

Upper Makefield Township Board of Supervisors

May 1, 2018 Meeting Minutes

The May 1, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney, Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present. Mr. Cino announced that due to technical problems, this meeting would not be broadcast live, but an audio version would be produced and broadcast later.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Annual Upper Makefield Fire Company Carnival starts today, May 1st and runs through Saturday, May 5th, opening at 6:00 pm each night. One price ride wristbands are available to purchase. For more information, visit the fire company website at umfc.org.
- The Township is joining with neighboring municipalities for an electronic waste recycling event on May 5th from 9 am - noon at William Penn Middle School in Yardley. More information is available on the Township website or at eWasteExperts.com.
- The next Board of Supervisors meeting will be held on Wednesday, May 16 to avoid conflict with Election Day.
- Residents are reminded that the Woodhill Road bridge located between Shannon Drive and Highland Road was closed April 9 and will remain closed for 90 days for comprehensive rehabilitation by the County. Detours signs are posted.

PUBLIC COMMENT

Dan Johansson, Upper Makefield, thanked Mr. Kuhns and the Public Works Department for their follow up regarding his concerns about portions of Route 532 collapsing.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the April 17, 2018 meeting minutes. Motion carried by unanimous vote.

Mr. Cino presented the bills list for May 1, 2018. A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the May 1, 2018 Bills Payable List in the amount of \$73,436.16. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Ries Zoning Hearing Board Application, 25 Canal Run West

Mr. Kuhns provided an overview of the application requesting relief from impervious coverage requirements for a kitchen addition and patio overhang. Following discussion, a motion was made by Dr. Ford and seconded by Ms. Nolan to take a neutral position with regard to this application before the Zoning Hearing Board. Motion carried by a unanimous vote.

Earth Day

Mr. Kuhns acknowledged the assistance of Planning & Zoning Administrative Assistant Debra McFadden and Public Works Administrative Assistant Bonnie Bonner for their contributions to the recent Earth Day event. EAC members were also recognized for their efforts.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Personnel Policy Update

Mr. Nyman noted that a copy of the proposed updated personnel policy was distributed to the Board this evening for their review and will be placed on an upcoming agenda for consideration. This is the completion of a three-year process to update the Personnel Policy with review and amendments by the Financial Advisory Committee, the Township's Labor Counsel and the Department Heads. The current Policy is in the form of an ordinance (263-1). Mr. Nyman recommended repealing Ordinance No. 263-1 and adopting the new Policy by resolution. A motion was made by Mr. Cino and seconded by Ms. Ballerini to authorize the Township Solicitor to develop an ordinance to repeal Ordinance 263-1 and authorize advertisement of that ordinance. Motion carried by a unanimous vote.

Resolution No. 2018-05-01 – Authorization to Open Deposit Account (Watershed Restoration Grant)

Mr. Nyman provided an overview of the resolution authorizing a deposit account for the recently received DCNR grant for watershed restoration. Discussion followed and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve Resolution No. 2018-05-01 authorizing establishment of a deposit account for the Watershed Restoration Grant. Motion carried by a unanimous vote.

Public Works Foreman

A motion was made by Mr. Cino and seconded by Ms. Nolan to hire Matt Gorman for the position of full-time Public Works Foreman effective May 14, 2018. Mr. Tierney stated his opposition to the need for a Foreman in the Public Works Department. Motion carried 4-1 with Mr. Tierney voting in opposition.

Executive Session

Mr. Nyman requested an Executive Session at the end of tonight's meeting for a personnel matter.

ENGINEER'S REPORT

There was no Engineer's Report.

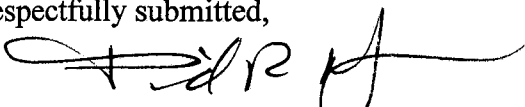
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn into Executive Session at 7:48 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman, Township Manager

Approved: May 16, 2018