

## Upper Makefield Township Board of Supervisors

### March 18, 2014 Meeting Minutes

The March 18, 2014 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:35 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

#### **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS**

- An Executive Session was held prior to tonight's meeting to discuss land acquisition.
- Residents interested in serving on the newly created Financial Advisory Committee are encouraged to send an email by to Assistant Manager Judy Caporiccio at [judyc@uppermakefield.org](mailto:judyc@uppermakefield.org) by Friday, March 21, 2014. Interviews with all applicants will then be scheduled.

#### **PUBLIC COMMENT**

Ellen Lane Novitz, Washington Crossing, asked about oversight of signage, noting that Washington Crossing was misspelled on a Rte 532 sign. She indicated that the rebroadcast of the last meeting was cut short, expressed concern regarding electronic spam and noted opposition to bike paths and taking of people's property.

Mary Lou Gaffney, Washington Crossing, expressed concern regarding recent emails about a sitting Supervisor and is also concerned about costs and taxes.

Ruth Bannon, Thompson Mill Road, shared her concern about the proposal to have homeowners remove all trees with a potential to impact electric lines, noting costs exceeding \$30,000. She encouraged the Board to treat each other respectfully.

Bill Fox, Washington Crossing, expressed concern about the Hess proposal.

Steve Markin, 75 Dillon Way, indicated he is receiving many phone calls concerned about behavior among Board members.

#### **APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Breeden and was seconded by Ms. Ryan to approve the March 4, 2014 minutes. Motion carried by unanimous vote.

Ms. Caporiccio presented the bills for March 18, 2014. A motion was made by Mr. Breeden and was seconded by Ms. Ryan to approve the March 18, 2014 Bills Payable List in the amount of \$146,363.12. Motion carried on a unanimous vote.

## **PLANNING AND ZONING ISSUES**

### **Hess Revised Zoning Hearing Board Application Plan, 1102 General Washington Memorial Boulevard**

Attorney Kim Frenden, Esq., represented the applicant and provided an overview of the application requesting relief from the Zoning Ordinance front yard setback to construct a gasoline refueling site, providing the Board with a revised plan and requested their reconsideration of their previous action to send the Township Solicitor to the Zoning Hearing Board to oppose the request. Discussion ensued.

Ellen Lane Novitz, Washington Crossing, asked for clarification of the impact of having the Solicitor attend and suggested the Township purchase the property for Open Space.

Bill Fox, Washington Crossing, suggested that consideration be given to having a meeting in the village to permit more of the village residents to attend and share their concerns.

Steve Marken, 75 Dillon Way, expressed concern that Hess has a tradition of franchising with fast food providers.

Joseph Matthews, Washington Crossing, indicated concerns regarding truck turning radii and inclusion of a vapor recovery extraction system.

A motion was made by Ms. Ryan, seconded by Mr. Rattigan that the Board send the Township Solicitor to the Zoning Hearing to oppose the requested waivers. Mr. Breeden asked to amend the motion to only send a letter stating the Township's position, but the maker of the motion was not inclined to do so. The motion carried on a unanimous vote.

## **SOLICITOR'S REPORT**

There was no Solicitor's Report.

## **INTERIM MANAGER'S REPORT**

### **Fund Balance Report**

Ms. Caporiccio, Assistant Township Manager, provided highlights of the Fund Balance Report.

### **Resolution No. 2014-03-18-01 – Agreement to Participate in the County Hazard Mitigation Plan Update**

Ms. Caporiccio introduced the resolution agreeing to participate in the Bucks County Planning Commission Hazard Mitigation Plan Update. In order to be eligible for state and federal disaster relief, a municipality must have a Hazard Mitigation Plan in place. Our current plan is due for an update to comply with FEMA regulations. The Bucks County Planning Commission will prepare this Plan Update for municipalities who have agreed by resolution to participate and there is no cost to the municipalities. This resolution agrees to participate in the update. The final plan update will come back to the Township for adoption.

A motion was made by Mr. Rattigan and was seconded by Mr. Breeden to approve Resolution No. 2014-03-18-01 – Agreement to Participate in the County Hazard Mitigation Plan Update. Motion carried by a unanimous vote.

### **Stone/Asphalt Bid**

Ms. Caporiccio provided an overview of the 2014-15 Stone and Asphalt Bid. A motion was made by

Mr. Rattigan and seconded by Ms. Ryan to award the 2014-15 Stone and Asphalt Bid to Eureka Stone Quarry at a cost of \$6,335 as outlined in Bob Johnson memo dated March 14, 2014. Motion carried by a unanimous vote.

