

Upper Makefield Township Board of Supervisors
April 17, 2018 Meeting Minutes

The April 17, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney and Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The symposium on addiction and the opioid crisis will be held at the Township building on Thursday, April 19 from 7:00-8:30 pm. Call 215-968-3340 to register for training and a free dose of Narcan.
- Upper Makefield is joining with neighboring municipalities for an Earth Day event on Saturday, April 28 from 11 am – 2 pm at Core Creek Park.
- The National Drug Takeback event is scheduled for Saturday, April 28. Unused or expired medication can be dropped off at the Upper Makefield Police Station from 10 – 2 that day. There is also a drop box located in the police lobby which is available to residents during regular business hours.
- The Township is joining with neighboring municipalities for an electronic waste recycling event on May 5th from 9 am - noon at William Penn Middle School, 1524 Derbyshire Road in Yardley. More information is available on the Township website or at eWasteExperts.com
- The Woodhill Road bridge located between Shannon Drive and Highland Road was closed April 9 and will remain closed for 90 days for comprehensive rehabilitation by the County. Detours signs are posted.
- The Annual Upper Makefield Fire Company Carnival will be held Tuesday, May 1st through Saturday, May 5th, opening at 6:00 pm each night. Ride wristbands are available to purchase. For more information, visit the fire company website at umfc.org.
- The Board of Supervisors meeting schedule for May is Tuesday, May 1 and Wednesday, May 16, to avoid conflict with Election Day.

PUBLIC COMMENT

Ron Smolow, Three Ponds Lane, expressed concerns related to municipal building and meeting room safety and Pennsylvania gun laws. He also referenced the Woodhill Road closure/detour due to the Bucks County bridge repair project and its potential impact on voters in the May election, requesting that the Township ask the County to open the road or delay the project until after Election Day. Mr. Nyman was directed to inquire about the project status.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the March 20, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for April 17, 2018. A motion was made by Ms. Nolan and was seconded by Mr. Cino to approve the April 17, 2018 Bills Payable List in the amount of \$365,466.76. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

UMTree Grant Program

Mr. Kuhns provided an overview of the UMTree Grant program and presented the request of the EAC to continue the program for 2018. Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to authorize the UMTree Grant Program for 2018. Motion carried by unanimous vote.

Blair Zoning Hearing Board Application, 925 Mt. Eyre Road

Attorney Ed Murphy represented the applicant and provided an overview of the request for relief from front and side yard setbacks for a barn addition. Discussion followed and a motion was made by Ms. Nolan and seconded by Dr. Ford to take no position in regard to the Blair Application. Motion carried by unanimous vote.

DeLuca Signature, L.P. Zoning Hearing Board Application, 2 Jonathan Way

Attorney Ed Murphy represented the applicant and provided an overview of the request for relief from impervious coverage requirements for construction of a single-family dwelling, driveway and pool. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to take no position in regard to the DeLuca Signature Application. Motion carried by unanimous vote.

Riparian Planning Grant Update

Mr. Kuhns provided an update of the DCNR Planning Grant the Township received noting that staff and members of the EAC met with Land Studies regarding preparations for the stream study. Assessment of the streams is expected to occur in May, and homeowners near the study areas will be notified by mail.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Bucks County Duathlon Event Application

Mr. Nyman provided an overview of the application of the Missy Flynn Foundation to request police staffing at the Bucks County Duathlon event on Sunday, September 2, 2018 from 7:00-10:00 am. No road closures are requested for this event, and the Missy Flynn Foundation will reimburse the Township for the cost of the police staffing. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the Bucks County Duathlon application for Township police staffing during the event. Motion carried by unanimous vote.

Municipal Building Architectural Services RFP

Mr. Nyman provided an overview of an RFP for Municipal Building Architectural Services to provide planning, design, documentation, bid administration and construction services for security and more efficient space allocation for the Township building. Mr. Tierney requested that the RFP be less restrictive and include all office-type buildings. A motion to authorize advertisement of the RFP for Office Building Architectural Services was made by Ms. Nolan and seconded by Ms. Ballerini. Motion carried by a unanimous vote.

Participation in Bucks County Health Department West Nile Virus Program

Mr. Nyman provided an overview of a letter received from the Bucks County Health Department requesting the Township's participation in their West Nile Virus Program. Per the Board's request at the last meeting, additional information was received from the Health Department and included in

Board packets regarding the products to be used and their overall effect. Mr. Tierney expressed concerns that granules dispersed may negatively affect streams and ponds. A motion was made by Ms. Nolan and seconded by Mr. Cino to authorize participation in the 2018 Bucks County Health

Department West Nile Virus Program. Motion carried by a 3-2 vote with Mr. Tierney and Ms. Ballerini voting in opposition.

