

Upper Makefield Township Board of Supervisors
February 21, 2012 Meeting Minutes

The February 21, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden, and Member Tom Cino. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor Steve Moyer, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS:

Mr. Rattigan announced that the Earth Day Event will be held on April 21st from 10:00 a.m. – 2:00 p.m. at Brownsburg Park.

Mr. Rattigan noted that a Joint Board of Supervisors/Environmental Advisory Council meeting was held prior to this meeting.

PUBLIC COMMENT:

Mary Lou Gaffney, 1 Old Cabin Road, asked the board if Upper Makefield was in the Marcellus Shale Region of Pennsylvania and whether there would be an impact on Upper Makefield with the recent passage of HR1950. Ms. Ryan provided Ms. Gaffney with a map of the Marcellus Shale Region.

At Mr. Rattigan's request, Mr. Moyer provided an in-depth review of the recent action by the board to designate Heritage Conservancy as a Third Party Land Trust Beneficiary on township conservation easements.

APPROVAL OF MINUTES AND BILLS PAYABLE:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the February 7, 2012 minutes. Motion carried by unanimous vote.

Mr. Baldwin read into the record the bills for February 21, 2012. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve the February 21, 2012 Bills Payable List in the amount of \$110,639.59. Motion carried by unanimous vote.

Ms. Ryan reported that the bills payable list was now available on the township's web site.

PLANNING AND ZONING ISSUES:

There were no Planning and Zoning Issues

SOLICITOR'S REPORT:

There was no Solicitor's Report.

MANAGER'S REPORT:

Fund Balance Report

Ms. Teoli provided highlights of the Fund Balance Report.

Mr. Breeden expressed his opinion that the monthly financial reports should include more detail.

2012 Fee Schedule

Ms. Teoli presented the proposed Fee Schedule. After discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve the 2012 Fee Schedule. Motion carried by unanimous vote.

Citizen Volunteer Process

Ms. Teoli provided an overview of a Citizen Board Application for residents interested in volunteering for a township advisory board or commission. Discussion followed, and a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the Citizen Volunteer Application. Motion carried by unanimous vote.

RFP Banking Services

Ms. Teoli provided an overview of the Banking Services Request for Proposals (RFP). After brief discussion, a motion was made by Mr. Cino and was seconded by Mr. Baldwin to authorize release of the Banking Services RFP. Motion carried by unanimous vote.

Sign and Post Bids

Ms. Teoli provided an overview of the 2012-2013 Sign and Post Bid. Brief discussion followed, and a motion was made by Mr. Baldwin and was seconded by Mr. Cino to award the 2012-2013 Sign and Post Bid to Garden State Highway Products. Motion carried by unanimous vote.

ENGINEER'S REPORT:

Washington Crossing Gateway Project, Phase II Signage – Payment Request #2 (Final)

Mr. Young provided an update of the project and recommended approval of Payment Request #2 (Final) in the amount of \$10,740.80. After brief discussion, Mr. Baldwin made a motion which was seconded by Ms. Ryan to approve Payment Request #2 (Final) in the amount of \$10,740.80. Motion carried by a 4-1 vote with Mr. Breeden dissenting.

BOARD AND COMMISSION REPORTS:

Mr. Rattigan announced that the following reports were included in the Board packets:

- Environmental Advisory Council – January 10, 2012
- Historical Advisory Commission – February 6, 2012
- Park and Recreation Board – January 9, 2012
- Planning Commission – December 6, 2012

DEPARTMENT REPORTS:

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

Police Department

Chief Mark Schmidt highlighted the Police Department Report.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Fire Department Reports
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Citizen Involvement

Mr. Rattigan provided comment on his desire to be more proactive in planning for the future of Upper Makefield Township. He specifically expressed an interest in soliciting public input regarding the future of the township. He suggested that the township consider conducting some type of citizen survey to gauge resident opinions on various topics. After discussion, Ms. Teoli was asked to provide a report to the Board on possible options at one of the April meetings.

Discussion of Lookout Park Capital Improvements

Ms. Teoli provided an overview of the request of Upper Makefield Youth Baseball League (UMYBL) for improvements to Lookout Park. The club has asked the township to partner with them for improvements that include expanding fields, improving fences and dugouts, enhancing batting cages and adding sod. The club has offered to contribute \$42,000 and asked for township contribution toward those improvements rather than toward well improvements, as previously requested. The Park and Recreation Board recommended a township contribution of \$1.00 for every \$2.00 spent by the league.

