### Upper Makefield Township Board of Supervisors April 3, 2012 Meeting Minutes

The April 3, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor Mary Eberle, Esq. and Township Engineer Larry Young, P.E.

There were also members of the public and representatives of the press present.

### PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS:**

Mr. Rattigan announced that a Memorial and Tree Dedication would be held for former Supervisor, Dave Kulig on Sunday, April 22 at 2 p.m.

He also announced that the American Red Cross will be presenting a, "Real Heroes of Bucks County Award" to Sgt. Tim Rauch, Officer Harry Vitello, Emergency Management Coordinator Rob Kay and resident Kate Kay.

Mr. Rattigan then invited Keith Miller of the Environmental Advisory Council to provide an update on the upcoming Earth Day. Mr. Miller announced that the event would be held on Saturday, April 21<sup>st</sup> from 10:00 a.m. to 2:00 p.m.

#### SPECIAL ITEMS:

Bart Kraus presented a request on behalf of the Upper Makefield Fire Company and the Upper Makefield Police Association to hold a bicycling fundraiser in the township on June 3, 2012. He noted that the proceeds from the event would benefit both associations, and no funds are requested from the township. Routes are being developed to minimize disruption and require only brief road closures. Discussion followed, and the Board agreed, by common consensus, to approve the request.

#### **PUBLIC COMMENT:**

There was no public comment.

#### MINUTES AND BILLS PAYABLE:

A motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the March 13, 2012 minutes. Motion carried on a unanimous vote.

Ms. Teoli directed attention to the bills list for April 3, 2012. A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the April 3, 2012 Bills Payable list in the amount of \$345,780.21. Motion carried on a unanimous vote.

### PLANNING AND ZONING ISSUES:

Washington Crossing Insurance Group Land Development Waiver – 1120 Taylorsville Road Applicant Harold Nenner presented his request to the Board of Supervisors for a waiver to the land development process. Mr. Nenner explained that the only trigger to the land development process was the addition of parking spaces, as required by township ordinance. Mr. Kuhns explained that the

Planning Commission reviewed the request and recommended approval.

Following discussion, a motion was made by Ms. Ryan and was seconded by Mr. Baldwin to grant the waiver, subject to the conditions set forth by the Planning Commission, as outlined in Ms. Eberle's March 30, 2012 letter with the additional condition that the Professional Services Agreement be revised to ensure that all professional fees and administrative costs be borne by the developer. Motion carried on a unanimous vote.

### Gabriel's Pizza Zoning Hearing Board Application, 1118 Taylorsville Road

Mr. Kuhns provided an overview of the request for a variance to place a patio in the side yard setback. Discussion followed and Mr. Baldwin made a motion that the Board take no official position on the application. The motion was seconded by Ms. Ryan and carried on a unanimous vote.

#### **SOLICITOR'S REPORT:**

#### Traditions at Washington Crossing Phases I and II Dedication

Ms. Eberle provided an overview of the projects and commented on the final dedication of Phases I and II of Traditions at Washington Crossing. Discussion followed and a motion was made by Mr. Baldwin and was seconded by Mr. Breeden to execute the Development Agreement and Bill of Sale, effectuating the final dedication of Traditions at Washington Crossing, Phases I and II. Motion carried by unanimous vote.

#### **MANAGER'S REPORT:**

### Fund Balance Report

Ms. Teoli provided highlights of the Fund Balance Report.

# Resolution No. 2012-04-03-01 – Authorizing Participation in Merchant Service Program (Online Banking)

Ms. Teoli provided an overview of the resolution authorizing participation in the merchant service program, which would allow the Township to provide the service of online credit card payments. After brief discussion, a motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve Resolution No. 2012-04-03-01. Motion carried by unanimous vote.

#### Brownsburg Park Field Maintenance

Ms. Teoli provided an overview of her meeting with Nathan Walker, former UMT resident and current Professor of Turfgrass Pathology at Oklahoma State University, who volunteered to assist the Township. She reported that he tested the soil at Brownsburg Park and also visited the site. She then explained that his evaluation included the following conclusions:

- The fields consist of primarily weeks, with less that 50% established grass stand.
- There is a high level of rock in the soil.
- There is a low level of nitrogen in the soil.
- He suggests that the township effectively, start over with establishing turf. The first step would be to kill the weeds. Then either rock would be removed in the top 3-4 inches of soil followed by reseeding, or topsoil and organic material would be added followed by reseeding.
- Water is not a solution to the problem.

Ms. Teoli then reported that two proposals were received from the RFP for Turf/Field Management Services. She suggested that both applicants should be interviewed so that a recommendation might be

made to the Board. Once hired, this consultant could guide the township through the field improvement process. Following discussion, the Board agreed, by common consensus, to direct the Township Manager to move forward in interviewing consultants.

