

Park and Recreation Board September 7, 2016 Meeting Minutes

The September 7, 2016 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Eric Schaal at 7:32 p.m. In attendance were the following members of the Park and Recreation Board: Chair Eric Schaal, Members Donna DeSimone, Member Jim Pearsall and Member Randy Reardon. Vice Chair Cathy Magliocchetti, Member Bill Hoefer and Member Tim Thomas were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. DeSimone and was seconded by Mr. Reardon to approve the August 6, 2016 minutes. Motion carried by a unanimous vote.

2017 Budget Request

Following review of the revised rankings of potential projects and park improvements, the 2017 Park and Recreation Capital Budget request was developed:

Water fountain for Brownsburg Park pavilion (\$2,400 plus electrical/installation)	\$5,000
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Brownsburg Park irrigation project (rebid) and Lookout Park building improvement (including garage door replacements) carry over from 2016	\$140,000
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Shade Trees

A motion was made by Mr. Pearsall and was seconded by Mr. Reardon to request \$10,000 from the Capital Fund or Tree Fund for the purchase of larger shade trees to be planted at both parks. Motion carried by unanimous vote.	\$10,000
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Brownsburg Park Pavilion

Brownsburg Park pavilion exterior maintenance and options, including paint or varnish, were discussed. Estimates based on previous work indicated that costs to maintain the varnish would be approximately \$7,500 . A motion was made by Mr. Schaal and seconded by Mr. Pearsall to support maintaining the Brownsburg Park pavilion with a varnish coat rather than paint. Motion carried by unanimous vote. (*Subsequent estimates indicated higher costs. \$21,600 was included in preliminary budget request)	\$7,500
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Park Entrances

A motion was made by Mr. Reardon and seconded by Mr. Schaal to request \$10,000 for design/engineering work for park entrances anticipated for future project to protect the assests. Motion carried by unanimous vote.	\$10,000
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There was general discussion about bidding requirements and procedures, and Mr. Schaal said he would contact the solicitor to discuss options for rebidding the irrigation system.

Eagle Scout Project Update – Brownsburg Park Fencing

The Scout is researching the project and seeking approvals from the Boy Scout Council and will provide an update when available.

Patriot FC Field Use Request – Union Soccer Mobile Tour

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to approve the request of Patriot FC to host the Philadelphia Union Mobile Tour at Brownsburg Park on October 6, 2016 from 5:00 – 8:00 pm, pending receipt of required insurance documentation, and a 10% contribution of snack shed profits. Motion carried by a unanimous vote.

Rock Softball Tournament Request

Newtown Rock Fastpitch submitted tournament requests for the dates below for use of Lookout Park fields plus a food vendor. UMYBSL has been contacted for scheduling conflicts and indicates that the baseball fields will not be available on September 24-25 or October 15-16. The softball fields are available. Additionally, the club's groomer is not available to outside users per their insurance provider. A motion was made by Mr. Schaal and seconded by Ms. DeSimone to approve the Newtown Rock Softball Tournament request for softball fields only on the 2016 dates of September 17-18; September 24-25; October 15-16; October 22-23 pending receipt of all required club insurance and documentation with the following conditions: \$1,000 per tournament fee; \$500 security deposit; insurance and Board of Health Certificate for food vendor; 10% contribution of proceeds from food sales and use of their equipment only. Motion carried by unanimous vote. The Board also asked that staff contact UMYBSL and request that they coordinate their mowing schedule to coincide with the tournament dates.

Other Business

There was no other business.

Adjournment

A motion was made by Mr. Schaal and was seconded by Ms. DeSimone to adjourn the meeting at 8:30 pm. Motion carried by unanimous vote.

Approved: February 13, 2017