

## **Park and Recreation Board**

### **August 14, 2017 Meeting Minutes**

The August 14, 2017 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Eric Schaal at 7:36 p.m. In attendance were the following members of the Park and Recreation Board: Chair Eric Schaal, Vice Chair Cathy Magliocchetti, Member Bill Hoefler, and Member Tim Thomas. Member Donna DeSimone, Member Jim Pearsall and Member Randy Reardon were not present. Also in attendance were Township Manager David Nyman, Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

#### **Public Comment**

There was no public comment.

#### **Approval of Minutes**

A motion was made by Mr. Thomas and was seconded by Ms. Magliocchetti to approve the June 12, 2017 minutes. Motion carried by a unanimous vote.

#### **New Hope Fitness Fall Softball League Field Use Request**

Ms. Caporiccio outlined a field use request from New Hope Fitness Fall Softball League for one or two fields at Lookout Park, one afternoon per weekend for a coed adult softball league. UMYBSL has not yet finalized their fall schedule, but they are willing to coordinate schedules to accommodate the softball league. Discussion followed and a motion was made by Mr. Schaal and seconded by Mr. Thomas to approve the request of New Hope Fitness Fall Softball League to use up to two fields, one afternoon/weekend from September-November conditioned upon coordination with Upper Makefield Youth Baseball/Softball League and the Township for a fee of \$100/field/day with a \$500 refundable security deposit and receipt of all required documentation. Motion carried by a unanimous vote. (Request was subsequently withdrawn due to timing issues.)

Discussion and review of park and field use fee schedules and structures followed. Mr. Schaal will prepare a draft for consideration at an upcoming meeting to update the current fee schedule, taking into consideration resident/non-resident use and type of use (i.e. tournament/camp/community organization) for both soccer fields and baseball fields.

#### **Upper Makefield Youth Baseball/Softball Field Use Request**

The club will submit their use request for consideration at the next meeting.

#### **Ratification of Total Soccer Camp Field Use Request**

A motion was made by Ms. Magliocchetti to ratify approval of the June 19-23, 2017 soccer camp request of Total Soccer organized through Patriot FC and held at Brownsburg Park. Ms. Caporiccio explained that both the club and Total Soccer have been reminded of the pre-approval process for future requests. Total Soccer did submit all required paperwork. Mr. Schaal then informed the Board that he has accepted a position on the Patriot FC Board and will abstain from future votes where there may be a potential conflict, and he offered to step down from the Park and Recreation Board if fellow members or Township staff believe it is indicated. No concerns were expressed. Mr. Schaal then seconded the motion to ratify approval of the June 19-23, 2017 Total Soccer Camp that was held at Brownsburg Park. Motion carried by a unanimous vote.

### **Patriot FC/Union Soccer Mobile Tour Field Use Request**

A motion was made by Mr. Hoefer and was seconded by Mr. Thomas to approve the request of Patriot FC to host the Philadelphia Union tour at Brownsburg Park on September 19, 2017 from 5:00 – 8:00 pm, pending receipt of required documentation with a 10% contribution of snack shed profits if the concession stand is open. Motion carried by a unanimous vote.

### **Total Soccer Field Use Request**

Ms. Caporiccio outlined the request of Total Soccer to hold soccer instruction on Field 1 from 10-11 am and 1:00 – 2:00 pm on September 20, 27; October 4, 11, 18, 25. Patriot FC does not have a scheduling conflict with the requested times. Discussion followed and a motion was made by Mr. Schaal and seconded by Mr. Thomas to approve the request of Total Soccer as presented for a fee of \$100/field/day and a \$500 security deposit pending receipt of all required documentation. Motion carried by a unanimous vote.

### **EAC Recommendations for Tree Plantings at Township Parks**

Ms. Magliocchetti outlined the EAC's tree recommendations for planting at both Brownsburg and Lookout Parks as requested by the Park & Recreation Board. The EAC recommends smaller (2 ½-3 inch caliper) native tree species rather than the suggested larger shade trees for best opportunities for long-term sustainability. They also offered for a representative to attend the park walk-through with staff and the tree expert when determining planting locations. Discussion followed and consensus was to request a \$5,000 Tree Fund expenditure (reduced from \$10,000 in the 2017 budget due to the smaller sized trees) for planting approximately 10 trees at both Lookout and Brownsburg Parks. Costs are based on current estimates of \$500 per 2 ½-3 inch caliper tree, planted with a 1 year warranty. Motion carried by a unanimous vote.

### **Park Entrance Discussion**

Mr. Schaal polled members present for clarification of the intended purpose of the \$10,000 budget expenditure requested at the June 12, 2017 meeting. Consensus was that the money would be used for engineering and design for enhanced security/gate for the park entrances and not for beautification purposes. Mr. Schaal then provided an overview of a conference call with Detective Jumper and Ms. Caporiccio regarding deterrents to potential vandals. Detective Jumper indicated that cost is a significant factor with any option, which should be compared to effectiveness, number of incidents and costs of repair. Pros and cons of several options were discussed, such as gates or cameras, taking into consideration their effectiveness due to topography of the land and lack of lighting. Following discussion, consensus was not to proceed with the request at this time.

### **Other Business:**

- September Meeting Date. Due to scheduling conflicts, the September meeting date was changed to September 19, 2017.
- Brownsburg Park Irrigation. Installation is complete and the system is operational. Mr. Schaal requested that Board members walk the fields before the next meeting to observe the difference between the irrigated and non-irrigated fields.
- Lookout Park Tee Ball Field. The location suggested by UMYSBLL is not feasible because of proximity to the septic system. Ms. Caporiccio is discussing potential alternate locations with the club. Ms. Magliocchetti noted that no mow areas could be included when discussing locations for active recreation purposes.
- Lookout Park Building Improvement Project. Authorization to advertise is on the August 15 Board of Supervisors agenda for consideration.

**Adjournment**

A motion was made by Mr. Schaal and was seconded by Mr. Thomas to adjourn the meeting at 8:29 pm. Motion carried by a unanimous vote.

Approved: September 18, 2017