A presentation was then made by Jim D'Arcangelo, UMYBL representative, regarding the proposed improvements.

Following discussion, a motion was made by Mr. Breeden, and was seconded by Mr. Cino to approve the proposal made by UMYBL and to authorize expenditure of \$1.00 for every \$2.00 spent by the league, up to a maximum of \$25,000 from the Park and Recreation Capital Fund. Motion carried on a unanimous vote.

PUBLIC COMMENT AND MEDIA QUESTIONS:

There were no additional public comments or media questions.

ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 8:45 p.m. Motion carried on unanimous vote.

Approved: March 13, 2012

FEBRUARY 2012 GENERAL FUND BILLS - 2/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.210	Associated Imaging Solutions	\$183.37	copier charges
410.210	Awards and More	\$40.00	plaque
403.115	H.A. Berkheimer Assoc.	\$144.60	1/12 commissions
400.460	Bucks County Consortium of Munic.	\$25.00	add'l membership dues
410.541	Central Bucks SRT	\$3,000.00	annual membership
400.374	CIT Technology	\$623.98	monthly copier rental
414.313A-1	CKS Engineers	\$635.96	engineering fees
400.312	" "	\$339.46	" "
409.140	CleanNet of Philadelphia	\$701.11	cleaning service
430.238	Clemens	\$158.40	PW uniform rental
409.215	" "	\$18.10	floor mat rental
409.321	Comcast - Admin.	\$328.06	phone/long distance/commercial internet/IP
409.321	Comcast - PW	\$127.15	phone/long distance/commercial internet/IP
409.321	Comcast - PD	\$299.95	phone/long distance/commercial internet/IP
400.340	Courier Times	\$123.85	advertising
414ZHB	Donna DeAngelis-Lehmann	\$160.00	court reporter
409.215	Deer Park	\$47.84	drinking water/coolers
409.373	Elevator Specialties	\$175.00	monthly maintenance
403.225	Nicholas Ettore	\$792.00	reimburse postage for RE tax bills
407.319	Excel Micro	\$240.00	Postini spam filter annual renewal
410.372C	" "	\$192.00	" "
407.319	Kortney Felice	\$600.00	enews writing/design/web updates
414.319	Freedom Systems	\$1,975.00	annual support contract
410.210	Garlits Printing	\$218.50	envelopes for alarm letter mailings
407.319	Gates Adweb	\$10.00	BigMail account monthly fee
400.313	Gilmore & Associates	\$18,146.26	engineering fees
414.313A	" "	\$9,429.02	" "
409.373	Gorski Trash Removal	\$270.00	trash removal
400.314	Grim, Biehn & Thatcher	\$3,077.00	legal fees
414.314A	" "	\$2,880.00	" "
414.314-2	" "	\$290.00	" "
400.374	HPT Systems	\$1,788.75	wkstn. rebuild/server work/restore acct'g. data
411.460	IAAI	\$75.00	class
409.230	ISObunkers	\$984.95	propane
411.460	John Kernan	\$95.00	reimburse for recertification
410.374	Kerrigan's Sunoco	\$356.00	PD vehicle maintenance/repairs
403.115	Keystone Collections Group	\$3,179.24	January 2012 commissions
414-141	Keystone-Municipal-Services	\$690.00	inspection services
414ZHB	McNamara, Bolla & Panzer	\$875.00	legal fees - ZHB
409.215	Modern Precast Concrete	\$151.96	chlorine tablet feeder replacement tube
400.210	Newtown Office Supply	\$11.52	office supplies
410.210	" "	\$262.75	" "
414.210	" "	\$128.56	" "
438.460	" "	\$31.40	" "
409.215	" "	\$123.84	bldg. supplies
409.373	Newtown Pro Hardware	\$25.36	bldg. maint.
400.210	Office Basics	\$67.67	office supplies
414.210	" "	\$91.92	" "
409.321	PA One Call System	\$37.41	monthly activity fee
409.215	Penn Jersey Paper	\$376.66	bldg. supplies
409.230	Ports Petroleum	\$8,254.61	heating fuel
410.231	" "	\$2,096.11	unleaded fuel
430.231	" "	\$1,375.65	diesel fuel
431	Scotts All Season	\$1,260.00	snow removal
407.319	Ron Skotleski Video Productions	\$400.00	Producer Fee BoS Mtg. 2/7/12
411.212	Staples Advantage	\$194.98	digital camera/sd card
410.210	Thomson West	\$197.52	annual subscr. Quinlan Arrest Law Bulletin - 1/31/13
400.460	Titan Mobile Shredding	\$125.00	document shredding
409.373	John L. Tomlinson	\$907.15	service/repair twp. complex parking lot lights
409.341	U.S. Postal Service	\$389.55	alarm letter mailings

