

## **Upper Makefield Township Board of Supervisors**

### **September 1, 2015 Meeting Minutes**

The September 1, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:50 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Member Dan Rattigan and Member Mike Tierney. Treasurer Mary Ryan was present via teleconference. Also in attendance were Interim Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Douglas Rossino, P.E. and Director of Planning & Zoning David Kuhns.

There were also members of the public and representatives of the press present.

#### **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS**

- Patriot FC youth soccer club invites the community to the Philadelphia Union Mobile Tour to be held at Brownsburg Park on Thursday, Sept 10. Festivities kick-off at 5:30 pm and include an appearance by a Union player.
- The Upper Makefield Township Police Department invites residents to Coffee-with-a-Cop on Wednesday, Sept 9 from 8 – 10 am at Colonial Farms on Taylorsville Road in Washington Crossing. It's an opportunity to join your neighbors and meet your local police officers.
- Volunteers interested in serving on the Planning Commission, Investment Committee or a Historical Architectural Review Board may find a Volunteer Board Application on Township website: [www.uppermakefield.org](http://www.uppermakefield.org). The vacancy on the HARB is for a registered real estate broker.
- From Sept 8 until approximately September 22, Pineville Road will be closed to through traffic for road repair work from 6:00 am – 5:00 pm, Monday – Friday. School busses, emergency vehicles and local traffic will be permitted, and detours will be posted. Pineville Road will be open to all traffic on weekends. More information is posted on the Township website at [uppermakefield.org](http://uppermakefield.org).
- 2016 Budget Workshops will be held on Wednesday, September 9 and Wednesday, September 16 with public presentation of the budget expected on Wednesday, September 23. The Sept 15 regular meeting has been rescheduled to Wednesday, September 23. All meetings begin at 7:30 pm and will be held at the Township building.
- Upper Makefield Fire Company will be receiving a new mobile generator for Station #71. This is one of four given to Bucks County by PEMA and assigned here since the Fire House is used as a staging area for PECO emergency operations. Special thanks to State Senator Chuck McIlhinney and County Commissioner Rob Loughery for their efforts on our behalf to get this generator at no cost to the Fire Company or the Township.
- An electronic collection event will be held on Saturday, September 12 from, 9 am – 3 pm at the New Hope-Solebury High School, 182 West Bridge Street, New Hope, PA. Bucks County residents are invited to participate. More information can be found at [buckscounty.org](http://buckscounty.org).
- An executive session was held before this evening's meeting for personnel matters.

- An executive session will be held following tonight's meeting for litigation matters.

### **PUBLIC COMMENT**

Ellen-Lane Novitz, Washington Crossing, asked Mrs. Eberle about our speed limit ordinance, which Ms. Eberle stated is out of date. She stated that she assumed the Gilmore traffic study was a speed study and asked when the speed limit signs would be removed.

A motion was made by Mr. Cino and was seconded by Mr. Rattigan to direct the Police Department to conduct traffic enforcement details on Jericho Run for the next 30 days and provide the Board with a report. Motion carried 4 – 1 with Mr. Breeden voting in opposition.

### **APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve the August 18, 2015 minutes. Motion carried by unanimous vote.

Mr. Cino read into the record the bills for September 1, 2015. A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve the September 1, 2015 Bills Payable List in the amount of \$69,114.08. Motion carried on a unanimous vote.

### **PLANNING AND ZONING ISSUES**

#### **Airbnb Discussion**

Mr. Kuhns introduced Michael J. Amery, Innkeeper/Owner of The Inn at Bowman's Hill, who provided an overview of his concerns related to rentals through this site when the properties are owned by private homeowners. Specifically, the issues are related to zoning, health/safety, tax revenues and current legislation.

Jerry Lepping, Chief Executive Officer for the Bucks County Visitors Bureau, expressed concern relating to lost revenue (hotel tax), noting that tourism is the number two industry in Bucks County and Pennsylvania.

Ms. Ryan asked if our Solicitor had any experience with ordinances to regulate this use. Ms. Eberle stated the JMZO Ordinance regarding Boarding Use was close, but enforcement would be challenging.

Roy Scott, Pineapple Hill Inn, expressed concern over regulation and inspections and suggested an ordinance to regulate.

Lisa Mens, Fox & Hound Bed & Breakfast, New Hope, stated this use is only possible due to technology and is a one billion dollar company.

