

Upper Makefield Township Board of Supervisors
September 6, 2016 Meeting Minutes

The September 6, 2016 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Member Diana Nolan and Member Mike Tierney. Treasurer Mary Ryan was not present. Also in attendance were Township Manager Jim Pascale, Township Solicitor Mary Eberle, Esq., Township Engineer Justin Geonnotti, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- There are currently vacancies on the Historic Architectural Review Board, Investment Committee and Zoning Hearing Board. Residents interested in volunteering can find more information and a volunteer board application on the township website: uppermakefield.org
- The Upper Makefield Tree Grant program is open for fall planting. Residents can apply for reimbursement of up to \$25/tree for a \$300 parcel maximum for specified target areas of reforestation. Information is available on the township website or by calling township offices at 215-968-3340.
- The County will be working on the Brownsburg Road East bridge repair project in September. During the project, the road will be closed in both directions with detours posted. Work is anticipated to begin in mid to late September. Details will be posted on the Township website, Police Facebook page and cable station when they become available.
- An executive session was held prior to tonight's meeting to discuss litigation.

SPECIAL EVENT

Gerard Russi was sworn in as an Upper Makefield Township Police Officer by District Justice Mick Petrucci.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and was seconded by Mr. Tierney to approve the August 16, 2016 minutes. Motion carried by a 3-0-1 vote with Ms. Nolan abstaining.

Mr. Pascale directed attention to the bills list for September 6, 2016. A motion was made by Ms. Nolan and was seconded by Mr. Cino to approve the September 6, 2016 Bills Payable list in the amount of \$113,007.36. Motion carried by a unanimous vote.

PLANNING AND ZONING ISSUES

Wolstenholme Zoning Hearing Board Application, 334 Thompson Mill Road

Mr. Kuhns provided an overview of the applicant's appeal of the action of the Zoning Officer to deny the request for a Certificate of Occupancy. The request was denied because of outstanding items

related to construction and public improvements required under the original subdivision approval. Discussion followed and a motion was made by Mr. Cino and seconded by Ms. Nolan to authorize the Solicitor to accompany Mr. Kuhns to the Zoning Hearing Board meeting. Motion carried by a unanimous vote.

Abrams Zoning Hearing Board Application, 8 Jonathan Way

Mr. Kuhns provided an overview of the request for relief from the side yard setback for construction of a detached garage, noting that one neighbor has contested the application. Following discussion, the Board asked Mr. Kuhns to discuss with the applicant possible alternative locations to house the antique firetruck.

Fonthill Corporation Zoning Hearing Board Application, Taylorsville and Aqueduct Roads

Mr. Kuhns provided an overview of the request for relief from the Joint Municipal Zoning Ordinance for setbacks, riparian buffer zone and wetlands transition area for the construction of a single family dwelling, noting that applications have been filed and denied on this property since 2004. Following discussion, a motion was made by Ms. Nolan and was seconded by Mr. Cino to remain neutral on this application. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

Solar Panel Regulations Review

Ms. Eberle provided an overview of the Planning Commission review of the Township's existing solar panel ordinance and highlighted specific questions from those discussions related to minimum lot size, setbacks, maximum footprint, neighbor notification, maximum height, buffering requirements and use of arrays to generate income. The Planning Commission is seeking input from the Board prior to submitting recommendations for revisions. Board consensus was that the Planning Commission should take into consideration all of those topics as well as any other areas where they see potential for improvement when formulating their recommendation. Additionally, in order to address concerns raised with a previous application, the Board suggested that they review that application and consider variable setback and vegetation regulations depending on array location and varying elevation and foliage of neighboring properties.

Recodification Ordinance

Ms. Eberle provided an overview of the recodification process and the recodification adoption ordinance. Ms. Nolan indicated that she is not opposed to advertising the ordinance but has some minor changes to suggest prior to adoption. Board consensus was to delay the advertisement until suggested changes are circulated.