A motion was made by Mr. Cino and seconded by Mr. Tierney to request that staff explore possible alternative means for future applications. Motion carried by a unanimous vote.

Planning & Zoning Administrative Assistant

A motion was made by Ms. Nolan and seconded by Dr. Ford to approve changing the Planning & Zoning Department part-time administration assistant position to a full time administrative assistant effective April 18, 2018. Motion carried by unanimous vote.

Council Rock Coalition for Healthy Youth Public Service Announcement Broadcast

Mr. Nyman referenced the public service announcement video which was circulated to the Board. The PSA was developed by the Council Rock Coalition for Healthy Youth (CRCHY) and is designed to help reduce substance abuse in the community. CRCHY has requested that the PSA be broadcast on the Township's cable channel. Discussion followed, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize the video consultant to prepare the CRCHY PSAs included in Board packets for broadcasting on cable channel. Motion carried by unanimous vote.

Washington Crossing National Veterans Cemetery Historic Building Concerns

Mr. Nyman read a draft letter addressed to the Washington Crossing National Veterans Cemetery Manager expressing concern over the deterioration of historic buildings located within the cemetery property, creating both aesthetic and safety concerns. It also expresses the Township's concerns that the VA has not complied with provisions in the Programmatic Agreement between the VA, PA State Historic Preservation Office and the Advisory Council on Historic Preservation agreed to when the cemetery was approved. Discussion followed, and a motion was made by Ms. Nolan and seconded by Mr. Tierney to approve the letter to the Washington Crossing National Cemetery Manager requesting compliance with Cemetery Development Agreement. Motion carried by unanimous vote.

Dr. Ford requested that an additional letter be sent to Mr. Whitney, the Cemetery Manager, requesting that he attend a future Board meeting to share information regarding events, projects and volunteer opportunities available at the Cemetery.

Mr. Le Shepard, Wrightstown, noted that previous letters of concern regarding this issue had been sent to the Veterans Administration.

Resignation of Police Officer

A motion was made by Ms. Ballerini and seconded by Dr. Ford to accept the resignation of Officer William Slobodin following 42 years of service, effective April 27, 2018, with regret. Motion carried by unanimous vote.

Promotion of Police Officer

A motion was made by Dr. Ford and seconded by Ms. Nolan to promote part-time Officer Kyle Areias to the position of full-time officer, effective April 30, 2018. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Award of Bid – 2018 Road Paving Project

Mr. Young provided an overview of the 2018 Road Paving Project bids and recommended awarding the bid to the apparent low bidder, James D. Morrissey, Inc. of Philadelphia in the amount of \$527,221.75, noting that the project came in under the budgeted amount. A motion was made by Dr. Ford and seconded by Ms. Nolan to award the 2018 Road Paving Project bid to James D. Morrissey, Inc. of Philadelphia in the amount of \$527,221.75.

Ron Smolow, Three Ponds Lane, requested that the Board reject these bids and delay further paving projects until the Board develops a plan to pave all roads in the Township, including non-dedicated, because he believes not doing so is unfair to taxpayers living on those roads.

Motion carried by unanimous vote.

2018 Road Paving Project – Phase II

Mr. Young noted the bid award for Phase I of the 2018 Road Paving Project was under the budgeted amount, and he recommended authorization to advertise Phase II of the 2018 Road Paving Project per his memo dated April 10, 2018. Discussion followed, and a motion was made by Ms. Nolan and seconded by Mr. Cino to authorize advertisement of the 2018 Road Paving Project – Phase II. Motion carried by unanimous vote.

Lookout Park Building Renovation – Payment Request #3

Mr. Young provided an update of the Lookout Park Building Renovation project and recommended approval of Payment Request #3 in the amount of \$14,476.73. A motion was made by Ms. Nolan and seconded by Dr. Ford to approve Payment Request #3 in the amount of \$14,476.73. Motion carried by unanimous vote.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets.

- Environmental Advisory Council – March 13, 2018
- Park & Recreation Board – February 12, 2018
- Planning Commission – February 28, 2018

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department Report
- Fire Department Report
- Ambulance
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

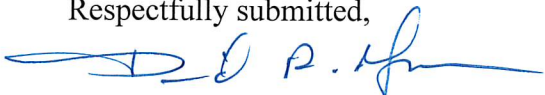
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 8:33 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman, Township Manager
Approved: May 1, 2018