

## **Park and Recreation Board**

### **June 13, 2016 Meeting Minutes**

The June 13, 2016 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Vice Chair Cathy Magliocchetti at 7:42 p.m at Lookout Park, 1565 River Road, New Hope, PA. In attendance were the following members of the Park and Recreation Board: Chair Eric Schaal, Vice Chair Cathy Magliocchetti, Member Bill Hoefler, Member Jim Pearsall, and Member Tim Thomas. Member Randy Reardon and Member Donna DeSimone were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

#### **Public Comment**

There was no public comment.

#### **Potential Eagle Scout Project Discussion**

Boy Scout Stephen Jayne was in attendance to discuss potential Eagle Scout projects. Discussion centered on construction of a fence at Brownsburg Park near fields 5/6 to prevent balls from rolling toward the park entrance driveway and River Road. Split rail with wire mesh or stockade fence styles were discussed. Mr. Jayne will draft a proposal, and Ms. Magliocchetti will facilitate communication between Mr. Jayne and township staff regarding preferred materials, requirements and recommendations. The proposal will be placed on a future agenda for consideration.

#### **Approval of Minutes**

Approval of the May 9, 2016 meeting minutes were tabled until the next meeting.

#### **Total Soccer/Patriot FC Summer Soccer Camp Request**

Bob Hill, President of Patriot FC, presented a Field Use Request for Patriot FC and Total Soccer to hold a soccer camp at Brownsburg Park from June 20-24, 2016 from 9 am – noon. Approximately 65% of the participants are expected to be township residents. The club partnered with Total Soccer to run the camp because club volunteers are not available to coach during daytime hours. Discussion followed and a motion was made by Mr. Pearsall and was seconded by Ms. Magliocchetti to approve the Patriot FC/Total Soccer Camp request for June 20-24, 2016 at no charge this year in consideration of the Patriot FC \$5,000 donation toward well pump costs (with re-evaluation next year) pending receipt of all required insurance and documentation.

#### **Patriot FC Field Use Request**

Mr. Hill presented a Field Use Request for Brownsburg Park fields from August 22 – November 11, 2016 for soccer games and practices as well as use of the snack shed for intramural games. Mr. Hill provided an overview of spring and fall field maintenance that the club provides through TruGreen. Following discussion, a motion was made by Ms. Magliocchetti and was seconded by Mr. Hoefler to approve the 2016 Fall Field Use Request of Patriot FC for use of Brownsburg Park fields and snack shed. The club will provide the maintenance services through TruGreen as approved in February 2016 and will contribute 10% of net snack shed proceeds to the township. Motion carried by a unanimous vote.

#### **Newtown Rock Softball Tournament Request**

Newtown Rock Softball submitted a request to use Patriot Field, Freedom Field and Independence Field at Lookout Park for a softball tournament from June 23-26, 2016. The request also includes a food vendor. Discussion followed and a motion was made by Mr. Thomas and was seconded by Mr. Pearsall to approve the request pending receipt of all required club insurance and documentation with the following conditions: \$1,000 fee; \$500 security deposit; insurance and Board of Health Certificate for

food vendor; 10% contributions of net proceeds from food sales. Motion carried by a unanimous vote.

### **Lookout Park Signage Location and Building Improvement Project Update**

The building improvement sketches submitted by Architect Richard Walker were reviewed and shared with Ray Pool of Upper Makefield Youth Baseball/Softball. Discussion of the improvements was postponed until potential cost information is available. The existing field sign and display case will be relocated to a location central to park amenities.

### **Strategy for Park Improvements**

Discussion of park improvement strategy continued with review of the list of potential capital projects. Mr. Schaal requested that members prioritize their top five projects for discussion at the next meeting.

### **Field Use Requests for Non-Traditions Field Use**

Mr. Schaal led discussion of non-traditional field use requests, and the Board reviewed the current policy and practice.

### **Special Events Ordinance**

A draft special events ordinance is being prepared by township staff with input from emergency services and will be circulated to the Park and Recreation Board for input once completed.

### **Other Business:**

#### **Brownsburg Park Well Test Update**

Ms. Caporiccio reported that the Brownsburg Park well test was completed last week and early indications are that the well recovered adequately. Further review of the results and the effect on adjacent wells will be provided and reported by the hydrogeologist.

#### **Summer Meeting Schedule**

Due to scheduling conflicts, the July 11 meeting was cancelled.

#### **Brownsburg Park Soccer Equipment Cleanup**

Mr. Schaal thanked the Patriot FC for efforts to remove old and unused equipment from Brownsburg Park.

### **Adjournment**

A motion was made by Ms. Magliocchetti and was seconded by Mr. Hoefler to adjourn the meeting at 9:04 p.m. Motion carried by a unanimous vote.

Approved: August 8, 2016