

**Upper Makefield Township Board of Supervisors  
October 15, 2014 Special Meeting Minutes**

The October 15, 2014 Special Meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:59 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David R. Nyman, Finance Director Sandy Wenitsky, Assistant Township Manager Judy Caporiccio, Planning and Zoning Director Dave Kuhns and Police Chief Mark Schmidt.

**PUBLIC COMMENT**

Sandy Wenitsky, Finance Officer, spoke in support of the eight non-union Township employees. She encouraged the Board to consider the salary increase in the proposed 2015 budget.

**GENERAL FUND DISCUSSION**

Mr. Nyman provided an overview of significant line items of the General Fund Budget. Members of the Board asked questions, provided comment and made recommendations throughout the presentation. Following discussion of Real Estate Taxes, Real Estate Transfer Tax and EIT revenue, the Manager was directed to:

- Combine the two EIT figures and add \$300,000 to the budgeted amount
- Add \$300,000 to the Real Estate Transfer Tax budgeted amount
- Research the status and anticipated sales at The Enclave at Upper Makefield
- Research how many developments were underway in 2007

Chief Schmidt answered questions to clarify the police budget requests. The Chief was asked to provide information to demonstrate scheduling and overtime issues to substantiate the need for the request of three additional officers. He was also directed to provide an estimate of each officer's current total compensation package. He was also asked to research the ten-year cost effect of adding an officer.


Mr. Kuhns answered questions about the Planning and Zoning budget.

The Liquid Fuels and Capital Reserve Fund budget discussions were moved to the agenda for the October 22, 2014 Budget Workshop.

**ADJOURNMENT**

A motion was made by Ms. Ryan and was seconded by Mr. Tierney to adjourn the meeting at 10:00 pm.

Approved: October 21, 2014  
Respectfully Submitted,

  
David R. Nyman  
Interim Township Manager