### Upper Makefield-Newtown Soccer Club Grant Application

Ms. Teoli provided an overview of a planning grant that Upper Makefield Newtown Soccer Club (UMNSC) would like to submit to US Soccer. The soccer club would like to determine the feasibility of developing turf fields at Brownsburg Park. There is no match required for this grant, but the Township would need to be a co-applicant with the soccer association. The grant is due April 6<sup>th</sup> and has a maximum amount of \$8,000.

Mr. Rattigan introduced Andy Block, from the UMNSC. Mr. Block provided comment on the application process. Following discussion, a motion was made by Ms. Ryan and was seconded by Mr. Cino to authorize that the Township be a co-applicant in the grant process. Motion carried on a unanimous vote.

#### **Banking Services RFP**

Ms. Teoli provided an update on the Banking Services RFP. Five proposals were received and were subsequently reviewed by Ms. Teoli and Finance Officer Sandy Wenitsky. After review, the field was narrowed to three finalists. Copies of the finalists' proposals were provided to the Board of Supervisors. The Board directed Ms. Teoli to interview the finalists and make a recommendation for the Board's consideration.

### Gasoline, Heating Oil and Propane Bid

Ms. Teoli provided an overview of the 2012 Gasoline, Heating Oil and Propane Bid. Following discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Cino to award the 2012 Gasoline, Heating Oil and Propane Bid to Riggins Inc., Superior Plus Energy Services and ISO Bunkers as itemized in the Sandy Wenitsky Memo dated March 30, 2012. Motion carried by unanimous vote.

#### McConkey's Ferry Boat Ramp Use Request

Ms. Teoli reported on a request made by the 4<sup>th</sup> Battalion, 3d United States Infantry Regiment (The Old Guard) to use the McConkey's Ferry boat ramp on Friday, April 20<sup>th</sup> for a ceremonial crossing of the Delaware River. After discussion, a motion was made by Ms. Ryan and was seconded by Mr. Baldwin to approve the request. Motion carried on a unanimous vote.

#### **ENGINEER'S REPORT:**

#### 2012 Road Improvement Project Bid

Mr. Young provided an overview of the 2012 Road Improvement Project. After brief discussion, Mr. Baldwin made a motion which was seconded by Mr. Breeden to authorize advertisement of the 2012 Road Improvement Project. Motion carried on a unanimous vote.

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

There was no new business.

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PUBLIC COMMENT AND MEDIA QUESTIONS:
There were no additional public comments or media questions.

## ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to adjourn the meeting at 8:20 p.m. Motion carried.

Approved: April 17, 2012

### APRIL 2012 GENERAL FUND BILLS - 4/3/12

ACCT#	COMPANY NAME	<u>AMOUNT</u>	<u>COMMENTS</u>
410.462	ADAT	\$275.94	drug/alcahal tooting
410.402	Atlantic Tactical	\$740.88	drug/alcohol testing vest
400.460	Bucks County TMA	\$750.00	membership dues 4/12 - 3/13
409.140	CleanNet of Philadelphia	\$701.11	cleaning service
430.238	Clemens	\$127.50	PW uniform rental
409.215	0 11	\$18.10	floor mat rental
409.321	Comcast - Admin.	\$336.03	phone/long distance/commercial internet/IP
409.321	Comcast - PW	\$127.15	phone/long distance/commercial internet/IP
409.321	Comcast - PD	\$299.95	phone/long distance/commercial internet/IP
409.215	Deer Park	\$54.08	drinking water/coolers
410.372C	Dell	\$1,064.87	computer
400.314	Eckert Seamans Cherin & Mellott	\$150.00	legal fees
410.314	H H	\$2,929.98	ii ii
403.225	Nicholas Ettorre	\$1,124.35	RE tax bills expense
409.341	FedEx	\$56.41	overnight package
407.319	Kortney Felice	\$525.00	enews writing & design
409,215	Joseph Finkle & Son	\$16.13	bldg. maint.
400.313	Gilmore & Associates	\$5,426.14	engineering fees
414.313A	11 0	\$6,268.26	11
400.460	Government Finance Officers Assoc.	\$160.00	membership renewal 5/1/12 - 4/30/13
400.374	HPT Systems	\$1,046.25	server updates/verify tape backup accuracy/
410.372C	te II	\$540.00	set up new phones for e-mail
411.460	IABTI	\$50.00	2012 membership renewal
409.230	ISObunkers	\$241.49	propane
410.192	Kaplan University	\$2,025.00	tuition - Crawford
411.331	John Kernan	\$228.06	reimburse tolls/mileage Arson Mgmt. course
403.115	Keystone Collections Group	\$2,578.64	February 2012 commissions
414.141	Keystone Municipal Services	\$1,110.00	inspection services
438.460	MCPWA	\$135.00	annual dues renewal May 2012 to May 2013
410.372C	Metro Technology Services	\$85.00	user conference
409.373	National Elevator Inspection Services	\$65.00 \$3.40	elevator inspection
400.210 410.210	Newtown Office Supply	\$570.26	office supplies
409.215	H . · · ·	\$49.96	bldg. supplies
409.361	PECO	\$1,140.54	electric - township complex buildings
409.361	PECO	\$1,396.67	electric - PD building
409.215	Penn Jersey Paper	\$79.70	bldg. supplies
410.750	Physio-Control	\$274.56	replacement kits for AED's
409.230	Ports Petroleum	\$1,224.08	heating fuel
410.231	и и	\$2,100.84	unleaded fuel
430.231	н	\$754.09	diesel fuel
485	PSATS UC Group Trust	\$13,614.93	Qtr 1 2012 unemployment
407.319	Ron Skotleski Video Productions	\$400.00	Producer Fee BoS Mtg. 3/13/12
409.373	Smith's Yardville Supply	\$12.42	salt barn repairs
488	Standard Insurance Company	\$371.69	add/life insurance premium
488A	n U	\$1,159.68	std insurance premium
488B	II D	\$615.32	ltd insurance premium
400.210	Staples Advantage	\$67.92	usb drives
409.321	Stephanie Teoli	\$73.62	reimburse mobile phone charges
409.373	John L. Tomlinson	\$105.00	service call to disconnect light pole
409.321	Verizon Wireless	\$1,120.42	mobile phone service
410.750	n u	\$104.90	cell phone equipment
411.740	n 0	\$20.98	n n
414.210	<del>"</del>	\$20.98	

