

Upper Makefield Township Board of Supervisors
March 3, 2015 Meeting Minutes

The March 3, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:38 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Tom Cino. Also in attendance were Interim Township Manager David Nyman and Township Solicitor Mary Eberle, Esq.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino announced that an executive session was held prior to tonight's meeting for personnel matters.

PUBLIC COMMENT

Keith Miller, EAC Chair, distributed a letter to clarify remarks made at the last Board of Supervisors meeting regarding an allegation of a misappropriation of funds.

Cathy Magliocchetti, EAC Vice Chair, shared an accounting concern regarding the expenditure of Riparian Funds indicating that the Riparian Fund should be restored from the General Fund for unapproved Engineering billing. Mr. Cino directed the Township Manager to review those bills.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the February 17, 2015 minutes. Motion carried by a unanimous vote.

Mr. Nyman directed attention to the bills list for March 3, 2015. A motion was made by Mr. Cino and was seconded by Mr. Breeden to approve the March 3, 2015 Bills Payable list in the amount of \$85,747.60. Motion carried by a unanimous vote.

PLANNING AND ZONING ISSUES

Reilly – 1253 River Road, Request for Continuance of Non-Conforming Use, Eating Place

Mr. Kuhns provided an overview of the request for continuance of non-conforming use for an eating place at 1253 River Road. Discussion followed and a motion was made by Mr. Breeden and was seconded by Ms. Ryan to approve the request for continuance of a non-conforming use for an eating place at 1253 River Road. Motion carried by a unanimous vote.

Dunkin Donuts

Mr. Breeden stated he had received an email from staff that a Dunkin Donuts has met current zoning requirements and has been approved to operate in the former Plan B restaurant.

SOLICITOR'S REPORT

White/Melsky Land Development Status

Ms. Eberle recommended that consideration of the White/Melsky Land Development be tabled until the March 17, 2015 Board of Supervisors meeting. The Board was in agreement to place the matter on the agenda for March 17, 2015.

MANAGER'S REPORT

Deputy Tax Collector

Mr. Nyman provided an overview of Act 164, which provides for the appointment of a deputy tax collector in cases where the tax collector becomes incapacitated, and referenced a request from Upper Makefield Township Tax Collector Nicholas Ettorre for the appointment of Elinor Ettorre as Deputy Tax Collector. Discussion followed and a motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve Elinor Ettorre as Deputy Tax Collector. Motion carried by a unanimous vote.

Act 537 Plan Update Status

Mr. Nyman noted that the Final Draft Act 537 Plan Update dated February 18, 2015 has been received and distributed to the Supervisors, is available for public review at the Township building and on the Township website, and will be placed on the Board of Supervisors agenda for the March 17, 2015 meeting for consideration.

Mr. Rattigan recommended sending a notification letter to all affected Dolington residents to which all agreed.

Ordinance No. 306 – Bond Refinancing

Mr. Nyman introduced the ordinance authorizing Bond Refinancing. Mr. Cino opened the public hearing. Michael Wolf, Managing Director of Boenning & Scattergood, Inc. and Joshua Pasker, Esq. of Saul Ewing, were present to provide clarification and answer questions. Mr. Tierney asked about the five year call period. Ms. Eberle noted that the DCED was required to review and provide final approve to the proposed borrowing. There was no public comment and Mr. Cino closed the public hearing. A motion was made by Mr. Breeden and was seconded by Mr. Rattigan to adopt Ordinance No. 306 – Bond Refinancing. Motion carried by a unanimous vote.

Mr. Breeden made a motion to restrict future Open Space millage rate to the amount required to make the annual debt payments. Mr. Tierney seconded the motion and discussion ensued. Mr. Tierney and Mr. Breeden agreed to amend the motion to state that it was the intent of the Board of Supervisors, at this time, to restrict future Open Space millage rates to the amount required to make the annual debt payments. Motion, as amended, carried by a unanimous vote.

Four Way Stop at Highland and Wrightstown Roads

Mr. Nyman stated that the Township's request for installation of four-way stop signs at the intersection of Wrightstown Road and Highland Road has been approved by PennDOT.

