

Upper Makefield Township Board of Supervisors
June 21, 2016 Meeting Minutes

The June 21, 2016 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Township Manager Jim Pascale, Township Solicitor Peter Nelson, Esq., Township Engineer Larry Young, P.E., Water/Sewer Engineer Tom Zarko, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- There are currently vacancies on the Zoning Hearing Board, Investment Committee and Historical Architectural Review Board. Residents interested in volunteering were encouraged to submit a volunteer board application, found at uppermakefield.org.
- Fire Marshal John Kernan was congratulated for his recognition by Pennsylvania State Fire Commissioner Timothy Solobay as one of the most highly certified investigators in Pennsylvania.
- An executive session will be held following this evening's meeting to discuss personnel matters.

PUBLIC COMMENT

Ellen Lane-Novitz, Washington Crossing, noticed bagged trash along River Road. Township staff will contact PennDOT to coordinate collection.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the June 7, 2016 minutes. Motion carried by unanimous vote.

Mr. Rattigan presented the bills list for June 21, 2016. A motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the June 21, 2016 Bills Payable List in the amount of \$258,209.45. Motion carried by unanimous vote.

SPECIAL PRESENTATION

July 4th Celebration – Washington Crossing Historic Park

Joe Capone, Friends of Washington Crossing Historic Park Executive Director, provided an update of the July 4 celebration and fireworks to be held at the Washington Crossing Historic Park. A presentation outlining the timeline, fireworks site diagram and park overview map were then reviewed. Park, township and emergency management representatives were thanked for their diligence in the planning and preparations for the event.

SPECIAL EVENTS REQUEST

Bucks County Duathlon

Gwen and Mark Smith represented the Bucks County Duathlon and provided an overview of the revised race request for the September 4, 2016 event. The race route was modified, with Chief Schmidt's assistance, so no road closure is required for the bicycle portion of the race. Intersections will be monitored by race marshals, and the start time was moved up to 7 am to reduce traffic concerns. The running portion remains contained within Washington Crossing Historic Park. The applicant will reimburse the township for any police costs. Discussion followed and organizers were thanked for their efforts to work with the township to determine an alternate route. A motion was made by Ms. Nolan and was seconded by Mr. Cino to condone the Bucks County Duathlon event as revised. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Laughlin Subdivision Sketch Plan

Attorney Ed Murphy represented the applicant and provided an overview of a sketch plan proposing a four lot subdivision on the parcel located at the intersection of Stoopville and Eagle Roads in Upper Makefield Township. Mr. Murphy explained that two plans were developed, a by-right plan and a cluster plan. Following comment by the EAC and the Planning Commission, the applicant is advocating the cluster plan. It includes an area of open space to be owned by the HOA, which the owner has indicated will be subject to a conservation easement and will connect to other open space creating a large unbroken area. Part of the open area will be located in Newtown Township, where the applicant is proceeding with a similar style subdivision plan. Because relief will be required, the sketch plan is being submitted for comment prior to proceeding with the Zoning Hearing Board application.

Ms. Ryan commented that she believes the cluster plan is superior because it preserves more open space and provides better access to the homes.

Mr. Cino inquired about soil disruption, which Mr. Murphy indicated will be minimal. He added that no variances will be sought regarding density.

There were no additional comments.

Planning and Zoning Department Report

Mr. Kuhns provided highlights of the Planning and Zoning Department Report. He spoke with a Verizon engineer, who indicated that FIOS installation is expected to be completed in the northern portion of the township by the end of 2016. Mr. Kuhns also provided a status update on the township's application to FEMA (Federal Emergency Management Agency) requesting a letter of good standing confirming compliance with minimum standards of the National Flood Insurance Program. Once that letter is received, the township will pursue participation in FEMA's Community Rating System, which encourages communities to exceed the minimum standards and will reduce residents' flood insurance premiums.