TOTAL

\$54,538.28

<sup>\*\*</sup>FOR BOARD APPROVAL \*OVER BUDGET

## APRIL 2012 LIQUID FUELS BILLS - 4/3/12

ACCT#	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
430.260	Colony Auto Parts	\$50.89	grease gun
437	11	\$138.72	shop supplies
437	Wm. M. Fabian & Son	\$59.50	concrete mix
437	Joseph Finkle & Son	\$165.00	kit for tar kettle
437.2	Goodyear Wholesale Tire Ctrs.	\$143.72	tires
437	GTS-Welco	\$24.52	cylinder rental
437	Histand's Equipment	\$140.39	supplies
430.260	Histand's Supply	\$36.10	steel tamper
430.260	Newtown Pro Hardware	\$17.99	sprayer
437	11 11	\$37.39	shop supplies
434SL	PECO	\$140.75	street lights
433TL	PECO	\$32.48	traffic lights
438.245	SealMaster	\$141.88	road maintenance
430.260	Smith's Yardville Supply	\$25.99	voltage tester
437	0 0	\$36.52	shop supplies
432	U.M.T. General Fund	\$2,180.87	reimburse GF for snow O/T
437	Warehouse Battery Outlet	\$12.25	small trailer repair
	TOTAL	\$3,384.96	

<sup>\*</sup>OVER BUDGET

<sup>\*\*</sup>PAID INTERIMLY

## **APRIL 2012 PARK & REC BILLS - 4/3/12**

ACCT#	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Garrett Equip. & Lands. Supply	\$646.00	playground mulch - BB and Lookout Parks
452.250	Gorski Trash Removal	\$70.00	trash removal - Lookout/Brownsburg
452.250	Hague Quality Water	\$634.75	start-up for Brownsburg Park
452.250	PECO	\$24.02	electric
452.250	PECO	\$75.25	electric
452.250	PECO	\$43.28	electric
452.250	Penn Jersey Paper	\$120.50	rest room supplies
452.250	Smith's Yardville Supply	\$23.76	Lookout Park maintenance
	TOTAL	\$1,637.56	

<sup>\*\*</sup>PAID INTERIMLY

## **APRIL 2012 PARK 3 YR CAP BILLS - 4/3/12**

Acct #	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300 452.700 452.701	Gilmore & Associates " Charles H. Woelk	\$1,918.80 \$183.00 \$18,000.00	engineering fees " Lookout Park dugouts
	TOTAL	\$20,101.80	
	**DAID INTEDIMI V		

<sup>\*\*</sup>PAID INTERIMLY

### APRIL 2012 WATER & SEWER BILLS - 4/3/12

ACCT#	COMPANY NAME	<u>AMOUNT</u>		<u>COMMENTS</u>
429.376 429.374 429.374 429.372 429.372 429.372 429.371 429.110 429.421 429.421	FRANC Environmental GS Developers Paone Electric PECO PECO PECO QC Laboratories U.S. Postal Service Verizon Verizon	\$1,959.75 \$2,023.37 \$250.00 \$85.52 \$1,825.21 \$1,781.63 \$140.00 \$276.30 \$89.89 \$29.41	**	sludge hauling replace water line WWTP calibration of WWTP electric electric electric testing postage for mailing water/sewer bills phone phone
	TOTAL	\$8,461.08		