ENGINEER'S REPORT

Brownsburg Park Court Project Grant Update

Mr. Nyman reported for Mr. Rossino, updating of the Brownsburg Park Court Project and said Gilmore & Associates investigated a potential DCNR grant opportunity per the direction of the Board. Since there is a six month window before potential grants are approved, the bid has already been awarded and the grant will not reimbursement for payments already made, the grant is not feasible for this project.

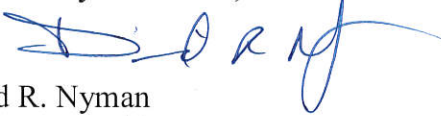
PUBLIC COMMENT AND MEDIA QUESTIONS

There were no additional public comments or media questions.

ADJOURNMENT

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to adjourn the meeting at 8:50 p.m. Motion carried.

Respectfully Submitted,



David R. Nyman
Interim Township Manager
Approved: March 17, 2015

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2015 To February, 2015

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$230,000.00	\$0.00	100.00%	\$230,000.00
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$38,859.43	n/a	(\$38,859.43)
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$0.00	100.00%	\$1,000.00
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$2,255.96	n/a	(\$2,255.96)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$4,847.16	67.69%	\$10,152.84
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$650,000.00	\$71,116.63	89.06%	\$578,883.37
310.20	EARNED INCOME TAX	\$3,800,000.00	\$596,491.12	84.30%	\$3,203,508.88
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$280.00	\$0.00	100.00%	\$280.00
321.30	BUSINESS FEES	\$1,000.00	\$0.00	100.00%	\$1,000.00
321.35	FIRE PERMITS	\$4,000.00	\$315.00	92.13%	\$3,685.00
322.82	HIGHWAY ENCROACHMENT	\$4,000.00	\$3,640.00	9.00%	\$360.00
322.83	GRADING PERMITS	\$15,000.00	\$4,620.00	69.20%	\$10,380.00
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$17,000.00	\$1,760.04	89.65%	\$15,239.96
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$5,000.00	\$418.62	91.63%	\$4,581.38
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,500.00	\$95.36	98.27%	\$5,404.64
341	INTEREST	\$8,300.00	\$1,123.32	86.47%	\$7,176.68
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$7,900.00	\$0.00	100.00%	\$7,900.00
355.08	LIQUOR LICENSE	\$1,000.00	\$0.00	100.00%	\$1,000.00
355.13	FOREIGN FIRE	\$143,597.00	\$0.00	100.00%	\$143,597.00
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$13,000.00	\$1,002.02	92.29%	\$11,997.98
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$25,000.00	\$1,330.50	94.68%	\$23,669.50