TOTAL \$69,805.17

**FOR BOARD APPROVAL
*OVER BUDGET

FEBRUARY 2012 LIQUID FUELS BILLS - 2/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
433TL	Armour & Sons Electric	\$2,325.00	replace TL loops
437	Betts Equipment	\$32.00	sharpen chains
437	Bucks County International	\$14.09	truck repair
437	Colony Auto Parts	\$38.74	shop supplies
431	Miller Materials	\$95.00	road maintenance
437	Paul R. Moyer & Sons	\$48.25	water pump repair
434SL	PECO	\$133.11	street lights
433TL	PECO	\$86.93	traffic lights
	TOTAL	\$2,773.12	

*OVER BUDGET

**PAID INTERIMLY

FEBRUARY 2012 PARK & REC BILLS - 12/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Gorski Trash Removal	\$74.00	trash removal - Lookout/Brownsburg
452.250	Newtown Pro Hardware	\$7.49	lock for Brownsburg Park
	TOTAL	\$81.49	

**PAID INTERIMLY

FEBRUARY 2012 PARK 3 YR CAP BILLS - 12/21/12

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$857.27	engineering fees
452.700	" "	\$701.58	" "
TOTAL		\$1,558.85	

****PAID INTERIMLY**

FEBRUARY 2012 WATER & SEWER BILLS - 12/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$2,612.51	engineering fees
429.376	FRANC Environmental	\$2,677.68	sludge hauling
429.100	Private Utility Enterprises	\$11,272.96	plant operator
429.374	" "	\$112.56	purchase screen for overflow pipe
429.371	QC Laboratories	\$285.00	testing
	TOTAL	\$16,960.71	

**PAID INTERIMLY

***OVER BUDGET/BOARD APPROVAL

FEBRUARY 2012 FIRE COMPANY - 2/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
411.540	Lingohocken Fire Company	\$13,698.85	yearly allocation
	TOTAL	\$13,698.85	

FEBRUARY 2012 OPEN SPACE BILLS - 2/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400	Heritage Conservancy	\$2,190.00	open space pres. services
	TOTAL	\$2,190.00	

**PAID INTERIMLY

*OVER BUDGET

FEBRUARY 2012 DUTCHESS FARM BILLS - 2/21/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.314	Grim, Bienn & Thatcher	\$95.50	legal fees
429.100	Private Utility Enterprises	\$3,174.20	plant operator
429.210	" "	\$301.70	supplies
	TOTAL	\$3,571.40	

**PAID INTERIMLY

***OVER BUDGET/BOARD APPROVAL

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To January, 2012

Contents: Budget vs Actual Format, FundID >= First , Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity					
			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$0.00	0.00%	(\$458,000.00)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$48,106.12	n/a	\$48,106.12
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$0.00	0.00%	(\$1,500.00)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$2,989.23	n/a	\$2,989.23
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$1,439.76	33.48%	(\$2,860.24)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$20,533.45	4.56%	(\$429,466.55)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$0.00	0.00%	(\$1,000,000.00)
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$94,418.63	5.10%	(\$1,755,581.37)
321.04	CERTIFICATE OF APPROP	\$120.00	\$0.00	0.00%	(\$120.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$3,300.00	\$525.00	15.91%	(\$2,775.00)
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$260.00	6.19%	(\$3,940.00)
322.83	GRADING PERMITS	\$9,000.00	\$320.00	3.56%	(\$8,680.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$436.66	1.75%	(\$24,563.34)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$818.94	8.19%	(\$9,181.06)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$450.00	5.23%	(\$8,150.00)
341	INTEREST	\$2,350.00	\$196.71	8.37%	(\$2,153.29)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
355.13	FOREIGN FIRE	\$237,000.00	\$0.00	0.00%	(\$237,000.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$0.00	0.00%	(\$166,000.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$14.50	0.04%	(\$35,985.50)
361.31	SUBDIVISION FEES	\$12,000.00	\$1,600.00	13.33%	(\$10,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

