

Upper Makefield Township

2018 Fee Schedule



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Any sums due and owed to Upper Makefield Township for greater than thirty (30) days after the invoice date shall incur interest at the rate of 1.5% per month or fraction thereof that the money remains unpaid.

Resolution 2001-03-21

Fee Schedule Adopted by the Board of Supervisors November 14, 2017.

Upper Makefield Township 2018 Fee Schedule

ZONING HEARING BOARD FEE SCHEDULE

Zoning Hearing Board fees cover the cost of the court stenographer at 50% of the appearance fee, advertising, meeting room use and administrative expenses incurred by Upper Makefield Township. Applicants are billed for the above mentioned costs plus \$70.00 and an 8% administration fee for each day of meeting room use. Any money remaining from the application fee after payment of the above costs will be refunded to the Applicant. The Applicant will receive an invoice for fees due should costs exceed the application fee.

| Application Type | Application Review 2017 | Application Review 2018 |
|--|--------------------------------|--------------------------------|
| Residential (Single Family) | \$975.00 | \$975.00 |
| Commercial and Office (1 Unit) | \$1,250.00 | \$1,250.00 |
| Commercial, Office and Multi-Family (up to and including 5 units and under 10,000 sq. ft. devoted to use) | \$1,800.00 | \$1,800.00 |
| Commercial Office and Multi-Family (6 or more units and/or greater than 10,000 sq. ft.) | \$2,300.00 | \$2,300.00 |
| Industrial | \$2,200.00 | \$2,200.00 |
| Quarry | \$1,500.00 | \$1,500.00 |
| Non-Profit, Educational, Institutional, Religious, etc. | \$1,100.00 | \$1,100.00 |
| Signs | \$600.00 | \$700.00 |
| Challenge to Validity of Zoning Ordinance | \$20,000.00 | \$20,000.00 |
| Landowner appeal under MPC 909.1(a). (3). (4). (8). (9). | \$1,700.00 | \$1,700.00 |
| Appeals From The Township Zoning Officer Decision | | \$975.00 |

Upper Makefield Township 2018 General Fee Schedule

| Fee Type | 2017 | 2018 |
|---|---|---|
| Accident or Incident Reports | \$15.00 | \$15.00 |
| Address Signs | \$12.00 | \$12.00 |
| Administrative Services for Township Staff to Assist with Extensive Projects | \$50.00 per hour | \$50.00 per hour |
| Alarm Registration and Renewal | \$25.00 | \$25.00 |
| Amendment to Joint Zoning Ordinance (Re-Zoning) Section 1602 - Joint Municipal Zoning Ordinance | \$2,500.00 filing fee | \$2,500.00 filing fee |
| Appeal to Board of Appeals (Appeal of Building Official or Fire Marshal interpretation) | \$100.00 | \$100.00 |
| Blasting Permit | \$200.00 | \$200.00 |
| Building/Floodplain Permits: | Fees include mandatory \$4.00 State UCC Fees | Fees include mandatory \$4.00 State UCC Fees |
| Agricultural Buildings Including Structural Alterations or Additions | \$80.00 + 0.16/sq. ft. | \$80.00 + 0.16/sq. ft. |
| Commercial, Industrial Office | \$830.00 + 0.42 sq. ft. | \$830.00 + 0.42 sq. ft. |
| Communications Tower or Structure | \$900.00 + Zoning App. \$6,000.00 Escrow (All costs above \$7,000.00 to be paid by Applicant.) | \$900.00 + Zoning App. \$6,000.00 Escrow (All costs above \$7,000.00 to be paid by Applicant.) |
| Floodplain Permit | | \$70.00 |
| Residential Alterations, Additions | \$300.00 + \$0.38 sq. ft. | \$300.00 + \$0.38 sq. ft. |
| Single Family Dwelling | \$700.00/unit + \$0.40 sq. ft. | \$700.00/unit + \$0.40 sq. ft. |
| Minor Alteration | \$80.00 + \$0.36 sq. ft. | \$80.00 + \$0.36 sq. ft. |
| Swimming Pool-In Ground | \$350.00 | \$350.00 |
| Above Ground | \$200.00 | \$200.00 |
| Burning Permit | \$30.00 | \$30.00 |
| Comprehensive Plan Book | \$30.00 | \$30.00 |
| Continuation of Non-Conforming Use | \$200.00 | \$200.00 |
| Copies: | | |
| Codified Ordinances | Paper \$75.00 Electronic \$50.00 | Paper \$75.00 Electronic \$50.00 |
| Maps: Street, Zoning, etc. | | B&W - \$2.00 Color - \$4.00 |
| Paper Copies | 8.5 x 11=\$.25; \$.50 faxed; 8.5 x 14 = .25 11 x 17 +.50 Color Add .75 | 8.5 x 11=\$.25; \$.25 faxed; 8.5 x 11; 8.5 x 14 = .25 11 x 17 +.50 Color Add .75 |
| Electronic Disc | | \$8.00 |
| Public Meeting | Audio \$40.00 Audio/Video \$60.00 | Audio \$40.00 Audio/Video \$60.00 |
| Zoning Hearing Board Transcript | Contact Stenographer | Contact Stenographer |
| Zoning Ordinance | Paper \$50.00 Electronic \$40.00 | Paper \$50.00 Electronic \$40.00 |
| Curative Amendment Application | \$11,500.00 | \$11,500.00 |
| Demolition Permit (per 1,000 square feet of floor area) | \$60.00 | \$60.00 |

