

## **Upper Makefield Township Board of Supervisors**

### **January 20, 2015 Meeting Minutes**

The January 20, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

#### **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- Commend Public Works for job well done during recent ice events.
- Encourage residents to visit the Police Department's Facebook page. It is a public page so you do not need to join Facebook in order to view the page.
- There will be an Executive Session following tonight's meeting to discuss real estate and personnel matters.

#### **PUBLIC COMMENT**

Anne Marie Murray, 490 E. Brownsburg Road, thanked the Board for their hard work this past year. She told the Board that they should keep issues simple, brief and to the point. She said that the Township had spent \$53,000 re-working the Act 537 Plan Update and produced minimal change. She stated the Board should keep discussions pleasant and eliminate rudeness. Regarding the budget, she stated that there is no overtaxing and reviewed actual savings should proposed tax decreases have been approved. Finally, she expressed concern about staff morale.

#### **APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to approve the January 5, 2015 minutes. Motion carried by unanimous vote.

Mr. Cino read into the record the bills for January 20, 2015. A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to approve the January 20, 2015 Bills Payable List in the amount of \$130,431.65. Mr. Breeden noted a bill for Streetscape and recommended repair of the pedestrian crossings at Taylorsville and Washington Crossing Roads. Motion carried on a unanimous vote.

#### **PLANNING AND ZONING ISSUES**

There were no Planning and Zoning issues.

#### **SOLICITOR'S REPORT**

##### **JMZO Wireless Communications Ordinance**

Ms. Eberle provided an overview of the JMZO Wireless Communications Ordinance which would establish uniform standards for the siting, design, permitting, maintenance and use of wireless communications facilities. Mr. Cino opened the public hearing and with no discussion, and a motion was made by Ms. Ryan and was seconded by Mr. Rattigan to adopt the JMZO Wireless Communications Ordinance. Motion carried by a unanimous vote.

**Resolution No. 2015-01-20-01 – Dissolution of Capital Improvement Oversight Committee**

Ms. Eberle provided an overview of Resolution No. 2015-01-20-01, which dissolves the Capital Improvement Oversight Committee (CIOC). Following discussion, a motion was made by Mr. Breeden and was seconded by Ms. Ryan to approve Resolution No. 2015-01-20-01. Motion carried by a unanimous vote.

**INTERIM MANAGER’S REPORT**

**Fund Balance Report**

Mr. Nyman stated that the Fund Balance Report for December, 2014, the Year End Report and the Budget vs. Actual through December, 2014 are in Board packets.

**Event Road Closure Request – Graham Thomas, The Untold Foundation**

Graham Thomas represented The Untold Foundation and provided an overview of a Road Closure Request for a 5K Run/Walk to be held on May 16, 2015. The request is to close portions of River Road and Overlook Road from approximately 9 am – 11 am. Discussion followed and a motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the Event Road Closure Request of Graham Thomas, The Untold Foundation, with the Township to notify the residents via letter and post the event on the Township website. Motion carried on unanimous vote.

**Planning & Zoning Administrative Assistant**

Mr. Nyman presented the recommendation of Planning & Zoning Director Dave Kuhns to hire Cindy LaRue Lovett to fill the position of full-time administrative assistant for the Planning & Zoning Department. With no discussion, a motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve the hiring of Cindy LaRue Lovett as the full-time Administrative Assistant for the Planning & Zoning Department. Motion carried by unanimous vote.

**Planning & Zoning Part-Time Clerk**

Mr. Nyman presented the recommendation of Planning & Zoning Director Dave Kuhns to hire Michele Parks as a part-time clerk for the Planning & Zoning Department. A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to hire Michele Parks as the part-time clerk for the Planning & Zoning Department. Mr. Breeden asked if this was a permanent or temporary position, recommending a temporary position. Mr. Nyman stated it was proposed to be permanent. Motion carried by a 3 to 2 vote, with Mr. Breeden and Mr. Tierney voting in opposition.