Following discussion, it was the consensus of the Board to direct staff with a review of this use and provide a recommendation to the Board.

#### **Spears Planning Module, 86 Van Sant Road**

Mr. Kuhns outlined the proposed Spears Planning Module noting that it complies with our zoning. After discussion, a motion was made by Rattigan and was seconded by Ms. Ryan to approve the Spears Planning Module. Motion carried by a unanimous vote.

### **Huber Zoning Hearing Board Application**

Mr. Kuhns provided an overview of the request to exceed the maximum allowable impervious surface by 0.5% for the construction of a pool. Discussion followed and a motion was made by Ms. Ryan and seconded by Mr. Rattigan to have no objection to the application, but directed the Planning and Zoning Director to seek to lessen the requested amount. Motion carried by a unanimous vote.

### **SOLICITOR'S REPORT**

There was no Solicitor's Report.

### **MANAGER'S REPORT**

#### **Resident Request – Real Estate Tax Penalty Waiver**

Mr. Nyman provided an overview of a resident request to waive a real estate tax penalty fee. Discussion followed and a motion was made by Mr. Cino and seconded by Mr. Rattigan to deny the waiver request. Motion carried 3 to 2 with Mr. Breeden and Mr. Tierney voting in opposition.

#### **Budget Workshop Meetings**

Mr. Nyman requested direction from the Board regarding televising Budget Workshop meetings. A motion was made by Mr. Breeden and was seconded by Mr. Rattigan to televise the September Budget Workshop meetings. Motion carried by a unanimous vote.

Mr. Breeden requested that budget information be provided to the Board as early as possible for consideration. Mr. Nyman stated that staff will make every effort to get the information to the Board by the preceding Friday, if possible.

#### **Public Works Contract**

Mr. Nyman provided an overview of a 5 year contract negotiated with the Public Works union which includes salary adjustments and healthcare concessions.

Mr. Breeden requested that this item be held for further consideration as new data had just been provided to the Board tonight. He stated that the contract is not a good deal for taxpayers.

Mr. Nyman provided a review of the financial impact by year.

Mr. Rattigan stated that this is a good contract.

Mr. Cino stated that the contract has been under consideration for some time and at less than \$1 per household, it is a good deal for taxpayers.

Ellen Lane Novitz, Washington Crossing, asked for more clarification regarding the changed columns and asked why a vote could not be put off for two more weeks.

A motion was made by Mr. Rattigan and was seconded by Ms. Ryan to approve the 5 year Public Works Contract through 2018 and authorize the Township Manager to execute the documents. Motion carried 3 to 2 with Mr. Breeden and Mr. Tierney voting in opposition.



## **ENGINEER'S REPORT**

### **Brownsburg Park Recreational Courts – Payment Request #4**

Mr. Rossino provided an update of the project and recommended approval of Payment Request #4 in the amount of \$7,347.79. Following discussion, a motion was made by Rattigan and seconded by Ms. Ryan to approve Payment Request #4. Motion carried by unanimous vote.

### **Enclave Wastewater Treatment Plant Escrow Release No. 3**

Mr. Rossino provided an overview of the project and recommended approval of Escrow Release No. 3 in the amount of \$728,480.00. A motion was made by Mr. Rattigan and seconded by Mr. Cino to approve Escrow Release No. 3.

Following discussion regarding the operational status of the plant and the remaining escrow amount, the motion was withdrawn and Tabled.

### **Enclave Water Treatment Plant Escrow Release No. 3**

Mr. Rossino provided an overview of the project and recommended approval of Escrow Release No. 3 in the amount of \$346,755.00. This request was also Tabled pending information on the escrow balance.

### **Enclave Construction Escrow Release No. 2**

Mr. Rossino provided an overview of the project and recommended approval of Escrow Release No. 2 in the amount of \$162,978.11. Following discussion, a motion was made by Mr. Rattigan and seconded by Ms. Ryan to approve Escrow Release No. 2. Motion carried by unanimous vote.

Dan Johansson, Washington Crossing, requested confirmation regarding the balance.

### **Dutchess Farm Estates Construction Escrow Release No. 6**

Mr. Rossino provided an overview of the project and recommended approval of Escrow Release No. 6 in the amount of \$304,797.00. Following discussion, a motion was made by Ms. Ryan and seconded by Mr. Rattigan to approve Escrow Release No. 2. Motion carried by unanimous vote.