Upper Makefield Township 2018 General Fee Schedule

| Fee Type | 2017 | 2018 |
|---|---|---|
| Drainage Plan Review (Ordinance 264) | \$200.00 | \$200.00 |
| Driveway/Highway Encroachment | | |
| Permanent | \$260.00 | \$260.00 |
| Temporary | \$100.00 | \$100.00 |
| Electrical Residential: | | |
| SFD | \$70.00 | \$70.00 |
| Addition | \$60.00 | \$60.00 |
| Minor Electrical Work | \$40.00 | \$40.00 |
| Commercial: | | |
| New Bldg. | \$90.00 | \$90.00 |
| Addition | \$70.00 | \$70.00 |
| Minor Work | \$50.00 | \$50.00 |
| Solar Panels: + Prof. Svcs. Agreement | | |
| Array Area < 250 sq. ft. | \$170.00 + \$800.00 Escrow | \$170.00 + \$800.00 Escrow |
| Array Area > 250 sq. ft. | \$390.00 + \$800.00 Escrow | \$390.00 + \$800.00 Escrow |
| Event Application | \$10.00 | \$10.00 |
| Fingerprinting | \$25.00 | \$25.00 |
| Fire Inspection | \$45.00 | \$45.00 |
| Inspection – High Hazard or Special Use | \$110.00 | \$110.00 |
| Sprinkler Systems Plan Review | \$150.00 | \$150.00 |
| Fire | \$20.00 | \$20.00 |
| Forestry Permit | \$400.00 | \$400.00 |
| Grading Permit + Professional Services Agreement | \$220.00 + \$1,200.00 Escrow | \$220.00 + \$1,300.00 Escrow |
| Historic Architectural Review Board | \$70.00 | \$70.00 |
| Holding Tank (Ord. 183) | Residential - \$120.00+ \$250.00 Escrow Commercial- \$300.00 + \$1,000.00 Escrow | Residential - \$120.00+ \$250.00 Escrow Commercial- \$300.00 + \$1,000.00 Escrow |
| Home Occupation/Business | \$80.00 | \$80.00 |
| Liquor License Transfer Application | \$500.00 + \$1,000.00 Escrow | \$500.00 + \$1,000.00 Escrow |
| Maps | 11" x 17" \$5.00 36" x 22" \$18.00 | 11" x 17" \$5.00 36" x 22" \$18.00 |
| Occupancy Permit | | |
| New SFD and Commercial Construction | \$300.00 | \$300.00 |
| Accessory Structure, Additions, Alterations | \$70.00 | \$70.00 |
| Zoning Residential Occupancy | \$70.00 | \$70.00 |
| Zoning Business Occupancy | \$80.00 | \$80.00 |
| On Lot Sewage Management Permit - Residential | Tri-Annual Pumping Required Paid by Hauler | Tri-Annual Pumping Required Paid by Hauler |