Mr. Cino thanked Ms. Caporiccio for her report.

### **ENGINEER'S REPORT**

#### **TAP Grant Submission Presentation**

Mr. Young provided a PowerPoint presentation of the TAP Grant Submission, noting that the application proposes to seek funding to remediate four specific storm water issues in the Township. Ms. Ryan acknowledged that this was an opportunity to resolve some long-standing concerns.

### **BOARD AND COMMISSION REPORTS**

Mr. Cino announced that the following reports were included in the Board packets:

- Environmental Advisory Council – February 11, 2014
- Historical Advisory Commission – March 3, 2014
- Park and Recreation Board – February 10, 2014
- Planning Commission – October 23, 2013

### **DEPARTMENT REPORTS**

#### **Planning and Zoning Department**

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report, noting that the Planning Commission meeting next week would address the Washington Crossing Inn expansion proposal. He also advised receipt of concerns regarding someone filling in the Canal, which turned out to be a State repair project which would be completed next week and the Canal would then be stocked.

#### **Ambulance Report**

Chris Reif, EMS Program Manager, highlighted the monthly Ambulance Report, noting their service includes a mobile intensive care unit and had started February 1<sup>st</sup> with 18 calls in February.

#### **Police Department**

Chief Mark Schmidt highlighted the Police Department Report. The Chief reminded all of the National Drug Take Back Day and noted the Department had investigated a truck traffic concern.

Mr. Cino announced that the following reports were included in the Board packets:

- Emergency Management Report
- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

### **OLD BUSINESS**

#### **Riparian Grant Fund**

Mr. Cino provided a brief review of how the Riparian Grant program is structured and requested a determination regarding a consistent process for all projects. Mr. Breeden indicated that he would like to see homeowners be required to acquire three bids prior to construction. Mr. Tierney questioned overall design and quality of designs. He indicated that he was okay with the process, but has concerns

about project designs and believes a comprehensive plan for each stream should be prepared. He will attend the next EAC meeting to discuss these issues. The Edelson's application will be considered as soon as there is total agreement among the Board.

**Keystone Collections**

The status of the request for Keystone Collections to make a presentation regarding EIT projections was raised by Mr. Breeden.

Mr. Breeden also noted a continued concern regarding whether or not the EIT projections were based on the tax burden or actual collections, indicating that he had called Keystone directly in this regard.

**NEW BUSINESS**

There was no New Business

**PUBLIC COMMENT AND MEDIA QUESTIONS**

There were no additional public comments or media questions.

**ADJOURNMENT**

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to adjourn the meeting at 9:17 p.m. Motion carried on unanimous vote.

Approved: April 1, 2014

### MARCH 2014 GENERAL FUND BILLS - 3/18/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.238	Atlantic Tactical	\$245.00	jacket
410.750	" "	\$114.95	flashlight/rechargeable battery/charger
400.374	CIT Technology	\$555.74	copier rental
400.312	CKS Engineers	\$4,256.50	engineering fees
414.313A-1	" "	\$14,629.54	" "
409.140	CNS	\$760.95	cleaning service
409.373	Clemens	\$18.10	floor mat rental
430.238	" "	\$90.00	uniforms
409.321	Comcast - Admin	\$342.51	phone/long distance/internet
409.321	Comcast - PW	\$140.76	phone/long distance/internet
400.340	Courier Times	\$87.37	advertising
414ZHB	" "	\$973.38	" "
414.340	" "	\$162.82	" "
487	DVHIT	\$47,886.42	health insurance
409.215	Deer Park	\$48.93	drinking water for Twp. bldgs.
409.373	Epic Systems Group	\$159.42	central station alarm monitoring
403.225	Nicholas Ettorre	\$200.36	February 2014 expenses
400.314	Grim, Biehn & Thatcher	\$5,805.00	legal fees
414.314A	" "	\$2,701.00	" "
414.314-2	" "	\$270.00	" "
409.373	Kencor	\$175.00	monthly elevator maintenance
410.374	Kerrigan's Sunoco	\$1,508.51	PD vehicles repair/maintenance
403.115	Keystone Collections Group	\$5,882.36	tax collector
414ZHB	McNamara, Boll & Panzer	\$1,207.50	ZHB legal fees
410.374	Bill Marsh Ford	\$1,543.86	accident repair - reimbursable
411.212	NFPA	\$89.05	Fire and Explosion I manual for Fire Marshal
400.210	Newtown Office Supply	\$301.87	office supplies
410.21	" "	\$338.24	" "
414.210	" "	\$94.63	" "
410.372C	Newtown Pro Hardware	\$30.44	items for computer project
409.321	PA One Call System	\$24.35	monthly activity fee
410.210	The PA Police Criminal Law Bulletin	\$93.00	2 yr. subscription
410.231	Riggins	\$733.81	unleaded gasoline
431	Scotts All Season	\$8,100.00	snow removal svcs. 1/21/14 - 2/18/14
407.319	Ron Skotleski Video Productions	\$525.00	BoS mtg. broadcast 3/4/14
400.210	Staples Credit Plan	\$141.59	office supplies
409.230	Suburban Propane	\$4,462.24	heating fuel
409.230	Superior Plus Energy	\$2,170.02	propane
430.238	Trevose Family Shoes	\$300.60	boots for PW employees

