

## **Park and Recreation Board**

### **October 3, 2013 Meeting Minutes**

The October 3, 2013, public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Randy Reardon at 7:36 p.m. In attendance were the following members of the Park and Recreation Board: Chair Randy Reardon, Member Bill Hoefer, Member Tom Kovalcik, Member Jim Pearsall, Member Eileen Sichel and Member Dawn Wyatt. Vice Chair Donna DeSimone was absent. Also in attendance was Assistant Manager Judy Caporiccio.

Members of the public were also in attendance.

#### **Public Comment**

There was no public comment.

#### **Approval of Minutes**

A motion was made by Ms. Sichel and was seconded by Mr. Pearsall to approve the September 9, 2013 minutes. Motion carried by a 5-0 vote. Mr. Kovalcik was not present for this motion.

#### **Throwbacks Baseball Field Use Request**

Shaun Pugh of Throwbacks Baseball outlined a Field Use Request for Arabis Field at Lookout Park for dates in October 2013. Discussion followed and a motion was made by Ms. Wyatt and was seconded by Mr. Hoefer to approve the Throwbacks Baseball Field Use Request for a flat fee of \$100. Motion carried by a 4-0-1 vote with Ms. Sichel abstaining. Mr. Kovalcik was not present for this motion.

#### **2014 Budget Request**

##### **Upper Makefield Youth Ball League**

Derek Sylvester and Craig Beverly represented Upper Makefield Youth Ball League and outlined the club's 2014 budget request: Matching funds of \$7,500 for construction of softball field dugouts; installation of a hot water heater in the snack shed; power washing the building; planting additional trees; field maintenance offset. Discussion followed concerning field usage, and the club was reminded that third party use requests must be approved by the Township. Further discussion ensued regarding sharing third party usage fees to offset the club's cost of maintaining the fields. Mr. Reardon requested that the club research the fees arrangements of other clubs for discussion at a future meeting.

Ms. Caporiccio noted that the purchase of five trees through the UMTree Grant has been approved for 2013. The building maintenance request will be forwarded to the Township Public Works Department. Mr. Beverly noted the stormwater drainage issue near the middle field at Lookout Park, which will also be forwarded to the Public Works Department.

A motion was made by Mr. Kovalcik and was seconded by Ms. Sichel to approve the request of Upper Makefield Youth Baseball for matching funds of \$7,500 for construction of softball field dugouts and \$2,500 for installation of a hot water line in the Lookout Park snack shed. Motion carried by a unanimous vote.

##### **Brownsburg Park Pavilion Exterior Coat**

##### **Brownsburg Park Electric**

The Board of Supervisors forwarded a request to the Park & Recreation Board to consider including funding in their 2014 budget recommendation for application of an exterior coat on the Brownsburg Park Pavilion and for the installation of an electrical outlet on a separate circuit in the snack shed. A motion was made by Ms. Wyatt and was seconded by Mr. Pearsall to include in the 2014 Budget Request the application of an exterior coat at Brownsburg Park. Motion carried by a unanimous vote.

A motion was then made by Ms. Wyatt and was seconded by Ms. Sichel to include in the 2014 Budget Request the installation of additional electrical outlets on a separate circuit in the Brownsburg Park Pavilion Snack Shed. Motion carried by a unanimous vote.

#### **Brownsburg Park Basketball/Tennis Courts**

Gilmore and Associates provided probable construction cost estimates for the construction of basketball and tennis courts at Brownsburg Park in a letter dated October 1, 2013. Discussion of options to reduce construction costs followed, and a motion was made by Ms. Wyatt to include \$120,000 in the 2014 Park and Recreation Capital Budget Request for the construction of basketball and tennis courts at Brownsburg Park, with a request that the bid include construction costs for each court separately. Motion approved by unanimous vote.

#### **Other Business**

The November Park and Recreation Board meeting was rescheduled to Tuesday, November 12 due to the Veterans' Day holiday.

#### **Adjournment**

A motion was made by Mr. Hoefer and seconded by Mr. Pearsall to adjourn the meeting at 9:01 p.m. Motion carried by a unanimous vote.

Approved: December 9, 2013