

Park and Recreation Board

March 10, 2014 Meeting Minutes

The March 10, 2014, public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Donna DeSimone at 7:34 p.m. In attendance were the following members of the Park and Recreation Board: Chair Donna DeSimone, Vice Chair Dawn Wyatt, Member Jim Pearsall, Member Eric Schaal and Member Eileen Sichel. Member Randy Reardon and Member Bill Hoefler were absent. Also in attendance were Assistant Manager Judy Caporiccio, Supervisor Liaison Tom Cino and Supervisor Larry S. Breeden.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Sichel and was seconded by Mr. Pearsall to approve the February 10, 2014 minutes. Motion carried by a unanimous vote.

Patriot FC 2014 Maintenance Proposal/Request

Cathy Magliocchetti represented Patriot FC and presented a field maintenance proposal in lieu of 2014 Field Use Fees as outlined below:

2014 Patriot FC Contribution – in lieu of user fees for 2014, Patriot FC will have the following work completed by their contractor on Brownsburg Fields 3, 4, and 5:

- Early Spring, Late Spring, Early Fall and Fall services (including fertilizer, weed control, aeration and seeding service). To be billed to and paid for by Patriot FC.
- Patriot FC will keep Fields 4 and 5 closed through spring and summer of 2014. Will open to limited use in the fall of 2014.
- In return for this in-kind service, Patriot FC requests the priority use of Fields 3, 4, and 5 for all of 2014.

Patriot FC Request to the Township for Services for Brownsburg Fields 1, 2, and 6:

- Early Spring and Late Spring Services (similar to those provided on Fields 3, 4, 5) on these three fields. To be paid for by the Township under the existing contract with the Township landscaper.
- Mowing of all the fields.

Fall of 2014 – Patriot FC Requests the Following Services from the Township:

As per the special maintenance regime that the club and Township have been following on Fields 3, 4, and 5, the club requests the same timing and type of treatments on Fields 1, 2, and 6 in the fall, to occur approximately around Columbus Day. Patriot FC will again follow the protocol of closing those fields to play for the remainder of the fall and through the spring and summer of 2015. Patriot FC recommends the use of the same contractor that conducted the work on Fields 3, 4, and 5 as there is agreement that grass growth is improving with this approach and this vendor.

2015 and Beyond:

- Patriot FC anticipates that in lieu of user fees, the club will begin providing a routine maintenance regime on all six fields in the park on an annual basis. Patriot FC requests that mowing of the fields still be provided as a Township service.
- Patriot FC requests priority use of all the fields that the Club is maintaining in 2015 and beyond.
- Patriot FC requests that UMT restructure the current landscape management contract proposal to allow for all maintenance services to be conducted outside of that contract. Mowing services should be retained. (Editorial note: Patriot FC respectfully recommends that the landscaper services RFP specifically take note of the extraordinary amount of no-mow space present in the park(s) when proposing your RFP.)

Following discussion, a motion was made by Ms. Wyatt and was seconded by Mr. Schaal to approve the Patriot FC 2014 Maintenance Plan/Fee Proposal for Brownsburg Park as outlined above in lieu of 2014 field use fees. Motion carried by a unanimous vote.

Potential Grant Opportunity Discussion

Ms. Magliocchetti of Patriot FC highlighted a potential grant opportunity that Patriot FC is exploring to improve the irrigation system at Brownsburg Park. The project must be further researched and if it is feasible and the application can be submitted by the May 1 deadline, an update will be provided at the next meeting.

Lookout Park Tree Donation

Ms. DeSimone and Ms. Magliocchetti provided an overview of a meeting with a resident who is interested in donating trees for planting at Lookout Park. The EAC will review the request and suggested placement for any potential stormwater issues, but there was consensus to support the plantings.

Yardley-Makefield Soccer EPIC Tournament Request

The Field Use Request of Yardley-Makefield Soccer Club to hold the EPIC Soccer Tournament at Brownsburg Park on May 10-11, 2014 was discussed. A motion was made by Ms. DeSimone and was seconded by Ms. Wyatt to approve the YMS request to hold the EPIC Tournament at Brownsburg Park on May 10-11, 2014 on Fields 1, 2, 3 and 6 only (fields 4 and 5 are closed) with a refundable security deposit of \$3,000 and a fee of \$1,000 pending receipt of all required documents. YMS will provide portable toilets and the pavilion bathrooms will be locked. Motion carried by a unanimous vote.

Upper Makefield Youth Ball League 2014 Field Use Request

Derek Sylvester, President of Upper Makefield Youth Baseball, presented the 2014 Field Use Request of Upper Makefield Youth Ball League. The Club is exploring opportunities for third party use to offset maintenance costs, and the process for third party use was reviewed: Permits are not transferrable; all users must submit a Field Use Request to the Township for approval and provide the required insurance and other documentation. In lieu of 2014 Field Use Fees, the club is providing the following maintenance at Lookout Park for 2014:

- Maintain all fields at Lookout Park
- Provide and spread infield mix on all five fields
- Mow fields 1-2 times/week from March – November
- Fertilize the grass, edge the infields and weed the foul line and warning tracks of each field
- Maintain fields, dugouts and snack shed to be baseball and softball ready

A motion was made by Ms. Sichel and was seconded by Mr. Pearsall to approve the 2014 Field Use Request of Upper Makefield Youth Ball League with the amended dates of March 1 – August 1, 2014, the amended percentage of resident participants of 85% and use of all fields from 8 am – dusk. The 2014 Field Use Fee is waived in lieu of the maintenance plan outlined above. Motion carried by a unanimous vote.

2014 Cal Ripkin State Tournament Request

Mr. Sylvester, President of Upper Makefield Youth Ball League, outlined a Field Request Form to host the U-11 Cal Ripkin State Baseball Tournament at Lookout Park from July 9 - July 13. The Club requested use of Brownsburg Park for overflow parking, and the Club will provide shuttles to Lookout Park. UMYBL will also provide portable toilets due to the large number of people expected at the park throughout the tournament. Following discussion, a motion was made by Ms. DeSimone and was seconded by Mr. Pearsall to approve the Tournament Request of Upper Makefield Youth Ball League to host the Cal Ripkin State Tournament at Lookout Park from July 9-13, 2014. Motion approved by a unanimous vote.

Lookout Park Snack Shed

Mr. Sylvester informed the Board that the snack shed will be operated by a specific couple because of staffing difficulties with rotating volunteers.

Softball Dugout Construction Update

Mr. Sylvester said the Club is still raising funds for the dugout construction, and he will keep the Board updated on the progress.

Other Business

Ms. Caporiccio provided the following Brownsburg Park updates: the majority of the pavilion will be resealed this year, the pavilion sink has been repaired, smoke detectors have been replaced with alarms that are not weather sensitive, a survey will be conducted for the court construction project when weather permits.

Mr. Cino updated members on recent Board of Supervisors action that authorized an application for a TAP Grant to fund existing roadway drainage improvement projects.

Adjournment

A motion was made by Ms. Wyatt and was seconded by Mr. Schaal to adjourn the meeting at 9:10 pm. Motion carried by a unanimous vote.

Approved: April 14, 2014