

Park and Recreation Board

February 9, 2015 Meeting Minutes

The February 9, 2015 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Member Donna DeSimone at 7:30 p.m. In attendance were the following members of the Park and Recreation Board: Donna DeSimone, Jim Pearsall, Randy Reardon, Eric Schaal and Tim Thomas. Member Bill Hoefler was not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Member Tim Thomas was welcomed as the newest member of the Park and Recreation Board.

Election of Chair

A motion was made by Mr. Reardon and was seconded by Mr. Schaal to elect Ms. DeSimone as Chair of the Park and Recreation Board for 2015. Motion carried by a unanimous vote.

Election of Vice Chair

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to elect Mr. Schaal as Vice Chair of the Park and Recreation Board for 2015. Motion carried by a unanimous vote.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Reardon and was seconded by Mr. Schaal to approve the October 13, 2014 meeting minutes. Motion carried by a unanimous vote.

Upper Makefield Youth Baseball/Softball Field Use Request

Craig Beverley, President of UMYBL, presented the Field Use Request of the Upper Makefield Youth Baseball & Softball League for use of the fields and snack shed at Lookout Park from March 9 – July 31, 2015. The process for third party use was reviewed: permits are not transferrable; all users must submit a Field Use Request to the Township for approval and provide the required insurance and other documentation. In lieu of 2015 Field Use Fees, the club is providing the following maintenance at Lookout Park for 2015:

- Provide and spread infield mix on all five fields
- Mow fields 1-2 times/week from March-November
- Fertilize the grass, edge the infields and weed the foul line and warning tracks of each field
- Maintain all fields, dugouts and snack shed to be baseball and softball ready

Mr. Thomas disclosed that he is a member of the Patriot FC Board of Directors and will recuse himself from voting when deemed appropriate.

A motion was made by Mr. Reardon and was seconded by Mr. Pearsall to approve the Field Use Request of Upper Makefield Youth Baseball/Softball for the dates of March 9 – July 31, 2015 as presented. The Field Use Fee is waived in lieu of the maintenance plan outlined above, and 10% of the proceeds from the snack shed concessions will be given to the Township. Motion carried by a unanimous vote.

Patriot FC Field Use Request

Patriot FC submitted a Field Use Request for use of all Brownsburg Park fields from April 1– June 30,

2015. In lieu of field use fees, Patriot FC will pay TruGreen for the treatment, aeration and other maintenance services, except for mowing, for Fields 1-6. Per the discussions and agreement in Fall 2014, TruGreen representatives will evaluate Fields 1, 2 and 6 in March 2015 and provide a recommendation on whether the recently treated fields can be played during the spring season. The snack shed is not being requested for the spring season. Discussion followed, and a motion was made by Mr. Pearsall and was seconded by Mr. Schaal to approve the Field Use Request of Patriot FC for Fields 3, 4 and 5 from April 1–June 30, 2015 and use of Fields 1, 2 and 6 pending a recommendation from TruGreen. In lieu of Field Use Fees, Patriot FC will provide the maintenance plan recommended by TruGreen. Motion carried by a 4-0-1 vote with Mr. Thomas abstaining.

Brownsburg Park Field Numbers

Patriot FC requested that the Brownsburg Park fields be renumbered beginning with Field 1 as visitors enter the park from the right and continue counterclockwise to Field 6 nearest the exit. The club will purchase field number signs if approved. Discussion followed and a motion was made by Ms. DeSimone and was seconded by Mr. Reardon to approve the request to renumber the Brownsburg Park fields with field signs to be provided by Patriot FC. Motion carried by a unanimous vote.

Lookout Park Tree Planting

The EAC has suggested continuing the tree planting plan at Lookout Park for stormwater management, utilizing the Tree Fund for the purchases. Discussion followed, and the Board would like to include Brownsburg Park as well. A motion was made by Ms. DeSimone and was seconded by Mr. Pearsall to request the purchase of twelve trees utilizing the Tree Fund, six to be planted at Brownsburg Park and six to be planted at Lookout Park. Motion carried by a unanimous vote.

Park License Plates

Ms. DeSimone noted that the Washington Crossing Visitors Center purchased 15 Park Supporter license plates from the Township to sell at their gift shop, and she suggested approaching local businesses to purchase and sell them at their establishments. The Board was in agreement and also suggested offering some to Eagle Scouts to sell as a fundraiser when planning a project at the Township.

Brownsburg Park Court Project Update

The Board reviewed the bid tabulations from the Brownsburg Park Court Project. Five bids were received. The apparent low bidder for the base bid is within the budget, however Alternate 1 (one basketball court and one tennis court) and Alternate 2 (two basketball courts) would require additional funds to construct and equip through Costars vendors. Discussion followed and a motion was made by Mr. Schaal and was seconded by Ms. DeSimone to recommend allocation of additional funds from the Park and Recreation Capital Fund to construct and equip Alternate 1 (one basketball court and one tennis court), which were the top responses to the resident survey. Motion carried by a unanimous vote.

Other Business

There was no other business.

Adjournment

A motion was made by Ms. DeSimone and was seconded by Mr. Schaal to adjourn the meeting at 8:29 p.m. Motion carried by a unanimous vote.

Approved: March 9, 2015