

Upper Makefield Township Board of Supervisors
June 5, 2012 Meeting Minutes

The June 5, 2012 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Bud Baldwin, Treasurer Mary Ryan, Member Larry S. Breeden and Member Tom Cino. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Water and Sewer Engineer Tom Zarko, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS:

Mary Ryan announced that a Public Information Session will be held on June 12, 2012 at 7:00 p.m. with the Pennsylvania Department of Environmental Protection and the Bucks County Health Department speaking regarding the Act 537 Update Plan.

Mr. Rattigan introduced Dave Nyman, who was in the audience. Mr. Nyman will be the Interim Township Manager upon Ms. Teoli's departure.

PUBLIC COMMENT:

Ellen Lane Novitz, Dunkin Drive, asked for an update on the recent burglaries in the township.

APPROVAL OF MINUTES AND BILLS PAYABLE:

A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to approve the May 15, 2012 minutes. Motion carried on a 4-0-1 vote with Mr. Cino abstaining.

Ms. Teoli read into the record the bills for June 5, 2012. A motion was made by Mr. Baldwin and was seconded by Mr. Cino to approve the June 5, 2012 Bills Payable List in the amount of \$811,998.76. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES:

Lee Zoning Hearing Board Application, 22 Old Cabin Road

Mr. Kuhns provided an overview of the application requesting a variance to exceed maximum impervious surface by 1.1 percent. After discussion, the Board directed Mr. Kuhns, by common consensus, to approach the property owner regarding possible redesign so that the impervious coverage would not exceed the maximum.

SOLICITOR'S REPORT:

Right of Way Ordinance Review

Ms. Eberle informed the Board of recent issues faced in Northampton Township regarding the introduction of distributed antennae system (DAS) technology in the township. She specifically cited

concerns regarding the installation of 25-ft utility poles in neighborhoods with underground utilities. She recommended that Upper Makefield Township consider entering discussion with the leading telecommunications attorney in the state, Dan Cohen, to review township ordinances so that we may be prepared for the roll out of this new technology. After discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Cino to authorize the hiring of Dan Cohen to review township ordinances and to further authorize the exploration of joining with other municipalities to help defray the cost. Motion carried by unanimous vote.

Mike Murray, Washington Crossing, commented about the potential threat to the township.

Ellen Lane Novitz, Dunkin Drive, also provided comment on this issue.

MANAGER'S REPORT:

Resolution No. 2012-06-05-01 – Authorizing Bank Signatures

Ms. Teoli introduced the resolution authorizing signatures for The First National Bank and Trust Co. of Newtown. After brief discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Breeden to approve Resolution No. 2012-06-05-01. Motion carried by unanimous vote.

ENGINEER'S REPORT:

Traditions at Washington Crossing I & II Escrow Release

Mr. Young provided an update of the project and recommended approval of the escrow release in the amount of \$36,420. After brief discussion, Mr. Baldwin made a motion which was seconded by Ms. Ryan to approve the Washington Crossing I & II Escrow Release in the amount of \$36,420. Motion carried by unanimous vote.

WATER/SEWER ENGINEER'S REPORT:

Heritage Hills Water Booster Pumping Station Emergency Generator and Electric Control System Modification Bid

Mr. Zarko provided an overview of the bids, which were opened May 24, 2012, and recommended that all seven bids received be rejected because there is a significant difference in cost between the apparent low bid proposal and the pre-bid construction cost estimate. He explained that they are currently analyzing the design/bid documents to determine if modifications can be made to reduce the overall cost of the project. Following discussion, a motion was made by Mr. Baldwin and was seconded by Mr. Cino to reject all bids for the Heritage Hills Water Booster Pumping Station Emergency Generator and Electric Control System Modification project and to authorize rebidding of the project. Motion carried by unanimous vote.

Residential Water Meter Replacement Installation

Mr. Zarko provided an overview of the project and recommended accepting the proposal of COSTARS vendor Rio Supply, Inc. for installation of replacement water meters in the Heritage Hills, East Grant and Lakeside Developments. A motion was made by Mr. Baldwin and was seconded by Ms. Ryan to accept the proposal of Rio Supply, Inc. for installation of replacement water meters in for the base bid amount of \$16,005 and to accept the bid for private installation. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS:

Mr. Rattigan announced that the following reports were included in the Board packets:

- Historical Advisory Commission – May 14, 2012
- Park and Recreation Board – March 12, 2012

DEPARTMENT REPORTS:

Planning and Zoning Department

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

Police Department

Chief Mark Schmidt highlighted the Police Department Report.