WATER & SEWER ENGINEER

OLDS Ordinance Amendments

Mr. Zarko presented a draft of the proposed amendments to the OLDS (On-Lot Sewage Disposal System) Ordinance, an initial milestone of the Act 537 Plan Update. The amendments include input and recommendations from Township staff, the Bucks County Planning Commission, the Bucks County Health Department and the Township Planning Commission, intended primarily to improve the

functioning and performance of on-lot sewage disposal systems in the Taylorsville and Dolington areas of the Township.

Mr. Zarko highlighted the significant changes to the current ordinance. The Taylorsville and Dolington areas are identified as Special Sewage Management Districts and have additional requirements, which are intended to improve the functioning and performance of existing OLDS.

These include increased pumping frequency/reporting to once every two years, annual inspection/reporting by the property owners and installation of low flow plumbing fixtures in conjunction with future plumbing repairs/upgrades. Mr. Zarko explained that the annual inspection by the owner is intended to create a database for the re-assessment in five years, and a checklist will be provided for the homeowner's use. When the ordinance is adopted, public information efforts will begin to educate affected homeowners on the new requirements.

Also included in the amendment is a hierarchy of prioritized alternatives for OLDS, the above-mentioned Taylorsville and Dolington Special Sewage Management Districts are exempt from the hierarchy.

Discussion followed, and Mr. Tierney expressed concerns about additional burdens placed on the affected homeowners and the absence of fees in the amendment. Mr. Rattigan requested that any suggested changes be forwarded to Mr. Zarko before the next meeting, when authorization to advertise the ordinance as amended will be considered.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

There was no Manager's Report.

ENGINEER'S REPORT

Mr. Young noted that the Engineer's Report was in Board packets. He provided an update on the June 8 Brownsburg Park well test, which simulated field irrigation, indicating that preliminary results were positive, the well recovered quickly, and there were no effects on adjacent wells. The final report is expected soon.

BOARD AND COMMISSION REPORTS

Mr. Rattigan announced that the following meeting minutes were included in the Board packets:

- Planning Commission – April 27, 2016 and May 5, 2016
- Environmental Advisory Council – April 12, 2016

DEPARTMENT REPORTS

Mr. Rattigan announced that the following department reports were included in the Board packets:

- Ambulance Report
- Finance Department Report
- Fire Department Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

PUBLIC COMMENT

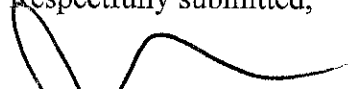
Dan Johansson, Upper Makefield, inquired about the status of the soil removal issue he has raised at past meetings. Per the Solicitors Report, the matter will be brought to the Jointure because a JMZO ordinance would be required to change the topsoil requirements.

Larry Breeden, Upper Makefield, inquired about the status of the police union contract, and Mr. Rattigan said that the Union and Township are in the midst of negotiations.

ADJOURNMENT

A motion was made by Ms. Ryan and was seconded by Ms. Nolan to adjourn to executive session at 8:33 p.m. Motion carried on unanimous vote.