## **PUBLIC COMMENT AND MEDIA QUESTIONS**

Dan Johansson, Upper Makefield, asked about pension liability reporting according to GASB standards, and Ms. Eberle noted that an actuarial study is required. Mr. Rattigan stated that our pensions are over 90% funded. Mr. Johansson asked if the consideration of an asphalt recycling machine was dead, and Mr. Nyman shared the Public Works Report from last meeting regarding the status. Mr. Johansson further questioned the status of the Quakertown School District pension protest and suggested the Board continue to consider supporting it.

## **ADJOURNMENT**

A motion was made by Mr. Rattigan and was seconded by Mr. Cino to adjourn the meeting at 9:33 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman, Interim Township Manager  
Approved: September 23, 2015

# SEPTEMBER 2015 GENERAL FUND BILLS - 9/1/15

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
400.210	Associated Imaging Solutions	\$281.99	copier charges
410.470	Bode Cellmark	\$68.50	evidence bags
430.238	Clemens	\$185.00	uniform rental
409.373	" "	\$18.10	floor mat rental
409.321	Comcast	\$325.48	phone service/internet service PD
409.321	Comcast	\$145.97	phone service/internet service PW
409.215	Joseph Finkle & Son	\$14.25	ballast Finance Office fixture
438.460	" "	\$14.22	mailbox repair
409.341	Francotyp-Postalia	\$129.00	postage meter qtrly rental 8/7/15 - 11/6/15
400.313	Gilmore & Associates	\$11,142.87	engineering fees
414.313A	" "	\$12,650.72	" "
410.239A	Goodyear Wholesale Tire Center	\$1,897.28	tires for PD vehicles
400.314	Grim, Blehn & Thatcher	\$7,650.00	legal fees
414.314A	" "	\$874.00	" "
409.373	Kencor	\$590.00	3-year elevator pressure relief test
411.212	John Kernan	\$34.50	mileage to Doylestown for training on new radios
414.141	Keystone Municipal Services	\$3,660.00	inspection service - 2 months
410.372	LICOM Communications	\$374.25	service mobile radios
414.316	Newtown Area Joint Zoning Council	\$4,500.00	yearly assessment
400.210	Newtown Office Supply	\$115.93	office supplies
414.210	" "	\$104.35	" "
410.750	Physio Control	\$610.98	refill kits for AED's PD
410.238	Red the Uniform Tailor	\$1,150.12	uniforms
410.750	Samzie's	\$503.00	flashlights
409.373	J. W. Scott	\$265.08	diesel & gas pump maintenance/repair
409.373	Shapiro Fire Protection	\$44.10	recharge extinguisher - PD Bldg.
407.319	Ron Skotleski Video Productions	\$990.00	BoS Mtg. 8/18/15/bal. video equip. install Phases 2 & 3
409.215	Smith's Yardville Supply	\$28.99	bldg. supplies
409.373	" "	\$12.40	Admin. Bldg. maintenance
488	Standard Insurance	\$660.97	add/life insurance premium
488A	" "	\$1,499.79	std insurance premium
488B	" "	\$879.57	ltd insurance premium
400.210	Staples Advantage	\$38.01	office supplies
414.210	" "	\$36.47	" "
410.231	Superior Plus Energy	\$1,738.04	unleaded gasoline
430.371	T & T Tree Service	\$275.00	tree pruning/limb removal
409.321	Verizon Wireless	\$1,053.25	mobile phone service
410.541	" "	\$26.66	" "
414.322	Christopher Wetzel	\$275.22	refund balance of escrow
TOTAL		\$54,864.08	

\*\*FOR BOARD APPROVAL

# SEPTEMBER 2015 LIQUID FUELS BILLS - 9/1/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
430.260	Betts Equipment	\$519.92	small tools
437	" "	\$102.95	equipment repair
430.260	Davis Feed Mill	\$47.95	small tools
438.245	Eureka Stone Quarry	\$472.49	road repair materials
438.245	Wm. W. Fabian & Son	\$150.20	road repair materials
430.260	Joseph Finkle & Son	\$358.14	small tools
437	" "	\$27.01	shop supplies
438.245	" "	\$241.34	road repair materials
438.245	Heacock Lumber	\$166.85	wood for guide rail
438B	Mini Concrete	\$456.00	bridge work
437	North American Tool	\$80.56	asphalt breaker repair
430.260	Smith's Yardville Supply	\$22.99	small tools
437	" "	\$114.95	shop supplies
438.245	" "	\$34.31	road repair materials
437	Sosmetal Products	\$216.16	shop supplies
	<b>TOTAL</b>	<b>\$3,011.82</b>	