Upper Makefield Township 2018 General Fee Schedule

| Fee Type | 2017 | 2018 |
|--|--|---|
| Park Use, Brownsburg & Lookout Parks: | | |
| Application Fee (Pavilion or field – Non-Refundable) | | \$0 Resident \$25.00 Non-Resident |
| Security Deposit (Pavilion or single field-refundable) | | \$200.00 Resident or Non-Resident |
| Reserved Pavilion Usage | | \$100/4 hours – less than 100 ppl \$175/4 hours – more than 100 ppl Plus \$200 security deposit |
| Single Use (Non-Tournament) | | |
| Single Use Field Reservation (Resident) | | \$75/day/field |
| Single Use Field Reservation (Non-Resident) | | \$200/day/field |
| Tournaments/Camps | | |
| Application Fee | | \$50.00 |
| Security Deposit (Refundable) | | \$500.00* |
| Resident Fee | | \$100/field/day |
| Non-Resident Fee | | \$250.00/field/day |
| Concession Stand | | 10% of proceeds |
| Security Deposit (concession stand use - refundable) | | \$250.00 |
| * UM reserves the right to increase security deposit for special circumstances. | | |
| Photographs | | |
| Digital - Plain Paper | \$15.00 per page | \$15.00 per page |
| Digital - Photo Paper | \$25.00 per page | \$25.00 per page |
| DVD | \$100.00 | \$100.00 |
| Park & Rec Fee in Lieu of Improvements | \$5,000.00 | \$5,000.00 |
| Planning Modules (Sewage) | | |
| 1 Lot | \$200.00 Filing Fee/ 1,000.00 Review Escrow | \$200.00 Filing Fee/ 1,000.00 Review Escrow |
| 3 Lots or More | \$500.00 Filing Fee/ \$2,500 Review Escrow | \$500.00 Filing Fee/ \$1,500 Review Escrow |
| Planning Exemption | \$150.00 | \$150.00 |
| Plumbing/ Mechanical Permit | | |
| Construction, Installation or Alteration of the Plumbing/Mechanical System of any Building | \$130.00 | \$130.00 |
| 6 or more fixtures | \$21.00 additional per number of fixtures over 6 | \$21.00 additional per number of fixtures over 6 |
| Minor Work | \$70.00 | \$70.00 |
| Professional Services Agreement | Escrow \$1,200.00 | Escrow \$1,300.00 |
| Realtors Annual Sign Permit | \$90.00 | \$90.00 |
| Recycling Bins | \$12.00 | \$12.00 |