MANAGER'S REPORT

Public Water Systems Update

Mr. Pascale provided an update concerning recent supplemental testing of the Township's public water production wells. Mr. Zarko, Water/Sewer Engineer, further explained that in light of recent news coverage of PFC (Perfluorinated Compounds) impacts to public water production wells, and out of an abundance of caution, the Township tested production wells servicing the Enclave and Heritage Hills/Traditions developments. These supplemental tests were not required by the EPA or PADEP due to the number of customers served by these systems. The results at the Enclave were "non-detect" and at Heritage Hills/Traditions were significantly below the EPA's current health advisory levels. Following discussion, board consensus was to initiate quarterly testing of the production wells for a year and determine future testing frequency based on results. Mr. Zarko will also investigate options for varied laboratories to perform the testing.

2017 Budget Timeline

Mr. Pascale proposed a timeline for the 2017 budget process, and with board consensus the following meeting schedule was established: Budget Workshops at 7:00 pm on October 20 and October 25, 2016. Presentation of Preliminary Budget on November 1, 2016 at 7:30 pm and budget adoption on December 20, 2016 at 7:30 pm.

ENGINEER'S REPORT

2016 Road Project: Pay Request #1

Mr. Geonnotti provided an update of the 2016 Road Project and recommended approval of Pay Request #1 in the amount of \$391,036.95. Following discussion, a motion was made by Mr. Cino and seconded by Ms. Nolan to approve Pay Request #1 for in the amount of \$391,036.95. Motion carried by unanimous vote.

2016 Road Project – Change Order #2

Mr. Geonnotti provided an update of the 2016 Road Project and reported that the scope of work in the original contract and Change Order #1 has been completed and the project costs were under budget. After consulting with Public Works Superintendent Bob Johnson, Mr. Geonnotti recommended approval of Change Order #2 for additional scope to include resurfacing and tapered edge milling the portion of Highland Road from Woodhill Road to Wrightstown Road. The cost of the added scope is estimated to be \$81,000 from remaining dollars in the contract. Following discussion, a motion was made by Mr. Cino and seconded by Ms. Nolan to approve Change Order #2. Motion carried by unanimous vote.

A motion was then made by Ms. Nolan and seconded by Mr. Rattigan to authorize Public Works Superintendent Bob Johnson to rent crack sealing equipment for five days for an amount not to exceed \$7,000 from the remaining surplus funds and perform crack sealing to roads as determined in his windshield assessment. Motion carried by a unanimous vote.

Mr. Rattigan also asked that Mr. Johnson provide background during the budget process on past practices for crack sealing and input and recommendations on budgeting/manpower to provide increased crack sealing in upcoming years.

PUBLIC COMMENT

Dan Johansson, Upper Makefield, asked for status reports on several matters: Soil removal. Mr. Rattigan stated that the Jointure meeting was cancelled due to lack of quorum, and Mr. Pascale will follow up with the Consortium. Posting department reports on the website: Mr. Pascale indicated that the option will be explored during the website redesign as well as more cost effective means to provide the information electronically. Planning for Scudders Falls Bridge Replacement Project: Chief Schmidt referenced the Delaware River Joint Toll Bridge Commission website, which states that two lanes will remain open in each direction during construction. Solar panel ordinance and fire marshal safety recommendations: Mr. Kuhns said fire company and fire marshal recommendations have been incorporated in the process for roof mounted arrays.

ADJOURNMENT

A motion was made by Mr. Cino and was seconded by Ms. Nolan to adjourn to meeting at 8:46 p.m.
Motion carried by a unanimous vote.

