

Upper Makefield Township Board of Supervisors
March 20, 2018 Meeting Minutes

The March 20, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney, Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- An executive session was held on March 15 for personnel matters.
- An executive session was held prior to tonight's meeting for land acquisition matters.
- Congratulations to Fire Marshal John Kernan for being selected as a principal member of the National Fire Protection Association Technical Committee, which is tasked with development and revision of standards for "Fire Investigator Professional Qualifications."
- The Township is declaring a snow emergency effective 10:00 pm tonight, March 20, 2018.

PUBLIC COMMENT

Dan Johansson, Upper Makefield, reported that the Southeastern Pennsylvania Railroad Society, of which he is a member, had a display at the recent Philadelphia Flower Show. He thanked the Police Department for information regarding a recent solicitation incident in Traditions and requested an update from Mr. Kuhns regarding his concerns about the condition of Route 532. Mr. Kuhns reported that due to recent weather events, PennDOT has not had an opportunity to review the concerns.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the March 6, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for March 20, 2018. A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the March 20, 2018 Bills Payable List in the amount of \$155,154.02. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Laughlin Tract Request for Approval - Street Name: Ava Court, Subdivision Name: Makefield Meadows

Mr. Kuhns provided an overview of the request for a street name change to Ava Court and a subdivision name change to Makefield Meadows. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the Laughlin Request for a street name change to Ava Court and a subdivision name change to Makefield Meadows. Motion carried by unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Accept Bid – 1981 Miller AC/DC Welder

Mr. Nyman reported on the bid, which was listed on Municibid. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to award the bid for the sale of the 1981 Miller AC/DC Welder to Jean Chery for the price of \$310.00. Motion carried by unanimous vote.

Employee 457 Investment Option

Mr. Nyman provided an overview of the employees' 457 investment options. After discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to add RBC Courtney as an investment advisor option for employees' 457 investments. Motion carried by unanimous vote.

Participation in Bucks County Health Department West Nile Virus Program

Mr. Nyman provided an overview of a letter received from the Bucks County Health Department requesting the Township's participation in their West Nile Virus Program. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize participation in the Bucks County Health Department West Nile Virus Program. Mr. Tierney requested more information about which chemicals would be sprayed and their overall effect prior to a vote. Ms. Nolan and Ms. Ballerini withdrew the motion and the request was tabled until the information is obtained.

Public Works Superintendent

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to hire Bruce Scott as Public Works Superintendent. Mr. Nyman shared some of Mr. Scott's accomplishments as the Interim Superintendent. Ms. Ballerini, Ms. Nolan and Dr. Ford then shared some of their positive experiences working with Mr. Scott. Mr. Tierney stated that he does not support this direction for the Public Works Department, which is not a reflection on the individual. Motion carried by a 4 to 1 vote, with Mr. Tierney voting in opposition. Mr. Scott thanked the Board for their support.

Public Works Foreman

A motion was made by Dr. Ford and seconded by Ms. Ballerini to authorize advertisement for the position of Public Works Foreman. Motion carried by a 4 to 1 vote, with Mr. Tierney voting in opposition.

Audio Enhancement Proposal

Mr. Nyman provided an overview of a proposal from Acteon Networks, LLC to install an analog polycom sound station and daughterboard in the meeting room in order to improve call quality when Board members call into a meeting. Discussion followed and staff was directed to coordinate a meeting with an Acteon representative and Mr. Skotleski to evaluate the proposal.

Bucks County Blitz

Mr. Nyman provided an overview of the Bucks County Blitz events regarding addiction issues throughout the County. An event is proposed to be held at the Township building on April 19 from 7:00-8:30 pm with guest speakers, presenters, and Narcan training/distribution to those who have registered. Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to partner with the Bucks County Drug & Alcohol Commission, Inc., the Council of Southeast PA, Inc. and the Council Rock Coalition for Healthy Youth for the Bucks County Blitz event on April 19, 2018 at the Township Building. Motion carried by unanimous vote.

Committee Appointment Consideration

Parks & Recreation Board

A motion was made by Ms. Nolan and seconded by Dr. Ford to appoint Maryann Chibbaro and Debora Stasolla to the Parks & Recreation Board for terms which expires December 31, 2022. Motion carried

by unanimous vote.

Open Space Appraisal Authorization

A motion was made by Dr. Ford and seconded by Ms. Nolan to authorize the Township Manager to seek an appraisal for a potential open space preservation subject to review and recommendation by Heritage Conservancy. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Drainage and Paving Project – Phase 2 – Change Order #2

Mr. Young provided an update of the Drainage and Paving Project and recommended approval of Change Order #2 representing a reduction in contract costs due to elimination of a tree removal. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Change Order #2. Motion approved by unanimous vote.

Drainage and Paving Project – Phase 2 – Payment Request #2 (Final)

Mr. Young provided an update of the project and recommended approval of Payment Request #2 (Final) in the amount of \$5,966.10. A motion was made by Dr. Ford and seconded by Ms. Ballerini to approve the Drainage and Paving Project Phase 2 Payment Request #2 (Final) in the amount of \$5,966.10. Motion approved by a unanimous vote.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets.

- Environmental Advisory Council – January 9, 2018 and February 13, 2018
- Planning Commission – January 24, 2018

DEPARTMENT REPORTS

Mr. Cino announced that the following reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department Report
- Fire Department Report
- Ambulance Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

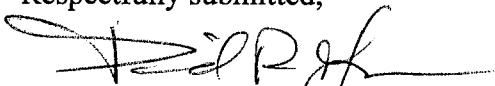
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to adjourn at 8:02 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman, Township Manager

Approved: April 17, 2018