Upper Makefield Township 2018 General Fee Schedule

| Fee Type | 2017 | 2018 |
|--|----------------------------|----------------------------|
| Re-inspection Fee (Bldg.) | \$70.00 | \$70.00 |
| Return Check (Non- Sufficient Funds) | \$35.00 | \$35.00 |
| Road Occupancy Permit | \$130.00 | \$130.00 |
| Septic Haulers (Annual) | \$200.00 | \$200.00 |
| Signs | \$70.00 | \$70.00 |
| Solicitor Permit | \$150.00 per 90 day permit | \$150.00 per 90 day permit |
| Storm water Management Ordinance Copy | \$25.00 | \$25.00 |
| SALDO Book | \$50.00 | \$50.00 |
| CD Rom | \$25.00 | \$25.00 |
| Temporary Structure/Use Permit | \$60.00 | \$60.00 |
| Tax Certification | \$35.00 | \$35.00 |
| Tax Bill Duplicate | \$5.00 per parcel | \$5.00 per parcel |
| Utility Pole Permit | \$90.00 per pole | \$90.00 per pole |
| Water and Sewer Construction (Design and Specifications for Public Systems) | \$60.00 | \$60.00 |
| Water & Sewer Certification | \$35.00 | \$35.00 |
| Well Permit | | |
| Monitoring & Residential & Irrigation | \$350.00 | \$350.00 |
| Production, Community, Public or Test Well | \$1,000.00 | \$1,000.00 |
| Geothermal or Existing | \$200.00 | \$200.00 |
| Wreckers on Call | \$250.00 | \$250.00 |
| Zoning Permit for: | | |
| New Home | \$300.00 | \$300.00 |
| Accessory Structure > = 2,000 sq. ft. | \$240.00 | \$240.00 |
| Renovations & Additions | \$160.00 | \$160.00 |
| Accessory Structure < 2,000 sq. ft. | \$70.00 | \$70.00 |
| Commercial Structure | \$400.00 | \$400.00 |
| Business Certificate of Occupancy | \$90.00 | \$90.00 |
| Collocation Antenna | \$1,000.00 + Zoning App. | \$1,000.00 + Zoning App. |
| Tree Removal, Per Tree | \$70.00 | \$70.00 |
| Re-inspection Fee | \$70.00 | \$70.00 |

Upper Makefield Township 2018 Land Development Fee Schedule

Professional Services Agreement - All applications on this page require \$100.00 + \$1,200.00 Escrow. An 8% administrative fee applies to all submissions. If a preliminary/final application is requested, a final application filing fee is due at submission.

| Application Type | Plan Filing and Processing | Review Escrow |
|------------------|----------------------------|---------------|
| Sketch | \$600.00 | \$1,000.00 |
| Large Lot | \$480.00 | \$2,300.00 |
| Lot Line Change | \$500.00 | \$3,000.00 |

Preliminary Applications for Subdivision and Land Developments

| Lot/Unit Size | Plan Filing and Processing | Plan Review Refundable |
|--|---|------------------------|
| 1-2 Lots/Units | \$480.00 | \$2,300.00 |
| 3-5 Lots/Units | \$1,000.00 | \$4,600.00 |
| 6-10 Lots/Units | \$1,700.00 | \$26,000.00 |
| 11 or more Lots/Units | \$2,500.00 | \$47,000.00 |
| ** PLUS → \$200.00 per lot > 10 and ≤ 50 | ** PLUS → \$200.00 per lot > 50 | |

Final Applications for Subdivision and Land Development

| Lot/Unit Size | Plan Filing and Processing | Plan Review Refundable |
|--|--|------------------------|
| 1-2 Lots/Units | \$400.00 | \$1,300.00 |
| 3-5 Lots/Units | \$950.00 | \$15,500.00 |
| 6-10 Lots/Units | \$1,900.00 | \$25,000.00 |
| 11 or more Lots/Units | \$3,400.00 | \$45,000.00 |
| ** PLUS → \$100.00 per lot > 10 and ≤ 50 | ** PLUS \$200.00 per lot/ units > 50 | |

| Conditional Use Applications | Filing Fee | Review Escrow |
|-----------------------------------|--|---|
| With Land Development Plan | \$1,300.00 | \$2,000.00 |
| W/O Land Development Plan | \$1,800.00 | \$3,200.00 |
| | *** Plus \$100.00 per lot > 10 | *** Plus \$200.00 per lot > 50 |
| Preliminary Zoning Opinion | \$100.00 | Professional Services Agreement \$1,200.00 |

