

Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: David Nyman, Township Manager

FROM: Matt Gorman, Foreman, for Bruce Scott, Superintendent
Department of Public Works

DATE: December 12, 2018

RE: Monthly Report for December 2018
For BOS meeting on December 18, 2018

Please see below an overview of activities from the Public Works Department for the month of December 2018:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-ways.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and pot holes associated with state roads.
- Notified Comcast and Verizon of downed communication wires.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (2) fire calls. Total time spent on calls = 1 hr./20 mins. for the month. (Does not include travel time, closing down and re-starting of jobs in progress before call.)
- Cleared grates and drains after rain. Set up barricades to close roads after heavy rains.
- Filled pot holes throughout the Township as needed.
- Completed the winterization of Brownsburg and Lookout Parks.
- Crew continued leaf cleanup throughout the Township.
- Installed snow fencing throughout the Township where necessary to prevent snow drifts.
- Set up message board and returned after the Washington Crossing Reenactment Event.
- Matt and Mark attended the CPSI Course (playground safety class).
- Highland Ave. - replaced two sections of damaged guide rails.
- December 10th - contractor pruned and removed dead trees on Thompson Mill Rd., Eagle Rd., and Buckmanville Rd.
- Removed wood and debris left from the annual tree maintenance in Washington Crossing.
- Arranged for the inspection and maintenance of tow along trailer.

