

Upper Makefield Township Board of Supervisors
June 7, 2016 Meeting Minutes

The June 7, 2016 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Township Manager Jim Pascale, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan announced the resignation of Ben Kreider from the Zoning Hearing Board. He urged residents interested in that vacancy or vacancies on the Investment Committee and HARB to submit a Volunteer Board Application form on the Township website. A motion was made by Ms. Nolan and seconded by Ms. Ryan to accept the resignation of Ben Kreider from the Zoning Hearing Board. Motion carried by a unanimous vote.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Ms. Nolan to approve the May 17, 2016 minutes. Motion carried by a unanimous vote.

Mr. Pascale directed attention to the bills list for June 7, 2016. A motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the June 7, 2016 Bills Payable list in the amount of \$322,539.46. Motion carried by a unanimous vote.

LAND USE PRESENTATION: MELSKY FINAL SUBDIVISION PLAN REVIEW

Ms. Eberle informed the Board that Toll Brothers submitted amended plans after this meeting agenda had been set to address water and sewer concerns raised in the 2010 Mercuri letter. Those amended plans were forwarded to the Township Engineer and Water/Sewer Engineer for review. Toll Brothers also included an extension until September 15, 2016 for the Township to review the submission. In a subsequent correspondence, that extension was revised to September 30, 2016. Based on the history of numerous last-minute submissions and extensions, Ms. Eberle recommended that the Board authorize her to send a letter to Toll's attorney establishing a deadline of August 1, 2016 as the last date to submit further revisions or information and establishing a firm schedule for review. A motion was made by Ms. Ryan and was seconded by Mr. Cino to authorize Ms. Eberle to send a letter to Toll Brother's attorney as described above. Motion carried by a unanimous vote.

At the request of the residents' attorney, Ms. Eberle will include a statement in the letter informing of their intention to continue their objection to review of any plans other than those remanded by the court in 2009 and their position that no amendments should be made.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Screeener Purchase

Mr. Pascale provided an overview of Public Works Superintendent Bob Johnson's request to purchase a screener in lieu of the asphalt reclaimer included in the 2016 budget for a cost savings of over \$20,000. Public Works Superintendent Mr. Johnson provided further background explaining that the screen would be most useful to the department. After discussion, a motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the purchase of a screener for a cost not to exceed \$8,000. Motion carried by a unanimous vote.

Verizon Franchise Renewal – Cohen Law Group

Mr. Pascale reported that the Verizon Franchise Agreement is expiring in September 2018. He recommended joining the Bucks County Consortium in retaining the services of Cohen Law Group to assist with the renewal, thereby sharing costs with Consortium members on a per capita basis. Cost is based on population, and the Township's expense is estimated at \$3,000, though final figures will not be available until all Consortium members respond. Ms. Ryan expressed that residents in the northern part of the Township do not have Verizon services, and she requested that it be addressed in the negotiations to provide options for those residents.

Discussion followed, and a motion was made by Mr. Cino and seconded by Ms. Nolan to join the Bucks County Consortium in retaining the legal services of Cohen Law Group to assist with the Verizon Cable Franchise renewal. Motion carried by a unanimous vote.

Three Ponds Lane (private road): Request for Township to Assume Snowplowing Responsibility

Mr. Pascale provided an update of the resident request that the Township assume snowplowing responsibilities for the private development of Three Ponds Lane, which was tabled at the last meeting. He recommended denying the request based on several factors. There is a provision in the subdivision plan stating that Three Ponds Lane is a private road, not offered to dedication, and shall be maintained by the homeowners. Mr. Pascale provided further background referencing the minutes of August 18, 2015 when the Board of Supervisors denied a request to take dedication of Three Ponds Lane, the need

for additional public works staff and equipment if further road responsibilities are assumed by the Township, and the Township Engineer's report that the road does not meet standards for a public road.

A motion was made by Ms. Nolan and seconded by Ms. Ryan to deny the request of snowplowing of Three Ponds Lane. Discussion followed.