Respectfully submitted,



Judy A. Caporiccio

Assistant Township Manager

Approved: September 20, 2016

SEPTEMBER 2016 GENERAL FUND BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.321	Acteon Network	\$390.00	quarterly maintenance phone system 10/8/16 - 1/7/17
400.210	Associated Imaging Solutions	\$310.64	copier charges/shipping charges - toner
414.210	" "	\$4.60	shipping charges - toner
414.141	Building Inspection Underwriters of PA	\$2,497.50	inspection service - July 2016
407.319	Cardmember Service	\$110.98	online backup
400.331	" "	\$500.00	repaint Twp. car
409.215	" "	44.46	bldg. supplies
410.192	" "	\$422.56	IACP Conference
410.210	" "	\$334.64	office supplies
410.460	" "	\$40.00	meeting expenses
410.750	" "	\$427.97	laptop/cart
438.460	" "	\$278.32	grinder
430.238	Clemens	\$148.80	P. W. uniform rental
409.373	" "	\$18.10	floor mat rental
409.321	Comcast	\$360.27	phone service/internet service P. W. Bldg.
409.321	Comcast	\$329.19	phone service/internet service P. D. Bldg.
409.321	Comcast	\$158.74	phone service/internet service Admin. Bldg.
409.140	Coverall	\$1,060.00	cleaning service
409.373	Davis Feed Mill	\$11.90	straw for around new fuel tank
410.314	Eckert Seamans Cherin & Mellott	\$2,130.00	legal fees
414.319	Environmental Systems Research Institute	\$700.00	renewal annual maintenance 9/20/16 - 9/19/17
409.373	Eureka Stone Quarry	\$104.75	materials to pave around new diesel tank at P. W. Bldg.
400.341	Francotyp-Postalia	\$129.00	quarterly rental/maint. postage meter
410.210	Garlits Printing	\$359.00	citations/business cards
414.313A	Gilmore & Associates	\$184.34	engineering fees
409.373	Good Air Conditioning & Heating	\$940.00	repairs to Admin. Bldg. rear lobby/annual maint. P. D. Bldg.
400.314	Grim, Biehn & Thatcher	\$7,710.00	legal fees
414.314A	" "	\$1,255.50	" "
410.462	Gringeri Family Medicine	\$160.00	pre-employment physical
414ZHB	High Swartz	\$266.00	legal fees - ZHB
414.316	Newtown Area Joint Zoning Council	\$4,500.00	2016 assessment
400.210	Newtown Office Supply	\$45.52	office supplies
410.210	" "	\$178.34	" "
414.210	" "	\$12.49	" "
409.215	" "	\$83.95	bldg. supplies
409.373	PA Dept. of Labor & Industry - B	\$44.00	boiler certificate
409.361	PECO	\$1,321.95	electric - Admin. Bldg.
409.361	PECO	\$1,398.25	electric - PD Bldg.
400.210	Quill	\$59.98	office supplies
414.210	" "	\$89.97	" "
409.215	Ready Refresh	\$58.26	drinking water for Twp. bldgs.
410.231	Riggins	\$1,778.11	unleaded gasoline
430.231	" "	\$590.48	diesel fuel
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 8/16/16
409.373	Smith's Yardville Supply	\$6.00	paint for mailbox
410.374	" "	\$4.99	P. D. vehicle spare key
438.460	" "	\$14.24	paint/marker to mark new signs/barricades for P. W. Dept.
410.462	Dr. W. Michelle Spencer, PsyD	\$50.00	pre-employment evaluation report

SEPTEMBER 2016 GENERAL FUND BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
488	Standard Insurance	\$682.23	add/life insurance premium
488A	" "	\$1,478.83	std insurance premium
488B	" "	\$867.24	ltd insurance premium
400.210	Staples Business Advantage	\$1.29	office supplies
414.210	" "	\$98.82	" "
409.215	" "	\$72.37	bldg. supplies
410.134	Nicole Thompson, Animal Control	\$1,400.00	services from 3/16/16 - 8/5/16
452.373	John L. Tomlinson & Son	\$590.00	install photo cells/bulb/ballast in street lights - Streetscape
438.460	Traffic Safety Store	\$1,250.39	grant reimbursed - safety signs/high intensity reflective rails
409.321	Verizon Wireless	\$1,094.36	mobile phone service
410.541	" "	\$26.71	" "
409.373	Waste Management	\$349.51	trash collection/recycling Twp. complex
	TOTAL	\$39,935.54	

**FOR BOARD APPROVAL

SEPTEMBER 2016 LIQUID FUELS BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437.2	A & M Truck Tire Service	\$475.00	truck tire
438.245	Eureka Stone Quarry	\$349.40	road/drainage ditch repair
438.245	Wm. W. Fabian & Son	\$127.90	culvert pipe wall
437	Joseph Finkle & Son	\$59.10	shop supplies/stock
432S	Garden State Highway Produc	\$164.89	signs
437	Praxair	\$302.76	cylinder/torch repairs
438.245	Smith's Yardville Supply	\$9.99	seal pipe under road
437	Tanners Lawn & Snow Equip.	\$807.74	mower repair
	TOTAL	\$2,296.78	