<sup>\*\*</sup>PAID INTERIMLY

<sup>\*/\*\*</sup>OVER BUDGET/BOARD APPROVAL

## **APRIL 2012 FIRE COMPANY - 4/3/12**

ACCT # COMPANY NAME AMOUNT COMMENTS
411.540 Upper Makefield Fire Company \$250,000.00 per budget

TOTAL

\$250,000.00

## **APRIL 2012 GRADING ESCROW - 4/3/12**

ACCT#	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E I	ndra and Jyoti Patel	\$2,000.00	Vintage Farm Lot # 5
	ΤΟΤΑΙ	\$2,000,00	

## APRIL 2012 OPEN SPACE BILLS - 4/3/12

	TOTAL	\$325.00	
400	Heritage Conservancy	\$325.00	open space pres. services
ACCT#	COMPANY NAME	<u>AMOUNT</u>	<u>COMMENTS</u>

<sup>\*\*</sup>PAID INTERIMLY

<sup>\*</sup>OVER BUDGET

## **APRIL 2012 INTERIM BILLS - 4/3/12**

ACCT#	COMPANY NAME		<u>AMOUNT</u>	COMMENTS
				·
400.210	Citizens Bank Mast	er Card	\$67.51	supplies
400.192	11	"	\$175.00	PSATS Convention reg.
410.210	11	11	\$348.25	supplies/DARE trading cards
410.3720	) "	"	\$779.96	hard drives/software
414.461	11	11	\$119.00	Earth Day bags
409.373	11	11	\$55.99	paint
409.215	11	11	\$89.42	supplies
414.460	Newtown Dist. Crt.	07-02-07	\$22.00	court fees
414.460	Newtown Dist. Crt.	07-02-07	\$13.00	court fees
414.460	Newtown Dist. Crt.	07-02-07	\$13.00	court fees
392P	U.M.T. Park 3Yr. Ca	ар	\$15.00	transfer donation to proper acct.
	TOTAL		\$1,698.13	

<sup>\*</sup>PREVIOUSLY APPROVED BY BOARD

## APRIL 2012 RIPARIAN RESTORATION & PRESERVATION FUND - 4/3/12

ACCT#	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
461.372A 414.313	Robert G. Castor Gilmore & Associates	\$3,070.00 ** \$390.90	payment requests #3 & #4 engineering fees
	TOTAL	\$3,460.90	

