

**Park and Recreation Board**  
**August 11, 2014 Meeting Minutes**

The August 11, 2014, public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Donna DeSimone at 7:35 p.m. In attendance were the following members of the Park and Recreation Board: Chair Donna DeSimone, Vice Chair Dawn Wyatt, Member Bill Hoefler, Member Randy Reardon, Member Eric Schaal and Member Eileen Sichel. Member Jim Pearsall was not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

**Approval of Minutes**

A motion was made by Mr. Reardon and was seconded by Ms. Sichel to approve the July 14, 2014 minutes. Motion carried by a 5-0-1 vote with Ms. Wyatt abstaining.

**Public Comment**

Brandon Heese of Washington Crossing addressed the Board with several options for consideration for his final Eagle Scout project. Following discussion, a motion was made by Mr. Schaal and was seconded by Ms. DeSimone to support Mr. Heese's recommended Eagle Scout project of either a flagpole at Brownsburg Park or a walking bridge over the no mow area in the lower section of Lookout Park based on the availability of resources to complete the selected project. Motion carried by a unanimous vote. The Board thanked Mr. Heese for choosing a Township park for his project.

**Lookout Park Field Use Requests – Young Guns Baseball**

Duane Van Arsdale of Young Guns Baseball presented a Field Use Request to use two fields at Lookout Park for weekly practices during the Fall 2014 season, with scheduling to be coordinated with UMYBL. A motion was made by Ms. Wyatt and was seconded by Ms. Sichel to approve the Field Use Request of Young Guns for the Fall 2014 season for a fee of \$500, pending receipt of all required documentation, with scheduling to be coordinated with UMYBL. Motion carried by a unanimous vote.

**Patriot FC**

**Philadelphia Union Tour Event**

A motion was made by Mr. Hoeffler and was seconded by Mr. Reardon to approve the Field Use Request of Patriot FC to host the Philadelphia Union Mobile Tour at Brownsburg Park on September 11, 2014 pending receipt of all required insurance documentation. Motion carried by a unanimous vote.

**Brownsburg Park Field Remediation and Usage**

Discussion continued from previous meetings regarding remediation of Brownsburg Park Fields 1, 2 and 6 as well as usage of the fields following remediation. Historically, the fields were closed and rested for a full season following remediation. Mr. Hill represented Patriot FC and said the Club requests that the Township remediate all three fields on or about October 20, resuming use of Field 6 through the second week of November 2014 and resuming use of Fields 1 and 2 for the Spring 2015 season, with the club managing usage based on field conditions. Discussion followed and it was proposed to remediate Fields 1 and 2 in Fall 2014 and remediate Field 6 in Fall 2015, therefore reducing the number of fields with limited or no play during the same time period. Because the soccer club is requesting a change in the past practice of closing a remediated field for one full season, the Board invited the TruGreen representative to attend the September Park and Recreation Board meeting to discuss usage following treatment.

### **Third Party Field Use – Brownsburg Park**

Because permit holders have priority use of the fields, it was suggested the Club keep a copy of the approved use permit at the park as usage increases.

### **Brownsburg Park Field Turfing/No Mow Areas/Gate**

Ms. Caporiccio informed the Board that Brownsburg Park Field 3 was recently turfed. The juvenile was caught, has helped to repair the field and has reimbursed the Township for the cost of the repair.

Cathy Magliocchetti, EAC Vice Chair, provided a presentation showing options to increase no-mow areas at Brownsburg Park that may help to impede vehicular traffic from driving on field surfaces. Discussion followed, and staff was asked to provide background information from previous discussions about entrance gates.

### **Newtown Fastpitch Tournament Request**

A motion was made by Ms. DeSimone and was seconded by Mr. Reardon to ratify the email vote of July 16, 2014 to adjust the Field Use Fee for the Newtown Fastpitch Tournament held at Lookout Park in July to \$800. Motion carried by a unanimous vote.

### **Green Region Grant**

Ms. Caporiccio provided the Green Region PECO Open Space Program Grant information. The information is also being forwarded to the EAC for consideration of any joint project(s).

### **Other Business**

#### **2015 Budget Process**

The 2015 Budget request process will begin next meeting. Both the soccer and baseball organizations have been asked to provide their budget requests and most recent financial statements for the September meeting.

### **Brownsburg Park Playground**

Mr. Schaal noted that the Brownsburg Park Playground is in need of weeding and mulch.

### **Updates:**

- Public Works Department has installed six “No Parking on the Grass” signs at Brownsburg Park. Additional One Way arrows will be added to the pavement.
- The Superintendent of Public Works met with EAC Chair Cathy Magliocchetti at Lookout Park to review the drainage improvement project at the middle field. The Department of Public Works will complete the project before the spring season begins.

Ms. Wyatt submitted her resignation because she is moving out of the Township. She was thanked for her dedicated service to the community.

### **Adjournment**

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to adjourn the meeting at 8:54 p.m. Motion carried by a unanimous vote.

Approved: September 8, 2014