**Board and Committee Interview Procedure**

Mr. Nyman requested clarification of the Board’s intended procedure for interviewing potential volunteers. Following discussion, it was agreed that the Board members would advise staff of the candidates they wished to interview. Interviews will be scheduled for January 29<sup>th</sup>.

**ENGINEER’S REPORT**

There was no Engineer’s Report.

**BOARD AND COMMISSION REPORTS**

Mr. Cino noted that the following reports were included in the Board packets:

- Environmental Advisory Council – October 14, 2014; November 11, 2014

A motion was made by Mr. Rattigan and seconded by Ms. Ryan to confirm Keith Miller as chair of the Environmental Advisory Council. Motion carried by unanimous vote.

Mr. Cino provided an overview of the request of the Environmental Advisory Council to engage Heritage Conservancy to compile a list of properties for potential preservation at a cost not to exceed \$3,000. A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to engage Heritage Conservancy to compile an updated list of properties for potential preservation suggesting that easements may be donated, provided as a bargain sale or purchased at fair market value, at a cost not to exceed \$3,000. Mr. Breeden shared his views of the myths surrounding the Open Space program. Motion carried by a 4 to 1 vote, with Mr. Breeden in opposition.

## **DEPARTMENT REPORTS**

### **Planning and Zoning Department**

Mr. Kuhns provided highlights of the monthly activities of the Planning & Zoning Department. He also noted construction work along Creamery Road in connection with the Enclave development and a plan submission by Dunkin Donuts for the Plan B Restaurant indicating that there did not appear to be any zoning issues with the proposal.

### **Police Department**

Chief Mark Schmidt provided highlights the Police Department Report.

### **Ambulance Report**

Chris Reif noted that February 1<sup>st</sup> would mark the one year anniversary of the start of the St. Mary's Ambulance Service in the Township and cited his squad's advanced pediatric accreditation and extremely favorable response times.

Mr. Cino announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

## **PUBLIC COMMENT AND MEDIA QUESTIONS**

Dan Johannson, Upper Makefield, requested an update of open items. Ms. Eberle reminded him that the JMZO Ordinance was awaiting action by the JMZ Board and that she would have a resolution for Board consideration regarding disclosure requirements regarding mineral and water rights at resale.

## **ADJOURNMENT**

A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to adjourn the meeting into Executive Session at 8:34 p.m. Motion carried on unanimous vote.