\*\*PAID INTERIMLY

**SEPTEMBER 2015 PARK & REC BILLS - 9/1/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	F. E. Buehler and Son	\$629.00	repair leak at BB/ctrl. boxes
452.250	PECO	\$38.77	electric
452.250	PECO	\$104.37	electric
<b>TOTAL</b>		<b>\$772.14</b>	

**\*\*PAID INTERIMLY**

## SEPTEMBER 2015 PARK 3 YR CAP BILLS - 9/1/15

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Gilmore & Associates	\$126.00	** engineering fees

<b>TOTAL</b>	<b>\$126.00</b>
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\*\*PAID INTERIMLY



# SEPTEMBER 2015 WATER & SEWER BILLS - 9/1/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Commonwealth of PA	\$500.00	NPDES annual fee Ch. 92A
429.210	Coyne Chemical	\$804.69	sodium hypochlorite
429.374	Deckman Electric	\$700.00	mixer repair
429.371	Eurofins QC	\$151.00	testing
429.372	PECO	\$117.67	electric
429.210	Smith's Yardville Supply	\$66.76	supplies
429.374	USA BlueBook	\$2,369.34	anoxic pump replacement
429.421	Verizon	\$41.30	phone
429.421	Verizon	\$113.61	phone
	<b>TOTAL</b>	<b>\$4,864.37</b>	

\*\*PAID INTERIMLY

## SEPTEMBER 2015 GRADING ESCROW - 9/1/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313E	Toll Brothers	\$4,000.00	Dutchess Farm Lots 1 & 14
	<b>TOTAL</b>	<b>\$4,000.00</b>	

**SEPTEMBER 2015 RIPARIAN RESTORATION & PRESERVATION FUND - 9/1/15**

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313	Gilmore & Associates	\$306.00	engineering fees
414.421	Grim, Biehn & Thatcher	\$300.00	legal fees
	<b>TOTAL</b>	<b>\$606.00</b>	

\*\*PAID INTERIMLY

\*OVER BUDGET

SEPTEMBER 2015 DUTCHESS FARM BILLS - 9/1/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	Eurofins QC	\$145.00	testing
429.372	PECO	\$724.69	electric
	<b>TOTAL</b>	<b>\$869.69</b>	

\*\*PAID INTERIMLY

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2015 To August, 2015

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Equity</b>					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
<b>Revenue</b>					
301.10A	CURRENT R.E. TAXES	\$230,000.00	\$404,047.41	175.67%	\$174,047.41
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$3,278.59	n/a	\$3,278.59
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$4,353.55	435.36%	\$3,353.55
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$471.70	n/a	\$471.70
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$18,280.69	121.87%	\$3,280.69
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$650,000.00	\$392,013.01	60.31%	(\$257,986.99)
310.20	EARNED INCOME TAX	\$3,800,000.00	\$2,774,128.79	73.00%	(\$1,025,871.21)
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$280.00	\$0.00	0.00%	(\$280.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	100.00%	\$0.00
321.35	FIRE PERMITS	\$4,000.00	\$2,305.00	57.63%	(\$1,695.00)
322.82	HIGHWAY ENCROACHMENT	\$4,000.00	\$11,430.00	285.75%	\$7,430.00
322.83	GRADING PERMITS	\$15,000.00	\$14,820.00	98.80%	(\$180.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$17,000.00	\$9,701.51	57.07%	(\$7,298.49)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$5,000.00	\$1,175.75	23.52%	(\$3,824.25)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,500.00	\$4,915.08	89.37%	(\$584.92)
341	INTEREST	\$8,300.00	\$5,406.90	65.14%	(\$2,893.10)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$12,846.41	n/a	\$12,846.41
355.01	PUBLIC UTILITY REALTY	\$7,900.00	\$0.00	0.00%	(\$7,900.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$143,597.00	\$0.00	0.00%	(\$143,597.00)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$13,000.00	\$6,384.29	49.11%	(\$6,615.71)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$25,000.00	\$11,126.26	44.51%	(\$13,873.74)