Respectfully submitted,



Jim Pascale
Township Manager
Approved: July 19, 2016

JUNE 2016 GENERAL FUND BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.321	Acteon Network	\$390.00	phone system maint. 7/8/2016 - 10/7/2016
410.239A	Atlantic Tactical	\$33.98	gun cleaning brushes
400.374	CIT Technology	\$555.74	copier rental
400.312	CKS Engineers	\$1,189.36	engineering fees
414.313A-1	" "	\$1,922.07	" "
409.373	Clemens	\$18.10	floor mat rental
430.238	" "	\$230.00	uniform rental
409.321	Comcast	\$353.64	phone service/internet service Admin. Bldg.
409.321	Comcast	\$158.63	phone service/internet service P.W. Bldg.
409.321	Comcast	\$8.45	special video account PD
409.373	Epic Systems Group	\$162.60	alarm monitoring 7/1/16 - 9/30/16
410.210	Fry Communications	\$82.00	Pennsylvania Bulletin annual renewal
400.313	Gilmore & Associates	\$2,392.50	engineering fees
414.313A	" "	\$1,541.10	" "
400.314	Grim, Biehn & Thatcher	\$6,523.15	legal fees
414.314A	" "	\$513.50	" "
414.314-2	" "	\$645.00	" "
414ZHB	High Swartz	\$152.00	legal fees - ZHB
409.373	Home Depot	\$369.95	Admin. Bldg. repairs
438.460	" "	\$7.48	repairs to Twp. sign
409.373	Kencor Elevator Systems	\$180.00	monthly elevator maintenance
411.212	John Kernan	\$37.10	study guide
411.331	" "	\$172.20	reimburse for post blast explosion course
411.460	" "	\$183.94	" "
410.374	Kerrigan's Sunoco	\$585.53	repairs to P. D. vehicles
411.740	" "	\$80.24	state inspection/oil chg. Emergency Management vehicle
403.115	Keystone Collections Group	\$15,140.88	EIT tax collector
400.210	Newtown Office Supply	\$177.05	office supplies
414.210	" "	\$110.66	" "
409.215	" "	\$14.94	bldg. supplies
409.321	PA One Call	\$68.88	monthly notifications
409.215	Ready Refresh	\$58.32	drinking water for Twp. Complex Bldgs.
410.238	Samzie's Uniforms	\$8.50	uniform items
410.750	" "	\$135.00	flashlight batteries
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 6/7/16
409.215	Smith's Yardville Supply	\$3.14	supplies
409.373	" "	\$5.37	building maintenance items
400.210	Staples Business Advantage	\$88.56	office supplies
414.210	" "	\$13.23	" "
409.215	" "	\$169.29	bldg. supplies
410.231	Superior Plus Energy	\$1,260.94	unleaded gasoline
409.373	Townscapes	\$670.00	mowing/weeding of beds Twp. Complex/bike path
452.373	" "	\$50.00	weeding planting islands/tree bases Streetscape
410.470	TransUnion	\$25.00	police investigations
400.313	Tri-State Engineers	\$5,807.75	engineering fees
414.313A	" "	\$11,215.50	" "
407.319	VMware	\$171.00	3-yr. renewal server config. software
410.239A	Witmer Public Safety Group	\$5,349.00	ammunition
TOTAL		\$59,431.27	

**FOR BOARD APPROVAL

JUNE 2016 LIQUID FUELS BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	All Industrial-Safety Products	\$71.68	tick repellent
433TL	Armour & Sons Electric	\$150.00	service call - traffic light
437	Betts Equipment	\$24.99	weed wacker repair part
430.260	Histand Supply	\$49.15	post hole digger
438.245	Home Depot	\$121.96	stone and curb repair
437	NAPA Auto Parts	\$223.05	shop supplies/repairs
434SL	PECO	\$125.06	street lighting
433TL	PECO	\$26.51	traffic lighting
438.245	SealMaster	\$2,147.98	crack sealing materials/paint
430.260	Smith's Yardville Supply	\$76.96	small tools
437	" "	\$40.96	shop supplies
438.245	" "	\$15.28	
TOTAL		\$3,073.58	

**PAID INTERIMLY

JUNE 2016 PARK & REC BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Eurofins QC	\$97.00	water testing - parks
452.250	Garrett Equipment	\$160.00	playground mulch
452.250	Home Depot	\$115.74	repairs at park
452.250	Private Utility Enterprises	\$574.83	water sys. maint. - parks
452.250	Smith's Yardville Supply	\$70.86	repair/maint. at Brownsburg
452.250	Staples Business Advantage	\$134.82	supplies for park restrooms
452.250	Townscapes	\$2,300.00	mow fields/weed playground.
	TOTAL	\$3,453.25	