BUDGET vs ACTUAL

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Revenue					
361.31	SUBDIVISION FEES	\$7,000.00	\$0.00	100.00%	\$7,000.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$65,000.00	\$3,252.44	95.00%	\$61,747.56
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$68,000.00	\$8,460.00	87.56%	\$59,540.00
361.33S	SIGN PERMITS	\$0.00	\$70.00	n/a	(\$70.00)
361.34	ZONING HEARING BOARD FEES	\$10,500.00	\$1,950.00	81.43%	\$8,550.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$8,512.24	91.49%	\$91,487.76
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	100.00%	\$10,000.00
362.11	POLICE EARNINGS	\$2,500.00	\$1,030.00	58.80%	\$1,470.00
362.41	BUILDING PERMITS	\$140,000.00	\$41,202.52	70.57%	\$98,797.48
362.41-001	REINSPECTION FEES	\$3,500.00	\$0.00	100.00%	\$3,500.00
362.43	PLUMBING PERMITS	\$22,000.00	\$6,301.00	71.36%	\$15,699.00
362.44	ELECTRICAL PERMITS	\$10,000.00	\$2,090.00	79.10%	\$7,910.00
362.45	OCCUPANCY PERMITS	\$18,000.00	\$5,335.00	70.36%	\$12,665.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$0.00	100.00%	\$800.00
362.46	ALARM PERMITS	\$18,000.00	\$6,400.00	64.44%	\$11,600.00
362.46B	WELL PERMITS	\$7,500.00	\$3,150.00	58.00%	\$4,350.00
362.47	SEWAGE PLANNING MODULE FEE	\$200.00	\$2,400.00	-1100.00%	(\$2,200.00)
362.48	PLAN/ZONE MISC REV.	\$400.00	\$239.00	40.25%	\$161.00
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$19,900.00	55.78%	\$25,100.00
362.50	DEMOLITION PERMITS	\$11,000.00	\$1,320.00	88.00%	\$9,680.00
362.51	PROPERTY ADDRESS SIGNS	\$80.00	\$0.00	100.00%	\$80.00
363	SNOW REMOVAL CONTRACT	\$23,000.00	\$0.00	100.00%	\$23,000.00
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	100.00%	\$250.00
363.51	COPS GRANT	\$56,400.00	\$0.00	100.00%	\$56,400.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$0.00	100.00%	\$5,000.00
363.53	D.A.R.E DONATIONS	\$500.00	\$150.00	70.00%	\$350.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$4,121.61	-3.04%	(\$121.61)
363.55	BULLET-PROOF VEST GRANT	\$1,064.00	\$0.00	100.00%	\$1,064.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$633.14	57.79%	\$866.86
380A	CABLE FRANCHISE FEE	\$240,000.00	\$57,662.16	75.97%	\$182,337.84
380D	DEVELOPER DONATIONS	\$3,000.00	\$15,500.00	-416.67%	(\$12,500.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	100.00%	\$250.00
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$162,666.00	\$0.00	100.00%	\$162,666.00
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,231,242.00	\$917,554.27	85.27%	\$5,313,687.73
Total Revenue		\$6,231,242.00	\$917,554.27	85.27%	\$5,313,687.73
Expense					
400	BANK	\$150.00	\$17.10	88.60%	\$132.90
400.113	BOARD SALARY	\$4,200.00	\$0.00	100.00%	\$4,200.00
400.121	ADMIN. STAFF & MGR PAY	\$297,413.00	\$62,304.42	79.05%	\$235,108.58
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,500.00	\$150.00	95.71%	\$3,350.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$1,368.63	75.12%	\$4,131.37
400.311	AUDIT	\$21,000.00	\$200.00	99.05%	\$20,800.00
400.312	WATER/SEWER ENGR TWP	\$65,000.00	\$6,471.89	90.04%	\$58,528.11
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$3,979.38	96.21%	\$101,020.62
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$90,000.00	\$10,335.00	88.52%	\$79,665.00
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$0.00	100.00%	\$1,500.00
400.340	ADMIN. ADVER/PRINTING	\$7,000.00	\$2,355.57	66.35%	\$4,644.43
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$8,986.48	59.15%	\$13,013.52
400.460	ADMIN. GENERAL EXPENSE	\$11,700.00	\$4,282.40	63.40%	\$7,417.60
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	100.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$20,667.00	\$3,444.50	83.33%	\$17,222.50
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$756.41	98.57%	\$52,063.59
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$550.95	88.98%	\$4,449.05
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$3,239.57	89.20%	\$26,760.43

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Expense					
409.140	BLDG CUSTODIAN	\$12,500.00	\$2,120.00	83.04%	\$10,380.00
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$612.84	88.86%	\$4,887.16
409.230	BLDG UTILITIES/FUEL	\$42,000.00	\$9,486.77	77.41%	\$32,513.23
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$30,000.00	\$3,974.96	86.75%	\$26,025.04
409.341	BLDG POSTAGE	\$5,000.00	\$669.35	86.61%	\$4,330.65
409.361	BLDG ELECTRIC	\$25,000.00	\$4,781.34	80.87%	\$20,218.66
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$8,918.74	84.07%	\$47,081.26
409.374	BLDG STP TESTS	\$200.00	\$0.00	100.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,300.00	\$0.00	100.00%	\$1,300.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$173,779.00	\$30,293.74	82.57%	\$143,485.26
410.132	PATROLMEN PAY	\$1,501,577.00	\$226,857.33	84.89%	\$1,274,719.67
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$11,000.00	n/a	(\$11,000.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$15,000.00	\$0.00	100.00%	\$15,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$0.00	100.00%	\$6,000.00
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$600.00	85.00%	\$3,400.00
410.183	POLICE OVERTIME	\$75,000.00	\$16,017.28	78.64%	\$58,982.72
410.192	POLICE SCHOOLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$2,881.47	71.19%	\$7,118.53
410.231	POLICE VEHICLE GAS/OIL	\$50,000.00	\$3,820.94	92.36%	\$46,179.06
410.238	POLICE UNIFORMS	\$20,000.00	\$1,156.57	94.22%	\$18,843.43
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$26,800.00	\$1,133.80	95.77%	\$25,666.20
410.314	POLICE LEGAL	\$25,000.00	\$0.00	100.00%	\$25,000.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$2,000.00	\$33.00	98.35%	\$1,967.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,500.00	\$0.00	100.00%	\$1,500.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$15,121.98	56.79%	\$19,878.02
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$28,000.00	\$863.21	96.92%	\$27,136.79
410.375	POLICE CAR CALIBRATION	\$2,600.00	\$262.00	89.92%	\$2,338.00
410.450	POLICE CAR WASH	\$2,200.00	\$0.00	100.00%	\$2,200.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$125.00	95.00%	\$2,375.00
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$0.00	100.00%	\$1,500.00