Mr. Cino requested delaying the vote so more conclusive maintenance cost information can be obtained.

Mr. Young explained that there are many variables which make it difficult to predict the future costs of road maintenance. Ms. Eberle added that after 20 years of plowing, a road becomes a Township's road and is the Township's responsibility to maintain. She further noted that a Residential Disclosure Statement is required in development agreements in Upper Makefield informing prospective homeowners when roads are privately owned and maintained.

Mr. Tierney indicated that the average maintenance costs per mile for current township roads would be valuable reference information.

Ronnie LaNasa, Washington Crossing, suggested a delay on this vote until a procedure is established to bring a road up to standard and then dedicated. Mr. Rattigan explained that there is an established procedure in place.

Motion carried by a 4-1 vote with Mr. Cino abstaining.

Friends of Washington Crossing Park July 4 Celebration Report

Mr. Pascale outlined the timetable and logistics for the July 4 celebration and fireworks at Washington Crossing Historic Park, hosted by the Friends of Washington Crossing. Meetings with event organizers, Township staff and emergency management personnel are occurring to address safety measures.

Mr. Rattigan encouraged applicants to approach the Township at least six months in advance for future events to address planning and concerns.

ENGINEER'S REPORT

2016 Road Resurfacing Project: Change Order #1

Mr. Young provided an update of the project and recommended approval of Change Order #1 in the amount of \$166,000 for the addition of Eagle Road, Van Sant Road, Balderson Drive and Towerview Drive to the 2016 road program. Following discussion, a motion was made by Ms. Ryan and seconded by Mr. Cino to approve Change Order #1 for Harris Blacktopping to provide the additional road work in the amount of \$166,000. Motion carried by unanimous vote. Road paving is anticipated to begin at the end of June.

Mr. Young then noted that the Brownburg Park well pump was installed and the test is scheduled to occur tomorrow.

PUBLIC COMMENT

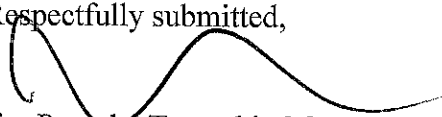
Chief Schmidt stated that the intersection of Taylorsville Road and Rt. 532 will be closed beginning June 8 so PennDOT can repair a sinkhole. Mr. Johnson provided further background noting that the closure may last several days.

Dan Johansson, Upper Makefield, thanked Ms. Eberle for her research on his questions about removing topsoil from the Township. He provide his synopsis of the research suggesting that the Township may want to consider revision of the ordinance based on the research. At Ms. Eberle's suggestion, staff will discuss at the next staff meeting.

ADJOURNMENT

A motion was made by Ms. Ryan and was seconded by Ms. Nolan to adjourn to meeting at 8:33 p.m. Motion carried by a unanimous vote.