**PAID INTERIMLY

JUNE 2016 PARK 3 YR CAP BILLS - 6/21/16

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Tri State Engineers	\$1,950.00	engineering fees
TOTAL		\$1,950.00	

**PAID INTERIMLY

JUNE 2016 WATER & SEWER BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$222.00	engineering fees
429.371	Eurofins QC	\$256.00	testing
429.376	FRANC Environmental	\$1,860.09	sludge removal
429.374	G & G Electrical Construction	\$1,686.00	troubleshoot and replace VFD at sewer plant
429.210	Home Depot	\$17.84	supplies
429.374	" "	\$613.01	plant maintenance
429.100	Private Utility Enterprises	\$10,280.25	plant operator
429.210	Smith's Yardville Supply	\$15.98	supplies
429.374	Townscapes	\$440.00	mowing at plant
429.110	U. M. T. General Fund	\$113.89	reimburse G. F. for water bill postage
429.110	U. S. Postal Service	\$308.76	postage for quarterly water/sewer bills
429.421	Verizon	\$41.47	phone
429.421	Verizon	\$117.53	phone
	TOTAL	\$15,972.82	

**PAID INTERIMLY

JUNE 2016 OPEN SPACE BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Heritage Conservancy	\$240.00	profess. fees mtgs./proj. implementation
	TOTAL	\$240.00	

**PAID INTERIMLY
*OVER BUDGET

JUNE 2016 DUTCHESS FARM BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$318.00	engineering fees
429.371	Eurofins QC	\$298.00	testing
429.100	Private Utility Enterprises	\$2,873.81	plant operator
429.110	U. M. T. General Fund	\$16.64	reimburse G. F. for water bill postage
	TOTAL	\$3,506.45	

**PAID INTERIMLY

JUNE 2016 CAPITAL RESERVE BILLS - 6/21/16

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	Chapman Auto Group	\$491.24	extra keys/fobs
410.740	Dynamatrix Corp.	\$3,169.00	rugged laptop/car adapter
410.740	LICOM Communications	\$688.75	mobile radio/antenna for new P. D. vehicle
409.750	Lin-Ray Farms	\$6,300.00	** screener/mesh/setup
	TOTAL	\$10,648.99	

**PAID INTERIMLY

JUNE 2016 WATER/SEWER CAPITAL RESERVE BILLS - 6/21/16

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Blooming Glen Contractors	\$148,095.53	Payment Request #3
429.740	CKS Engineers	\$11,820.92	engineering fees
	TOTAL	\$159,916.45	

****PAID INTERIMLY**

JUNE 2016 ENCLAVE BILLS - 6/21/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.110	U. M. T. General Fund	\$16.64	reimburse G. F. for water bill post
	TOTAL	\$16.64	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2016 To June, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E". All Sub Accounts, Including Inactive Accounts. Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$461.96	n/a	\$461.96
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$6,293.00	41.95%	(\$8,707.00)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$237,397.97	39.57%	(\$362,602.03)
310.20	EARNED INCOME TAX	\$3,800,000.00	\$2,651,080.37	69.77%	(\$1,148,919.63)
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	0.00%	(\$140.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$4,000.00	\$2,460.00	61.50%	(\$1,540.00)
322.82	HIGHWAY ENCROACHMENT	\$12,000.00	\$6,300.00	52.50%	(\$5,700.00)
322.83	GRADING PERMITS	\$18,000.00	\$9,980.00	55.44%	(\$8,020.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$4,283.34	30.60%	(\$9,716.66)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$4,145.82	103.65%	\$145.82
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,000.00	\$8,257.40	165.15%	\$3,257.40
341	INTEREST	\$8,400.00	\$3,620.82	43.11%	(\$4,779.18)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$143,597.00	\$0.00	0.00%	(\$143,597.00)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$5,729.52	57.30%	(\$4,270.48)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$30,000.00	\$7,873.04	26.24%	(\$22,126.96)

