

Upper Makefield *Township*

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TO: David Nyman, Township Manager

FROM: Matt Gorman, Foreman, for Bruce Scott, Superintendent
Department of Public Works

DATE: December 11, 2018

RE: Monthly Report for November 2018
For BOS meeting on December 18, 2018

Please see below an overview of activities from the Public Works Department for the month of November 2018:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-ways.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and pot holes associated with state roads.
- Notified Comcast and Verizon of downed communication wires.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (7) fire calls. Total time spent on calls = 11 hrs./10 mins. for the month. (Does not include travel time, closing down and re-starting of jobs in progress before call.)
- Cleared grates and drains after rain. Set up barricades to close roads after heavy rains.
- Filled pot holes throughout the Township as needed.
- Old Dolington Rd. - Maintained ditch work to both sides of the road.
- Crack sealing around inlet work on Thompson Mill Rd., Windy Hollow Rd., Fieldstone Way, and Hibbs La. Crack sealed areas on Old Dolington Rd.
- Prepared equipment for winter work.
- November 15th, Snow Storm - Crew plowed and salted roads.
- November 16th, Crew plowed and salted Brownsburg and Lookout Parks. Plowed and treated icy sections of Township roads.
- Highland Ave. - Assisted contractor with headwall repairs.
- Prepared and finalized tree proposals for the annual Washington Crossing tree maintenance. Contract work began November 20th and finished days later.
- Prepared and finalized contracts for snow plowing and walkway clearing in Gateway.
- Crew started fall leaf cleanup throughout Township.
- Ordered 700 tons of salt. Received and stored 684.94 tons of salt.

