

# Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

Date: \_\_\_\_\_, 20\_\_\_\_ TMP No.: \_\_\_\_\_ Permit No.: \_\_\_\_\_

## **BUSINESS CERTIFICATE OF OCCUPANCY/ZONING USE PERMIT APPLICATION**

Business/Company Name: \_\_\_\_\_

Representative/Applicant Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Business Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Email Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Owner's Phone No.: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Description of Hazardous Materials: \_\_\_\_\_

Building Square Footage: \_\_\_\_\_

Other Business or Use of Property and/or Building  
\_\_\_\_\_

NOTICE: The Upper Makefield Township Fire Marshal's inspection and requirements must be completed before a Certificate of Occupancy may be issued by the Zoning Officer.

It is understood and agreed by this application that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this applicant, such as might or would cause refusal to this permit or any change in the use of structure of land made subsequent to the issuance of this permit, with approval of the Zoning Officer, shall constitute sufficient ground for the revocation of this permit.

Zoning District: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

( ) DENIED ( ) APPROVED FOR USE AS: \_\_\_\_\_

Planning & Zoning Director \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE OF THE FIRE MARSHAL  
PLAN REVIEW REQUIREMENTS

Below is a listing of key requirements relative to submitting a plan for review leading to approval by the Fire Marshal via the ICC 200 International Fire Code. A separate plan-review document highlighting the below listed fire-code criteria needs to be submitted.

- Architectural / Engineering stamp applied, signed and dated
- ICC Classification "Use Group"
- ICC Construction Type
- Name and Contact numbers (office & cell) for project lead
- Emergency Lighting (hard wired / battery back-up)
- Emergency Exit Signage
- Fire Extinguishers (location, size & rating)
- Exit Egress (size & hardware)
- Exit Signage
- Special Interior Finishes (fire rating)
- Occupancy Load (Tennant Fit-Out – calculation)
- Aisle Egress
- Fire Lanes (size and markings)
- Highlighting any hazardous materials and locations (storage details)
- Documents Calling-Out Fire Alarm System
- Documents Calling-Out Specialized Suppression Systems (Ansel. Sprinklers...)
- Fire Marshal is to be notified via email at [jckfm272@aol.com](mailto:jckfm272@aol.com) the date/day plans are submitted

Average turn-around time for initial review "Stamped drawings" is 10 business days once all requested criteria has been satisfied. The Fire Marshal can be reached via his cell during normal business hours at 215-715-5278 to answer any questions.

John C. Kernan CFI, FIT, ECT, CFEI & CFII

Certified Fire Code Official PA-L&I, ICC & NFPA

Chief Fire Marshal FM-272

215-968-3340 office

215-715-5278 cell