**PAID INTERIMLY

SEPTEMBER 2016 PARK & REC BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Coverall	\$520.00	cleaning svc. - restrooms
437	Davis Feed Mill	\$17.85	straw for Lookout Park
452.250	Kear Construction	\$152.68	repair irrigation wire
452.250	M & W Incom Supply	\$240.29	Lookout Park drain box/grate
452.250	Magic Touch Painting	\$500.00	paint exterior bldg. LO
452.250	PECO	\$67.16	electric
452.250	PECO	\$77.56	electric
452.250	PECO	\$35.53	electric
452.250	Smith's Yardville Supply	\$89.98	maint. Brownsburg Park
452.250	Staples Business Advantage	\$72.38	trash can liners
452.250	Waste Management	\$276.77	trash collection/recycling parks
	TOTAL	\$2,050.20	

**PAID INTERIMLY

SEPTEMBER 2016 WATER & SEWER BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Commonwealth of PA	\$500.00	Chap. 92A NPDES permits
429.371	Eurofins QC	\$2,057.00	testing
429.376	FRANC Environmental	\$1,535.32	sludge removal
429.374	Hajoca	\$249.72	repair items
429.374	Home Depot	\$92.95	maintenance/repair items
429.374	LCF Construction	\$385.00	repairs to Heritage Hills Booster Station
429.357	Longley Insurance Agency	\$33,028.00	Pollution Liability - 3-year policy
429.372	PECO	\$1,844.68	electric
429.372	PECO	\$1,615.51	electric
429.372	PECO	\$112.76	electric
429.372	PECO	\$116.16	electric
429.372	PECO	\$103.82	electric
429.210	USA BlueBook	\$409.79	supplies
429.374	" "	\$14.18	repair items
429.421	Verizon	\$41.58	phone
429.421	Verizon	\$36.39	phone
429.421	Verizon	\$41.58	phone
429.421	Verizon	\$115.76	phone
	TOTAL	\$42,300.20	

**PAID INTERIMLY

SEPTEMBER 2016 OPEN SPACE BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Heritage Conservancy	\$540.00	professional fees
461.70	Indian Valley Appraisal Co.	\$1,900.00	appraisal fees
	TOTAL	\$2,440.00	

**PAID INTERIMLY
*OVER BUDGET

SEPTEMBER 2016 INTERIM BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.460	BCATO	\$105.00	2016 Annual Fall Mtg. - 3 attendees
438.01	Bucks Cty. Cons. Dist.	\$305.00	permit application fee Highland Road culvert
400.460	St. Bede Cap. Camp.	\$55.00	donation in mem. of Robert M. Colavita (Diana Nolan's father)
	TOTAL	\$465.00	

*PREVIOUSLY APPROVED BY BOARD

SEPTEMBER 2016 DUTCHESS FARM BILLS - 9/6/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Coyne Chemical	\$862.60	aluminum sulfate
429.371	Eurofins QC	\$149.00	testing
429.357	Longley Insurance Agency	\$5,000.00	Pollution Liability - 3-year policy
429.372	PECO	\$650.22	electric
429.421	Verizon	\$42.44	phone
	TOTAL	\$6,704.26	