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To June, 2016

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
361.31	SUBDIVISION FEES	\$3,500.00	\$23,620.00	674.86%	\$20,120.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$60,360.99	60.36%	(\$39,639.01)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$61,000.00	\$29,920.00	49.05%	(\$31,080.00)
361.33S	SIGN PERMITS	\$0.00	\$1,510.00	n/a	\$1,510.00
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$1,950.00	24.38%	(\$6,050.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$19,362.27	19.36%	(\$80,637.73)
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
362.11	POLICE EARNINGS	\$2,600.00	\$1,223.00	47.04%	(\$1,377.00)
362.41	BUILDING PERMITS	\$180,000.00	\$103,060.23	57.26%	(\$76,939.77)
362.41-001	REINSPECTION FEES	\$500.00	\$840.00	168.00%	\$340.00
362.43	PLUMBING PERMITS	\$25,000.00	\$17,134.20	68.54%	(\$7,865.80)
362.44	ELECTRICAL PERMITS	\$10,000.00	\$6,090.00	60.90%	(\$3,910.00)
362.45	OCCUPANCY PERMITS	\$30,000.00	\$16,560.00	55.20%	(\$13,440.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$1,600.00	200.00%	\$800.00
362.46	ALARM PERMITS	\$18,000.00	\$17,099.00	94.99%	(\$901.00)
362.46B	WELL PERMITS	\$15,000.00	\$6,200.00	41.33%	(\$8,800.00)
362.47	SEWAGE PLANNING MODULE FEE	\$2,400.00	\$3,000.00	125.00%	\$600.00
362.48	PLAN/ZONE MISC REV.	\$400.00	\$0.00	0.00%	(\$400.00)
362.49	PROFESSIONAL SERVICES	\$75,000.00	\$39,380.00	52.51%	(\$35,620.00)
362.50	DEMOLITION PERMITS	\$11,000.00	\$6,360.00	57.82%	(\$4,640.00)
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$12.00	25.00%	(\$36.00)
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	0.00%	(\$23,097.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$195.90	78.36%	(\$54.10)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,500.00	\$1,886.89	75.48%	(\$613.11)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$4,400.00	\$3,694.99	83.98%	(\$705.01)
363.55	BULLET-PROOF VEST GRANT	\$2,400.00	\$0.00	0.00%	(\$2,400.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,295.62	86.37%	(\$204.38)
380A	CABLE FRANCHISE FEE	\$240,000.00	\$122,015.74	50.84%	(\$117,984.26)
380D	DEVELOPER DONATIONS	\$70,000.00	\$15,000.00	21.43%	(\$55,000.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$19,828.95	n/a	\$19,828.95
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	0.00%	(\$250.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$164,682.00	\$0.00	0.00%	(\$164,682.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$19,792.00	104.17%	\$792.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,085,519.00	\$3,487,875.02	57.31%	(\$2,597,643.98)
Total Revenue		\$6,085,519.00	\$3,487,875.02	57.31%	(\$2,597,643.98)
Expense					
400	BANK	\$200.00	\$46.30	23.15%	\$153.70
400.113	BOARD SALARY	\$4,200.00	\$500.00	11.90%	\$3,700.00
400.121	ADMIN. STAFF & MGR PAY	\$273,237.00	\$170,810.56	62.51%	\$102,426.44
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$2,768.18	92.27%	\$231.82
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$5,484.17	99.71%	\$15.83
400.311	AUDIT	\$21,000.00	\$5,000.00	23.81%	\$16,000.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$7,388.52	49.26%	\$7,611.48
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$52,549.47	50.05%	\$52,450.53
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$67,598.93	84.50%	\$12,401.07
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$357.80	23.85%	\$1,142.20
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$2,563.57	25.64%	\$7,436.43
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$1,500.00	100.00%	\$0.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$18,470.95	83.96%	\$3,529.05
400.460	ADMIN. GENERAL EXPENSE	\$11,000.00	\$4,051.31	36.83%	\$6,948.69
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	0.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$20,874.00	\$10,437.00	50.00%	\$10,437.00
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$32,890.39	62.27%	\$19,929.61
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,904.36	58.09%	\$2,095.64

