00%	(\$1,600,000.00)
310.22	PRIOR YEAR E.I.T.	\$1,480,000.00	\$132,358.33	8.94%	(\$1,347,641.67)
321.04	CERTIFICATE OF APPROP	\$120.00	\$0.00	0.00%	(\$120.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$4,500.00	\$270.00	6.00%	(\$4,230.00)
322.82	HIGHWAY ENCROACHMENT	\$2,000.00	\$0.00	0.00%	(\$2,000.00)
322.83	GRADING PERMITS	\$7,000.00	\$320.00	4.57%	(\$6,680.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$1,204.92	4.82%	(\$23,795.08)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$200.00	2.00%	(\$9,800.00)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,500.00	\$875.68	10.30%	(\$7,624.32)
341	INTEREST	\$5,000.00	\$497.72	9.95%	(\$4,502.28)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
355.13	FOREIGN FIRE	\$135,616.00	\$0.00	0.00%	(\$135,616.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$228,556.00	\$12,404.12	5.43%	(\$216,151.88)
361.10	ADMINISTRATIVE EARNINGS	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$20,000.00	\$0.00	0.00%	(\$20,000.00)
361.31	SUBDIVISION FEES	\$6,000.00	\$0.00	0.00%	(\$6,000.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$60,000.00	\$1,449.28	2.42%	(\$58,550.72)

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2013 To January, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$5,390.00	14.97%	(\$30,610.00)
361.33S	SIGN PERMITS	\$0.00	\$540.00	n/a	\$540.00
361.34	ZONING HEARING BOARD FEES	\$9,000.00	\$975.00	10.83%	(\$8,025.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
361.50	SALE OF TWP PROPERTY	\$7,000.00	\$0.00	0.00%	(\$7,000.00)
362.11	POLICE EARNINGS	\$2,500.00	\$330.00	13.20%	(\$2,170.00)
362.41	BUILDING PERMITS	\$58,000.00	\$2,362.40	4.07%	(\$55,637.60)
362.41-001	REINSPECTION FEES	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$738.00	4.10%	(\$17,262.00)
362.44	ELECTRICAL PERMITS	\$4,500.00	\$440.00	9.78%	(\$4,060.00)
362.45	OCCUPANCY PERMITS	\$14,000.00	\$450.00	3.21%	(\$13,550.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,000.00	\$1,400.00	70.00%	(\$600.00)
362.46	ALARM PERMITS	\$19,000.00	\$125.00	0.66%	(\$18,875.00)
362.46B	WELL PERMITS	\$7,500.00	\$0.00	0.00%	(\$7,500.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$100.00	0.22%	(\$44,900.00)
362.50	DEMOLITION PERMITS	\$11,500.00	\$1,320.00	11.48%	(\$10,180.00)
363	SNOW REMOVAL CONTRACT	\$22,000.00	\$0.00	0.00%	(\$22,000.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$145.00	58.00%	(\$105.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$0.00	0.00%	(\$5,000.00)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$25,000.00	\$75.00	0.30%	(\$24,925.00)
363.55	BULLET-PROOF VEST GRANT	\$0.00	\$0.00	n/a	\$0.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$50,000.00	\$0.00	0.00%	(\$50,000.00)
380	MISCELLANEOUS REVENUE	\$1,400.00	\$0.00	0.00%	(\$1,400.00)
380A	CABLE FRANCHISE FEE	\$206,000.00	\$0.00	0.00%	(\$206,000.00)
380D	DEVELOPER DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$4,639.48	n/a	\$4,639.48
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2013 To January, 2013