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Expense					
410.470	POLICE INVESTIGATIONS	\$4,000.00	\$40.00	99.00%	\$3,960.00
410.540-001	D.A.R.E.	\$4,000.00	\$11.12	99.72%	\$3,988.88
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$94.90	98.10%	\$4,905.10
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,052.49	23.69%	\$947.51
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$7,500.00	\$272.85	96.36%	\$7,227.15
411.130	FIRE MARSHAL PAY	\$25,672.00	\$4,886.80	80.96%	\$20,785.20
411.150	FIRE WORKERS COMP.	\$21,000.00	\$5,251.00	75.00%	\$15,749.00
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$184.90	81.51%	\$815.10
411.331	FIRE MILEAGE	\$1,300.00	\$478.36	63.20%	\$821.64
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$620.35	48.30%	\$579.65
411.5	FIRE RELIEF FUND	\$143,597.00	\$0.00	100.00%	\$143,597.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$0.00	100.00%	\$1,500.00
414.130	CODE ENFORCEMENT PAY	\$157,755.00	\$25,183.34	84.04%	\$132,571.66
414.131	CODE OVERTIME	\$900.00	\$57.00	93.67%	\$843.00
414.141	INSPECTION SERVICE	\$17,000.00	\$2,325.00	86.32%	\$14,675.00
414.210	CODE MATLS & SUPPLIES	\$1,900.00	\$78.09	95.89%	\$1,821.91
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$0.00	100.00%	\$2,600.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$126,000.00	\$4,502.00	96.43%	\$121,498.00
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$120,000.00	\$13,945.67	88.38%	\$106,054.33
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$645.00	87.10%	\$4,355.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMENT	\$25,000.00	\$4,130.50	83.48%	\$20,869.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	100.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$0.00	100.00%	\$4,600.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2015 To February, 2015

Contents: Budget Remaining Format, FundID >= First , Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$3,000.00	\$2,135.00	28.83%	\$865.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$112.00	85.07%	\$638.00
414.322	BLDG PLAN REVIEW REFUND	\$6,800.00	\$525.00	92.28%	\$6,275.00
414.340	CODE ADVERT./PRINTING	\$1,200.00	\$75.43	93.71%	\$1,124.57
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$0.00	100.00%	\$1,000.00
414.400	CREDIT CARD FEES	\$1,300.00	\$241.06	81.46%	\$1,058.94
414.460	CODE GENERAL EXPENSE	\$7,500.00	\$1,629.05	78.28%	\$5,870.95
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$0.00	100.00%	\$1,000.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$2,106.67	-110.67%	(\$1,106.67)
414ZHB	ZONING HEARING BOARD	\$14,000.00	\$2,443.74	82.54%	\$11,556.26
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$1,553.63	92.94%	\$20,446.37
430.238	ROAD UNIFORMS	\$6,200.00	\$1,623.00	73.82%	\$4,577.00
430.260	ROAD MATERIAL & TOOLS	\$5,100.00	\$2,472.90	51.51%	\$2,627.10
430.371	TREE MAINTENANCE	\$30,000.00	\$0.00	100.00%	\$30,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$0.00	100.00%	\$14,000.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$1,625,209.00	\$0.00	100.00%	\$1,625,209.00
438.145	PUBLIC WORKS PAY	\$298,289.00	\$58,428.74	80.41%	\$239,860.26
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$5,000.00	\$377.95	92.44%	\$4,622.05
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$50.00	\$0.00	100.00%	\$50.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$10,500.00	\$1,760.35	83.23%	\$8,739.65
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$20,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$10,500.00	\$1,800.00	82.86%	\$8,700.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$4,327.26	96.07%	\$105,672.74
483.002	POLICE PENSION	\$165,000.00	\$7,835.62	95.25%	\$157,164.38
484	WORKERS COMPENSATION	\$74,000.00	\$18,412.00	75.12%	\$55,588.00
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$176.51	96.47%	\$4,823.49
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2015 To February, 2015