Approved: February 3, 2015  
Respectfully submitted,



David R. Nyman  
Interim Township Manager

**JANUARY 2015 GENERAL FUND BILLS - 1/20/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.210	Associated Imaging Solutions	\$95.84	copier charges
410.238	Atlantic Tactical	\$73.88	uniforms
410.540-3	Brake Chamber Tools	\$94.90	brake chamber tools for Traffic Safety
400.460	Bucks County Assoc. of Twp. Officials	\$300.00	membership dues/legal fund/legislative initiative
400.374	CIT Technology	\$555.74	copier rental
400.312	CKS Engineers	\$2,850.83	engineering fees
414.313A-1	" "	\$4,034.91	" "
430.238	Clemens	\$212.45	uniform rental
409.373	" "	\$36.20	floor mat rental
409.321	Comcast	\$351.03	phone service/internet service Admin.
409.321	Comcast	\$144.07	phone service/internet service PW
400.340	Courier Times	\$953.47	classified advertising
414ZHB	" "	\$427.09	" "
409.140	Coverall	\$1,060.00	cleaning service
411.212	Creative Screenprinting & Embroidery	\$25.00	embroidery on jacket
414.321	DCED	\$112.00	4th quarter UCC fees
414ZHB	Donna De Angelis-Lehmann	\$220.00	court report ZHB
409.215	Deer Park	\$46.17	drinking water for township buildings
486.355	Delaware Valley Insurance Trust	\$15,509.00	first quarter 2015 premium
484	Delaware Valley Workers Compensation	\$18,412.00	first quarter 2015 premium
411.150	" "	\$5,251.00	" "
409.373	Epic Systems Group	\$162.60	alarm monitoring 1/1/15 - 3/31/15
403.225	Nicholas Ettore	\$221.34	December 2014 expenses
452.373	Wm. W. Fabian & Son	\$100.35	streetscape repairs
400.46	General Code	\$1,002.70	25% of project new codified ordinance book
414.46	" "	\$1,504.05	" "
400.313	Gilmore & Associates	\$3,979.38	engineering fees
414.313A	" "	\$4,502.00	" "
409.373	Good Air Conditioning & Heating	\$90.00	repairs to Admin. Bldg. heater
400.314	Grim, Biehn & Thatcher	\$5,025.00	legal fees
414.314A	" "	\$1,744.50	" "
414.314-2	" "	\$600.00	" "
400.374	HPT Systems	\$2,625.00	computer/network config./maintenance
410.372	Havis	\$33.00	antenna repair
414.460	International Code Council	\$125.00	membership dues through 12/31/2015
409.373	Kencor	\$175.00	monthly elevator maintenance
411.460	John Kernan	\$70.00	reimburse for course
410.374	Kerrigan's Sunoco	\$954.73	PD vehicle maint./repairs
400.460	Keystates Publishers	\$169.25	JMZO booklets - no further updates needed
403.115	Keystone Collections Group	\$756.41	tax collector
414.141	Keystone Municipal Services	\$1,365.00	inspection service
409.373	Lucas Ltd.	\$347.47	repairs to PD restrooms
414ZHB	McNamara, Bolla & Panzer	\$1,397.65	legal fees ZHB
410.210	Newtown Office Supply	\$196.66	office supplies
409.215	" "	\$23.48	bldg. supplies
410.372C	PCPA - Grants Division	\$9,500.00	Livescan/Mugshot Capture Station upgrade
409.321	PA One Call	\$39.95	monthly activity fee
410.460	Police Chiefs Association of Bucks County	\$100.00	annual membership dues
409.373	Roger's Safe & Lock Shop	\$18.00	duplicate keys
400.210	SafeChoice	\$158.15	forms/blank check stock
410.238	Samzie's	\$134.00	mag holders
407.319	Ron Skotleski Video Productions	\$400.00	broadcast BOS/Re-Org. Mtg. 1/5/15
409.373	Smith's Yardville Supply	\$79.08	repairs to PD bldg. and PW garage access door
400.210	Staples Credit Plan	\$79.24	office supplies
409.230	Superior Plus Energy	\$722.31	propane
410.231	" "	\$1,617.65	unleaded gasoline
410.134	Nicole Thompson, Animal Control	\$600.00	animal control 9/19/14 - 12/31/14
430.238	Trevoise Family Shoes	\$436.50	work boots - 3 PW employees
452.373	W.D.B. Lawn & Garden Services	\$550.00	snow removal - Streetscape walkways
410.374	Williams Custom Tops & Interiors	\$200.00	repair driver's seat PD vehicle
409.373	Witzer Well Pumps	\$3,241.00	replace well pump - Twp. Complex
<b>TOTAL</b>		<b>\$95,812.03</b>	

**JANUARY 2015 LIQUID FUELS BILLS - 1/20/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
432A	Eureka Stone Quarry	\$1,201.14	anti-skid material for roads
437	Joseph Finkle & Son	\$40.23	shop supplies
437	NAPA Auto Parts	\$144.58	supp./headlt. bulbs/port. emerg. gen. svc.
434SL	PECO	\$136.39	street lighting
433TL	PECO	\$31.68	traffic lighting
437	R & S Equipment Repair	\$124.00	inspection - 2 trucks
437	Smith's Yardville Supply	\$128.36	supplies
437	Tanner's Lawn & Snow Equip.	\$5.89	cleaner for power saw
437	Torodyne	\$190.50	port. emerg. gen. maint.
	<b>TOTAL</b>	<b>\$2,002.77</b>	