Respectfully submitted,


Jim Pascale, Township Manager

Approved: June 21, 2016

JUNE 2016 GENERAL FUND BILLS - 6/7/16

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
409.215	All Industrial-Safety Products	\$48.94	supplies for bldg.
400.210	Associated Imaging Solutions	\$404.57	copier charges/staples
414.210	" "	\$53.60	staples
410.460	AWARDS and MORE	\$48.25	plaque for D.A.R.E. Officer
400.311	Bee, Bergvall & Co.	\$5,000.00	progress billing for 2015 audit (through 5/20/16)
410.210	Matthew Bender (LexisNexis)	\$1,052.11	PA Criminal Law & Vehicle Handbook 2016 Edition (15)
414.141	Building Inspection Underwriters of PA	\$2,047.50	inspection service - April 2016
407.319	Cardmember Service	\$110.98	online backup
400.192	" "	\$432.90	PSATS hotel room charge
400.210	" "	\$50.61	supplies
410.460	" "	\$11.50	train fare
410.239A	" "	\$170.19	holster/ammo training
414.461	" "	\$32.00	seed packs for Earth Day
411.460	" "	\$225.00	NFPA Certification
438.460	" "	\$33.00	bottled water
409.321	Comcast	\$338.25	phone service/internet service P. D. Bldg.
409.321	Comcast	\$149.13	phone service/internet service Public Works Bldg.
409.373	Cooper Pest Solutions	\$122.03	exterior program/general maintenance
410.462	COSI	\$477.06	random drug/alcohol testing
409.140	Coverall	\$1,645.00	cleaning service/strip/refinish floor P. W. Bldg.
410.540-1	Creative Product Sourcing	\$1,914.98	items for school end-of-year D.A.R.E. program
487	DVHT	\$56,900.67	health insurance premium
409.373	Denney Electric Supply	\$59.68	dimmer switches for Admin. Bldg. meeting room
400.314	Eckert Seamans Cherin & Mellott	\$8,340.00	legal fees
410.314	" "	\$5,357.52	" "
403.225	Nicholas Ettore	\$336.91	May 2016 expenses
429.376	FRANC Environmental	\$512.50	pump septic tanks on Twp. Complex
409.341	Francotyp-Postalia	\$129.00	qtrly postage meter rental/maint./updates
411.212	Galls	\$23.33	multi tool
400.313	Gilmore & Associates	\$1,935.10	engineering fees
414.313A	" "	\$217.50	" "
409.373	Good Air Conditioning & Heating	\$240.00	repair A/C in Planning & Zoning
414ZHB	High Swartz Attorneys At Law	\$1,235.00	legal fees - ZHB
438.460	MCPWA	\$135.00	annual membership - P. W. employees
409.361	PECO	\$835.48	electric - Admin. Bldg.
409.361	PECO	\$922.75	electric - PD Bldg.
409.215	Quill	\$77.94	supplies for bldg.
409.215	Ready Refresh	\$77.76	drinking water for Twp. bldgs.
400.210	SafeChoice	\$65.00	blank check stock
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 5/17/16
488	Standard Insurance	\$705.73	add/life insurance premium
488A	" "	\$1,543.24	std insurance premium
488B	" "	\$905.01	ltd insurance premium
410.231	Superior Plus Energy	\$1,948.76	unleaded gasoline
409.230	" "	\$274.58	heating fuel/propane
430.231	" "	\$836.37	diesel fuel
409.321	Verizon Wireless	\$951.01	mobile phone service
410.541	" "	\$26.70	" "
409.373	Village Roofing & Siding	\$3,450.00	gutter replacement/roofing P. W. garage
409.373	Waste Management	\$341.76	trash collection/recycling Twp. complex
TOTAL		\$103,151.90	

**FOR BOARD APPROVAL

JUNE 2016 LIQUID FUELS BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	All Industrial-Safety Products	\$97.96	wasp & hornet spray
437	Betts Equipment	\$86.83	blower parts/supplies
438.245	Cardmember Service	\$50.58	repairs to Highland Rd.
437	Davis Feed Mill	\$84.95	grass seed
437	Praxair	\$246.00	oxygen/acetylene/cylinders
437	Scrappy's	\$487.02	truck repair
438.245	Sealmaster	\$5,185.00	crack sealer rental/materials
437	Stephenson Equipment	\$347.56	parts
	TOTAL	\$6,585.90	

**PAID INTERIMLY

JUNE 2016 PARK & REC BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Coverall	\$520.00	cleaning svc. - restrooms
452.250	Dog Waste Depot	\$63.50	dog waste bags
452.250	Joseph Finkle & Son	\$188.00	bulbs Brownsburg concession
452.250	PECO	\$115.17	electric
452.250	PECO	\$68.24	electric
452.250	PECO	\$37.17	electric
452.250	Private Utility Enterprises	\$156.77	water sys. maint. - parks
452.250	John L. Tomlinson & Son	\$495.00	Brownsburg kitchen lighting
452.250	Waste Management	\$270.80	trash collection/recycling parks
	TOTAL	\$1,914.65	