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$44,600.00	\$15,509.00	65.23%	\$29,091.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$642,000.00	\$104,492.36	83.72%	\$537,507.64
488	LIFE INSURANCE	\$9,000.00	\$1,266.54	85.93%	\$7,733.46
488A	SHORT TERM DISABILITY	\$19,000.00	\$2,845.84	85.02%	\$16,154.16
488B	LONG TERM DISABILITY	\$11,000.00	\$1,668.98	84.83%	\$9,331.02
489	FICA	\$153,442.00	\$28,418.16	81.48%	\$125,023.84
489.01	TRANSFER - NONPOLICE	\$65,000.00	\$0.00	100.00%	\$65,000.00
489.02	TRANSFER - POLICE	\$102,000.00	\$0.00	100.00%	\$102,000.00
489A	MEDICARE	\$35,886.00	\$5,974.72	83.35%	\$29,911.28
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	100.00%	\$500.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$323,045.00	\$323,045.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$0.00	\$0.00	n/a	\$0.00
Total		\$7,685,056.00	\$1,126,938.50	85.34%	\$6,558,117.50
Total Expense		\$7,685,056.00	\$1,126,938.50	85.34%	\$6,558,117.50
Net:		(\$1,453,814.00)	(\$209,384.23)	85.60%	(\$1,244,429.77)

MARCH 2015 GENERAL FUND BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.321	Acteon Networks	\$223.00	setup changes to system
430.238	All Industrial - Safety Products	\$170.57	protective coveralls
400.210	Associated Imaging Solutions	\$4.60	shipping charge on copier supplies
414.210	" "	\$4.60	" "
400.460	Bucks County TMA	\$750.00	TMA Bucks Membership April 2015 - March 2016
400.460	Cardmember Service (First Nat'l Visa)	\$132.89	flowers
407.319	" "	\$175.86	batteries/online backup
409.215	" "	\$33.84	bldg. supplies
410.192	" "	\$410.04	training
410.210	" "	\$177.73	supplies
410.238	" "	\$47.66	suspenders
410.372C	" "	\$54.97	computer supplies
430.238	Clemens	\$90.00	uniform rental
409.373	" "	\$18.10	floor mat rental - PW Bldg.
409.321	Comcast	\$328.80	phone service/internet service PD
409.321	Comcast	\$124.36	phone service/internet service PW
409.373	Cooper Pest Solutions	\$122.03	general maintenance/exterior program Twp. Complex
410.540-1	Creative Product Sourcing	\$149.97	handouts for D.A.R.E. Program
400.314	Eckert Seamans Cherin & Mellott	\$1,980.00	legal fees
409.215	Joseph Finkle & Son	\$85.83	ballasts for Admin. Bldg. hallway/restroom
409.341	Francotyp-Postalia	\$129.00	postage meter quarterly rental
400.210	" "	\$33.52	postage meter supplies
410.210	" "	\$33.51	" "
414.210	" "	\$33.52	" "
410.210	Garlits Printing	\$167.25	envelopes for alarm permit mailing
400.313	Gilmore & Associates	\$4,530.50	engineering fees
414.313A	" "	\$7,720.13	" "
400.374	HPT Systems	\$2,625.00	computer/network config./maintenance
409.373	Home Depot Credit Services	\$380.41	repairs/maint. to Township buildings
438.460	" "	\$68.90	mailbox repairs
409.373	Jaydan Contractors	\$170.00	service call - low water pressure in Admin. Bldg.
410.192	Kaplan University	\$2,426.00	tuition - C. Huff
410.372C	MetroAlert	\$2,085.00	server software licenses
400.210	Newtown Office Supply	\$56.26	office supplies
410.210	" "	\$122.36	" "
414.210	" "	\$63.84	" "
409.373	Newtown Pro Hardware	\$9.26	bldg. maintenance
409.361	PECO	\$1,140.77	electric
409.361	PECO	\$1,441.00	electric
438.460	Petty Cash - Public Works	\$90.00	reimburse PW crew for meals during snow
410.238	Red the Uniform Tailor	\$69.87	uniforms