<sup>\*\*</sup>PAID INTERIMLY

<sup>\*</sup>OVER BUDGET

### APRIL 2012 DUTCHESS FARM BILLS - 4/3/12

ACCT#

COMPANY NAME

<u>AMOUNT</u>

<u>COMMENTS</u>

429.371 QC Laboratories

\$172.50

testing

TOTAL

\$172.50

<sup>\*\*</sup>PAID INTERIMLY

<sup>\*/\*\*</sup>OVER BUDGET/BOARD APPROVAL

## **UPPER MAKEFIELD TOWNSHIP**

r the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
• •					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0,00		
Total			\$0.00		
Total Equity			\$0.00		Not the little of the little o
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$0.00	0.00%	(\$458,000.00)
301.10B	PRIOR YEAR R.E. TAXES	\$0,00	\$48,106.12	n/a	\$48,106.12
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$0.00	0.00%	(\$1,500.00)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$2,989.23	n/a	\$2,989,23
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0,00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$6,480.39	150.71%	\$2,180.39
301.70	BREACH R.E. TAXES	\$0.00	\$0,00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$95,773.44	21.28%	(\$354,226.56)
310,21	CURRENT E.I.T.	\$1,000,000.00	\$713.21	0.07%	(\$999,286.79)
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$428,430.54	23.16%	(\$1,421,569.46)
321.04	CERTIFICATE OF APPROP	\$120.00	\$50.00	41.67%	(\$70.00)
321.30	BUSINESS FEES	\$1,000.00	\$0,00	0.00%	(\$1,000,00)
321.35 322,82	FIRE PERMITS	\$3,300.00	\$1,415.00	42.88%	(\$1,885.00)
322.83	HIGHWAY ENCROACHMENT GRADING PERMITS	\$4,200.00	\$260.00	6.19%	(\$3,940.00)
322.84	GRADING PERMITS  GRADING ESCROWS/REINSP.	\$9,000.00	\$860.00	9.56%	(\$8,140.00)
331,11	MOTOR VEHICLE VIOLATION	<b>#</b> 07.000.00	\$0.00		
331,12-001	VIOLATION OF ORDINANCES-POLICE	\$25,000,00	\$2,206.47	8.83%	(\$22,793.53)
331,12-001	VIOLATION OF ORDINANCES-POLICE VIOLATION OF ORDINANCES-CODE	\$10,000.00	\$1,494.53	14.95%	(\$8,505.47)
341	INTEREST	\$8,600.00	\$1,893.81	22.02%	(\$6,706.19)
341D	INSURANCE DIVIDENDS	\$2,350.00	\$566.12	24.09%	(\$1,783.88)
355.01	PUBLIC UTILITY REALTY	\$0.00	\$0.00	n/a	\$0.00
355.08	LIQUOR LICENSE	\$8,600.00 \$1,000.00	\$0.00	0.00%	(\$8,600.00)
355.13	FOREIGN FIRE	\$237,000.00	\$1,000.00	100,00%	\$0.00
355.14	FEMA REIMBURSEMENT		\$0.00	0.00%	(\$237,000.00)
355.15	ACT 537 PLANNING COST REIMB.	\$0.00 \$36,000.00	\$1,622.25	n/a	\$1,622.25
355,16	PENNDOT STOOPVILLE REIMB,	\$166,000.00	\$0,00 \$0,00	0.00%	(\$36,000.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$0,00 \$948.88	0.00% 9.49%	(\$166,000.00)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00		(\$9,051.12)
361.30	LEGAL REVIEW FEES	\$36,000.00	\$1,614.50	n/a 4.48%	\$0.00
361,31	SUBDIVISION FEES	\$12,000.00	\$1,600.00	13.33%	(\$34,385.50)
361,31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	13.33% n/a	(\$10,400.00) \$0.00

## **UPPER MAKEFIELD TOWNSHIP**

ir the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amoun
Revenue					
361,32	ENGR. REVIEW FEES	\$130,000.00	\$7,049.99	5.42%	/#400 050 04\
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	0.42 % n/a	(\$122,950.01)
361.33	ZONING PERMITS	\$36,000.00	\$9,345.00	25.96%	\$0.00
361.338	SIGN PERMITS	\$0.00	\$870.00	20.90 % n/a	(\$26,655.00)
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$0.00	0.00%	\$870.00
361,40	CELL TOWER CONSULTANT FEES	Ψ ·=,000/00	\$0.00	0.0070	(\$12,000.00)
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$7,586.67	25.29%	(000 440 00)
361,50	SALE OF TWP PROPERTY	\$3,000.00	\$0.00	0.00%	(\$22,413.33)
362.11	POLICE EARNINGS	\$3,500.00	\$542,50	15,50%	(\$3,000.00)
362,41	BUILDING PERMITS	\$95,000.00	\$10,014.74	10.54%	(\$2,957.50)
362,41-001	REINSPECTION FEES	\$2,800.00	\$585.00		(\$84,985.26)
362,43	PLUMBING PERMITS	\$18,000.00	\$3,918.00	20.89%	(\$2,215.00)
362.44	ELECTRICAL PERMITS	\$3,600.00		21.77%	(\$14,082.00)
362,45	OCCUPANCY PERMITS	\$13,000.00	\$1,080.00	30.00%	(\$2,520.00)
362,45A	USE & OCCUPANCY PERMITS	\$0.00	\$1,890.00	14.54%	(\$11,110.00)
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$0.00	n/a	\$0.00
362,46	ALARM PERMITS		\$1,800.00	66.67%	(\$900.00)
362,46B	WELL PERMITS	\$19,000.00	\$12,800.00	67.37%	(\$6,200.00)
362,47	SEWAGE PLANNING MODULE FEE	\$3,500.00	\$985.00	28.14%	(\$2,515.00)
362.48	PLAN/ZONE MISC REV.	\$3,600,00	\$0.00	0.00%	(\$3,600.00)
362,49	PROFESSIONAL SERVICES	\$200,00	\$277.25	138.63%	\$77.25
362,50	DEMOLITION PERMITS	\$62,000.00	\$7,400.00	11.94%	(\$54,600.00)
363	SNOW REMOVAL CONTRACT	\$6,400.00	\$1,980,00	30,94%	(\$4,420.00)
363.50		\$21,500.00	\$0.00	0.00%	(\$21,500.00)
363.51	HIGHWAY DEPT. EARNINGS COPS GRANT	\$250,00	\$434.50	173.80%	\$184.50
363,52	CO-OP POLICE DEPT, WORK	\$0.00	\$0,00	n/a	\$0.00
363,53		\$4,000.00	\$0.00	0.00%	(\$4,000.00)
363,54	D.A.R.E DONATIONS	\$500,00	\$0.00	0.00%	(\$500.00)
363,55	BOOKING CENTER FEES	\$19,000.00	\$27,668.76	145.63%	\$8,668.76
	BULLET-PROOF VEST GRANT	\$1,200.00	\$0,00	0.00%	(\$1,200.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0,00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0,00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,300.00	\$339,52	26.12%	(\$960.48)
380A	CABLE TV	\$200,000.00	\$50,874.56	25.44%	(\$149,125.44)
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
3807	MODEL RAILROAD DONATIONS		\$0.00		•
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP, REIMBURSEMENT	\$0,00	\$28,702.80	n/a	\$28,702.80
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		72,00
3908	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0,00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00