**PAID INTERIMLY

SEPTEMBER 2016 WATER/SEWER CAPITAL RESERVE BILLS - 9/6/16

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Blooming Glen Contractors	\$16,815.38	pmt. request #5 - final Sentinel Sew. Pumping Station
TOTAL		\$16,815.38	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To August, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$183,457.72	n/a	\$183,457.72
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$6,232.43	623.24%	\$5,232.43
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$461.96	n/a	\$461.96
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$24,386.72	162.58%	\$9,386.72
301.70	BREACH R.E. TAXES	\$0.00	\$2,271.83	n/a	\$2,271.83
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$361,524.99	60.25%	(\$238,475.01)
310.20	EARNED INCOME TAX	\$3,800,000.00	\$3,315,081.64	87.24%	(\$484,918.36)
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	0.00%	(\$140.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,250.00	125.00%	\$250.00
321.35	FIRE PERMITS	\$4,000.00	\$2,910.00	72.75%	(\$1,090.00)
322.82	HIGHWAY ENCROACHMENT	\$12,000.00	\$7,088.80	59.07%	(\$4,911.20)
322.83	GRADING PERMITS	\$18,000.00	\$12,260.00	68.11%	(\$5,740.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$6,522.41	46.59%	(\$7,477.59)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$4,273.06	106.83%	\$273.06
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,000.00	\$8,457.40	169.15%	\$3,457.40
341	INTEREST	\$8,400.00	\$5,125.83	61.02%	(\$3,274.17)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$143,597.00	\$0.00	0.00%	(\$143,597.00)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$5,729.52	57.30%	(\$4,270.48)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$30,000.00	\$7,873.04	26.24%	(\$22,126.96)

BUDGET vs ACTUAL

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Revenue					
361.31	SUBDIVISION FEES	\$3,500.00	\$27,330.00	780.86%	\$23,830.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$66,562.64	66.56%	(\$33,437.36)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$61,000.00	\$38,650.00	63.36%	(\$22,350.00)
361.33S	SIGN PERMITS	\$0.00	\$1,510.00	n/a	\$1,510.00
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$7,100.00	88.75%	(\$900.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$19,416.75	19.42%	(\$80,583.25)
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$850.00	8.50%	(\$9,150.00)
362.11	POLICE EARNINGS	\$2,600.00	\$1,663.00	63.96%	(\$937.00)
362.41	BUILDING PERMITS	\$180,000.00	\$120,663.19	67.04%	(\$59,336.81)
362.41-001	REINSPECTION FEES	\$500.00	\$1,190.00	238.00%	\$690.00
362.43	PLUMBING PERMITS	\$25,000.00	\$20,049.20	80.20%	(\$4,950.80)
362.44	ELECTRICAL PERMITS	\$10,000.00	\$7,720.00	77.20%	(\$2,280.00)
362.45	OCCUPANCY PERMITS	\$30,000.00	\$20,400.00	68.00%	(\$9,600.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$1,600.00	200.00%	\$800.00
362.46	ALARM PERMITS	\$18,000.00	\$17,874.00	99.30%	(\$126.00)
362.46B	WELL PERMITS	\$15,000.00	\$7,450.00	49.67%	(\$7,550.00)
362.47	SEWAGE PLANNING MODULE FEE	\$2,400.00	\$3,000.00	125.00%	\$600.00
362.48	PLAN/ZONE MISC REV.	\$400.00	\$35.00	8.75%	(\$365.00)
362.49	PROFESSIONAL SERVICES	\$75,000.00	\$46,580.00	62.11%	(\$28,420.00)
362.50	DEMOLITION PERMITS	\$11,000.00	\$8,220.00	74.73%	(\$2,780.00)
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$12.00	25.00%	(\$36.00)
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	0.00%	(\$23,097.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$195.90	78.36%	(\$54.10)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,500.00	\$1,886.89	75.48%	(\$613.11)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$4,400.00	\$3,814.99	86.70%	(\$585.01)
363.55	BULLET-PROOF VEST GRANT	\$2,400.00	\$0.00	0.00%	(\$2,400.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,295.62	86.37%	(\$204.38)
380A	CABLE FRANCHISE FEE	\$240,000.00	\$183,885.22	76.62%	(\$56,114.78)
380D	DEVELOPER DONATIONS	\$70,000.00	\$15,000.00	21.43%	(\$55,000.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$19,828.95	n/a	\$19,828.95
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To August, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$190.11	76.04%	(\$59.89)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$164,682.00	\$0.00	0.00%	(\$164,682.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$35,968.00	189.31%	\$16,968.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,085,519.00	\$4,635,848.81	76.18%	(\$1,449,670.19)
Total Revenue		\$6,085,519.00	\$4,635,848.81	76.18%	(\$1,449,670.19)
Expense					
400	BANK	\$200.00	\$63.60	31.80%	\$136.40
400.113	BOARD SALARY	\$4,200.00	\$1,000.00	23.81%	\$3,200.00
400.121	ADMIN. STAFF & MGR PAY	\$273,237.00	\$237,781.61	87.02%	\$35,455.39
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$2,768.18	92.27%	\$231.82
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$6,320.67	114.92%	(\$820.67)
400.311	AUDIT	\$21,000.00	\$20,330.00	96.81%	\$670.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$11,474.27	76.50%	\$3,525.73
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$80,932.47	77.08%	\$24,067.53
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$76,854.93	96.07%	\$3,145.07
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$867.59	57.84%	\$632.41
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$3,701.03	37.01%	\$6,298.97
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$1,500.00	100.00%	\$0.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$19,582.43	89.01%	\$2,417.57
400.460	ADMIN. GENERAL EXPENSE	\$11,000.00	\$4,211.31	38.28%	\$6,788.69
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	0.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$20,874.00	\$13,916.00	66.67%	\$6,958.00
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$37,678.56	71.33%	\$15,141.44
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$3,522.17	70.44%	\$1,477.83

