

**Upper Makefield Township Board of Supervisors**  
**February 16, 2011 Meeting Minutes**

The February 16, 2011 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Bud Baldwin at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Bud Baldwin, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Dave Kulig and Member Dan Rattigan. Also in attendance were Township Manager Stephanie Teoli, Township Solicitor John Rice, Esq., Township Engineer Larry Young, P.E. and Director of Planning & Zoning Dave Kuhns.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

Mr. Baldwin led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS:**

Mr. Rattigan announced his recent appointment to the board of the Bucks County Association of Township Officials.

**PUBLIC COMMENT:**

Carol Ann Sasso of Jericho Run asked the Board to identify five ways that the township is planning to cut expenses in 2011. Mr. Kulig provided various examples to Mrs. Sasso.

**SPECIAL ITEMS**

A motion was made by Mr. Rattigan and was seconded by Mr. Kulig to approve the following appointments:

ADA Coordinator (Personnel Matters) – 1-Year Term - Stephanie Teoli – Term Expires 12/31/2011

ADA Coordinator (Code/Building Matters) – 1-Year Term - Dave Kuhns – Term Expires 12/31/2011

ADA Coordinator (Park/Street/Subdivisions) – 1-Year Term - Township Engineer – Term Expires 12/31/2011

Motion carried on a unanimous vote.

A motion was made by Mr. Kulig and was seconded by Ms. Ryan to affirm the Environmental Advisory Council's selection of Cathy Magliocchetti as Chair of the Upper Makefield Township Environmental Advisory Council. Motion carried on a unanimous vote.

**APPROVAL OF MINUTES AND BILLS PAYABLE:**

A motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the January 19, 2011 minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and was seconded by Mr. Kulig to approve the February 2, 2011 minutes. Motion carried by unanimous vote.

Ms. Teoli read into the record the bills for February 16, 2011. A motion was made by Mr. Kulig and was seconded by Mr. Cino to approve the February 16, 2011 Bills Payable List in the amount of \$133,003.04. Motion carried on a unanimous vote.

### **SOLICITOR'S REPORT:**

#### **Ordinance No. 296 – Water Systems**

Mr. Rice provided an overview of the ordinance establishing requirements for water systems. After discussion, a motion was made by Ms. Ryan and was seconded by Mr. Kulig to authorize advertisement of Ordinance No. 296. Motion carried on unanimous vote.

### **MANAGER'S REPORT:**

#### **Fund Balance Report**

Ms. Teoli provided highlights of the Fund Balance Report.

#### **Open Space Borrowing Report**

Ms. Teoli provided a presentation of an Open Space Borrowing. Please see attached.

Dennis Heath, River Road, requested clarification regarding the potential refinancing of the open space loan and its impact on both the Open Space Fund and the General Fund.

### **ENGINEER'S REPORT:**

#### **Resolution No. 2011-02-16-01**

Mr. Young introduced the resolution authorizing the execution of the general reimbursement agreement for federal aid highway projects – Stoopville Road Phase II. After brief discussion, Mr. Cino made a motion which was seconded by Mr. Kulig to approve Resolution No. 2011-02-16-01. Motion carried on unanimous vote.

### **BOARD AND COMMISSION REPORTS:**

Mr. Baldwin announced that the following reports were included in the Board packets:

- Environmental Advisory Council – December 14, 2010

### **DEPARTMENT REPORTS:**

#### **Planning and Zoning Department**

Mr. Kuhns highlighted the monthly Planning and Zoning Department Report.

#### **Police Department**

Chief Mark Schmidt highlighted the Police Department Report.

Mr. Baldwin announced that the following reports were included in the Board packets:

- Fire Department Report
- Fire Marshal Report
- Public Works Department Report

**OLD BUSINESS:**

**High Service Pump/Water Surge Discussion**

Tom Zarko, Township Water/Sewer Consultant, provided an overview of the high service pump pressure surge condition at Heritage Hills. After evaluation and consultation with the operations staff, he believes the conditions are the result of surges caused by abrupt starting/stopping of the high service pump which exceed the normal pressure conditions within the system. In consideration of the property damaged caused by the surges and to ensure readily available fire protection service, Phase 1 Emergency Repair modifications are recommended that include installation of a variable frequency drive, harmonic filter, bypass starter and pressure transducer. Phase 1 costs total \$52,000.

Following discussion, a motion was made by Mr. Rattigan and was seconded by Mr. Cino to approve Phase I modifications to the Heritage Hills Water Booster Pumping Station for High Service Pump Surge Control at a cost not to exceed \$52,000. The project will be classified as an “emergency repair.” Motion carried by unanimous vote.

**Reimbursement Request**

Ms. Teoli reported on a request from a resident for a water surge protector. Following discussion, a motion was made by Mr. Rattigan and was seconded by Mr. Kulig to approve the reimbursement request in the amount of \$374. Motion carried on a unanimous vote

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENT AND MEDIA QUESTIONS:**

There were no additional public comments or media questions.

**EXECUTIVE SESSION:**

Mr. Baldwin announced that an Executive Session would be held following the meeting to discuss personnel matters. No action will be taken.

**ADJOURNMENT:**

A motion was made by Mr. Kulig and was seconded by Mr. Rattigan to adjourn the meeting at 8:30 p.m. Motion carried on unanimous vote.

Approved: March 2, 2011