

Upper Makefield Township Board of Supervisors October 22, 2014 Special Meeting Minutes

The October 22, 2014 Special Meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Finance Director Sandy Wenitsky, Police Chief Mark Schmidt and Planning & Zoning Director David Kuhns.

ACT 537 PLAN UPDATE

A motion was made by Mr. Cino and seconded by Mr. Rattigan to provide the residents of Dolington an additional opportunity to share their comments in regard to the Act 537 Update by sending them a letter defining the Board's actions at their October 15, 2014 meeting, providing a copy of the adopted draft on the Township website, placing the Act 537 Update on the November 5, 2014 Board of Supervisors meeting agenda and holding distribution of the approved draft until after that meeting. Motion was approved by a unanimous vote.

PUBLIC COMMENT

Vic Ameye, East Grant, after noting that the EIT was instituted to relieve the senior population's tax burden, he requested the Board eliminate the General Fund Real Estate Tax, reduced the Open Space Real Estate Tax millage to 8.57 mils and maintain the 0.75 mils of Real Estate Tax for the Fire Fund.

LIQUID FUEL FUND

Mr. Nyman provided an overview of the draft Liquid Fuels Fund noting a discrepancy in the Township's allotment between the amount posted on the PennDOT website and the amount stated in PennDOT's Notice of Estimated Allocation with the lower amount being placed in the budget. He noted that \$95,000 originally slated for Road Construction was moved to the General Fund to allow for a balance at the end of the year.

CAPITAL RESERVE FUND

Mr. Nyman provided an overview of the draft Capital Reserve Fund. Police Chief Schmidt explained the need for the vehicle replacement request. The uses of the proposed Asphalt Melter and Wood Chipper were also discussed. Mr. Breeden questioned the allocations for a \$150,000 addition to the Public Works building in 2016 and \$150,000 for a new 10 Ton Dump Truck in 2017, suggesting that they should be deferred to a future budget.

OPEN SPACE FUND DISCUSSION

Mr. Nyman then reviewed the Open Space Fund, noting the availability of \$1,092,812 to preserve additional open space with two parcels under consideration.

WATER/SEWER FUND DISCUSSION

Mr. Nyman provided an overview of the Heritage Hills Water/Sewer Fund, the Water and Sewer Capital Reserve Fund, Dutchess Farms Fund and Dutchess Farms Capital Reserve Fund, reviewing the Five Year Capital Improvement Plan. Members of the Board questioned the rates charged and the potential for Homeowner Association ownership of those facilities.

PARK AND RECREATION FUND DISCUSSION

Mr. Nyman provided a review of the line items of the Park and Recreation Fund and the Park and Recreation Capital Fund sharing items typically covered by the Repair/Maintenance of Facilities

funding. He noted that the capital expenditures at Brownsburg Park include construction of basketball and/or tennis courts consistent with the Master Plan.

MISCELLANEOUS FUND DISCUSSION

Mr. Nyman presented a draft of the following funds: Fire Fund, Building Construction Fund, Riparian Restoration and Preservation Grant Fund, Tree Fund, Emergency Services Fund and Grading Escrow Fund. Mr. Breeden expressed concern regarding delineating the items specified by the Fire Company for potential funding in 2015.

GENERAL FUND REVISIONS REVIEW

The Board reviewed the General Fund revisions from the first Budget Workshop. Mr. Nyman provided updated potential development information and the Board agreed to budget \$650,000 for Real Estate Transfer revenue. Mr. Rattigan presented information to support his concern that the proposed EIT revenue was too high. Members of the Finance Advisory Committee (Chair Laurie Hosie, Secretary Kevin Mealey and EIT Ad Hoc Member Vic Ameye) reviewed their EIT analysis supporting projected revenue of \$3,800,000. A motion by Mr. Tierney and seconded by Mr. Breeden to project EIT for 2014 at \$3,750,000 and budget \$3,800,000 for EIT for 2015. Motion was approved by a unanimous vote. Police Chief Schmidt share data to support the Departments request for 3 additional officers. The Board decided to continue consideration of requests for additional staff at their November 5, 2014 meeting.

ADJOURNED

A motion by Tom Cino and seconded by Dan Rattigan to adjourned at 9:55 pm was approved unanimously.

Approved: November 5, 2014

Respectfully Submitted,



David R. Nyman
Interim Township Manager