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$10,183.43	33.94%	\$19,816.57
409.140	BLDG CUSTODIAN	\$15,000.00	\$9,275.00	61.83%	\$5,725.00
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$3,174.92	63.50%	\$1,825.08
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$12,109.77	30.27%	\$27,890.23
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$16,925.54	67.70%	\$8,074.46
409.341	BLDG POSTAGE	\$6,000.00	\$1,862.73	31.05%	\$4,137.27
409.361	BLDG ELECTRIC	\$25,000.00	\$17,038.26	68.15%	\$7,961.74
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$37,622.73	67.18%	\$18,377.27
409.374	BLDG STP TESTS	\$200.00	\$80.00	40.00%	\$120.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$283.18	14.16%	\$1,716.82
410.122	POL ADMIN/CLERICAL PAY	\$178,038.00	\$105,947.51	59.51%	\$72,090.49
410.132	PATROLMEN PAY	\$1,504,421.00	\$760,628.34	50.56%	\$743,792.66
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$24,600.00	n/a	(\$24,600.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$4,101.99	41.02%	\$5,898.01
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$0.00	0.00%	\$6,000.00
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$650.00	16.25%	\$3,350.00
410.183	POLICE OVERTIME	\$85,000.00	\$58,137.20	68.40%	\$26,862.80
410.192	POLICE SCHOOLING	\$20,000.00	\$17,370.23	86.85%	\$2,629.77
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$6,244.23	62.44%	\$3,755.77
410.231	POLICE VEHICLE GAS/OIL	\$45,000.00	\$17,150.77	38.11%	\$27,849.23
410.238	POLICE UNIFORMS	\$20,000.00	\$2,741.92	13.71%	\$17,258.08
410.239	PATROL CAR TIRES	\$2,000.00	\$1,344.00	67.20%	\$656.00
410.239A	POLICE AMMO/FLARES	\$26,000.00	\$6,585.11	25.33%	\$19,414.89
410.314	POLICE LEGAL	\$25,000.00	\$50,605.38	202.42%	(\$25,605.38)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,200.00	\$0.00	0.00%	\$2,200.00
410.372C	COMPUTER NETWORK/MDT	\$33,800.00	\$12,884.00	38.12%	\$20,916.00
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$27,000.00	\$7,198.18	26.66%	\$19,801.82
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$2,181.00	77.89%	\$619.00
410.450	POLICE CAR WASH	\$2,300.00	\$0.00	0.00%	\$2,300.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$1,915.82	73.69%	\$684.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,805.83	120.39%	(\$305.83)
410.470	POLICE INVESTIGATIONS	\$4,100.00	\$3,274.00	79.85%	\$826.00
410.540-001	D.A.R.E.	\$4,100.00	\$1,664.98	40.61%	\$2,435.02
410.540-002	COMMUNITY POLICING	\$2,000.00	(\$250.00)	-12.50%	\$2,250.00
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$2,811.70	56.23%	\$2,188.30
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,213.57	80.34%	\$786.43
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$301.99	6.04%	\$4,698.01
411.130	FIRE MARSHAL PAY	\$26,314.00	\$18,138.34	68.93%	\$8,175.66
411.150	FIRE WORKERS COMP.	\$20,860.00	\$15,645.00	75.00%	\$5,215.00
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$769.74	76.97%	\$230.26
411.331	FIRE MILEAGE	\$1,000.00	\$1,162.74	116.27%	(\$162.74)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$1,375.63	114.64%	(\$175.63)
411.5	FIRE RELIEF FUND	\$143,537.00	\$0.00	0.00%	\$143,537.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$285.44	19.03%	\$1,214.56
414.130	CODE ENFORCEMENT PAY	\$149,972.00	\$97,683.76	65.13%	\$52,288.24
414.131	CODE OVERTIME	\$400.00	\$599.02	149.76%	(\$199.02)
414.141	INSPECTION SERVICE	\$15,000.00	\$14,919.75	99.47%	\$80.25
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$1,024.78	51.24%	\$975.22
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$3,992.00	153.54%	(\$1,392.00)
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$125,000.00	\$76,119.07	60.90%	\$48,880.93
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$110,000.00	\$28,792.89	26.18%	\$81,207.11
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,000.00	\$4,230.00	141.00%	(\$1,230.00)
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$30,000.00	\$5,115.50	17.05%	\$24,884.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	0.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$0.00	0.00%	\$4,600.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$3,000.00	\$1,708.00	56.93%	\$1,292.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$656.00	87.47%	\$94.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	0.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$2,600.00	\$578.82	22.26%	\$2,021.18
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$266.79	26.68%	\$733.21
414.400	CREDIT CARD FEES	\$850.00	\$1,248.11	146.84%	(\$398.11)
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$0.00	0.00%	\$2,000.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$191.99	12.80%	\$1,308.01
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$7,000.00	\$2,367.64	33.82%	\$4,632.36
414ZHB	ZONING HEARING BOARD	\$12,000.00	\$6,385.94	53.22%	\$5,614.06
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$4,452.05	29.68%	\$10,547.95
430.238	ROAD UNIFORMS	\$6,200.00	\$2,657.89	42.87%	\$3,542.11
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$998.80	39.95%	\$1,501.20
430.371	TREE MAINTENANCE	\$30,000.00	\$6,207.50	20.69%	\$23,792.50
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$5,040.00	36.00%	\$8,960.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$680,000.00	\$305.00	0.04%	\$679,695.00
438.145	PUBLIC WORKS PAY	\$322,937.00	\$201,375.69	62.36%	\$121,561.31
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,513.19	37.83%	\$2,486.81
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$4,833.87	32.23%	\$10,166.13
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$30,000.00	\$30,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,000.00	\$4,550.00	91.00%	\$450.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$21,828.67	19.84%	\$88,171.33
483.002	POLICE PENSION	\$165,000.00	\$23,875.45	14.47%	\$141,124.55
484	WORKERS COMPENSATION	\$86,049.00	\$64,537.00	75.00%	\$21,512.00
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$3,068.56	61.37%	\$1,931.44