# BUDGET vs ACTUAL

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For the Months From January, 2015 To August, 2015

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Revenue</b>					
361.31	SUBDIVISION FEES	\$7,000.00	\$3,500.00	50.00%	(\$3,500.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$65,000.00	\$39,352.04	60.54%	(\$25,647.96)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$68,000.00	\$42,010.00	61.78%	(\$25,990.00)
361.33S	SIGN PERMITS	\$0.00	\$840.00	n/a	\$840.00
361.34	ZONING HEARING BOARD FEES	\$10,500.00	\$4,725.00	45.00%	(\$5,775.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$40,739.17	40.74%	(\$59,260.83)
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$9,350.00	93.50%	(\$650.00)
362.11	POLICE EARNINGS	\$2,500.00	\$3,160.00	126.40%	\$660.00
362.41	BUILDING PERMITS	\$140,000.00	\$152,133.42	108.67%	\$12,133.42
362.41-001	REINSPECTION FEES	\$3,500.00	\$490.00	14.00%	(\$3,010.00)
362.43	PLUMBING PERMITS	\$22,000.00	\$21,528.00	97.85%	(\$472.00)
362.44	ELECTRICAL PERMITS	\$10,000.00	\$7,570.00	75.70%	(\$2,430.00)
362.45	OCCUPANCY PERMITS	\$18,000.00	\$22,895.00	127.19%	\$4,895.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$0.00	0.00%	(\$800.00)
362.46	ALARM PERMITS	\$18,000.00	\$18,025.00	100.14%	\$25.00
362.46B	WELL PERMITS	\$7,500.00	\$14,090.00	187.87%	\$6,590.00
362.47	SEWAGE PLANNING MODULE FEE	\$200.00	\$2,400.00	1200.00%	\$2,200.00
362.48	PLAN/ZONE MISC REV.	\$400.00	\$787.44	196.86%	\$387.44
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$67,766.00	150.59%	\$22,766.00
362.50	DEMOLITION PERMITS	\$11,000.00	\$8,760.00	79.64%	(\$2,240.00)
362.51	PROPERTY ADDRESS SIGNS	\$80.00	\$0.00	0.00%	(\$80.00)
363	SNOW REMOVAL CONTRACT	\$23,000.00	\$0.00	0.00%	(\$23,000.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$390.00	156.00%	\$140.00
363.51	COPS GRANT	\$56,400.00	\$0.00	0.00%	(\$56,400.00)
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$2,490.77	49.82%	(\$2,509.23)
363.53	D.A.R.E DONATIONS	\$500.00	\$650.00	130.00%	\$150.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$4,346.61	108.67%	\$346.61
363.55	BULLET-PROOF VEST GRANT	\$1,064.00	\$1,063.92	99.99%	(\$0.08)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,378.22	91.88%	(\$121.78)
380A	CABLE FRANCHISE FEE	\$240,000.00	\$178,581.47	74.41%	(\$61,418.53)
380D	DEVELOPER DONATIONS	\$3,000.00	\$56,000.00	1866.67%	\$53,000.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$23,000.00	n/a	\$23,000.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$399.43	n/a	\$399.43
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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<b>Revenue</b>					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$181.43	72.57%	(\$68.57)
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$162,666.00	\$0.00	0.00%	(\$162,666.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	0.00%	(\$19,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,231,242.00	\$4,407,287.86	70.73%	(\$1,823,954.14)
Total Revenue		\$6,231,242.00	\$4,407,287.86	70.73%	(\$1,823,954.14)
<b>Expense</b>					
400	BANK	\$150.00	\$162.00	108.00%	(\$12.00)
400.113	BOARD SALARY	\$4,200.00	\$1,800.00	42.86%	\$2,400.00
400.121	ADMIN. STAFF & MGR PAY	\$297,413.00	\$225,317.79	75.76%	\$72,095.21
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,500.00	\$540.55	15.44%	\$2,959.45
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$4,252.16	77.31%	\$1,247.84
400.311	AUDIT	\$21,000.00	\$20,800.00	99.05%	\$200.00
400.312	WATER/SEWER ENGR TWP	\$65,000.00	\$19,971.02	30.72%	\$45,028.98
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$107,172.93	102.07%	(\$2,172.93)
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$90,000.00	\$44,565.61	49.52%	\$45,434.39
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$23.45	1.56%	\$1,476.55
400.340	ADMIN. ADVER/PRINTING	\$7,000.00	\$8,870.70	126.72%	(\$1,870.70)
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$14,945.92	67.94%	\$7,054.08
400.460	ADMIN. GENERAL EXPENSE	\$11,700.00	\$6,649.77	56.84%	\$5,050.23
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$1,297.16	43.24%	\$1,702.84
403.114	TAX COLLECTOR PAY	\$20,667.00	\$13,778.00	66.67%	\$6,889.00
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$31,325.25	59.31%	\$21,494.75
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$3,332.05	66.64%	\$1,667.95



# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2015 To August, 2015

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$30,999.35	103.33%	(\$999.35)
409.140	BLDG CUSTODIAN	\$12,500.00	\$8,480.00	67.84%	\$4,020.00
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$2,950.65	53.65%	\$2,549.35
409.230	BLDG UTILITIES/FUEL	\$42,000.00	\$19,800.60	47.14%	\$22,199.40
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$30,000.00	\$15,946.40	53.15%	\$14,053.60
409.341	BLDG POSTAGE	\$5,000.00	\$2,581.30	51.63%	\$2,418.70
409.361	BLDG ELECTRIC	\$25,000.00	\$18,674.20	74.70%	\$6,325.80
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$36,684.52	65.51%	\$19,315.48
409.374	BLDG STP TESTS	\$200.00	\$165.00	82.50%	\$35.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,300.00	\$0.00	0.00%	\$1,300.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$173,779.00	\$109,459.16	62.99%	\$64,319.84
410.132	PATROLMEN PAY	\$1,501,577.00	\$832,039.13	55.41%	\$669,537.87
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$23,350.00	n/a	(\$23,350.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$15,000.00	\$3,879.37	25.86%	\$11,120.63
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$534.73	8.91%	\$5,465.27
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$2,600.00	65.00%	\$1,400.00
410.183	POLICE OVERTIME	\$75,000.00	\$68,440.75	91.25%	\$6,559.25
410.192	POLICE SCHOOLING	\$19,000.00	\$12,601.22	66.32%	\$6,398.78
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$7,702.09	77.02%	\$2,297.91
410.231	POLICE VEHICLE GAS/OIL	\$50,000.00	\$20,937.81	41.88%	\$29,062.19
410.238	POLICE UNIFORMS	\$20,000.00	\$9,782.88	48.91%	\$10,217.12
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$26,800.00	\$6,795.62	25.36%	\$20,004.38
410.314	POLICE LEGAL	\$25,000.00	\$2,490.00	9.96%	\$22,510.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$2,000.00	\$195.00	9.75%	\$1,805.00
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$29,160.38	83.32%	\$5,839.62
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$28,000.00	\$12,661.44	45.22%	\$15,338.56
410.375	POLICE CAR CALIBRATION	\$2,600.00	\$1,062.00	40.85%	\$1,538.00
410.450	POLICE CAR WASH	\$2,200.00	\$2,200.00	100.00%	\$0.00

# BUDGET vs ACTUAL

## UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2015 To August, 2015

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$323.50	12.94%	\$2,176.50
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$0.00	0.00%	\$1,500.00
410.470	POLICE INVESTIGATIONS	\$4,000.00	\$3,366.35	84.16%	\$633.65
410.540-001	D.A.R.E.	\$4,000.00	\$2,167.92	54.20%	\$1,832.08
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$141.89	2.84%	\$4,858.11
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,183.84	79.60%	\$816.16
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$7,500.00	\$1,266.74	16.89%	\$6,233.26
411.130	FIRE MARSHAL PAY	\$25,672.00	\$17,827.94	69.45%	\$7,844.06
411.150	FIRE WORKERS COMP.	\$21,000.00	\$15,752.00	75.01%	\$5,248.00
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$483.27	48.33%	\$516.73
411.331	FIRE MILEAGE	\$1,300.00	\$727.56	55.97%	\$572.44
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$1,076.35	89.70%	\$123.65
411.5	FIRE RELIEF FUND	\$143,597.00	\$0.00	0.00%	\$143,597.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$8.50	0.57%	\$1,491.50
414.130	CODE ENFORCEMENT PAY	\$157,755.00	\$99,516.88	63.08%	\$58,238.12
414.131	CODE OVERTIME	\$900.00	\$178.13	19.79%	\$721.87
414.141	INSPECTION SERVICE	\$17,000.00	\$11,085.00	65.21%	\$5,915.00
414.210	CODE MATLS & SUPPLIES	\$1,900.00	\$1,418.15	74.64%	\$481.85
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$0.00	0.00%	\$2,600.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$126,000.00	\$59,068.30	46.88%	\$66,931.70
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$120,000.00	\$63,832.06	53.19%	\$56,167.94
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$1,140.00	22.80%	\$3,860.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$25,000.00	\$21,569.50	86.28%	\$3,430.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	0.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$0.00	0.00%	\$4,600.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

