

**Upper Makefield Township Board of Supervisors  
February 20, 2018 Meeting Minutes**

The February 20, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney and Member Kris Ballerini. Member Ed Ford was not present. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- The Board held volunteer interviews prior to tonight's meeting. Residents may still submit an application for volunteer boards, which is posted on the township website.
- The Upper Makefield Fire Company Gala will be held on Saturday, March 3 at 6:30 pm at the Washington Crossing Inn. Cost is \$25/person and all proceeds benefit the Upper Makefield Fire Company. For more information, visit [umfc.org](http://umfc.org) or call 267-980-0667.
- Upper Makefield Business Association is hosting a *Meet & Greet* for families, local businesses and individuals interested in learning more about UMBA. This is a free event and will be held on March 14 at 6:30 pm at the Washington Crossing Inn. For details and to register, visit [uppermakefieldba.org](http://uppermakefieldba.org)
- PECO will begin preventative maintenance tree trimming in Upper Makefield later this month which will continue through June 2018. A map showing the planned work areas will be posted on the township website.

**SPECIAL ITEMS**

Officers Josh Kowalski and Kyle Areias were sworn in as Upper Makefield Township Police Officers by The Honorable Mick Petrucci.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the February 6, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for February 20, 2018. A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the February 20, 2018 Bills Payable List in the amount of \$144,014.01. Motion carried by unanimous vote.

**PLANNING AND ZONING ISSUES**

**DCNR Matching Grant Award**

Mr. Kuhns provided an overview of the Department of Conservation and Natural Resources C2P2 Matching Grant awarded to the Township in December 2017 for a Watershed Restoration Plan. The EAC recommends approval of the Land Studies proposal dated February 9, 2018 for development of a Watershed Restoration Plan for Houghs Creek and Jericho Creek Watersheds and authorization of up

to \$37,000 in matching funds for the preparation of the stream study. The EAC also recommends that the Riparian Restoration and Preservation Grant Fund is used for the matching funds.

Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to accept the Land Studies Proposal dated February 9, 2018 for the development of a Watershed Restoration Plan for Houghs Creek and Jericho Creek Watersheds and to authorize up to \$37,000 in matching funds. The Board will consider the funding source when all members are present. Motion carried by a unanimous vote.

### **Jackson Certificate of Appropriateness, 798 Washington Crossing Road**

Mr. Kuhns provided an overview of the request for a garage and mud room addition to the existing structure acknowledging that the request was reviewed and recommended for approval by the HARB. Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the Jackson Certificate of Appropriateness for 798 Washington Crossing Road. Motion carried by a unanimous vote.

### **SOLICITOR'S REPORT**

There was no Solicitor's Report.

### **MANAGER'S REPORT**

#### **Lookout Park Tee Ball Field Proposal**

Mr. Nyman provided an overview of the Upper Makefield Baseball/Softball Association request to install a tee ball field at Lookout Park adjacent to the picnic area. The club proposes to pay for the construction costs for a dirt skin infield with temporary backstop and benches. The Park & Recreation Board is recommending contributing an amount not to exceed \$2,000 from the Park & Recreation Fund to defray the costs of the Grading Permit and Engineering Review. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve an amount not to exceed \$2,000 from the Park & Recreation Fund to defray the costs of the permit and engineering fees. Motion carried by unanimous vote.

#### **Board/Committee Appointment Consideration**

The Board tabled consideration of Board/Committee appointments until all members are present.

#### **Public Works Equipment Purchases**

Mr. Nyman provided an overview of the 2018 budget requests for Public Works equipment purchases. Mr. Tierney expressed concern that the lowest prices were not obtained for the large trucks. Mr. Nyman stated that the Township used dealers through the State-approved COSTARS procurement program and believes that these are the best prices. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the purchase of a 2018 Ford F150 Pick-Up Truck in the amount of \$24,832.92. Motion carried by a unanimous vote.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the purchase of a 2018 International dump truck in the amount of \$138,387.00. Motion carried by a 3 to 1 vote, with Mr. Tierney voting in opposition.

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the purchase of a

Kaufman trailer in the amount of \$9,790.00. Motion carried by a 3 to 1 vote, with Mr. Tierney voting in opposition.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the purchase of a Ford

F150 dump truck in the amount of \$76,427.00.00. Motion carried by a 3 to 1 vote, with Mr. Tierney voting in opposition.

### **ENGINEER'S REPORT**

#### **Lookout Park Building Renovations – Payment Request #2**

Mr. Young provided an overview of the project and recommended approval of Payment Request #2. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Lookout Park Building Renovation Project Payment Request #2 in the amount of \$8,172.00. Motion approved by a unanimous vote.

#### **2017 Paving Project (Phase 2) – Payment Request #1**

Mr. Young provided an overview of the project and recommended approval of Payment Request #1. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve 2017 Paving Project (Phase 2) Payment Request #1 in the amount of \$53,694.90. Motion approved by a unanimous vote.

#### **Engineer's Report**

Mr. Young noted that the Engineer's Report was in Board packets.

### **BOARD AND COMMISSION REPORTS**

Mr. Cino announced that the following reports were included in Board packets.

- Investment Advisory Committee – October 19, 2017
- Park & Recreation Board – December 11, 2017
- Planning Commission – December 6, 2017

### **DEPARTMENT REPORTS**

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department Report
- Fire Department Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

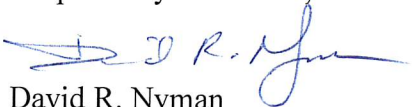
### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 7:58 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: March 6, 2018