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Expense					
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$50,879.00	\$33,785.00	66.40%	\$17,094.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$720,576.00	\$452,078.17	62.74%	\$268,497.83
488	LIFE INSURANCE	\$9,000.00	\$5,600.41	62.23%	\$3,399.59
488A	SHORT TERM DISABILITY	\$19,000.00	\$12,454.73	65.55%	\$6,545.27
488B	LONG TERM DISABILITY	\$12,500.00	\$7,303.89	58.43%	\$5,196.11
489	FICA	\$158,145.00	\$100,109.91	63.30%	\$58,035.09
489.01	TRANSFER - NONPOLICE	\$47,052.00	\$0.00	0.00%	\$47,052.00
489.02	TRANSFER - POLICE	\$117,630.00	\$0.00	0.00%	\$117,630.00
489A	MEDICARE	\$37,000.00	\$20,751.38	56.08%	\$16,248.62
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$2,000.00	\$0.00	0.00%	\$2,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$153,000.00	\$153,000.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$1,150.00	\$0.00	0.00%	\$1,150.00
Total		\$6,593,971.00	\$3,167,777.24	48.04%	\$3,426,193.76
Total Expense		\$6,593,971.00	\$3,167,777.24	48.04%	\$3,426,193.76
Net:		(\$508,452.00)	\$1,468,071.57	-288.73%	\$1,976,523.57