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
394A	MISCELLANEOUS REFUNDS	\$500.00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$157,000.00	\$0.00	0.00%	(\$157,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$1,000.00	n/a	\$1,000.00
Total		\$5,315,042.00	\$273,773.68	5.15%	(\$5,041,268.32)
Total Revenue		\$5,315,042.00	\$273,773.68	5.15%	(\$5,041,268.32)
Expense					
400	BANK	\$140.00	\$6.10	4.36%	\$133.90
400.113	BOARD SALARY	\$5,200.00	\$0.00	0.00%	\$5,200.00
400.121	ADMIN. STAFF & MGR PAY	\$272,647.00	\$26,189.82	9.61%	\$246,457.18
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$1,250.00	\$0.00	0.00%	\$1,250.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$2,000.00	\$0.00	0.00%	\$2,000.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$789.31	14.35%	\$4,710.69
400.311	AUDIT	\$21,500.00	\$0.00	0.00%	\$21,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$2,260.07	6.46%	\$32,739.93
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$7,070.35	5.66%	\$117,929.65
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$75,000.00	\$0.00	0.00%	\$75,000.00
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$264.62	105.85%	(\$14.62)
400.340	ADMIN. ADVER/PRINTING	\$6,500.00	\$103.70	1.60%	\$6,396.30
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$20,000.00	\$1,583.98	7.92%	\$18,416.02
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$2,349.99	29.37%	\$5,650.01
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$20,259.00	\$1,688.25	8.33%	\$18,570.75
403.115	TAX COLLECTOR E.I.T.	\$45,000.00	\$1,067.31	2.37%	\$43,932.69
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$300.44	6.01%	\$4,699.56
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$20,000.00	\$1,011.59	5.06%	\$18,988.41
409.140	BLDG CUSTODIAN	\$11,000.00	\$0.00	0.00%	\$11,000.00
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$286.98	5.22%	\$5,213.02
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$4,000.82	10.00%	\$35,999.18
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.321	BLDG TELEPHONE	\$30,000.00	\$1,865.07	6.22%	\$28,134.93
409.341	BLDG POSTAGE	\$5,000.00	\$190.00	3.80%	\$4,810.00
409.361	BLDG ELECTRIC	\$35,000.00	\$2,799.40	8.00%	\$32,200.60
409.373	BLDG MAINT. & REPAIRS	\$45,000.00	\$2,107.99	4.68%	\$42,892.01
409.374	BLDG STP TESTS	\$300.00	\$0.00	0.00%	\$300.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$164,562.00	\$11,395.03	6.92%	\$153,166.97
410.132	PATROLMEN PAY	\$1,246,088.00	\$83,273.86	6.68%	\$1,162,814.14
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$3,400.00	n/a	(\$3,400.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.183	POLICE OVERTIME	\$75,000.00	\$3,618.87	4.83%	\$71,381.13
410.192	POLICE SCHOOLING	\$43,000.00	\$178.20	0.41%	\$42,821.80
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$158.09	1.76%	\$8,841.91
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$2,172.56	4.10%	\$50,827.44
410.238	POLICE UNIFORMS	\$22,000.00	\$1,598.62	7.27%	\$20,401.38
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$18,500.00	\$51.25	0.28%	\$18,448.75
410.314	POLICE LEGAL	\$25,000.00	\$0.00	0.00%	\$25,000.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$8,382.43	23.95%	\$26,617.57
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$1,062.26	5.31%	\$18,937.74
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$192.50	7.70%	\$2,307.50
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$25.00	1.00%	\$2,475.00
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-001	D.A.R.E.	\$2,500.00	\$0.00	0.00%	\$2,500.00
410.540-002	COMMUNITY POLICING	\$500.00	\$0.00	0.00%	\$500.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,500.00