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UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To June, 2016

Contents: Budget vs Actual Format. FundID >= First. Accounts >= "301.10A" And <= "492E". All Sub Accounts. Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$8,050.47	26.83%	\$21,949.53
409.140	BLDG CUSTODIAN	\$15,000.00	\$7,155.00	47.70%	\$7,845.00
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$2,762.46	55.25%	\$2,237.54
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$12,109.77	30.27%	\$27,890.23
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$12,898.36	51.59%	\$12,101.64
409.341	BLDG POSTAGE	\$6,000.00	\$1,868.45	31.14%	\$4,131.55
409.361	BLDG ELECTRIC	\$25,000.00	\$12,318.05	49.27%	\$12,681.95
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$32,708.63	58.41%	\$23,291.37
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$180.19	9.01%	\$1,819.81
410.122	POL ADMIN/CLERICAL PAY	\$178,038.00	\$74,715.58	41.97%	\$103,322.42
410.132	PATROLMEN PAY	\$1,504,421.00	\$539,218.62	35.84%	\$965,202.38
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$14,750.00	n/a	(\$14,750.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$2,315.46	23.15%	\$7,684.54
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$0.00	0.00%	\$6,000.00
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$650.00	16.25%	\$3,350.00
410.183	POLICE OVERTIME	\$85,000.00	\$44,168.04	51.96%	\$40,831.96
410.192	POLICE SCHOOLING	\$20,000.00	\$11,616.77	58.08%	\$8,383.23
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$5,716.54	57.17%	\$4,283.46
410.231	POLICE VEHICLE GAS/OIL	\$45,000.00	\$12,671.20	28.16%	\$32,328.80
410.238	POLICE UNIFORMS	\$20,000.00	\$1,982.96	9.91%	\$18,017.04
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$26,000.00	\$6,053.09	23.28%	\$19,946.91
410.314	POLICE LEGAL	\$25,000.00	\$45,985.38	183.94%	(\$20,985.38)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,200.00	\$0.00	0.00%	\$2,200.00
410.372C	COMPUTER NETWORK/MDT	\$33,800.00	\$9,384.00	27.76%	\$24,416.00
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$27,000.00	\$9,432.30	34.93%	\$17,567.70
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$2,181.00	77.89%	\$619.00
410.450	POLICE CAR WASH	\$2,300.00	\$0.00	0.00%	\$2,300.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$1,288.25	49.55%	\$1,311.75
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,005.83	67.06%	\$494.17
410.470	POLICE INVESTIGATIONS	\$4,100.00	\$3,224.00	78.63%	\$876.00
410.540-001	D.A.R.E.	\$4,100.00	\$1,664.98	40.61%	\$2,435.02
410.540-002	COMMUNITY POLICING	\$2,000.00	(\$250.00)	-12.50%	\$2,250.00
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$2,811.70	56.23%	\$2,188.30
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,160.16	79.00%	\$839.84
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$187.99	3.76%	\$4,812.01
411.130	FIRE MARSHAL PAY	\$26,314.00	\$13,077.74	49.70%	\$13,236.26
411.150	FIRE WORKERS COMP.	\$20,860.00	\$10,430.00	50.00%	\$10,430.00
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$434.96	43.50%	\$565.04
411.331	FIRE MILEAGE	\$1,000.00	\$1,053.11	105.31%	(\$53.11)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$1,225.63	102.14%	(\$25.63)
411.5	FIRE RELIEF FUND	\$143,537.00	\$0.00	0.00%	\$143,537.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$285.44	19.03%	\$1,214.56
414.130	CODE ENFORCEMENT PAY	\$149,972.00	\$68,826.61	45.89%	\$81,145.39
414.131	CODE OVERTIME	\$400.00	\$387.17	96.79%	\$12.83
414.141	INSPECTION SERVICE	\$15,000.00	\$10,757.25	71.72%	\$4,242.75
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$917.17	45.86%	\$1,082.83
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$2,448.00	94.15%	\$152.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$125,000.00	\$59,406.07	47.52%	\$65,593.93
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$110,000.00	\$24,854.52	22.60%	\$85,145.48
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,000.00	\$4,185.00	139.50%	(\$1,185.00)
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$30,000.00	\$3,965.50	13.22%	\$26,034.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	0.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$0.00	0.00%	\$4,600.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