\*\*PAID INTERIMLY

**JANUARY 2015 PARK & REC BILLS - 1/20/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Bucks County Rec. Council	\$25.00	2015 membership fee
452.250	Private Utility Enterprises	\$130.65	routine ops./winterize parks
	<b>TOTAL</b>	<b>\$155.65</b>	

\*\*PAID INTERIMLY

**JANUARY 2015 WATER & SEWER BILLS - 1/20/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$940.87	engineering fees
429.376	FRANC Environmental	\$3,527.55	sludge removal
429.374	Heath Consultants	\$36.07	batteries for water main line locators
429.100	Private Utility Enterprises	\$11,481.98	plant operator
429.371	QC Laboratories	\$141.00	testing
429.374	USA BlueBook	\$20.35	freight charge omitted from previous invoice
	<b>TOTAL</b>	<b>\$16,147.82</b>	

\*\*PAID INTERIMLY

**JANUARY 2015 DUTCHESS FARM BILLS - 1/20/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$2,533.00	engineering fees
429.376	FRANC Environmental	\$306.77	sludge removal
429.100	Private Utility Enterprises	\$2,912.99	plant operator
429.210	" "	\$117.50	soda ash
429.371	QC Laboratories	\$93.00	testing
429.374	USA BlueBook	\$37.95	belts
429.374	Wehrung's Lumber	\$180.00	concrete blankets
	<b>TOTAL</b>	<b>\$6,181.21</b>	

\*\*PAID INTERIMLY



**JANUARY 2015 CAPITAL RESERVE BILLS - 1/20/15**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	Havis	\$5,714.62	upfit new Police vehicle
	<b>TOTAL</b>	<b>\$5,714.62</b>	

**\*\*PAID INTERIMLY**

**JANUARY 2015 WATER/SEWER CAPITAL RESERVE BILLS - 1/20/15**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	CKS Engineers	\$4,297.80	engineering fees
429.740	Xylem Water Solutions	\$93.07	freight charges pumps/mixer
<b>TOTAL</b>		<b>\$4,390.87</b>	

**\*\*PAID INTERIMLY**

**JANUARY 2015 DUTCHESS FARM CAPITAL RESERVE BILLS - 1/20/15**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Xylem Water Solutions	\$26.68	freight charges - mixer
	<b>TOTAL</b>	<b>\$26.68</b>	

\*\*PAID INTERIMLY

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2014 To December, 2014

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
<b>Equity</b>					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
<b>Revenue</b>					
301.10A	CURRENT R.E. TAXES	\$460,000.00	\$436,492.80	5.11%	\$23,507.20
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$5,062.66	n/a	(\$5,062.66)
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$963.14	3.69%	\$36.86
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$109.31	n/a	(\$109.31)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$12,759.38	14.94%	\$2,240.62
301.70	BREACH R.E. TAXES	\$0.00	\$10,063.31	n/a	(\$10,063.31)
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$500,000.00	\$547,414.03	-9.48%	(\$47,414.03)
310.20	EARNED INCOME TAX		\$0.00		
310.21	CURRENT E.I.T.	\$2,000,000.00	\$2,177,683.24	-8.88%	(\$177,683.24)
310.22	PRIOR YEAR E.I.T.	\$1,485,000.00	\$1,494,240.36	-0.62%	(\$9,240.36)
321.04	CERTIFICATE OF APPROP	\$120.00	\$70.00	41.67%	\$50.00
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	0.00%	\$0.00
321.35	FIRE PERMITS	\$4,500.00	\$3,520.00	21.78%	\$980.00
322.82	HIGHWAY ENCROACHMENT	\$2,300.00	\$3,740.00	-62.61%	(\$1,440.00)
322.83	GRADING PERMITS	\$7,000.00	\$12,985.60	-85.51%	(\$5,985.60)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$20,000.00	\$14,206.98	28.97%	\$5,793.02
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$6,000.00	\$3,684.46	38.59%	\$2,315.54
331.12-002	VIOLATION OF ORDINANCES-CODE	\$9,500.00	\$5,045.14	46.89%	\$4,454.86
341	INTEREST	\$6,000.00	\$10,802.75	-80.05%	(\$4,802.75)
341D	INSURANCE DIVIDENDS	\$0.00	\$14,431.04	n/a	(\$14,431.04)
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$15,099.98	n/a	(\$15,099.98)
355.01	PUBLIC UTILITY REALTY	\$7,900.00	\$9,299.13	-17.71%	(\$1,399.13)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	0.00%	\$0.00
355.13	FOREIGN FIRE	\$152,712.00	\$143,596.78	5.97%	\$9,115.22
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$4,000.00	\$13,027.79	-225.69%	(\$9,027.79)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$8,500.00	\$23,085.59	-171.80%	(\$14,585.59)