BUDGET vs ACTUAL

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,000.00	75.00%	\$1,000.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$0.00	0.00%	\$5,000.00
411.130	FIRE MARSHAL PAY	\$24,325.00	\$1,846.09	7.59%	\$22,478.91
411.150	FIRE WORKERS COMP.	\$12,000.00	\$0.00	0.00%	\$12,000.00
411.212	FIRE MATLS & SUPPLIES	\$900.00	\$0.00	0.00%	\$900.00
411.331	FIRE MILEAGE	\$500.00	\$0.00	0.00%	\$500.00
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,000.00	\$50.00	5.00%	\$950.00
411.5	FIRE RELIEF FUND	\$135,616.00	\$0.00	0.00%	\$135,616.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$47.07	9.41%	\$452.93
414.130	CODE ENFORCEMENT PAY	\$161,069.00	\$12,258.99	7.61%	\$148,810.01
414.131	CODE OVERTIME	\$600.00	\$0.00	0.00%	\$600.00
414.141	INSPECTION SERVICE	\$15,000.00	\$0.00	0.00%	\$15,000.00
414.210	CODE MATLS & SUPPLIES	\$1,800.00	\$59.45	3.30%	\$1,740.55
414.313	CODE ENGINEERING TWP.	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$60,000.00	\$5,689.79	9.48%	\$54,310.21
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$13,000.00	\$273.90	2.11%	\$12,726.10
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,500.00	\$0.00	0.00%	\$3,500.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$15,000.00	\$0.00	0.00%	\$15,000.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,556.00	\$8,293.99	3.63%	\$220,262.01
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,000.00	\$0.00	0.00%	\$4,000.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$0.00	0.00%	\$2,800.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$150.00	\$96.00	64.00%	\$54.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$623.67	24.95%	\$1,876.33
414.340	CODE ADVERT./PRINTING	\$1,500.00	\$0.00	0.00%	\$1,500.00

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Expense					
414.374	CODE VEHICLE MAINT.	\$500.00	\$0.00	0.00%	\$500.00
414.400	CREDIT CARD FEES	\$800.00	\$60.09	7.51%	\$739.91
414.460	CODE GENERAL EXPENSE	\$800.00	\$0.00	0.00%	\$800.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$0.00	0.00%	\$1,000.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
414ZHB	ZONING HEARING BOARD	\$10,000.00	\$0.00	0.00%	\$10,000.00
430.231	ROAD VEHICLE GAS & OIL	\$20,000.00	\$1,365.44	6.83%	\$18,634.56
430.238	ROAD UNIFORMS	\$4,000.00	\$666.86	16.67%	\$3,333.14
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$0.00	0.00%	\$2,000.00
430.371	TREE MAINTENANCE	\$40,000.00	\$0.00	0.00%	\$40,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$0.00	0.00%	\$12,500.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$142,000.00	\$0.00	0.00%	\$142,000.00
438.145	PUBLIC WORKS PAY	\$320,846.00	\$22,205.30	6.92%	\$298,640.70
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$79.39	2.65%	\$2,920.61
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$0.00	0.00%	\$250.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$8,000.00	\$665.00	8.31%	\$7,335.00
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$0.00	0.00%	\$20,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$0.00	0.00%	\$9,500.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$1,946.93	1.77%	\$108,053.07
483.002	POLICE PENSION	\$200,000.00	\$2,681.31	1.34%	\$197,318.69
484	WORKERS COMPENSATION	\$79,000.00	\$0.00	0.00%	\$79,000.00
485	UNEMPLOYMENT COMPENSATION	\$16,000.00	\$44.93	0.28%	\$15,955.07
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$62,708.00	\$25,024.00	39.91%	\$37,684.00

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Expense					
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$595,276.00	\$49,793.93	8.36%	\$545,482.07
488	LIFE INSURANCE	\$11,000.00	\$455.73	4.14%	\$10,544.27
488A	SHORT TERM DISABILITY	\$15,000.00	\$1,119.64	7.46%	\$13,880.36
488B	LONG TERM DISABILITY	\$7,000.00	\$589.54	8.42%	\$6,410.46
489	FICA	\$150,000.00	\$10,756.66	7.17%	\$139,243.34
489.01	TRANSFER - NONPOLICE	\$62,000.00	\$0.00	0.00%	\$62,000.00
489.02	TRANSFER - POLICE	\$97,000.00	\$0.00	0.00%	\$97,000.00
489A	MEDICARE	\$35,000.00	\$2,286.95	6.53%	\$32,713.05
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,315,042.00	\$324,175.11	6.10%	\$4,990,866.89
Total Expense		\$5,315,042.00	\$324,175.11	6.10%	\$4,990,866.89
Net:		\$0.00	(\$50,401.43)	n/a	(\$50,401.43)