Mr. Rattigan announced that the following reports were included in the Board packets:

- Emergency Management Report
- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

OLD BUSINESS:

Mr. Breeden raised the following issues:

- He reported on the current vacancies on the Historical Advisory Commission and encouraged the Board to move forward with replacements.
- He reported on the Memorial Day program held at the Veteran's Cemetery and also explained that there is a memorial service every month on the last Thursday of the month.
- He updated those in attendance on the proposed Council Rock School District real estate tax increase.

Mr. Breeden then made a motion to recommend that the Board of Supervisors send a letter to the School Board, asking them to utilize unspent encumbered fund balances from the previous budget before instituting a tax increase. The motion failed for a lack of a second.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENT AND MEDIA QUESTIONS:

There were no additional public comments or media questions.

ADJOURNMENT:

A motion was made by Mr. Baldwin and was seconded by Mr. Cino to adjourn the meeting at 8:20 p.m. Motion carried on unanimous vote.

Approved: July 17, 2012

JUNE 2012 GENERAL FUND BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.373	ATCO International	\$270.00	air freshener to counteract septic system odors
410.210	Awards and More	\$52.01	D.A.R.E. award plaque
400.331	Judy Caporiccio	\$71.03	tolls & mileage to PSATS workshop
430.238	Clemens	\$127.50	PW uniform rental
409.321	Comcast - PD	\$299.78	phone/long distance/commercial internet/IP
409.373	Cooper Pest Solutions	\$122.00	pest control maint. twp. complex
409.215	Deer Park	\$66.56	drinking water twp. complex
487	DVHIT	\$46,381.70	health insurance
410.314	Eckert Seamans Cherin & Mellott	\$14,256.60	legal fees
410.210	Fry Communications	\$82.00	PA Bulletin through 6/13
410.238	Galls	\$127.98	boots
409.373	Garden State Highway Products	\$206.75	signs for twp. complex
400.313	Gilmore & Associates	\$9,063.10	engineering fees
414.313A	" "	\$4,874.80	" "
409.373	Good Air Conditioning & Heating	\$170.00	A/C repairs add refrigerant
400.314	Grim, Biehn & Thatcher	\$4,299.60	legal fees
414.314A	" "	\$1,120.50	" "
414.314-2	" "	\$87.00	" "
400.374	HPT Systems	\$1,350.00	IT maint./repairs incl. broadcast room
410.192	Kaplan University, Online	\$2,025.00	tuition - Mary Kate Huff
411.212	John Kernan	\$10.07	photos of fire scene
414.141	Keystone Municipal Services	\$945.00	inspection service
400.210	Newtown Office Supply	\$27.08	office supplies
414.210	" "	\$10.80	" "
438.460	" "	\$180.20	" "
409.215	" "	\$12.98	bldg. supplies
409.361	PECO	\$976.60	electric - township complex buildings
409.361	PECO	\$1,085.88	electric - PD building
409.215	Petty Cash	\$36.58	reimburse Petty Cash
409.341	" "	\$12.15	" "
409.373	" "	\$25.00	" "
410.238	Red The Uniform Tailor	\$698.56	uniforms
410.231	Riggins	\$3,071.00	unleaded gasoline
430.231	" "	\$726.44	diesel fuel
400.210	SafeChoice	\$130.00	blank check stock
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Mtgs.
400.374	" "	\$400.00	repair maint. of broadcast control rm.
409.373	Smith's Yardville Supply	\$30.96	Admin. Bldg. maintenance
488	Standard Insurance Company	\$483.69	add/life insurance premium
488A	" "	\$1,159.68	std insurance premium
488B	" "	\$615.32	ltd insurance premium
400.210	Staples Advantage	\$11.48	office supplies
409.215	" "	\$137.71	bldg. supplies
409.321	Stephanie Teoli	\$77.03	reimburse mobile phone charges
410.134	Nicole Thompson	\$1,000.00	animal control officer 1/31 - 5/23
491B	Timber Ridge Home Owners Corp.	\$78.85	tax refund
409.321	Verizon Wireless	\$1,078.71	mobile phone service