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<b>Revenue</b>					
361.31	SUBDIVISION FEES	\$4,000.00	\$10,000.00	-150.00%	(\$6,000.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$29,000.00	\$73,558.42	-153.65%	(\$44,558.42)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$56,000.00	\$65,862.80	-17.61%	(\$9,862.80)
361.33S	SIGN PERMITS	\$0.00	\$390.00	n/a	(\$390.00)
361.34	ZONING HEARING BOARD FEES	\$14,000.00	\$8,350.00	40.36%	\$5,650.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$2,000.00	\$94,398.71	-4619.94%	(\$92,398.71)
361.50	SALE OF TWP PROPERTY	\$5,000.00	\$13,101.00	-162.02%	(\$8,101.00)
362.11	POLICE EARNINGS	\$2,500.00	\$2,604.50	-4.18%	(\$104.50)
362.41	BUILDING PERMITS	\$65,000.00	\$133,374.36	-105.19%	(\$68,374.36)
362.41-001	REINSPECTION FEES	\$1,800.00	\$2,870.00	-59.44%	(\$1,070.00)
362.43	PLUMBING PERMITS	\$14,000.00	\$22,839.40	-63.14%	(\$8,839.40)
362.44	ELECTRICAL PERMITS	\$7,800.00	\$12,664.80	-62.37%	(\$4,864.80)
362.45	OCCUPANCY PERMITS	\$11,500.00	\$20,145.60	-75.18%	(\$8,645.60)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,800.00	\$0.00	100.00%	\$2,800.00
362.46	ALARM PERMITS	\$18,000.00	\$18,300.00	-1.67%	(\$300.00)
362.46B	WELL PERMITS	\$4,000.00	\$7,695.00	-92.38%	(\$3,695.00)
362.47	SEWAGE PLANNING MODULE FEE	\$2,000.00	\$2,500.00	-25.00%	(\$500.00)
362.48	PLAN/ZONE MISC REV.	\$150.00	\$283.49	-88.99%	(\$133.49)
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$57,429.00	-27.62%	(\$12,429.00)
362.50	DEMOLITION PERMITS	\$15,000.00	\$12,740.00	15.07%	\$2,260.00
362.51	PROPERTY ADDRESS SIGNS	\$0.00	\$20.00	n/a	(\$20.00)
363	SNOW REMOVAL CONTRACT	\$22,000.00	\$23,077.35	-4.90%	(\$1,077.35)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$1,082.02	-332.81%	(\$832.02)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$1,655.84	66.88%	\$3,344.16
363.53	D.A.R.E DONATIONS	\$500.00	\$500.00	0.00%	\$0.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$3,642.74	8.93%	\$357.26
363.55	BULLET-PROOF VEST GRANT	\$0.00	\$856.90	n/a	(\$856.90)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,400.00	\$1,322.16	5.56%	\$77.84
380A	CABLE FRANCHISE FEE	\$215,000.00	\$231,058.51	-7.47%	(\$16,058.51)
380D	DEVELOPER DONATIONS	\$4,200.00	\$3,000.00	28.57%	\$1,200.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$7,988.57	n/a	(\$7,988.57)
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00

