

**Upper Makefield Township Board of Supervisors**  
**October 6, 2015 Meeting Minutes**

The October 6, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:35 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Douglas Rossino, Planning & Zoning Director Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- Upper Makefield Fire Company is hosting a Fire Prevention Open House on Friday, October 9 at Station 71 on Taylorsville Road from 6:30 – 9:00 pm.
- An Executive Session was held prior to tonight's meeting for land acquisition matters.
- Upper Makefield was recently named among the safest communities in the State of Pennsylvania by home security company SafeWise, which analyzed crime statistics for communities with populations over 5,000. This is a credit to our police department and their consistent efforts to keep our residents informed of safe practices.

**PUBLIC COMMENT**

Barbara Rintala, 1570 River Road, expressed disappointment and concern that people would be ridiculed for public comments and that comments regarding a youth crossed the line. She shared a complaint again regarding the noise from gunshots from across the river, citing the river's designation as a scenic river, and questioned why a shooting range would be allowed in that corridor. A motion was made by Mr. Breeden and was seconded by Mr. Tierney to direct the manager to investigate the source of the gunshots and report back to the Board. Motion carried by a unanimous vote.

Eric Miller, 12 Periwinkle Place, introduced himself as a member of the Council Rock Coalition for Healthy Youth and shared concerns regarding the potential for the State to legalize the use of marijuana for medical purposes. He would like an opportunity to further the discussion next month and distributed copies of a power point presentation.

Ellen Lane-Novitz, Washington Crossing, stated that children should be off limits during public comment at meetings and that she is concerned about the signage proposed for Dunkin Donuts.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the September 23, 2015 minutes as amended October 6, 2015. Motion carried by a 4 to 1 vote, with Mr. Breeden in opposition. Mr. Breeden did not think that the minutes contained enough of the discussion regarding Mr. Hoefler's public comments, and Mr. Tierney agreed.

Mr. Cino directed attention to the bills list for October 6, 2015. A motion was made by Mr. Rattigan

and was seconded by Ms. Ryan to approve the October 6, 2015 Bills Payable list in the amount of \$605,707.41. Motion carried by a unanimous vote.

### **PLANNING AND ZONING ISSUES**

#### **Ely Request for Inclusion in Agricultural Security Area, 401 Woodhill Road**

Mr. Kuhns provided information on the Ely Request that 26.999 acres be included in the Agricultural Security Area. After discussion, a motion was made by Ms. Ryan and was seconded by Mr. Cino to acknowledge the Ely request to amend the Agricultural Security Area, distribute the request to the reviewing agencies and provide notice as per the Agricultural Security Law. Following discussion, the motion was tabled until the next meeting.

### **SOLICITOR'S REPORT**

There was no Solicitor's Report.

### **MANAGER'S REPORT**

#### **Consortium Salt Bids**

Mr. Nyman provided an overview of the 2015/16 Consortium Salt Bids noting that Public Works Superintendent Bob Johnson recommended approval of the contract to Morton Salt for the delivered cost of \$63.97/ton. A motion was made by Mr. Rattigan and seconded by Ms. Ryan to award the 2015/16 Consortium Salt Bid to Morton Salt in the amount of \$63.97/ton. Motion carried by a unanimous vote.

#### **Road Closure Request – Washington Crossing 5K for Love & A Cure**

Mr. Nyman introduced Al Suita, who provided an overview of the Road Closure Request of Ship Shape Health and Fitness to close River Road from Rt. 532 to Buckland Valley Farm from 9:00 am – 10:30 am for the 5K for Love & A Cure to be held at Washington Crossing Historic Park on February 13, 2016. Mr. Suita noted that the events proceeds would benefit Alex's Lemonade. Following discussion, a motion was made by Mr. Rattigan and seconded by Ms. Ryan to approve the Road Closure Request for the 5k Love & A Cure on February 13, 2016, contingent upon the applicant paying the costs of notifying the affected residents and any cost for additional police coverage. Motion carried by a unanimous vote.

Dan Johansson, Upper Makefield, asked if this was President's Day weekend.

#### **2016 Preliminary Budget**

Mr. Nyman informed the board that the 2016 Preliminary Budget has been advertised for the public's input and available for additional discussion.

Dan Johansson asked if there were any changes in the Open Space Budget. Ms. Eberle explained the time limitations of the borrowing referendum. Mr. Breeden stated that the savings realized by the recent re-financing should be passed on to the taxpayers. Ms. Eberle affirmed that the Township was still able to borrow non-electoral debt. Mr. Johansson then asked about the procedure for borrowing if there was no cash available.