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Revenue					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$1,007.19	0.77%	(\$128,992.81)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$3,420.00	9.50%	(\$32,580.00)
361.33S	SIGN PERMITS	\$0.00	\$60.00	n/a	\$60.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$0.00	0.00%	(\$12,000.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$0.00	0.00%	(\$30,000.00)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$0.00	0.00%	(\$3,000.00)
362.11	POLICE EARNINGS	\$3,500.00	\$227.50	6.50%	(\$3,272.50)
362.41	BUILDING PERMITS	\$95,000.00	\$6,629.16	6.98%	(\$88,370.84)
362.41-001	REINSPECTION FEES	\$2,800.00	\$65.00	2.32%	(\$2,735.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$1,516.00	8.42%	(\$16,484.00)
362.44	ELECTRICAL PERMITS	\$3,600.00	\$450.00	12.50%	(\$3,150.00)
362.45	OCCUPANCY PERMITS	\$13,000.00	\$700.00	5.38%	(\$12,300.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,200.00	44.44%	(\$1,500.00)
362.46	ALARM PERMITS	\$19,000.00	\$50.00	0.26%	(\$18,950.00)
362.46B	WELL PERMITS	\$3,500.00	\$985.00	28.14%	(\$2,515.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$200.00	\$103.00	51.50%	(\$97.00)
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$1,200.00	1.94%	(\$60,800.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$420.00	6.56%	(\$5,980.00)
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$0.00	0.00%	(\$21,500.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	0.00%	(\$250.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$0.00	0.00%	(\$4,000.00)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$125.00	0.66%	(\$18,875.00)
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,300.00	\$0.00	0.00%	(\$1,300.00)
380A	CABLE TV	\$200,000.00	\$0.00	0.00%	(\$200,000.00)
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$4,056.00	n/a	\$4,056.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
394A	MISCELLANEOUS REFUNDS	\$500.00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$0.00	0.00%	(\$145,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,196,520.00	\$194,322.85	3.74%	(\$5,002,197.15)
Total Revenue		\$5,196,520.00	\$194,322.85	3.74%	(\$5,002,197.15)
Expense					
400	BANK	\$0.00	\$0.00	n/a	\$0.00
400.113	BOARD SALARY	\$6,000.00	\$0.00	0.00%	\$6,000.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$26,332.36	8.15%	\$296,688.64
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$553.84	n/a	(\$553.84)
400.122	ADMIN. OVERTIME	\$1,500.00	\$99.00	6.60%	\$1,401.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$0.00	0.00%	\$3,000.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$403.31	7.33%	\$5,096.69
400.311	AUDIT	\$23,500.00	\$0.00	0.00%	\$23,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$328.88	0.94%	\$34,671.12
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$0.00	0.00%	\$125,000.00
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$4,648.00	5.81%	\$75,352.00
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$0.00	0.00%	\$250.00
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$107.70	1.08%	\$9,892.30
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$0.00	0.00%	\$1,500.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$893.98	6.39%	\$13,106.02
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$2,667.17	33.34%	\$5,332.83
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$1,639.09	8.33%	\$18,029.91
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$2,839.48	5.79%	\$46,160.52
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$0.00	0.00%	\$5,000.00
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$15,000.00	\$1,976.95	13.18%	\$13,023.05
409.140	BLDG CUSTODIAN	\$11,000.00	\$701.11	6.37%	\$10,298.89
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$284.91	4.75%	\$5,715.09
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$2,155.90	4.79%	\$42,844.10
409.300	ARCHITECT		\$0.00		