## **UPPER MAKEFIELD TOWNSHIP**

r the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amoun
Davanua					
Revenue					
394A	MISCELLANEOUS REFUNDS .	\$500,00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		(4000.00)
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$0.00	0.00%	(\$145,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0,00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0,00	0.00%	\$0.00 (\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,196,520.00	\$774,168.78	14.90%	(\$4,422,351.22)
Total Revenue		\$5.100 520.00			
Total Horollad		\$5,196,520.00	\$774,168.78	14.90%	(\$4,422,351.22)
Expense					
, 400	BANK	44.44			
400,113	BOARD SALARY	\$0.00	\$0.00	n/a	\$0.00
400.121	ADMIN, STAFF & MGR PAY	\$6,000.00	\$1,200.00	20.00%	\$4,800.00
400.121A	TWP DEF. COMP. CONTR.	\$323,021.00	\$92,163.26	28,53%	\$230,857.74
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$1,938.44	n/a	(\$1,938,44)
400.140	PART TIME HELP	\$1,500.00	\$306,00	20.40%	\$1,194.00
400.192	SCHOOLS/CONFERENCES	\$0.00	\$0.00	n/a	\$0,00
400,210	ADMIN MATL & SUPPLIES	\$3,000.00	\$1,080.00	36.00%	\$1,920.00
400,311	AUDIT	\$5,500,00	\$1,955.49	35.55%	\$3,544.51
400,311	WATER/SEWER ENGR TWP	\$23,500,00	\$0.00	0.00%	\$23,500.00
400,312		\$35,000.00	\$2,684.98	7.67%	\$32,315.02
400.313A	ENGINEERING TOWNSHIP ENGR. DEVELOPMENT	\$125,000.00	\$32,515.35	26.01%	\$92,484.65
400.321	LEGAL TOWNSHIP	\$0,00	\$0.00	n/a	\$0.00
400,331	ADMIN, VEHICLE EXPENSE	\$80,000.00	\$11,972,40	14.97%	\$68,027,60
400.340		\$250,00	\$0.00	0.00%	\$250.00
400.350	ADMIN. ADVER/PRINTING ADMIN. INSURANCE BOND	\$10,000.00	\$359.25	3,59%	\$9,640.75
400.374	ADMIN. MAINT/REPAIRS	\$1,500.00	\$750.00	50,00%	\$750.00
400.460		\$14,000,00	\$4,841.94	34.59%	\$9,158.06
400.750	ADMIN, GENERAL EXPENSE	\$8,000.00	\$3,542,06	44.28%	\$4,457.94
403.114	ADMIN. MINOR EQUIPMENT TAX COLLECTOR PAY	\$2,000.00	\$0.00	0.00%	\$2,000,00
403,115		\$19,669.00	\$4,917.27	25.00%	\$14,751.73
403.225	TAX COLLECTOR E.I.T. TAX COLL MATL/SUPP.	\$49,000.00	\$6,283.22	12.82%	\$42,716.78
403.350	TAX COLLECTOR BOND	\$5,000.00	\$1,454.09	29.08%	\$3,545.91
407.319	WEBSITE/BROADAST MTGS	\$0.00	\$0.00	n/a	\$0.00
409.140	BLDG CUSTODIAN	\$15,000,00	\$4,026.95	26,85%	\$10,973.05
409.215	BLDG GOSTODIAN BLDG MATLS & SUPPLIES	\$11,000.00	\$1,402.22	12.75%	\$9,597.78
409.230		\$6,000.00	\$1,842.31	30.71%	\$4,157.69
409,300	BLDG UTILITIES/FUEL ARCHITECT	\$45,000,00	\$19,538.84 \$0.00	43,42%	\$25,461.16