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Expense					
414 317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414 319	GIS/SOFTWARE	\$3,000.00	\$1,708.00	56.93%	\$1,292.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$440.00	58.67%	\$310.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	0.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$2,600.00	\$518.27	19.93%	\$2,081.73
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$266.79	26.68%	\$733.21
414.400	CREDIT CARD FEES	\$850.00	\$858.52	101.00%	(\$8.52)
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$0.00	0.00%	\$2,000.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$151.99	10.13%	\$1,348.01
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$7,000.00	\$2,097.64	29.97%	\$4,902.36
414ZHB	ZONING HEARING BOARD	\$12,000.00	\$6,347.94	52.90%	\$5,652.06
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$2,880.92	19.21%	\$12,119.08
430.238	ROAD UNIFORMS	\$6,200.00	\$2,424.89	39.11%	\$3,775.11
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$919.49	36.78%	\$1,580.51
430.371	TREE MAINTENANCE	\$30,000.00	\$2,182.50	7.28%	\$27,817.50
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$5,040.00	36.00%	\$8,960.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$680,000.00	\$0.00	0.00%	\$680,000.00
438.145	PUBLIC WORKS PAY	\$322,937.00	\$144,274.33	44.68%	\$178,662.67
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,411.08	35.28%	\$2,588.92
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETScape MAINTENANCE	\$15,000.00	\$4,733.87	31.56%	\$10,266.13
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$30,000.00	\$30,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,000.00	\$4,000.00	80.00%	\$1,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$15,006.94	13.64%	\$94,993.06
483.002	POLICE PENSION	\$165,000.00	\$16,258.47	9.85%	\$148,741.53
484	WORKERS COMPENSATION	\$86,049.00	\$43,025.00	50.00%	\$43,024.00
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$2,980.78	59.62%	\$2,019.22

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Expense					
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$50,879.00	\$16,690.00	32.80%	\$34,189.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$720,576.00	\$339,761.22	47.15%	\$380,814.78
488	LIFE INSURANCE	\$9,000.00	\$4,188.95	46.54%	\$4,811.05
488A	SHORT TERM DISABILITY	\$19,000.00	\$9,368.25	49.31%	\$9,631.75
488B	LONG TERM DISABILITY	\$12,500.00	\$5,493.87	43.95%	\$7,006.13
489	FICA	\$158,145.00	\$71,347.13	45.12%	\$86,797.87
489.01	TRANSFER - NONPOLICE	\$47,052.00	\$0.00	0.00%	\$47,052.00
489.02	TRANSFER - POLICE	\$117,630.00	\$0.00	0.00%	\$117,630.00
489A	MEDICARE	\$37,000.00	\$14,803.93	40.01%	\$22,196.07
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$2,000.00	\$0.00	0.00%	\$2,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$153,000.00	\$153,000.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$1,150.00	\$0.00	0.00%	\$1,150.00
Total		\$6,593,971.00	\$2,373,766.68	36.00%	\$4,220,204.32
Total Expense		\$6,593,971.00	\$2,373,766.68	36.00%	\$4,220,204.32
Net:		(\$508,452.00)	\$1,114,108.34	-219.12%	\$1,622,560.34