**PAID INTERIMLY

JUNE 2016 PARK 3 YR CAP BILLS - 6/7/16

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.701	Pennoni	\$1,652.00	Br. Park irrigation well eval.
452.701	Playtime Installs	\$6,763.00	labor/assembly playground eq
452.701	Third Little Pig	\$3,059.60	ancillary equip. LO playground
	TOTAL	\$11,474.60	

**PAID INTERIMLY

JUNE 2016 WATER & SEWER BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	Eurofins QC	\$363.00	testing
429.374	Grainger	\$307.29	plant maintenance items
429.374	Paone Electric	\$250.00	2016 semi-ann. meter calibration/inspection
429.372	PECO	\$91.71	electric
429.372	PECO	\$130.80	electric
429.372	PECO	\$109.61	electric
429.372	PECO	\$1,864.54	electric
429.372	PECO	\$1,662.68	electric
429.210	USA BlueBook	\$269.88	supplies
429.374	" "	\$204.89	plant maintenance
429.421	Verizon	\$41.47	phone
429.421	Verizon	\$37.40	phone
429.421	Verizon	\$42.09	phone
429.421	Verizon	\$115.20	phone
	TOTAL	\$5,490.56	

**PAID INTERIMLY

JUNE 2016 BLDG CONSTRUCTION BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471.1	Huntington National Bank	\$9,041.30	2015 bond - interest
471.1	Huntington National Bank	\$2,227.00	2006 bond - interest
	TOTAL	\$11,268.30	

*PAID INTERIMLY

**FOR BOARD APPROVAL

JUNE 2016 INTERIM BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
486.355	Del. Val. Ins. Trust	\$17,095.00	Second Qtr. Premium 2016 contribution
	TOTAL	\$17,095.00	

*PREVIOUSLY APPROVED BY BOARD

JUNE 2016 OPEN SPACE BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
471.1	Huntington National Bank	\$103,974.95	2015 bond - interest
471.1	Huntington National Bank	\$25,610.50	2006 bond - interest
471.1	Penn Community Bank	\$34,283.46	semi-annual interest payment
	TOTAL	\$163,868.91	

**PAID INTERIMLY

*OVER BUDGET

JUNE 2016 DUTCHESS FARM BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.376	FRANC Environmental	\$456.75	sludge removal
429.374	Paone Electric	\$250.00	meter calibration/inspection
429.372	PECO	\$891.55	electric
429.421	Verizon	\$42.34	phone
	TOTAL	\$1,640.64	

**PAID INTERIMLY

JUNE 2016 ENCLAVE BILLS - 6/7/16

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	Eurofins QC	\$49.00	testing
	TOTAL	\$49.00	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To May, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$1,956,606.53	n/a	\$1,956,606.53
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$34,691.13	n/a	\$34,691.13
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$1,000.57	100.06%	\$0.57
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$5,299.51	n/a	\$5,299.51
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$32,957.15	219.71%	\$17,957.15
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$194,248.12	32.37%	(\$405,751.88)
310.20	EARNED INCOME TAX	\$3,800,000.00	\$2,430,957.09	63.97%	(\$1,369,042.91)
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	0.00%	(\$140.00)
321.30	BUSINESS FEES	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
321.35	FIRE PERMITS	\$4,000.00	\$1,935.00	48.38%	(\$2,065.00)
322.82	HIGHWAY ENCROACHMENT	\$12,000.00	\$5,780.00	48.17%	(\$6,220.00)
322.83	GRADING PERMITS	\$18,000.00	\$8,060.00	44.78%	(\$9,940.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$1,726.62	12.33%	(\$12,273.38)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$3,141.50	78.54%	(\$858.50)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,000.00	\$7,997.40	159.95%	\$2,997.40
341	INTEREST	\$8,400.00	\$2,838.05	33.79%	(\$5,561.95)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$143,597.00	\$0.00	0.00%	(\$143,597.00)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$4,509.38	45.09%	(\$5,490.62)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$30,000.00	\$7,266.04	24.22%	(\$22,733.96)