Ellen Lane-Novitz stated that over-taxation would circumvent the need for borrowing. Mr. Breeden stated that borrowing was better for the taxpayer. Mr. Cino stated that it is possible to borrow beyond the limits of the referendum. Ms. Lane-Novitz stated that the taxes were for borrowing and that cash made it possible to buy more. Mr. Cino stated that the discussion was in regard to using cash versus

taking on additional debt to preserve open space.

Dan Johansson cited open space reports provided by the Township Manager stating that we had borrowed \$29.4 million with \$1 million in cash for a total of \$30.4 million.

### **ENGINEER'S REPORT**

Mr. Breeden asked for an update on the stormwater grant for the Woodhill Road and Taylorsville Road area. Mr. Rossino stated that the grant had been applied for in June and that it was typically a six month review period before successful applications were announced. Mr. Breeden requested an update.

### **PUBLIC COMMENT AND MEDIA QUESTIONS**

Ellen Lane-Notitz stated that quite a few meetings ago the Board had approved the use of a virtual checkbook format. Mr. Breeden stated that there had been a resolution approved, but that the Board had decided to post monthly expenditures instead. Ms. Lane-Novitz stated that there was a difference between expenditures and bills paid and that she knows that the Township spends more monthly than what is billed. Mr. Cino stated that all payments are listed. Mr. Rattigan stated that the Board never approved a virtual checkbook format. Mr. Tierney suggested that the virtual checkbook format be considered as a part of the budgeted website re-design. A motion by Mr. Breeden and seconded by Mr. Tierney to incorporate a virtual checkbook and general ledger activities on a real time basis was withdrawn following discussion regarding cost information and potential security concerns. Mr. Breeden asked that this item be on the next meeting agenda.

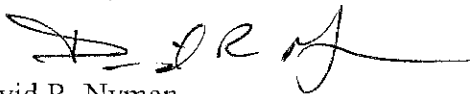
Dan Johansson stated that he had read a report that Dunkin Donuts refused to serve cops, asked if the website re-design would enable the inclusion of Department Reports and asked if there were any comments regarding the pre-meeting Executive Session.

Kevin Campbell, Heritage Hills, stated that he still believes the contract is worth a second look and that the Township should have a Master Plan for the architectural development of the community.

### **ADJOURNMENT**

A motion was made by Ms. Ryan was seconded by Mr. Cino to adjourn the meeting at 9:03 p.m.  
Motion carried.

Respectfully submitted,



David R. Nyman  
Interim Township Manager  
Approved: October 20, 2015

**OCTOBER 2015 GENERAL FUND BILLS - 10/6/15**

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
410.540-2	4imprint	\$1,980.22	community goodwill
362.49	AMR Custom Pools LTD	\$1,200.00	refund professional services escrow
409.321	Acteon Network	\$660.00	telephone system maint. qtrly pmt./software agreement
400.210	Associated Imaging Solutions	\$360.16	copier charges
409.215	Cardmember Service	\$36.97	bldg. supplies
407.319	" "	\$122.57	online backup/domain name renewal
400.460	" "	\$58.79	flowers
430.260	" "	\$46.15	small tools
438.460	" "	\$53.89	drinking water
409.321	Comcast	\$325.48	phone service/internet service PD
409.373	Cooper Pest Solutions	\$600.00	Stink Bug treatment
409.140	Coverall	\$770.00	cleaning service
414.321	DCED	\$180.00	3rd qtr. Uniform Construction Code
487	DVHT	\$55,625.54	health insurance premium
486.355	Delaware Valley Insurance Trust	\$15,510.00	4th qtr. premium
484	Delaware Valley WC Trust	\$19,555.00	4th qtr. premium/final audited premium
411.150	" "	\$5,251.00	4th qtr. premium
400.314	Eckert Seamans Cherin & Mellott	\$1,770.00	legal fees
410.314	" "	\$420.00	" "
403.225	Nicholas Ettorre	\$504.66	September 2015 expenses
438.460	Harry M. Gacad I.D. Cards	\$30.00	staff ID cards
410.470	" "	\$40.00	hunting permits
414.460	" "	\$10.00	staff ID cards
400.374	HPT Systems	\$304.00	antivirus Admin./PW computers annual subs. renewal
491B	Joseph Kalinowski	\$116.55	tax refund
411.231	John Kernan	\$33.60	mileage to Bucks County radio repair office
411.460	National Association of Fire Investigators	\$65.00	annual dues 11/1/15 - 10/31/16
409.215	Newtown Office Supply	\$43.26	bldg. supplies
410.210	" "	\$117.59	office supplies
411.460	PABCO	\$74.00	professional membership 10/1/15 - 9/30/15
409.361	PECO	\$1,093.22	electric - Admin Bldg.
409.361	PECO	\$1,227.78	electric - PD Bldg.
407.319	Ron Skotleski Video Productions	\$850.00	BoS Mtg. 9/23/15/BoS Budget Workshop 9/16/15
488	Standard Insurance	\$660.97	add/life insurance premium
488A	" "	\$1,499.79	std insurance premium
488B	" "	\$879.57	ltd insurance premium
400.210	Staples Advantage	\$63.77	office supplies
414.210	" "	\$35.99	" "
409.215	" "	\$19.90	bldg. supplies
410.231	Superior Plus Energy	\$2,227.87	unleaded gasoline
489.01	U.M.T. Non-Police Pension Fund	\$59,283.02	2015 State allocation
483.001	U.M.T. Non-Police Pension Fund	\$61,967.98	2015 Township contribution
489.02	U.M.T. Police Pension Fund	\$105,392.04	2015 State allocation
483.002	U.M.T. Police Pension Fund	\$106,539.06	2015 Township contribution
411.5	Upper Makefield Firefighters Relief Assoc.	\$132,656.95	2015 Commonwealth allocation
409.321	Verizon Wireless	\$1,054.63	mobile phone service
410.541	" "	\$26.66	" "
409.373	Waste Management	\$494.03	trash collection/recycling Sept./Oct.
410.239A	Witmer Public Safety Group	\$855.00	ammunition
<b>TOTAL</b>		<b>\$582,692.66</b>	

