

## Upper Makefield Township Board of Supervisors October 20, 2016 Budget Workshop Minutes

The October 20, 2016 Special Meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:00 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Interim Township Manager David R. Nyman, Finance Director Sandy Wenitsky, Assistant Township Manager Judy Caporiccio, Planning and Zoning Director Dave Kuhns, Public Works Superintendent Bob Johnson and Sergeant Dan Jones.

### PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in recitation of the Pledge of allegiance which was followed by a moment of silence.

### FUND REVIEW AND DISCUSSION

Mr. Nyman began by thanking staff for their assistance in preparing for the budget workshop. He then provided an overview of significant line items in the General Fund as well as the Water/Sewer, Park and Recreation, Capital Reserve, Liquid Fuels, Open Space, Grading Escrow, Building Construction, Emergency Services, Tree, Fire, Riparian Restoration and Reservations Grant and Pension Funds. Members of the Board asked questions, provided comment and made recommendations throughout the presentation.

Mr. Tierney suggested contacting Keystone Collections to request Earned Income Tax information which may be affected if New Jersey changes their reciprocity agreement. Mr. Nyman noted that Township staff has been in communication with Keystone, and they currently are not able to provide detailed information but are taking steps to provide it if the law changes.

Following discussion, the Manager was directed to:

- Contact the Township's State Representative as well as PECO for possible assistance in treating or removing trees affected by the Emerald Ash Borer and to research whether the Tree Fund could be used for potential Township costs associated with treatment.
- Reduce the millage in the Building Construction Fund by 0.25 mil from 0.75 mil to 0.50 mil
- Reduce the millage in the Open Space Fund by 2 mil from 8.3525 mil to 6.3525 mil

Mr. Nyman suggested that the Board consider implementing an opt-out policy with a stipend for employees who choose not to use the Township's health care benefit, as suggested by the Financial Advisory Committee. With the Board's consent, Mr. Nyman will research options and potential policies for Board consideration.

Mr. Nyman encouraged the Board to share any additional thoughts they might have before the October 25 Budget Workshop.

### PUBLIC COMMENT

There was no public comment.

### ADJOURNMENT

A motion was made Ms. Ryan and was seconded by Ms. Nolan to adjourn the meeting at 8:13 pm.

Respectfully submitted,



David R. Nyman, Interim Township Manager

Approved: November 1, 2016