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To May, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
361.31	SUBDIVISION FEES	\$3,500.00	\$23,620.00	674.86%	\$20,120.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$52,337.81	52.34%	(\$47,662.19)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$61,000.00	\$24,040.00	39.41%	(\$36,960.00)
361.33S	SIGN PERMITS	\$0.00	\$1,330.00	n/a	\$1,330.00
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$1,950.00	24.38%	(\$6,050.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$10,429.26	10.43%	(\$89,570.74)
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
362.11	POLICE EARNINGS	\$2,600.00	\$1,028.00	39.54%	(\$1,572.00)
362.41	BUILDING PERMITS	\$180,000.00	\$87,675.71	48.71%	(\$92,324.29)
362.41-001	REINSPECTION FEES	\$500.00	\$700.00	140.00%	\$200.00
362.43	PLUMBING PERMITS	\$25,000.00	\$15,087.20	60.35%	(\$9,912.80)
362.44	ELECTRICAL PERMITS	\$10,000.00	\$5,030.00	50.30%	(\$4,970.00)
362.45	OCCUPANCY PERMITS	\$30,000.00	\$13,580.00	45.27%	(\$16,420.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$1,600.00	200.00%	\$800.00
362.46	ALARM PERMITS	\$18,000.00	\$16,649.00	92.49%	(\$1,351.00)
362.46B	WELL PERMITS	\$15,000.00	\$4,950.00	33.00%	(\$10,050.00)
362.47	SEWAGE PLANNING MODULE FEE	\$2,400.00	\$3,000.00	125.00%	\$600.00
362.48	PLAN/ZONE MISC REV.	\$400.00	\$0.00	0.00%	(\$400.00)
362.49	PROFESSIONAL SERVICES	\$75,000.00	\$32,500.00	43.33%	(\$42,500.00)
362.50	DEMOLITION PERMITS	\$11,000.00	\$5,040.00	45.82%	(\$5,960.00)
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$12.00	25.00%	(\$36.00)
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	0.00%	(\$23,097.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$195.90	78.36%	(\$54.10)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,500.00	\$1,886.89	75.48%	(\$613.11)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$4,400.00	\$3,619.99	82.27%	(\$780.01)
363.55	BULLET-PROOF VEST GRANT	\$2,400.00	\$0.00	0.00%	(\$2,400.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,295.62	86.37%	(\$204.38)
380A	CABLE FRANCHISE FEE	\$240,000.00	\$122,015.74	50.84%	(\$117,984.26)
380D	DEVELOPER DONATIONS	\$70,000.00	\$13,500.00	19.29%	(\$56,500.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$19,828.95	n/a	\$19,828.95
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	0.00%	(\$250.00)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$164,682.00	\$0.00	0.00%	(\$164,682.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$19,792.00	104.17%	\$792.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,085,519.00	\$5,182,708.16	85.16%	(\$902,810.84)
Total Revenue		\$6,085,519.00	\$5,182,708.16	85.16%	(\$902,810.84)
Expense					
400	BANK	\$200.00	\$39.20	19.60%	\$160.80
400.113	BOARD SALARY	\$4,200.00	\$500.00	11.90%	\$3,700.00
400.121	ADMIN. STAFF & MGR PAY	\$273,237.00	\$144,022.14	52.71%	\$129,214.86
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$2,335.28	77.84%	\$664.72
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$4,698.38	85.43%	\$801.62
400.311	AUDIT	\$21,000.00	\$0.00	0.00%	\$21,000.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$6,199.16	41.33%	\$8,800.84
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$42,414.12	40.39%	\$62,585.88
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$59,995.78	74.99%	\$20,004.22
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$357.80	23.85%	\$1,142.20
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$2,563.57	25.64%	\$7,436.43
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$1,500.00	100.00%	\$0.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$17,915.21	81.43%	\$4,084.79
400.460	ADMIN. GENERAL EXPENSE	\$11,000.00	\$4,051.34	36.83%	\$6,948.66
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	0.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$20,874.00	\$8,697.50	41.67%	\$12,176.50
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$17,749.51	33.60%	\$35,070.49
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,567.45	51.35%	\$2,432.55

