

Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: David Nyman, Township Manager

FROM: Bruce Scott, Superintendent
Department of Public Works

DATE: September 5, 2018

RE: Monthly Report for August 2018
For BOS meeting on September 18, 2018

Please see below an overview of activities from the Public Works Department for the month of August 2018:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-ways.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and pot holes associated with state roads.
- Notified Comcast and Verizon of downed communication wires.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (12) fire calls. Total time spent on calls = 34 hrs. / 45 mins. for the month. (Does not include travel time, closing down and re-starting of jobs in progress before call.
- Maintained full service to Township Cat wheel loader and John Deere backhoe.
- Filled pot holes throughout the Township as needed.
- Mowed road banks and sight distance areas.
- Mowed section in back of Brownsburg Park.
- Composed a list of potentially hazardous trees in Township right-of-ways that may need to be cut down.
- Repaired an inlet at Woodside Lane/Woodside Lane.
- Worked on 2019 Budget.
- Continued road work on Thompson Mill Rd. Applied blacktop and crack sealing to deteriorating road areas.
- Mowed and weed whacked Township guide rails, bridges, and intersections.
- Lookout Park - removed weeds from cracks in parking lot and crack sealed the spaces.
- Met with Township Engineer to investigate and plan road work for 2019.
- Completed Line Striping of Township roads.
- Completed annual inspection with DVIT.