## **UPPER MAKEFIELD TOWNSHIP**

the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amoun
Expense					
409.321	BLDG TELEPHONE	\$25,000.00	\$5,316.31	21.27%	\$19,683.69
409.341	BLDG POSTAGE	\$5,000.00	\$2,351.75	47.04%	\$2,648.25
409.361	BLDG ELECTRIC	\$45,000.00	\$7,887.88	17.53%	\$37,112,12
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$4,589.83	11.47%	\$35,410,17
409,374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200,00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0,00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0,00
409,500	MODEL RAILROAD EXPENSES	,	\$0.00	1176	<b>υ</b> υ,υψ
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$360,00	18.00%	\$1,640.00
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$39,494.12	24.55%	\$1,040,00
410.132	PATROLMEN PAY	\$1,252,733.00	\$291,371.25	23.26%	\$961,361.75
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT, PAY	\$0.00	\$13,150.00	n/a	(\$13,150,00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00°
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0,00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0,00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$1,050,00	30.00%	\$2,450,00
410.183	POLICE OVERTIME	\$80,000.00	\$17,734.63	22,17%	\$62,265.37
410.192	POLICE SCHOOLING	\$55,000.00	\$4,986.99	9.07%	\$50,013.01
410,210	POLICE MATL/SUPPLIES	\$9,000.00	\$2,590.97	28.79%	\$6,409.03
410,231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$12,399.10	23.39%	\$40,600.90
410.238	POLICE UNIFORMS	\$25,000.00	\$3,385.23	13.54%	\$21,614.77
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$751.75	3.58%	\$20,248.25
410.314	POLICE LEGAL	\$25,000.00	\$6,230.10	24.92%	\$18,769,90
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0,00
410.371	CAPITAL PURCH-VEHICLE	\$0,00	\$149.95	n/a	\$0,00 \$149,95
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$278,57	27.86%	\$721,43
410.372A	CAPITAL PURCH-SCALES	\$0,00	\$0,00	n/a	\$0.00
410,372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0,00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$9,138.96	26,11%	\$25,861.04
410,373	BREATHALIZER	\$0.00	\$0,00	n/a	\$0,00
410.374	POLICE VEHICLE MAINT.	\$20,000,00	\$3,153.86	15.77%	\$16,846.14
410.375	POLICE CAR CALIBRATION	\$2,500,00	\$619.80	24.79%	\$1,880,20
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$765.82	30.63%	\$1,734.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$639,38	42.63%	\$860,62
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$50,00	5.00%	\$950,00
410.540-001	D.A.R.E.	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,000.00 \$1,500.00

## **UPPER MAKEFIELD TOWNSHIP**

'r the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amoun
Expense					
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	<b>\$0.00</b>
410.542	COMMUNITY REVIT, PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$1,045.23	19.00%	\$0.00
411.130	FIRE MARSHAL PAY	\$23,732.00	\$6,389.25	26.92%	\$4,454.77
411.150	FIRE WORKERS COMP,	\$9,000.00	\$3,000,00	33.33%	\$17,342.75
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$318,54	39.82%	\$6,000.00
411.331	FIRE MILEAGE	\$300.00	\$136.50	45.50%	\$481.46
411.373	FIRE MAINT. & REPAIR	\$0,00	\$0.00	45.50% n/a	\$163.50
411.460	FIRE GENERAL EXPENSE	\$800.00	\$335.00	41.88%	\$0.00
411.5	FIRE RELIEF FUND	\$237,000.00	\$0.00	0.00%	\$465.00
411.740	EMERGENCY-CAPITAL EQ.	\$500,00	\$0.00 \$0.00		\$237,000.00
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$41,814,63	0.00%	\$500.00
414.131	CODE OVERTIME	\$400.00		26.63%	\$115,185.37
414.141	INSPECTION SERVICE	\$16,000.00	\$0.00	0.00%	\$400.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$1,260.00 \$332.20	7.88%	\$14,740.00
: 414.313	CODE ENGINEERING TWP	Ψ2,200.00 \$0.00	•	15.10%	\$1,867.80
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00 \$0.00	n/a n/a	\$0.00 \$0.00
414.313-002	CODE WATER/SEWER ENGRHYDRO	\$0.00	\$0.00	2/2	40.00
414.313-003	CODE ENGINEERING TWP- COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a n/a	\$0.00 \$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$12,337.66	9,49%	#447.000.04
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$2,379.04	7.93%	\$117,662.34
414.314	CODE LEGAL TOWNSHIP	\$0,00	\$0.00		\$27,620.96
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a n/a	\$0.00 \$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$1,058.50	21.17%	\$3,941.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0,00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$6,662.00	18,51%	\$29,338.00
414.314B	DOLINGTON LAND CHALLENGE	\$0,00	\$0,00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0,00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	. \$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$41,133.07	30.24%	\$94,866,93
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0,00	n/a	\$0,00
414.316	JOINT PLAN	\$6,500.00	\$0.00	0.00%	\$6,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES		\$0.00		ΨΟ,000.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0,00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0,00
414,319	GIS/SOFTWARE	\$2,800.00	\$1,975.00	70.54%	\$825,00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400,00	\$56,00	14.00%	\$344.00
414,322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,398.82	55.95%	\$1,101.18
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$772.35	38.62%	\$1,227.65