**TOTAL** **\$107,170.82**

\*\*FOR BOARD APPROVAL

**MARCH 2014 LIQUID FUELS BILLS - 3/18/14**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437.2	A & M Truck Tire Service	\$662.00	tires/installation
437	All Industrial - Safety Products	\$231.60	reflective barricades
437	Bucks County International	\$102.33	truck parts
432A	Eureka Stone Quarry	\$1,562.06	stone to mix with road salt
437	Joseph Finkle & Son	\$144.36	chain
438.245	Hei - Way	\$945.03	patching material
432A	International Salt	\$6,752.91	ice control
437	Kerrigan's Sunoco	\$216.05	inspection/repairs PW vehicle
437	Bill Marsh Ford	\$193.28	repairs to PW vehicle
437	Penndel Hydraulic Sales & Svc.	\$695.44	reseal cylinders - plows
437	Praxair	\$28.67	cylinder rental
437	Scrappy's Auto Service	\$1,665.11	truck inspection/repair
437	Sosmetal Products	\$234.34	shop supplies
437	Tanners Lawn & Snow Equip.	\$53.03	chain saw chain/supplies
437	U.S. Municipal Supply	\$976.72	plow parts
	<b>TOTAL</b>	<b>\$14,462.93</b>	

\*OVER BUDGET

\*\*PAID INTERIMLY

MARCH 2014 WATER & SEWER BILLS - 3/18/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$2,111.00	engineering fees
429.100	Private Utility Enterprises	\$10,541.48	plant operator
429.210	" "	\$44.00	sodium hypochlorite
429.371	Suburban Testing Labs	\$288.00	testing
429.110	U.M.T. General Fund	\$156.72	reimburse General Fund for postage
429.110	U.S. Postal Service	\$293.28	postage for 2nd qtr. water bill mailing
429.421	Verizon	\$48.85	phone
429.421	Verizon	\$33.31	phone
	<b>TOTAL</b>	<b>\$13,516.64</b>	

\*\*PAID INTERIMLY

**MARCH 2014 GRADING ESCROW - 3/18/14**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E	Grace Goldshalk	\$2,000.00	1524 Pebbletown Drive
	<b>TOTAL</b>	<b>\$2,000.00</b>	



**MARCH 2014 INTERIM BILLS - 3/18/14**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
438.460	Petty Cash - Public Works	\$96.00	reimburse petty cash
409.341	U.S. Postal Service (CMRS - FP)	\$750.00	replenish postage meter
	<b>TOTAL</b>	<b>\$846.00</b>	

\*PREVIOUSLY APPROVED BY BOARD

MARCH 2014 DUTCHESS FARM BILLS - 3/18/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.100	Private Utility Enterprises	\$2,756.25	plant operator
429.210	" "	\$188.00	soda ash
429.371	Suburban Testing Labs	\$278.00	testing
	<b>TOTAL</b>	<b>\$3,222.25</b>	

\*\*PAID INTERIMLY

**MARCH 2014 CAPITAL RESERVE BILLS - 3/18/14**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	U.M.T. General Fund	\$1,360.00	reimb. for new car VASCAR pd. fr. GF
	<b>TOTAL</b>	<b>\$1,360.00</b>	

\*\*PAID INTERIMLY

**MARCH 2014 WATER/SEWER CAPITAL RESERVE BILLS - 3/18/14**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	CKS Engineers	\$3,784.48	engineering fees
	<b>TOTAL</b>	<b>\$3,784.48</b>	

\*\*PAID INTERIMLY