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<b>Revenue</b>					
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$239.73	52.05%	\$260.27
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$163,800.00	\$166,525.24	-1.66%	(\$2,725.24)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,930.00	\$19,930.00	0.00%	\$0.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,656,217.00	\$5,979,389.61	-5.71%	(\$323,172.61)
<b>Total Revenue</b>		<b>\$5,656,217.00</b>	<b>\$5,979,389.61</b>	<b>-5.71%</b>	<b>(\$323,172.61)</b>
<b>Expense</b>					
400	BANK	\$150.00	\$83.20	44.53%	\$66.80
400.113	BOARD SALARY	\$6,500.00	\$3,150.00	51.54%	\$3,350.00
400.121	ADMIN. STAFF & MGR PAY	\$282,907.00	\$281,795.70	0.39%	\$1,111.30
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$100.00	\$0.00	100.00%	\$100.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,700.00	\$4.60	99.88%	\$3,695.40
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$5,513.35	-0.24%	(\$13.35)
400.311	AUDIT	\$21,000.00	\$20,050.00	4.52%	\$950.00
400.312	WATER/SEWER ENGR TWP	\$70,000.00	\$67,038.38	4.23%	\$2,961.62
400.313	ENGINEERING TOWNSHIP	\$110,000.00	\$109,543.94	0.41%	\$456.06
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$99,927.96	-24.91%	(\$19,927.96)
400.331	ADMIN. VEHICLE EXPENSE	\$750.00	\$1,503.70	-100.49%	(\$753.70)
400.340	ADMIN. ADVER/PRINTING	\$6,500.00	\$9,193.10	-41.43%	(\$2,693.10)
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$296.00	80.27%	\$1,204.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$22,574.46	-2.61%	(\$574.46)
400.460	ADMIN. GENERAL EXPENSE	\$10,000.00	\$5,214.51	47.85%	\$4,785.49
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$3,000.00	0.00%	\$0.00
403.114	TAX COLLECTOR PAY	\$20,462.00	\$20,667.00	-1.00%	(\$205.00)
403.115	TAX COLLECTOR E.I.T.	\$48,500.00	\$47,871.49	1.30%	\$628.51
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$4,191.24	16.18%	\$808.76
403.350	TAX COLLECTOR BOND	\$1,300.00	\$582.71	55.18%	\$717.29
407.319	WEBSITE/BROADCAST MTGS	\$25,000.00	\$28,712.92	-14.85%	(\$3,712.92)

