

Upper Makefield Township Board of Supervisors
January 7, 2019 Reorganization Meeting Minutes

The January 7, 2019 reorganization meeting of the Upper Makefield Township Board of Supervisors was called to order by Mr. Cino at 8:00 p.m. In attendance were the following members of the Board of Supervisors: Member Kris Ballerini, Member Tom Cino, Member Ed Ford, Member Diana Nolan, and Member Mike Tierney arrived at 8:10 p.m. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Planning & Zoning Director Dave Kuhns and Chief Mark Schmidt.

There were also members of the public present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

PUBLIC COMMENT

There was no public comment.

RE-ORGANIZATION OF THE BOARD

Appointment of Interim Chair

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Mr. Nyman as Interim Chair. Motion carried on 4-0 vote. Mr. Tierney was not present for this motion.

Election of Chair

Mr. Nyman then accepted nominations for Chair. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to nominate Mr. Cino as Chairman.

With no further nominations, a motion was then made by Ms. Nolan and seconded by Ms. Ballerini to close the nominations. Motion carried on 4-0 vote. Mr. Tierney was not present for this motion.

Motion to elect Mr. Cino as Chair carried on a 4-0 vote. Mr. Tierney was not present for this motion.

Mr. Cino presided over the meeting from this point.

Election of Vice Chair

A motion was made by Mr. Cino and seconded by Ms. Ballerini to elect Ms. Nolan as Vice Chair. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

**Appointment of Township Treasurer & Set Treasurer's Bond
(Bond currently set at \$1,000,000)**

Mr. Cino requested nominations for Treasurer. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to elect Mr. Tierney as Township Treasurer and to set the bond for Township Treasurer at \$1,000,000. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

APPOINTMENT OF TOWNSHIP MANAGER AND CONSULTANTS

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to renew the Township Manager Agreement with David R. Nyman and to reappoint Mr. Nyman as Township Secretary and Right to Know Officer. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Mary Eberle, Esquire of Grim, Biehn & Thatcher as Township Solicitor. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Larry Young, P.E. of Tri-State Engineers and Land Surveyors, Inc. as Township Engineer. Motion carried by 4-0 vote. Mr. Tierney was not present for this motion.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Tom Zarko, P.E. from CKS Engineers, Inc. as Township Water and Sewer Engineer. Motion carried by 4-0 vote. Mr. Tierney was not present for this motion.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Ryan Cassidy, Esquire from Eckert, Seamans as Township Labor Counsel. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

BOARD OF SUPERVISORS – LIAISON APPOINTMENTS

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to renew the 2018 liaison appointments for 2019 as follows:

Planning Commission – Ed Ford
Park & Recreation Board – Tom Cino
Historical Advisory Commission – Kris Ballerini
Historic Architectural Review Board – Kris Ballerini
Fire Company – Tom Cino
Police Department – Ed Ford
Council Rock School Board – Kris Ballerini
Environmental Advisory Council/Open Space – Diana Nolan
Financial Advisory Committee – Kris Ballerini
Investment Committee – Tom Cino
Non-Uniformed Employees – Ed Ford
National Veterans' Cemetery – Mike Tierney
Public Works – Diana Nolan
Emergency Management – Mike Tierney
Agricultural Security Advisory Board (voting member and Chair) – Mike Tierney
Jointure Representative – Tom Cino
PSATS 2019 Voting Delegate – Diana Nolan

Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

FINANCIAL INSTITUTIONS

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to authorize that Township funds be deposited with First Bank of Newtown, Penn Community Bank, PLGIT (Pennsylvania Local Government Investment Trust), Huntington National Bank and Capital One. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

SET MILEAGE RATE FOR 2019

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to set the mileage rate for 2019 at 58.0 cents per mile. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

NEWSPAPER/MEETING DATES

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to establish that legal notices be placed in the *Advance*, the *Bucks County Courier Times* or the *Philadelphia Inquirer*. Motion carried

by a 4-0 vote. Mr. Tierney was not present for this motion.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to establish the first and third Tuesdays as meeting days for the Board of Supervisors in 2019 with the exceptions of Tuesday, January 22, 2019 to avoid having the meetings one week apart, Wednesday, May 22 due to primary election day, and Wednesday, November 6 due to general election day. All meetings to be held at the Municipal Building beginning at 7:30 p.m. Motion carried by a 4-0 vote. Mr. Tierney was not present for this motion.

BOARD AND COMMISSION APPOINTMENTS

Mr. Cino read the names of volunteer reappointments to Township boards and committees with corresponding terms. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the reappointments and terms listed below. Motion carried by a unanimous vote.

- A. Planning Commission
Term expires 12/31/22 – Phil Feig
Term expires 12/31/22
- B. Park & Recreation Board
Term expires 12/31/23
- C. Environmental Advisory Council
Term expires 12/31/21- Cathy Magliocchetti
Term expires 12/31/21
- D. Historical Advisory Commission
Term expires 12/31/23
- E. CR Senior Center Board
Term expires 12/31/19 – William Kennedy
- F. HARB
Term expires 12/31/23. James Galvin was reappointed to HARB for a one-year term which expires 12/31/19 per his request.
- G. Joint Planning Commission
Term expires 12/31/20 – Walt Wydro
- H. Zoning Hearing Board
Term expires 12/31/23 (alternate)
Term expires 12/31/23 (alternate)
- I. Financial Advisory Committee
Term expires 12/31/21- Harold Tamburro
Term expires 12/31/20
Term expires 12/31/20
- J. Cable Advisory Board
Term expires 12/31/20 – Marc Zaharchuk

- K. Vacancy Board Chair
Term expires 12/31/19 – Joe Linus

- L. Investment Committee
Term expires 12/31/21 (resident)
Term expires 12/31/22 (PBA) – Jeff Jumper

- M. Ag Security Board
Term not specified

APPROVAL OF MINUTES AND BILLS

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the December 18, 2018 Board of Supervisors meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the January 7, 2019 Bills Payable List in the amount of \$286,622.88. Motion carried on a unanimous vote.

MANAGER'S REPORT

Traffic Intersection Survey

Mr. Nyman then provided a status update on the resident concern and request for a traffic signal at the intersection of Taylorsville and Mt. Eyre Roads. Mr. Nyman contacted Lower Makefield Township since that intersection is at the border of the two municipalities regarding a joint review of the intersection and is awaiting their response.

Mr. Nyman then referenced a resident concern regarding an accident at the intersection of Wrightstown and Creamery Roads. The resident also expressed the concerns to PennDOT, who advised that a traffic survey request must come from the Township.

Dr. Ford expressed concern regarding evaluation of a single intersection, the number of four-way stop intersections and their effectiveness. He proposed a more comprehensive review of intersections. Following discussion, a motion was made by Ms. Ballerini and was seconded by Ms. Nolan to authorize staff to request that PennDOT conduct a survey of the intersection of Wrightstown Road and Creamery Road and to request accident reports from the Police Department for other four-way intersections in the Township. Motion carried by a unanimous vote.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn the meeting at 8:25 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: January 22, 2019