

**Upper Makefield Township Board of Supervisors**  
**September 4, 2018 Meeting Minutes**

The September 4, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Member Kris Ballerini and Member Ed Ford. Treasurer Mike Tierney was not present. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- A Community Workshop is scheduled on September 11 at the Township building to review the draft Watershed Restoration Plan. The public is invited to stop by between 7:00 – 9:00 pm to learn more and provide feedback.
- Bucks County is providing free flu shots for County residents ages 3 and up. Check the Township or County websites for dates, times and locations.
- Two Budget Workshops are scheduled in October: October 1 (this is a date change) and Oct 18 at 7:00 pm at the Township Building.
- Thompson Mill Road will be closed tomorrow, Wednesday, September 5, 2018 from 7:00 am – 3:00 pm from Pineville Road to the Wrightstown Township line for pipe replacement.
- There will be an Executive Session following tonight's meeting for personnel matters.

Ms. Nolan shared that she was given a Parent Toolkit for School Age Students and that copies would be available at the Township office.

**SPECIAL ITEM**

**Constitution Week, September 17-23, 2018, Judi Biederman, Regent, Washington Crossing Chapter National Society of Daughters of American Revolution. Resolution No. 2018-09-04 – Proclamation of Constitution Week**

Mr. Cino read Resolution 2018-09-04. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Resolution No. 2018-09-04, Proclamation of Constitution Week. Motion carried by a unanimous vote.

Mr. Cino introduced Judi Biederman of the Washington Crossing Chapter National Society of Daughters of American Revolution and presented her with Resolution No. 2018-09-04 proclaiming September 17-23, 2018 as Constitution Week. Ms. Biederman shared information regarding the Washington Crossing DAR Chapter and invited the Board to attend their annual celebration of the signing of the Constitution, September 17<sup>th</sup> at the Washington Crossing State Park.

**PUBLIC COMMENT**

There was no public comment.

**Conditional Use Hearing – Holly Pond Partners, 43 Vansant Road**

Mr. Cino moved this item from its place on the agenda and opened the Conditional Use Hearing for Holly Pond Partners. The Applicant was present at the hearing, represented by legal counsel, Joseph Blackburn. Ms. Eberle noted that not all of the neighboring properties had been properly notified and as a result the Applicant agreed to waive the time limit for commencing the initial hearing and the hearing was continued, on the record, until September 18, 2018 at 7:30 pm.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the August 21, 2018 meeting minutes. Motion carried by a 3 to 0 vote with Dr. Ford abstaining.

Mr. Cino presented the bills list for September 4, 2018. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the September 4, 2018 Bills Payable List in the amount of \$126,695.48. Motion carried by unanimous vote.

**PLANNING AND ZONING ISSUES**

**Schwartz Planning Module, 1070 Eagle Road**

Mr. Kuhns provided an update of the Schwartz Subdivision Planning Module. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize Mr. Nyman to sign the Schwartz Planning Module. Motion carried by a unanimous vote.

**Corrado Zoning Hearing Board Application, 9 Taylor Way**

Mr. Kuhns provided an overview of the Corrado Zoning Hearing Board application requesting relief from side and rear yard setbacks for construction of a detached garage.

Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to take a neutral position on the Corrado application. Motion carried by unanimous vote.

**Lin Zoning Hearing Board Application, 299 Woodhill Road**

Mr. Kuhns provided an overview of the Lin Zoning Hearing Board application requesting a variance from fence height restriction in the front yard. A 5 foot high metal fence has been installed along 170 feet of road frontage prior to obtaining a permit from the Township.

Discussion followed, and a motion was made by Ms. Nolan and seconded by Mr. Cino to oppose the Lin application and require compliance with the Ordinance. The motion failed by a 2-2 vote, with Dr. Ford and Ms. Ballerini voting in opposition.

Following additional discussion, a motion was made by Dr. Ford and seconded by Ms. Ballerini to take a neutral position on the Lin application. Motion carried by a 3-1 vote, with Ms. Nolan voting in opposition expressing potential safety concerns if a deer could not clear the fence and ran back into the road.

**Khanna Zoning Hearing Board Application, 9 Windy Hollow Road**

Mr. Kuhns provided an overview of the Khanna Zoning Hearing Board application requesting relief from side yard setbacks for the construction of a garage.

Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to take a neutral position on the Khanna application. Motion carried by unanimous vote.

Mr. Kuhns advised the Board that the Meister mylars need Board signatures after the meeting.

**SOLICITOR'S REPORT**

Mrs. Eberle advised the Board that the Melsky hearing date had proven to be unacceptable to all parties and that the hearing had been re-scheduled for the October 16, 2018 Board meeting at 6 pm.

**MANAGER'S REPORT**

**Pension Funds – Annual Minimum Municipal Obligation**

Mr. Nyman provided an overview of the Police and Non-Police Pension Funds Annual Minimum Municipal Obligation noting a reduction in the Township's obligation. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize the Township Manager to sign the Police MMO and Non-Police MMO. Motion carried by unanimous vote.

**Volunteer Fire Company Stipend**

Mr. Nyman reviewed the volunteer fire company stipend status, noting a significant improvement in turnout from the second quarter of 2017 to the second quarter of 2018.

**ENGINEER'S REPORT**

There was no Engineer's Report.

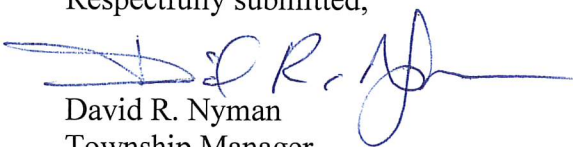
**PUBLIC COMMENT**

Dan Johansson, Upper Makefield, noted that with the upcoming election, the Board should reach out to the local bicycle group that normally parks in the Sol Feinstein parking lot and request that they use a different location.

**ADJOURNMENT**

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to adjourn the meeting into Executive Session at 8:06 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: September 18, 2018