BUDGET vs ACTUAL

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.321	BLDG TELEPHONE	\$25,000.00	\$1,882.04	7.53%	\$23,117.96
409.341	BLDG POSTAGE	\$5,000.00	\$321.35	6.43%	\$4,678.65
409.361	BLDG ELECTRIC	\$45,000.00	\$2,819.07	6.26%	\$42,180.93
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$1,645.59	4.11%	\$38,354.41
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$11,235.33	6.98%	\$149,626.67
410.132	PATROLMEN PAY	\$1,252,733.00	\$84,524.34	6.75%	\$1,168,208.66
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$3,300.00	n/a	(\$3,300.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$1,050.00	30.00%	\$2,450.00
410.183	POLICE OVERTIME	\$80,000.00	\$3,351.50	4.19%	\$76,648.50
410.192	POLICE SCHOOLING	\$55,000.00	\$2,205.74	4.01%	\$52,794.26
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$780.89	8.68%	\$8,219.11
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$2,378.26	4.49%	\$50,621.74
410.238	POLICE UNIFORMS	\$25,000.00	\$899.94	3.60%	\$24,100.06
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$700.00	3.33%	\$20,300.00
410.314	POLICE LEGAL	\$25,000.00	\$0.00	0.00%	\$25,000.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$86.57	8.66%	\$913.43
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$8,359.00	23.88%	\$26,641.00
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$2,081.32	10.41%	\$17,918.68
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$315.00	12.60%	\$2,185.00
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$285.82	11.43%	\$2,214.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$25.00	2.50%	\$975.00
410.540-001	D.A.R.E.	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,500.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$273.47	4.97%	\$5,226.53
411.130	FIRE MARSHAL PAY	\$23,732.00	\$1,825.50	7.69%	\$21,906.50
411.150	FIRE WORKERS COMP.	\$9,000.00	\$0.00	0.00%	\$9,000.00
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$51.99	6.50%	\$748.01
411.331	FIRE MILEAGE	\$300.00	\$136.50	45.50%	\$163.50
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$0.00	0.00%	\$800.00
411.5	FIRE RELIEF FUND	\$237,000.00	\$0.00	0.00%	\$237,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$0.00	0.00%	\$500.00
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$11,852.75	7.55%	\$145,147.25
414.131	CODE OVERTIME	\$400.00	\$0.00	0.00%	\$400.00
414.141	INSPECTION SERVICE	\$16,000.00	\$0.00	0.00%	\$16,000.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$79.36	3.61%	\$2,120.64
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$0.00	0.00%	\$130,000.00
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$1,743.08	5.81%	\$28,256.92
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$391.50	7.83%	\$4,608.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$576.00	1.60%	\$35,424.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$0.00	0.00%	\$136,000.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$0.00	0.00%	\$6,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$0.00	0.00%	\$2,800.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$56.00	14.00%	\$344.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,398.82	55.95%	\$1,101.18
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$0.00	0.00%	\$2,000.00

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Expense					
414.374	CODE VEHICLE MAINT.	\$600.00	\$0.00	0.00%	\$600.00
414.400	CREDIT CARD FEES	\$600.00	\$65.53	10.92%	\$534.47
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$0.00	0.00%	\$1,500.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	(\$50.00)	-5.00%	\$1,050.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$0.00	0.00%	\$1,500.00
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$1,243.70	6.22%	\$18,756.30
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$936.23	4.26%	\$21,063.77
430.238	ROAD UNIFORMS	\$4,500.00	\$136.00	3.02%	\$4,364.00
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$0.00	0.00%	\$2,000.00
430.371	TREE MAINTENANCE	\$25,000.00	\$0.00	0.00%	\$25,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$0.00	0.00%	\$12,500.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$4,315.00	2.54%	\$165,685.00
438.145	PUBLIC WORKS PAY	\$328,058.00	\$20,715.52	6.31%	\$307,342.48
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$93.53	3.12%	\$2,906.47
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$0.00	0.00%	\$250.00
452.325	PARK/REC POSTAGE		\$0.00		
452.373	STREETScape MAINTENANCE	\$10,000.00	\$0.00	0.00%	\$10,000.00
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$0.00	0.00%	\$40,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$0.00	0.00%	\$9,500.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$2,661.84	1.74%	\$150,338.16
483.002	POLICE PENSION	\$221,000.00	\$2,818.95	1.28%	\$218,181.05
484	WORKERS COMPENSATION	\$90,732.00	\$0.00	0.00%	\$90,732.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$0.00	0.00%	\$15,500.00
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$70,297.00	\$0.00	0.00%	\$70,297.00

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Expense					
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$49,322.05	7.62%	\$597,677.95
488	LIFE INSURANCE	\$10,000.00	\$489.19	4.89%	\$9,510.81
488A	SHORT TERM DISABILITY	\$17,000.00	\$1,183.80	6.96%	\$15,816.20
488B	LONG TERM DISABILITY	\$7,000.00	\$628.03	8.97%	\$6,371.97
489	FICA	\$152,359.00	\$10,718.18	7.03%	\$141,640.82
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$0.00	0.00%	\$58,000.00
489.02	TRANSFER - POLICE	\$90,000.00	\$0.00	0.00%	\$90,000.00
489A	MEDICARE	\$35,717.00	\$2,357.43	6.60%	\$33,359.57
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$289,898.39	5.09%	\$5,409,231.61
Total Expense		\$5,699,130.00	\$289,898.39	5.09%	\$5,409,231.61
Net:		(\$502,610.00)	(\$95,575.54)	19.02%	\$407,034.46