Revision to the Approved Plans 30 % of Above Fees

Upper Makefield Township 2018 Professional Services Fee Schedule

| Fee Type | 2017 | 2018 |
|--|-------------------|-------------------|
| Grim, Biehn & Thatcher | | |
| Township Solicitor | | |
| Hourly Rates: | \$155.00 | \$155.00 |
| General Legal Services | | \$155.00 |
| Litigation | \$155.00 | \$155.00 |
| Real Estate including Land Development | \$195.00 | \$195.00 |
| High Swartz | | |
| Zoning Hearing Board | | |
| Council Hourly Rates: | \$190.00 | \$200.00 |
| Eckert, Seamans – | | |
| Labor Attorneys | | |
| Hourly Rates: | | |
| Partner | \$300.00 | \$300.00 |
| Associates | \$250.00 | \$250.00 |
| Paralegals | \$100.00-\$200.00 | \$100.00-\$200.00 |
| CKS Engineers | | |
| Hydrologist | | |
| Hourly Rates: | | |
| Principal | \$118.00 | \$120.00 |
| Asst. Engineers | \$108.00 | \$110.00 |
| Junior Engineer | | \$60.00 |
| Technical Assistant I (Inspector, Draftsman, Surveyor, etc.) | \$86.00 | \$88.00 |
| Technical Assistant II | | \$48.00 |
| Administrative Assistant | \$25.00 | |
| * All direct expenses such as telephone, postage, printing, etc. Will be charged at their direct cost. Automobile expenses will be charged in accordance with the IRS Standard Rate. | | |
| Tri-State Engineers | | |
| Township Engineer | | |
| Hourly Rates: | | |
| Consulting Professional III | \$100.00 | \$104.00 |
| Consulting Professional II | \$98.00 | \$101.00 |
| Consulting Professional I | \$97.00 | \$100.00 |
| Design Technician III | \$87.00 | \$90.00 |

| | | |
|--|-------------|-------------|
| Design Technician II | \$82.00 | \$85.00 |
| Upper Makefield Township 2018 Professional Services Fee Schedule | | |
| Fee Type | 2017 | 2018 |
| Tri-State Engineers, Continued | | |
| Design Technician I | \$77.00 | \$80.00 |
| Construction Representative III | \$75.00 | \$78.00 |
| Construction Representative II | \$74.00 | \$77.00 |
| Construction Representative I | \$66.50 | \$69.00 |
| Project Manager | \$87.00 | \$90.00 |
| Surveying Crew | \$113.00 | \$120.00 |
| Clerical | \$15.00 | \$18.00 |
| | | |
| Private Utility Enterprises Treatment Plants Operator Hourly Rates: | | |
| | \$52.25 | \$52.25 |
| | | |
| Heritage Conservancy Open Space Consultant Hourly Rates: | | |
| President | \$140.00 | \$140.00 |
| Chief Operating Officer | \$100.00 | \$100.00 |
| Accounting Manager | \$55.00 | \$55.00 |
| Executive Assistant | \$45.00 | \$50.00 |
| Administrative Assistant | \$40.00 | \$40.00 |
| Sr. Development Associate, Grants | | \$70.00 |
| Mgr. of Marketing & Communications | | \$60.00 |
| Development Associate, Membership | | \$50.00 |
| Sr. Community Engagement Associate | | \$50.00 |
| Manager of Development | | \$60.00 |
| Senior Preservation Specialist | | \$70.00 |
| Director of Property Management | | \$80.00 |
| Senior Land Conservationist | \$75.00 | \$75.00 |
| Director of Resource Protection | | \$80.00 |
| Senior Conservation Steward | \$65.00 | \$65.00 |
| Conservation Associate | \$75.00 | \$50.00 |
| Conservation Steward | | \$50.00 |
| Watershed Engagement Associate | | \$40.00 |
| Property Caretaker | \$50.00 | \$50.00 |

| | | |
|---|-------------|-------------|
| Director of Leadership Giving | \$80.00 | |
| Upper Makefield Township 2018 Professional Services Fee Schedule | | |
| Fee Type | 2017 | 2018 |
| Heritage Conservancy Open Space Consultant, Continued | | |
| Associate Director, Development | \$70.00 | |
| Communication Coordinator | \$50.00 | |
| Membership Coordinator | \$50.00 | |
| Volunteer Coordinator | \$50.00 | |
| Manager of Meetings & Special Events | \$50.00 | |
| Senior Historic Preservationist | \$70.00 | |
| Director of Property Management | \$80.00 | |
| Receptionist | \$40.00 | |
| GIS | \$95.00 | |