

## **Park and Recreation Board May 9, 2016 Meeting Minutes**

The May 9, 2016 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Eric Schaal at 7:30 p.m. In attendance were the following members of the Park and Recreation Board: Chair Eric Schaal, Member Donna DeSimone, Member Randy Reardon and Member Tim Thomas. Vice Chair Cathy Magliocchetti, Member Bill Hoefler and Member Jim Pearsall were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

A motion was made by Ms. DeSimone and was seconded by Mr. Thomas to approve the April 11, 2016 minutes. Motion carried by a unanimous vote.

### **Lookout Park Building Improvements Update**

Ms. DeSimone reported that the requested additional information and drawings for the Lookout Park building improvements have not yet been received from the architect. They will be forwarded to the Board when received.

### **Lookout Park Playground**

Ms. Caporiccio reported that the Lookout Park playground has been installed. Some timbers that were damaged during installation will be replaced at no cost to the Township, and timbers that were not used in the installation will be added to the surround to increase the mulched area. Discussion followed and the Public Works staff will be consulted about adding more grading up to the playground timbers to create a gradual slope. Relocating the field map signs to a more visible location and additional parking options were also discussed. The next meeting will be held at the park (weather permitting) to review potential improvements.

### **Strategy for Park Improvements**

Mr. Schaal led discussion of a review of potential park and recreation capital improvements. He distributed a list of potential projects compiled from previous meeting discussions and survey results to use for planning and budget discussions at upcoming meetings.

### **Other Business**

Ms. Caporiccio provided the following updates:

- The Brownsburg Park test pump will be installed on June 7 and the test will occur on June 8.
- Benches have been installed at the Brownsburg Park courts.
- Sol Feinstone Elementary School 3<sup>rd</sup> Grade Design-a-Park project participants will be recognized at the May 17 Board of Supervisors meeting.

### **Brownsburg Park**

Mr. Schaal displayed pictures he took of the fields and courts at Brownsburg Park, noting that Patriot FC has commissioned TruGreen to provide spot treatments to bare spots this week. He suggested inquiring about different seed varieties to improve growth.

Staff was asked to contact the township engineer about the need for sealing the court surfaces and reseeding the surrounding area.

**Pavilion Exterior Maintenance**

At the request of the Township Manager, the Board reviewed a memo from the Director of Planning & Zoning dated May 9, 2016 regarding the Brownsburg Park pavilion exterior maintenance. As the building ages, the clear finish coat degrades and it is now in need of resealing or painting. Discussion followed and consensus was that the wood appearance of the pavilion was a deciding factor in selecting that design. A motion was made by Ms. DeSimone and seconded by Mr. Reardon to maintain the clear coat exterior of the pavilion to preserve the existing look of the pavilion. Motion carried by unanimous vote.

**Adjournment**

A motion was made by Mr. Reardon and was seconded by Mr. Thomas to adjourn the meeting at 8:26 p.m. Motion carried by a unanimous vote.

Approved: August 8, 2016