\*\*FOR BOARD APPROVAL

OCTOBER 2015 LIQUID FUELS BILLS - 10/6/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
438.245	Eureka Stone Quarry	\$643.95	road repair materials
432S	Garden State Hwy Prods.	\$301.30	stop signs/rail markers
433TL	PECO	\$29.93	traffic lighting
437	Smith's Yardville Supply	\$135.43	shop supplies
	<b>TOTAL</b>	<b>\$1,110.61</b>	

\*\*PAID INTERIMLY

## OCTOBER 2015 PARK & REC BILLS - 10/6/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Newtown Pro Hardware	\$10.50	repairs at BB Park
452.250	PECO	\$84.48	electric
452.250	PECO	\$38.95	electric
452.250	PECO	\$95.67	electric
452.250	Smith's Yardville Supply	\$36.90	salt for water system
452.250	Waste Management	\$411.01	trash coll./recyc. 2 mos.
	<b>TOTAL</b>	<b>\$677.51</b>	

\*\*PAID INTERIMLY

**OCTOBER 2015 PARK 3 YR CAP BILLS - 10/6/15**

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.701	Cardmember Service	\$502.97	security cameras

**TOTAL** **\$502.97**

**\*\*PAID INTERIMLY**

OCTOBER 2015 WATER & SEWER BILLS - 10/6/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Coyne Chemical	\$35.00	shipping charge omitted from previous inv.
429.371	Eurofins QC	\$59.00	testing
429.374	FRANC Environmental	\$865.00	vac truck to skim pump stations
429.374	Kohl Bros.	\$4,737.00	remove/repair /return & startup pump
429.374	Ovivo	\$5,655.00	clarifier repair parts
429.372	PECO	\$82.01	electric
429.372	PECO	\$95.85	electric
429.372	PECO	\$4,107.88	electric
429.372	PECO	\$1,724.90	electric
429.372	PECO	\$111.44	electric
429.421	Verizon	\$35.48	phone
429.421	Verizon	\$41.33	phone
429.421	Verizon	\$40.67	phone
429.421	Verizon	\$111.86	phone
	<b>TOTAL</b>	<b>\$17,702.42</b>	

\*\*PAID INTERIMLY



OCTOBER 2015 GRADING ESCROW - 10/6/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E	Toll Brothers	\$2,000.00	Dutchess Farm Lot 64
	<b>TOTAL</b>	<b>\$2,000.00</b>	

OCTOBER 2015 DUTCHESS FARM BILLS - 10/6/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.372	PECO	\$743.40	electric
429.210	USA BlueBook	\$236.31	supplies
429.421	Verizon	\$41.53	phone
	<b>TOTAL</b>	<b>\$1,021.24</b>	

\*\*PAID INTERIMLY