MARCH 2015 GENERAL FUND BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.373	J. W. Scott	\$222.66	repairs to unleaded fuel pump TWP. Complex
431	Scotts All Season	\$2,430.00	snow plowing
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 2/17/15
409.373	Smith's Yardville Supply	\$54.94	bldg. maintenance Admin. Bldg.
488	Standard Insurance	\$695.20	add/life insurance premium
488A	" "	\$1,635.87	std insurance premium
488B	" "	\$959.42	ltd insurance premium
409.215	Staples Advantage	\$57.02	bldg. supplies
409.230	Suburban Propane	\$2,057.74	heating fuel
430.231	" "	\$1,409.66	diesel fuel
410.231	Superior Plus Energy	\$1,116.43	unleaded gasoline
409.230	" "	\$970.86	propane
410.210	Thomson Reuters - West	\$312.00	Arrest Law Bulletin annual subscription 2/1/15 - 1/31/16
409.373	John L. Tomlinson & Son	\$150.00	service call - light in PD computer room not working
407.319	Trent Design	\$412.50	website updates 2014/2015
409.321	Verizon Wireless	\$2,159.18	mobile phone service
410.541	" "	\$26.26	" "
410.750	" "	\$1,349.94	equipment upgrades
452.373	W.D.B. Lawn & Garden	\$3,150.00	shoveled snow/spread ice melter Streetscape walkways
414.322	Walsh Electric	\$184.00	permit app. withdrawn - refund fees less admin. charge
409.373	Waste Management	\$288.43	trash collection/recycling
	TOTAL	\$48,523.06	

**FOR BOARD APPROVAL

MARCH 2015 PARK & REC BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	PECO	\$27.46	electric
452.250	PECO	\$51.52	electric
452.250	PECO	\$68.03	electric
452.250	Waste Management	\$224.70	trash collection/recycling
	TOTAL	\$371.71	

**PAID INTERIMLY

MAY 2015 PARK 3 YR CAP BILLS - 3/3/15

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$2,500.00	engineering fees

TOTAL **\$2,500.00**

****PAID INTERIMLY**

MARCH 2015 WATER & SEWER BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Home Depot Credit Services	\$70.25	supplies
429.372	PECO	\$222.76	electric
429.372	PECO	\$299.18	electric
429.372	PECO	\$92.79	electric
429.372	PECO	\$1,407.94	electric
429.372	PECO	\$2,021.29	electric
429.371	QC Laboratories	\$253.00	testing
429.421	Verizon	\$106.16	phone
429.421	Verizon	\$38.61	phone
429.421	Verizon	\$34.07	phone
429.421	Verizon	\$38.61	phone
	TOTAL	\$4,584.66	

**PAID INTERIMLY

MARCH 2015 DUTCHESS FARM BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	QC Laboratories	\$133.00	testing
	TOTAL	\$133.00	

**PAID INTERIMLY

MARCH 2015 CAPITAL RESERVE BILLS - 3/3/15

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	Grafix Shoppe	\$432.34	marking kit for new PD vehicle
TOTAL		\$432.34	

****PAID INTERIMLY**

MARCH 2015 LIQUID FUELS BILLS - 3/3/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
433TL	Armour & Sons Electric	\$100.00	service call - traffic light
437	Atco International	\$106.00	gloves
432A	Eureka Stone Quarry	\$1,625.68	anti-skid material for roads
437	Joseph Finkle & Son	\$102.82	shop supplies
432S	Garden State Highway Products	\$1,654.80	signs/posts
438.245	Hei-Way	\$1,083.46	patching material
432A	Morton Salt	\$22,890.41	bulk Safe-T-Salt
437	Napa Auto Parts	\$199.68	shop supplies/maint./rep.
437	On Location With Ron	\$353.26	shop supplies/hoses
434SL	PECO	\$136.39	street lighting
433TL	PECO	\$31.68	traffic lighting
437	Penndel Hydraulic Sales	\$161.91	reseal hydraulic cylinder
437	Smith's Yardville Supply	\$169.60	shop supplies
430.260	" "	\$169.98	small tools
437	Tanner's Lawn & Snow Equip.	\$417.16	repairs
TOTAL		\$29,202.83	

**PAID INTERIMLY