TOTAL \$98,475.68

**FOR BOARD APPROVAL

*OVER BUDGET

JUNE 2012 LIQUID FUELS BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	All Industrial Safety Products	\$91.30	rain gear
437.2	Bergey's Tire & Svc. Centers	\$714.75	backhoe rear tire
437	Betts Equipment	\$35.63	for weed wacker
437	Colony Auto Parts	\$41.94	oil dry for shop stock
432S	Garden State Highway Products	\$650.52	street signs
437	GTS-Welco	\$25.13	cylinder rental
437	Histand's Equipment	\$12.00	chains
437	Hough Petroleum	\$728.75	hydr. fluid for maint.
434SL	PECO	\$142.27	street lights
433TL	PECO	\$33.38	traffic lights
437	Penndel Hydraulic Sales & Svc.	\$876.42	repair flail mower
431	Reilly Sweeping	\$408.00	street sweeping
437	Sosmetal Products	\$226.49	shop supplies
437	U.S. Municipal	\$212.01	traffic dir. Paddles
TOTAL		\$4,198.59	

*OVER BUDGET

**PAID INTERIMLY

JUNE 2012 PARK & REC BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	PECO	\$68.15	electric
452.250	PECO	\$99.85	electric
452.250	PECO	\$132.73	electric
452.250	Private Utility Enterprises	\$574.82	maint. LO/Br. water sys.
452.250	Staples Advantage	\$89.27	paper products for restrn
	TOTAL	\$964.82	

**PAID INTERIMLY

JUNE 2012 WATER & SEWER BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Roger Carney	\$250.00	relocate pressure valve
429.374	Coyne Chemical	\$2,341.28	products for corrosion control system
429.376	FRANC Environmental	\$2,321.55	sludge removal
429.372	PECO	\$85.75	electric
429.372	PECO	\$1,585.07	electric
429.372	PECO	\$1,731.60	electric
429.372	PECO	\$89.74	electric
429.372	PECO	\$129.64	electric
429.110	Private Utility Enterprises	\$10,972.50	plant operator
429.371	QC Laboratories	\$95.00	testing
429.374	Smith's Yardville Supply	\$84.19	maint. supplies
429.110	U.S. Postal Service	\$274.95	postage for water/sewer billing
429.210	USA BlueBook	\$284.85	supplies
429.740	" "	\$40.88	for corrosion control system
429.421	Verizon	\$89.51	phone
429.421	Verizon	\$30.46	phone
	TOTAL	\$20,406.97	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

JUNE 2012 BLDG CONSTRUCTION BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471.1	Huntington National Bank	\$36,911.25	interest payment
	TOTAL	\$36,911.25	

*PAID INTERIMLY

**FOR BOARD APPROVAL

JUNE 2012 POLICE PENSION BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Longley Insurance Agency	\$2,377.50	fiduciary insurance
	TOTAL	\$2,377.50	

**PAID INTERIMLY

JUNE 2012 NON-POLICE PENSION BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Longley Insurance Agency	\$2,377.50	fiduciary insurance
	TOTAL	\$2,377.50	

**PAID INTERIMLY

JUNE 2012 GRADING ESCROW - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E	Stuart Carlitz	\$2,000.00	11 Great Hills Road
414.313E	NVR - Ryan Homes	\$2,000.00	Lot 7 London Court
414.313E	Worthington Custom Bldr	\$2,000.00	Lot 1 Merrick Farm
	TOTAL	\$6,000.00	

JUNE 2012 OPEN SPACE BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471	First Savings	\$291,176.47	loan principal
471.1	" "	\$59,428.31	interest payment
400	Heritage Conservancy	\$195.00	open space pres. services
471.1	Huntington National Bank	\$283,276.88	interest payment
	TOTAL	\$634,076.66	