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2016 To May, 2016

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$6,968.49	23.23%	\$23,031.51
409.140	BLDG CUSTODIAN	\$15,000.00	\$5,510.00	36.73%	\$9,490.00
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$2,312.13	46.24%	\$2,687.87
409.230	BLDG UTILITIES/FUEL	\$40,000.00	\$11,835.19	29.59%	\$28,164.81
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$10,693.37	42.77%	\$14,306.63
409.341	BLDG POSTAGE	\$6,000.00	\$1,886.62	31.44%	\$4,113.38
409.361	BLDG ELECTRIC	\$25,000.00	\$10,559.82	42.24%	\$14,440.18
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$26,576.64	47.46%	\$29,423.36
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$180.19	9.01%	\$1,819.81
410.122	POL ADMIN/CLERICAL PAY	\$178,038.00	\$62,240.82	34.96%	\$115,797.18
410.132	PATROLMEN PAY	\$1,504,421.00	\$451,452.21	30.01%	\$1,052,968.79
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$14,750.00	n/a	(\$14,750.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$1,488.59	14.89%	\$8,511.41
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$0.00	0.00%	\$6,000.00
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$650.00	16.25%	\$3,350.00
410.183	POLICE OVERTIME	\$85,000.00	\$33,794.57	39.76%	\$51,205.43
410.192	POLICE SCHOOLING	\$20,000.00	\$11,616.77	58.08%	\$8,383.23
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$4,582.43	45.82%	\$5,417.57
410.231	POLICE VEHICLE GAS/OIL	\$45,000.00	\$9,817.94	21.82%	\$35,182.06
410.238	POLICE UNIFORMS	\$20,000.00	\$1,974.46	9.87%	\$18,025.54
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$26,000.00	\$3,475.92	13.37%	\$22,524.08
410.314	POLICE LEGAL	\$25,000.00	\$33,367.86	133.47%	(\$8,367.86)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$3,000.00	\$0.00	0.00%	\$3,000.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,200.00	\$0.00	0.00%	\$2,200.00
410.372C	COMPUTER NETWORK/MDT	\$33,800.00	\$9,384.00	27.76%	\$24,416.00
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$27,000.00	\$9,064.77	33.57%	\$17,935.23
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$2,181.00	77.89%	\$619.00
410.450	POLICE CAR WASH	\$2,300.00	\$0.00	0.00%	\$2,300.00

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$1,228.50	47.25%	\$1,371.50
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$528.77	35.25%	\$971.23
410.470	POLICE INVESTIGATIONS	\$4,100.00	\$3,199.00	78.02%	\$901.00
410.540-001	D.A.R.E.	\$4,100.00	(\$250.00)	-6.10%	\$4,350.00
410.540-002	COMMUNITY POLICING	\$2,000.00	(\$250.00)	-12.50%	\$2,250.00
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$2,811.70	56.23%	\$2,188.30
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,133.46	78.34%	\$866.54
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,000.00	\$52.99	1.06%	\$4,947.01
411.130	FIRE MARSHAL PAY	\$26,314.00	\$11,053.50	42.01%	\$15,260.50
411.150	FIRE WORKERS COMP.	\$20,860.00	\$10,430.00	50.00%	\$10,430.00
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$374.53	37.45%	\$625.47
411.331	FIRE MILEAGE	\$1,000.00	\$827.80	82.78%	\$172.20
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$816.69	68.06%	\$383.31
411.5	FIRE RELIEF FUND	\$143,537.00	\$0.00	0.00%	\$143,537.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$205.20	13.68%	\$1,294.80
414.130	CODE ENFORCEMENT PAY	\$149,972.00	\$57,396.91	38.27%	\$92,575.09
414.131	CODE OVERTIME	\$400.00	\$314.12	78.53%	\$85.88
414.141	INSPECTION SERVICE	\$15,000.00	\$8,709.75	58.07%	\$6,290.25
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$739.68	36.98%	\$1,260.32
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$2,448.00	94.15%	\$152.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$125,000.00	\$46,431.97	37.15%	\$78,568.03
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$110,000.00	\$22,932.45	20.85%	\$87,067.55
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$3,000.00	\$3,540.00	118.00%	(\$540.00)
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$30,000.00	\$3,452.00	11.51%	\$26,548.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	0.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$0.00	0.00%	\$4,600.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