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2014 To December, 2014

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
<b>Expense</b>					
409.140	BLDG CUSTODIAN	\$11,000.00	\$8,879.00	19.28%	\$2,121.00
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$4,438.95	19.29%	\$1,061.05
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$42,060.80	-5.15%	(\$2,060.80)
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$30,000.00	\$33,471.15	-11.57%	(\$3,471.15)
409.341	BLDG POSTAGE	\$5,000.00	\$4,344.69	13.11%	\$655.31
409.361	BLDG ELECTRIC	\$35,000.00	\$29,338.02	16.18%	\$5,661.98
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$41,512.45	25.87%	\$14,487.55
409.374	BLDG STP TESTS	\$200.00	\$185.00	7.50%	\$15.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,300.00	\$947.23	27.14%	\$352.77
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$1,847.71	7.61%	\$152.29
410.122	POL ADMIN/CLERICAL PAY	\$168,157.00	\$164,429.41	2.22%	\$3,727.59
410.132	PATROLMEN PAY	\$1,297,461.00	\$1,248,116.83	3.80%	\$49,344.17
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$34,550.00	n/a	(\$34,550.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$4,000.00	\$5,270.44	-31.76%	(\$1,270.44)
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$2,000.00	\$2,390.92	-19.55%	(\$390.92)
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$3,175.00	-5.83%	(\$175.00)
410.183	POLICE OVERTIME	\$90,000.00	\$101,715.80	-13.02%	(\$11,715.80)
410.192	POLICE SCHOOLING	\$27,000.00	\$17,264.95	36.06%	\$9,735.05
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$10,333.74	-14.82%	(\$1,333.74)
410.231	POLICE VEHICLE GAS/OIL	\$55,000.00	\$48,647.95	11.55%	\$6,352.05
410.238	POLICE UNIFORMS	\$22,000.00	\$23,380.48	-6.27%	(\$1,380.48)
410.239	PATROL CAR TIRES	\$3,000.00	\$1,897.28	36.76%	\$1,102.72
410.239A	POLICE AMMO/FLARES	\$18,500.00	\$17,036.34	7.91%	\$1,463.66
410.314	POLICE LEGAL	\$2,500.00	\$0.00	100.00%	\$2,500.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$2,000.00	\$1,259.00	37.05%	\$741.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,200.00	\$125.75	89.52%	\$1,074.25
410.372C	CAPITAL PURCH-COMPUTR	\$32,000.00	\$20,477.72	36.01%	\$11,522.28
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$30,000.00	\$26,168.77	12.77%	\$3,831.23
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$1,936.30	22.55%	\$563.70
410.450	POLICE CAR WASH	\$2,100.00	\$2,100.00	0.00%	\$0.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$2,083.55	16.66%	\$416.45
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,339.38	10.71%	\$160.62

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2014 To December, 2014

Contents: Budget Remaining Format, FundID >= First , Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
<b>Expense</b>					
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$616.19	38.38%	\$383.81
410.540-001	D.A.R.E.	\$3,000.00	\$2,968.99	1.03%	\$31.01
410.540-002	COMMUNITY POLICING	\$1,000.00	\$1,060.99	-6.10%	(\$60.99)
410.540-003	TRAFFIC SAFETY UNIT	\$2,000.00	\$2,176.23	-8.81%	(\$176.23)
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,288.52	17.79%	\$711.48
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$6,500.00	\$1,856.80	71.43%	\$4,643.20
411.130	FIRE MARSHAL PAY	\$24,813.00	\$25,290.76	-1.93%	(\$477.76)
411.150	FIRE WORKERS COMP.	\$20,000.00	\$20,208.25	-1.04%	(\$208.25)
411.212	FIRE MATLS & SUPPLIES	\$900.00	\$1,032.82	-14.76%	(\$132.82)
411.331	FIRE MILEAGE	\$500.00	\$1,194.71	-138.94%	(\$694.71)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,000.00	\$1,012.62	-1.26%	(\$12.62)
411.5	FIRE RELIEF FUND	\$152,712.00	\$143,596.78	5.97%	\$9,115.22
411.740	EMERGENCY-CAPITAL EQ.	\$1,000.00	\$1,029.57	-2.96%	(\$29.57)
414.130	CODE ENFORCEMENT PAY	\$135,340.00	\$133,564.50	1.31%	\$1,775.50
414.131	CODE OVERTIME	\$400.00	\$552.00	-38.00%	(\$152.00)
414.141	INSPECTION SERVICE	\$12,000.00	\$16,560.00	-38.00%	(\$4,560.00)
414.210	CODE MATLS & SUPPLIES	\$1,800.00	\$1,640.10	8.88%	\$159.90
414.310	RECYCLING GRANT EXPENSES	\$2,500.00	\$2,482.55	0.70%	\$17.45
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$70,000.00	\$130,668.09	-86.67%	(\$60,668.09)
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$8,000.00	\$96,204.30	-1102.55%	(\$88,204.30)
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,600.00	\$3,001.50	46.40%	\$2,598.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$15,000.00	\$19,402.00	-29.35%	(\$4,402.00)
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	100.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$4,500.00	2.17%	\$100.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00



# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
<b>Expense</b>					
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$3,330.00	-18.93%	(\$530.00)
414.321	UNIFORM CONSTRUCTION CODE FEES	\$450.00	\$656.00	-45.78%	(\$206.00)
414.322	BLDG PLAN REVIEW REFUND	\$3,500.00	\$6,315.87	-80.45%	(\$2,815.87)
414.340	CODE ADVERT./PRINTING	\$2,100.00	\$1,080.40	48.55%	\$1,019.60
414.374	CODE VEHICLE MAINT.	\$500.00	\$192.08	61.58%	\$307.92
414.400	CREDIT CARD FEES	\$900.00	\$1,052.14	-16.90%	(\$152.14)
414.460	CODE GENERAL EXPENSE	\$400.00	\$1,186.04	-196.51%	(\$786.04)
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$185.00	81.50%	\$815.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$920.33	7.97%	\$79.67
414ZHB	ZONING HEARING BOARD	\$12,000.00	\$18,735.13	-56.13%	(\$6,735.13)
430.231	ROAD VEHICLE GAS & OIL	\$20,000.00	\$22,899.40	-14.50%	(\$2,899.40)
430.238	ROAD UNIFORMS	\$4,200.00	\$3,971.19	5.45%	\$228.81
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$1,245.72	37.71%	\$754.28
430.371	TREE MAINTENANCE	\$30,000.00	\$25,475.00	15.08%	\$4,525.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$11,430.00	8.56%	\$1,070.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$160,000.00	\$96,208.10	39.87%	\$63,791.90
438.145	PUBLIC WORKS PAY	\$327,244.00	\$264,263.30	19.25%	\$62,980.70
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$1,809.37	39.69%	\$1,190.63
438.70	ROAD MAJOR EQUIPMENT	\$50,000.00	\$37,294.24	25.41%	\$12,705.76
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$50.00	80.00%	\$200.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETScape MAINTENANCE	\$6,000.00	\$10,006.21	-66.77%	(\$4,006.21)
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$20,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$10,050.00	-5.79%	(\$550.00)
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$98,806.00	10.18%	\$11,194.00
483.002	POLICE PENSION	\$200,000.00	\$143,402.42	28.30%	\$56,597.58
484	WORKERS COMPENSATION	\$74,200.00	\$70,236.75	5.34%	\$3,963.25
485	UNEMPLOYMENT COMPENSATION	\$14,500.00	\$7,028.49	51.53%	\$7,471.51
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
<b>Expense</b>					
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$55,000.00	\$43,820.00	20.33%	\$11,180.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	100.00%	\$50.00
487	HEALTH INSURANCE	\$630,000.00	\$574,955.66	8.74%	\$55,044.34
488	LIFE INSURANCE	\$9,000.00	\$7,930.40	11.88%	\$1,069.60
488A	SHORT TERM DISABILITY	\$19,000.00	\$17,583.96	7.45%	\$1,416.04
488B	LONG TERM DISABILITY	\$11,000.00	\$10,312.47	6.25%	\$687.53
489	FICA	\$148,828.00	\$151,692.99	-1.93%	(\$2,864.99)
489.01	TRANSFER - NONPOLICE	\$63,882.00	\$64,944.84	-1.66%	(\$1,062.84)
489.02	TRANSFER - POLICE	\$99,918.00	\$101,580.40	-1.66%	(\$1,662.40)
489A	MEDICARE	\$34,807.00	\$32,508.91	6.60%	\$2,298.09
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	100.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$505,000.00	\$505,000.00	0.00%	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$727,000.00	\$727,000.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$0.00	\$1,100.00	n/a	(\$1,100.00)
Total		\$6,759,736.00	\$6,341,805.95	6.18%	\$417,930.05
Total Expense		\$6,759,736.00	\$6,341,805.95	6.18%	\$417,930.05
Net:		(\$1,103,519.00)	(\$362,416.34)	67.16%	(\$741,102.66)