**PAID INTERIMLY

*OVER BUDGET

JUNE 2012 INTERIM BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.460	Citizens Bank Master Card	\$315.21	member renewal/Red Cr. lunchn.
400.340	"	\$445.50	ICMA ad for mgr.
400.192	"	\$225.00	APMM registration
400.210	"	\$80.48	supplies
410.372C	"	\$117.94	monitor/USB drives
410.210	"	\$150.98	supplies
410.540-1	"	\$342.91	D.A.R.E.
409.215	"	\$104.17	bldg. supplies
409.341	"	\$6.20	LED lamp
414.461	"	\$554.20	Earth Day
	TOTAL	\$2,342.59	

*PREVIOUSLY APPROVED BY BOARD

JUNE 2012 RIPARIAN RESTORATION & PRESERVATION FUND - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313	Gilmore & Associates	\$662.16	engineering fees
414.421	Grim, Biehn & Thatcher	\$29.00	legal fees
	TOTAL	\$691.16	

**PAID INTERIMLY

*OVER BUDGET

JUNE 2012 DUTCHESS FARM BILLS - 6/5/12

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.110	Private Utility Enterprises	\$2,926.04	plant operator
429.371	QC Laboratories	\$250.00	testing
	TOTAL	\$3,176.04	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To April, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$427,789.63	93.40%	(\$30,210.37)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$48,106.12	n/a	\$48,106.12
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$0.00	0.00%	(\$1,500.00)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$2,989.23	n/a	\$2,989.23
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$10,856.22	252.47%	\$6,556.22
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$131,815.11	29.29%	(\$318,184.89)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$2,524.78	0.25%	(\$997,475.22)
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$573,527.02	31.00%	(\$1,276,472.98)
321.04	CERTIFICATE OF APPROP	\$120.00	\$110.00	91.67%	(\$10.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$3,300.00	\$1,685.00	51.06%	(\$1,615.00)
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$260.00	6.19%	(\$3,940.00)
322.83	GRADING PERMITS	\$9,000.00	\$1,300.00	14.44%	(\$7,700.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$2,535.12	10.14%	(\$22,464.88)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$2,087.41	20.87%	(\$7,912.59)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$3,150.63	36.64%	(\$5,449.37)
341	INTEREST	\$2,350.00	\$751.01	31.96%	(\$1,598.99)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$0.00	0.00%	(\$8,600.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$237,000.00	\$0.00	0.00%	(\$237,000.00)
355.14	FEMA REIMBURSEMENT	\$0.00	\$1,622.25	n/a	\$1,622.25
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$78,750.55	47.44%	(\$87,249.45)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$948.88	9.49%	(\$9,051.12)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$1,701.50	4.73%	(\$34,298.50)
361.31	SUBDIVISION FEES	\$12,000.00	\$1,600.00	13.33%	(\$10,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

