

Upper Makefield *Township*

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TO: David Nyman, Township Manager

FROM: Bruce Scott, Superintendent
Department of Public Works

DATE: April 3, 2018

RE: Monthly Report for March 2018
For BOS meeting on April 17, 2018

Please see below an overview of activities from the Public Works Department for the month of March 2018:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-ways.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and potholes associated with their roads.
- Notified Comcast and Verizon of downed communication wires.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (6) fire calls.
- Cleared grates and drains as needed.
- Filled pot holes throughout the township as needed.
- Crew removed wood debris from dead ash trees recently cut down.
- Confirmed we have the correct list of Township bridges and County bridges.
- March 2nd, worked day and into night due to Nor'easter, high wind storm that took down many trees forcing road closures. Set up barricades, installed generators for traffic lights, cut up trees, and cleared grates to prevent roadways from flooding.
- Cleaned up after high wind storm (March 2nd) – clearing debris from roads, cutting up and removing downed trees.
- March 7th and 8th, treated and plowed roads, cleared and removed trees.
- Followed up on delivery dates for new trucks that were recently ordered.
- March 20th and 21st, treated and plowed roads.
- Attended meeting with Ann Ryan (DEP) to review our recycling grant application for leaf vacuum truck.
- Continued working on grant requirements such as: completing detailed application, getting quotes on trucks, leaf vacuum, dump body and up-fitting (including COSTARS) for April 7th deadline.