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Expense					
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$3,000.00	\$1,708.00	56.93%	\$1,292.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$440.00	58.67%	\$310.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	0.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$2,600.00	\$518.27	19.93%	\$2,081.73
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$266.79	26.68%	\$733.21
414.400	CREDIT CARD FEES	\$850.00	\$728.47	85.70%	\$121.53
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$0.00	0.00%	\$2,000.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$119.99	8.00%	\$1,380.01
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$7,000.00	\$2,097.64	29.97%	\$4,902.36
414ZHB	ZONING HEARING BOARD	\$12,000.00	\$4,960.94	41.34%	\$7,039.06
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$2,044.55	13.63%	\$12,955.45
430.238	ROAD UNIFORMS	\$6,200.00	\$2,194.89	35.40%	\$4,005.11
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$919.49	36.78%	\$1,580.51
430.371	TREE MAINTENANCE	\$30,000.00	\$2,182.50	7.28%	\$27,817.50
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$5,040.00	36.00%	\$8,960.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$680,000.00	\$0.00	0.00%	\$680,000.00
438.145	PUBLIC WORKS PAY	\$322,937.00	\$119,710.99	37.07%	\$203,226.01
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,235.60	30.89%	\$2,764.40
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$4,683.87	31.23%	\$10,316.13
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$30,000.00	\$30,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,000.00	\$4,000.00	80.00%	\$1,000.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$13,205.13	12.00%	\$96,794.87
483.002	POLICE PENSION	\$165,000.00	\$14,314.13	8.68%	\$150,685.87
484	WORKERS COMPENSATION	\$86,049.00	\$43,025.00	50.00%	\$43,024.00
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$2,980.78	59.62%	\$2,019.22

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Expense					
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$50,879.00	\$16,690.00	32.80%	\$34,189.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$720,576.00	\$282,860.55	39.25%	\$437,715.45
488	LIFE INSURANCE	\$9,000.00	\$3,483.22	38.70%	\$5,516.78
488A	SHORT TERM DISABILITY	\$19,000.00	\$7,825.01	41.18%	\$11,174.99
488B	LONG TERM DISABILITY	\$12,500.00	\$4,588.86	36.71%	\$7,911.14
489	FICA	\$158,145.00	\$59,723.37	37.76%	\$98,421.63
489.01	TRANSFER - NONPOLICE	\$47,052.00	\$0.00	0.00%	\$47,052.00
489.02	TRANSFER - POLICE	\$117,630.00	\$0.00	0.00%	\$117,630.00
489A	MEDICARE	\$37,000.00	\$12,395.40	33.50%	\$24,604.60
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$2,000.00	\$0.00	0.00%	\$2,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$153,000.00	\$153,000.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$1,150.00	\$0.00	0.00%	\$1,150.00
Total		\$6,593,971.00	\$2,019,065.69	30.62%	\$4,574,905.31
Total Expense		\$6,593,971.00	\$2,019,065.69	30.62%	\$4,574,905.31
Net:		(\$508,452.00)	\$3,163,642.47	-622.21%	\$3,672,094.47