# BUDGET vs ACTUAL

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$3,000.00	\$4,415.99	147.20%	(\$1,415.99)
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$480.00	64.00%	\$270.00
414.322	BLDG PLAN REVIEW REFUND	\$6,800.00	\$1,543.00	22.69%	\$5,257.00
414.340	CODE ADVERT./PRINTING	\$1,200.00	\$1,889.87	157.49%	(\$689.87)
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$443.67	44.37%	\$556.33
414.400	CREDIT CARD FEES	\$1,300.00	\$737.14	56.70%	\$562.86
414.460	CODE GENERAL EXPENSE	\$7,500.00	\$3,458.09	46.11%	\$4,041.91
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$561.75	56.18%	\$438.25
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$2,106.67	210.67%	(\$1,106.67)
414ZHB	ZONING HEARING BOARD	\$14,000.00	\$5,698.08	40.70%	\$8,301.92
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$9,769.17	44.41%	\$12,230.83
430.238	ROAD UNIFORMS	\$6,200.00	\$2,846.82	45.92%	\$3,353.18
430.260	ROAD MATERIAL & TOOLS	\$5,100.00	\$611.18	11.98%	\$4,488.82
430.371	TREE MAINTENANCE	\$30,000.00	\$0.00	0.00%	\$30,000.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$8,820.00	63.00%	\$5,180.00
433	TRAFFIC LIGHT	\$0.00	\$1,000.00	n/a	(\$1,000.00)
438.01	ROAD MATERIAL STONE/OIL	\$1,625,209.00	\$375,747.10	23.12%	\$1,249,461.90
438.145	PUBLIC WORKS PAY	\$298,289.00	\$187,894.23	62.99%	\$110,394.77
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$5,000.00	(\$1,785.64)	-35.71%	\$6,785.64
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$50.00	\$25.00	50.00%	\$25.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$10,500.00	\$12,513.88	119.18%	(\$2,013.88)
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$20,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$10,500.00	\$14,350.00	136.67%	(\$3,850.00)
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$15,039.65	13.67%	\$94,960.35
483.002	POLICE PENSION	\$165,000.00	\$25,823.09	15.65%	\$139,176.91
484	WORKERS COMPENSATION	\$74,000.00	\$55,235.00	74.64%	\$18,765.00
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$3,069.02	61.38%	\$1,930.98

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
<b>Expense</b>					
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$44,600.00	\$29,027.00	65.08%	\$15,573.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$642,000.00	\$424,457.92	66.11%	\$217,542.08
488	LIFE INSURANCE	\$9,000.00	\$5,250.46	58.34%	\$3,749.54
488A	SHORT TERM DISABILITY	\$19,000.00	\$11,951.93	62.90%	\$7,048.07
488B	LONG TERM DISABILITY	\$11,000.00	\$7,009.40	63.72%	\$3,990.60
489	FICA	\$153,442.00	\$103,775.22	67.63%	\$49,666.78
489.01	TRANSFER - NONPOLICE	\$65,000.00	\$0.00	0.00%	\$65,000.00
489.02	TRANSFER - POLICE	\$102,000.00	\$0.00	0.00%	\$102,000.00
489A	MEDICARE	\$35,886.00	\$21,679.20	60.41%	\$14,206.80
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$2,094.92	418.98%	(\$1,594.92)
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$323,045.00	\$323,045.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$0.00	\$0.00	n/a	\$0.00
Total		\$7,685,056.00	\$3,772,445.65	49.09%	\$3,912,610.35
Total Expense		\$7,685,056.00	\$3,772,445.65	49.09%	\$3,912,610.35
Net:		(\$1,453,814.00)	\$634,842.21	-43.67%	\$2,088,656.21