

Park and Recreation Board
February 13, 2017 Meeting Minutes

The February 13, 2017 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Member Eric Schaal at 7:33 p.m. In attendance were the following members of the Park and Recreation Board: Member Eric Schaal, Member Donna DeSimone, Member Cathy Magliocchetti and Member Randy Reardon. Member Bill Hoefer, Member Jim Pearsall and Member Tim Thomas and were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Field Use Requests

Upper Makefield Youth Baseball/Softball League

Ray Pool, President of Upper Makefield Youth Baseball/Softball League, submitted a Field Use Request for use of the fields and snack shed at Lookout Park from March 15-August 30, 2017. In lieu of 2017 Field Use Fees, the club will provide the following maintenance at Lookout Park for 2017:

1. Prepare fields for use at the beginning of the season-purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment.
2. Set up irrigation, fertilization and seeding plans as needed for fields.
3. Mow and edge fields throughout the year as needed to maintain playability.
4. Maintain fields, snack shed, batting cages and dugouts throughout the season.
5. Contribution to the Township of 10% of snack shed proceeds

A motion was made by Ms. DeSimone and was seconded by Mr. Reardon to approve the Field Use Request of UMYBSL for March 15 - August 30, 2017 with the maintenance plan outlined above in lieu of a field use fee. Motion carried by a unanimous vote.

Mr. Pool noted the use of the fields by other users and the permitting process was reviewed. Mr. Pool was asked to notify the Township when he is aware of unauthorized use of the fields. In accordance with past practice, the club was asked to submit a copy of their financial documents.

Patriot FC

Patriot FC submitted a Field Use Request for use of all Brownsburg Park fields from April 1-June 30, 2017. Patriot FC submitted the following maintenance plan in lieu of field use fees for 2017:

1. In lieu of user fees, Patriot FC will collaborate with Township management, TruGreen, and Hammer Landscaping to plan for, treat, and remediate the soccer fields. We propose that the soccer club commit to spending at least \$5,000 on landscaping and maintenance services at Brownsburg Park. These expenses will be focused on weed control, fertilizer, seeding, rolling of the fields, and other treatments that will bring the greatest benefit to the fields. We will also pay for and maintain the soccer goals, equipment, and supplies utilized at Brownsburg Park. In return for our expense and commitment to this effort, we request priority usage of the (6) fields at Brownsburg for 2017.
2. Patriot FC remains committed to a contribution of \$5,000 towards the cost of the pump for the proposed irrigation project at Brownsburg Park. Additionally, Patriot FC successfully applied for a grant from Eastern Pennsylvania Youth Soccer. Our soccer club was awarded \$5,000 and we will also contribute these funds to the township in support of the proposed irrigation project.
3. In addition to the financial support our club will provide, we will continue to communicate regularly with our trainers, coaches, and volunteers regarding best practices to preserve field

conditions. We will rotate goals and equipment, use channels in between fields, and conduct training and fitness sessions outside areas of heavy use. These efforts will help preserve the fields.

Discussion followed about the other costs associated with preparing the fields to be play ready, such as volunteer manpower, paint and equipment. A motion was then made by Ms. Magliocchetti and seconded by Mr. Schaal to approve the Patriot FC Field Use Request for use of Fields 1-6 from March 15, 2017-June 30, 2017 with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and a contribution to the Township of 10% of snack shed proceeds. Motion carried by a unanimous vote.

Brownsburg Park Irrigation Project Update

Ms. Caporiccio reported that nine bids were received for the Brownsburg Park irrigation project with the lowest bid coming in over budget by more than \$30,000. The Township Engineer is currently reviewing the bid documents and consulting with the Township Solicitor to determine what options are available to reduce the scope of the project, and the Board will be kept apprised of the determination. The Township Engineer has advised that the pump must be replaced regardless of the scope since the current pump is a residential pump. Discussion followed regarding options to irrigate fewer fields at this time with the potential for expansion at a later date. The Township Engineer is researching the factors associated with separating the project, such as per field costs, upfront costs and recurring costs with each project. Mr. Hill was also asked to discuss with the club whether there is an effect on the soccer club's contribution and grant if the scope is decreased significantly.

Election of Chair

A motion was made by Ms. DeSimone and was seconded by Ms. Magliocchetti to nominate Mr. Schaal as Chair of the Park and Recreation Board for 2017. Motion carried by a unanimous vote.

Election of Vice Chair

A motion was made by Mr. Schaal and was seconded by Mr. Reardon to nominate Ms. Magliocchetti as Vice Chair of the Park and Recreation Board for 2017. Motion carried by a unanimous vote.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Reardon and was seconded by Ms. Magliocchetti to approve the September 7, 2016 minutes. Motion carried by a unanimous vote.

A motion was made by Ms. DeSimone and was seconded by Ms. Magliocchetti to approve the December 12, 2016 minutes. Motion carried by a unanimous vote.

DCNR Grant Opportunity

Ms. Caporiccio distributed DCNR Grant information, and it was noted that the EAC is considering submitting an application for a riparian project. Discussion was deferred until after the EAC discusses their potential application.

Updates:

Ms. Caporiccio provided the following updates:

- Mr. Janye attended Board of Supervisors and received support for the fencing project at Brownsburg Park. He is working with Township staff and hopes to complete the project by summer 2017.
- Brownsburg Park water fountain is budgeted and will be ordered.
- The Bucks County Municipal Open Space Board did approve the Lookout Park Walking Trail Expansion Project if the Township does not use the funds for a potential conservation easement.

Adjournment

A motion was made by Mr. Reardon and was seconded by Ms. Magliocchetti to adjourn the meeting at 8:50 p.m. Motion carried by a unanimous vote.

Approved: March 13, 2017