## **UPPER MAKEFIELD TOWNSHIP**

r the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amoun
Expense					
414.374	CODE VEHICLE MAINT.	\$600.00	<b>#</b> A AA	0.000/	
414,400	CREDIT CARD FEES	\$600,00	\$0.00	0.00%	\$600.00
414,460	CODE GENERAL EXPENSE	\$1,500,00	\$258.74	43.12%	\$341.26
414.461	ENVIRON, ADVISORY COM.	\$1,000.00	\$173.00	11.53%	\$1,327.00
414,461-001	ENVIRON, ADVISORY COM,-DEER MANAGEMENT	\$0.00	\$22.00 \$0.00	2.20% n/a	\$978.00 \$0.00
414.461-002	ENVIRON. ADVISORY COM,-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0,00
414.461-003	ENVIRON, ADVISORY COM,-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414,462	AGRICULTURIAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414,463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$0.00	0,00%	\$1,500.00
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$2,541.20	12.71%	\$17,458.80
430,231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$3,435,26	15,61%	\$18,564.74
430.238	ROAD UNIFORMS	\$4,500.00	\$871.45	19.37%	\$3,628.55
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$874.00	43,70%	\$1,126.00
430.371	TREE MAINTENANCE	\$25,000.00	\$1,800.00	7.20%	\$23,200.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500,00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	\$0,00	n/a	\$0,00
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$14,315.79	8.42%	\$155,684.21
438.145	PUBLIC WORKS PAY	\$328,058.00	\$80,784.59	24.63%	\$247,273,41
438,145A	ROAD ACTING SUPV, PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$303.78	10.13%	\$2,696.22
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452,210	PARK/REC REV. RUN	\$250.00	\$0.00	0.00%	\$250.00
452,325	PARK/REC POSTAGE		\$0.00	0,00,0	φ200,00
452.373	STREETSCAPE MAINTENANCE	\$10,000.00	\$842.50	8.43%	\$9,157.50
452,460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452,530	PARK CONTRIBUTIONS	\$40,000.00	\$0.00	0.00%	\$40,000,00
452,531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$7,500.00	78,95%	\$2,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483,001	MUNICIPAL RETIREMENT	\$153,000.00	\$9,633.65	6,30%	\$143,366.35
483,002	POLICE PENSION	\$221,000,00	\$9,999.16	4.52%	\$211,000.84
484	WORKERS COMPENSATION	\$90,732.00	\$19,683.00	21,69%	\$71,049.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$0.00	0.00%	\$15,500.00
486,100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0,00	n/a	\$0.00
486,351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486,355	GENERAL LIABILITY	\$70,297.00	\$26,920.00	38.29%	\$43,377.00

## **UPPER MAKEFIELD TOWNSHIP**

r the Months From January, 2012 To March, 2012

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
486,356	POLLUTION LIABILITY	\$0,00	\$0.00	n la	
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$0.00
487	HEALTH INSURANCE	\$647,000.00	\$136,810.58	21.15%	\$50.00
488	LIFE INSURANCE	\$10,000.00	\$1,488,57	14.89%	\$510,189.42
488A	SHORT TERM DISABILITY	\$17,000,00	\$3,550.21	20,88%	\$8,511.43
488B	LONG TERM DISABILITY	\$7,000.00	\$1,883.45		\$13,449.79
489	FICA	\$152,359.00	\$38,333,89	26.91%	\$5,116.55
489.01	TRANSFER - NONPOLICE	\$58,000,00	\$0.00	25.16%	\$114,025.11
489.02	TRANSFER - POLICE	\$90,000,00	\$0.00 \$0.00	0.00%	\$58,000.00
489A	MEDICARE '	\$35,717.00	\$8,400,67	0.00%	\$90,000.00
490	CAPITAL RESERVE	\$0,00		23.52%	\$27,316.33
491	OPERATING RESERVE	\$0,00	\$0,00	n/a	\$0,00
491A	· LITIGATION RESERVE	\$0,00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0,00	n/a	\$0.00
491C	OPEN SPACE TRANSFER	Ψάθθίου	\$0.00	0.00%	\$500.00
491D	DEVELOPER ESCROW REFUNDS	\$0,00	\$0.00		
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00 \$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00 \$0.00	n/a n/a	\$0.00 \$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0,00		
492B	TRANSFER - MISCELLANEOUS	\$0,00	\$0,00	w./-	4 =
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00 \$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0,00	\$0.00	n/a	\$0.00
Total			φυ,υυ -	n/a	\$0.00
rotar		\$5,699,130.00	\$1,120,309,60	19,66%	\$4,578,820,40
Total Expense		\$5,699,130.00	\$1,120,309,60	19.66%	\$4,578,820.40
Net:		(\$502,610.00)	(\$346,140.82)	68.87%	\$156,469,18