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Revenue					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$8,082.42	6.22%	(\$121,917.58)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$12,875.00	35.76%	(\$23,125.00)
361.33S	SIGN PERMITS	\$0.00	\$940.00	n/a	\$940.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$0.00	0.00%	(\$12,000.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$7,586.67	25.29%	(\$22,413.33)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$0.00	0.00%	(\$3,000.00)
362.11	POLICE EARNINGS	\$3,500.00	\$1,112.50	31.79%	(\$2,387.50)
362.41	BUILDING PERMITS	\$95,000.00	\$11,660.66	12.27%	(\$83,339.34)
362.41-001	REINSPECTION FEES	\$2,800.00	\$585.00	20.89%	(\$2,215.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$4,688.00	26.04%	(\$13,312.00)
362.44	ELECTRICAL PERMITS	\$3,600.00	\$1,350.00	37.50%	(\$2,250.00)
362.45	OCCUPANCY PERMITS	\$13,000.00	\$2,710.00	20.85%	(\$10,290.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,800.00	66.67%	(\$900.00)
362.46	ALARM PERMITS	\$19,000.00	\$16,300.00	85.79%	(\$2,700.00)
362.46B	WELL PERMITS	\$3,500.00	\$1,735.00	49.57%	(\$1,765.00)
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$0.00	0.00%	(\$3,600.00)
362.48	PLAN/ZONE MISC REV.	\$200.00	\$277.25	138.63%	\$77.25
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$10,000.00	16.13%	(\$52,000.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$3,000.00	46.88%	(\$3,400.00)
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$0.00	0.00%	(\$21,500.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$451.20	180.48%	\$201.20
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$432.60	10.82%	(\$3,567.40)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$27,693.76	145.76%	\$8,693.76
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,300.00	\$679.04	52.23%	(\$620.96)
380A	CABLE TV	\$200,000.00	\$50,874.56	25.44%	(\$149,125.44)
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$31,406.80	n/a	\$31,406.80
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$0.00	0.00%	(\$500.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$0.00	0.00%	(\$145,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,196,520.00	\$1,491,350.92	28.70%	(\$3,705,169.08)
Total Revenue		\$5,196,520.00	\$1,491,350.92	28.70%	(\$3,705,169.08)
Expense					
400	BANK	\$0.00	\$0.00	n/a	\$0.00
400.113	BOARD SALARY	\$6,000.00	\$1,200.00	20.00%	\$4,800.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$118,495.62	36.68%	\$204,525.38
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$2,492.28	n/a	(\$2,492.28)
400.122	ADMIN. OVERTIME	\$1,500.00	\$306.00	20.40%	\$1,194.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,080.00	36.00%	\$1,920.00
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$2,674.06	48.62%	\$2,825.94
400.311	AUDIT	\$23,500.00	\$0.00	0.00%	\$23,500.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$7,049.68	20.14%	\$27,950.32
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$47,937.14	38.35%	\$77,062.86
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$19,023.90	23.78%	\$60,976.10
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$0.00	0.00%	\$250.00
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$494.95	4.95%	\$9,505.05
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$6,512.17	46.52%	\$7,487.83
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$4,639.95	58.00%	\$3,360.05
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$6,556.36	33.33%	\$13,112.64
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$10,203.16	20.82%	\$38,796.84
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,578.44	51.57%	\$2,421.56
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$15,000.00	\$4,941.95	32.95%	\$10,058.05
409.140	BLDG CUSTODIAN	\$11,000.00	\$2,804.44	25.49%	\$8,195.56
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$2,150.85	35.85%	\$3,849.15
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$22,122.83	49.16%	\$22,877.17

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To April, 2012

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.300	ARCHITECT		\$0.00		
409.321	BLDG TELEPHONE	\$25,000.00	\$7,344.82	29.38%	\$17,655.18
409.341	BLDG POSTAGE	\$5,000.00	\$2,408.16	48.16%	\$2,591.84
409.361	BLDG ELECTRIC	\$45,000.00	\$10,425.09	23.17%	\$34,574.91
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$7,219.13	18.05%	\$32,780.87
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$0.00	0.00%	\$2,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$360.00	18.00%	\$1,640.00
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$50,761.92	31.56%	\$110,100.08
410.132	PATROLMEN PAY	\$1,252,733.00	\$372,558.43	29.74%	\$880,174.57
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$13,150.00	n/a	(\$13,150.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$0.00	0.00%	\$3,500.00
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$1,050.00	30.00%	\$2,450.00
410.183	POLICE OVERTIME	\$80,000.00	\$25,072.55	31.34%	\$54,927.45
410.192	POLICE SCHOOLING	\$55,000.00	\$7,011.99	12.75%	\$47,988.01
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$3,209.23	35.66%	\$5,790.77
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$15,752.42	29.72%	\$37,247.58
410.238	POLICE UNIFORMS	\$25,000.00	\$4,126.11	16.50%	\$20,873.89
410.239	PATROL CAR TIRES	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$751.75	3.58%	\$20,248.25
410.314	POLICE LEGAL	\$25,000.00	\$9,160.08	36.64%	\$15,839.92
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$278.57	27.86%	\$721.43
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$22,098.60	63.14%	\$12,901.40
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$3,510.11	17.55%	\$16,489.89
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$635.80	25.43%	\$1,864.20
410.450	POLICE CAR WASH	\$2,100.00	\$0.00	0.00%	\$2,100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,090.82	43.63%	\$1,409.18
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$915.32	61.02%	\$584.68
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$50.00	5.00%	\$950.00
410.540-001	D.A.R.E.	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.540-002	COMMUNITY POLICING	\$1,000.00	\$0.00	0.00%	\$1,000.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To April, 2012

Contents: Budget vs Actual Format, FundID >= First , Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	\$0.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$1,574.64	28.63%	\$3,925.36
411.130	FIRE MARSHAL PAY	\$23,732.00	\$8,214.75	34.61%	\$15,517.25
411.150	FIRE WORKERS COMP.	\$9,000.00	\$3,000.00	33.33%	\$6,000.00
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$347.14	43.39%	\$452.86
411.331	FIRE MILEAGE	\$300.00	\$364.56	121.52%	(\$64.56)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$385.00	48.13%	\$415.00
411.5	FIRE RELIEF FUND	\$237,000.00	\$0.00	0.00%	\$237,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$20.98	4.20%	\$479.02
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$53,662.71	34.18%	\$103,337.29
414.131	CODE OVERTIME	\$400.00	\$99.00	24.75%	\$301.00
414.141	INSPECTION SERVICE	\$16,000.00	\$2,370.00	14.81%	\$13,630.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$353.18	16.05%	\$1,846.82
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$25,869.61	19.90%	\$104,130.39
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$2,379.04	7.93%	\$27,620.96
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$1,392.00	27.84%	\$3,608.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$9,668.00	26.86%	\$26,332.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$41,133.07	30.24%	\$94,866.93
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$0.00	0.00%	\$6,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$1,975.00	70.54%	\$825.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$56.00	14.00%	\$344.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$1,398.82	55.95%	\$1,101.18

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$1,008.37	50.42%	\$991.63
414.374	CODE VEHICLE MAINT.	\$600.00	\$0.00	0.00%	\$600.00
414.400	CREDIT CARD FEES	\$600.00	\$293.89	48.98%	\$306.11
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$186.00	12.40%	\$1,314.00
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$22.00	2.20%	\$978.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$0.00	0.00%	\$1,500.00
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$2,733.70	13.67%	\$17,266.30
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$4,505.52	20.48%	\$17,494.48
430.238	ROAD UNIFORMS	\$4,500.00	\$1,194.62	26.55%	\$3,305.38
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$874.00	43.70%	\$1,126.00
430.371	TREE MAINTENANCE	\$25,000.00	\$1,800.00	7.20%	\$23,200.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$14,315.79	8.42%	\$155,684.21
438.145	PUBLIC WORKS PAY	\$328,058.00	\$101,536.85	30.95%	\$226,521.15
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$533.78	17.79%	\$2,466.22
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$5,250.00	2100.00%	(\$5,000.00)
452.325	PARK/REC POSTAGE		\$0.00		
452.373	STREETScape MAINTENANCE	\$10,000.00	\$842.50	8.43%	\$9,157.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$0.00	0.00%	\$40,000.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$7,500.00	78.95%	\$2,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$12,380.91	8.09%	\$140,619.09
483.002	POLICE PENSION	\$221,000.00	\$12,750.72	5.77%	\$208,249.28
484	WORKERS COMPENSATION	\$90,732.00	\$19,683.00	21.69%	\$71,049.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$13,614.93	87.84%	\$1,885.07
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00

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Expense					
486.355	GENERAL LIABILITY	\$70,297.00	\$26,920.00	38.29%	\$43,377.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$185,258.01	28.63%	\$461,741.99
488	LIFE INSURANCE	\$10,000.00	\$1,860.26	18.60%	\$8,139.74
488A	SHORT TERM DISABILITY	\$17,000.00	\$4,709.89	27.71%	\$12,290.11
488B	LONG TERM DISABILITY	\$7,000.00	\$2,498.77	35.70%	\$4,501.23
489	FICA	\$152,359.00	\$49,022.82	32.18%	\$103,336.18
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$0.00	0.00%	\$58,000.00
489.02	TRANSFER - POLICE	\$90,000.00	\$0.00	0.00%	\$90,000.00
489A	MEDICARE	\$35,717.00	\$10,756.76	30.12%	\$24,960.24
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$0.00	0.00%	\$500.00
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$1,463,531.27	25.68%	\$4,235,598.73
Total Expense		\$5,699,130.00	\$1,463,531.27	25.68%	\$4,235,598.73
Net:		(\$502,610.00)	\$27,819.65	-5.54%	\$530,429.65